



## **Admission to Isle of Wight Community and Controlled Secondary Schools (foundation/trust/academy) at other times in 2013**

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The local authority is responsible for admissions to the community and controlled schools on the Island.

Christ the King College, the foundation/trust and academy secondary schools consider their own applications for admission – see ‘Educating your Child’ for further details and the local authority administers the process in accordance with the published co-ordinated scheme.

This section tells you about admissions arrangements to those schools – their names and addresses can be found in the booklet ‘Educating your Child’.

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### **Can my child change schools?**

You can ask for your child to change schools at any stage during their education. This may be because you are moving house, you wish to seek different provision for your child or, because of your child’s relationship with their school, you feel that a ‘fresh start’ could help their education. We believe that, before you make a final decision concerning any move, you should consider the implications and effects it might have on your child’s education and/or progress.

You may also wish to enquire about the availability of places in secondary schools from the schools themselves before making a final decision and returning your application form. Some schools may be full, and although they may be your preferred choice they may only be able to offer a place on a waiting list. The local authority will send out the appropriate correspondence and the right of appeal against the refusal of a place.

### **How do I apply?**

You can obtain an application pack from School Admissions at County Hall, Newport. Alternatively, you can download an application form or apply on line using the website [www.iwight.com/schooladmissions](http://www.iwight.com/schooladmissions). However, you should always check with the School Admissions team for availability in your preferred community and controlled school as this data changes regularly.

If you are applying for Christ the King College, you must also complete and return to the school direct their Supplementary Information Form (SIF). A copy of the SIF can be obtained from the school.

## **What happens if I am moving with my family to the Island from the mainland?**

If you are moving to the Island from the mainland, you will need to apply via your own local authority. They will then forward your application to us on your behalf.

For children of serving UK Service Personnel and other Crown Servants, an official MOD, FCO or GCHQ letter declaring a relocation date and intended address to the area will be accepted as proof that the child will be living on the Island. If a letter declaring a relocation date and intended address is not available then the local authority will accept a unit postal address, or if appropriate a 'quartering area' address for applications from serving service personnel.

**Important Note:** If your child has been attending an Island school and you move to the mainland their name will be removed from the roll of that school. Should you subsequently return to the Island and wish your child to be re-admitted to the same school this will only happen if there are vacancies. If the school is full your child will be offered admission to the nearest school where places are available.

## **Will my child obtain a place at my preferred school?**

If a vacancy exists within the admissions number of the particular year group at your preferred school, your child will receive a place there. However, we will only confirm a school place a maximum of four weeks, excluding school holidays, in advance of your child starting at a school. Should the year group at the school be full you will receive a letter confirming this and advising you that you can:

- appeal against the decision to an independent panel.

### **and, at the same time:**

- your child's name will be put on the waiting list . Your child will be expected to take up the place within four weeks should a vacancy occur otherwise the offer may be withdrawn and the place offered to another child. The waiting list will operate until your child gains a place or until the end of the school year.

Further information about the appeals process can be found on the Isle of Wight Council website <http://www.iwight.com/Residents/Schools-and-Learning/Education-Appeals/Appeals-Timetable>.