



# CHOICES



## Education, Employment & Training Opportunities Weekly 13.09.2013

If you are interested in any of these opportunities, need help with a job application form or your CV, please contact us:

The Isle of Wight Council Participation Team  
Choices Centre, 29 High Street, Newport  
Monday – Thursday (9:30am - 12:30pm and 1:00pm – 4:30pm)  
Friday (9:30am - 12:30pm and 1:00pm – 4:00pm)  
Email: [participationteam@iow.gov.uk](mailto:participationteam@iow.gov.uk)  
Website: [www.iwight.com/Choices](http://www.iwight.com/Choices)

For all the latest news and vacancies from the Participation Team follow us now:

[www.facebook.com/ChoicesIW](http://www.facebook.com/ChoicesIW)



### VACANCIES ON GOV.UK

If you are interested in any of these vacancies or would like more information, visit: [www.gov.uk](http://www.gov.uk)

Or telephone the Jobcentre Plus search helpline on 08456 060 234

## LOCATION: NEWPORT

### Shop Assistant

### Age UK

To assist the Manager and Assistant Manager in providing a high quality of retail service in relation to agreed performance targets. Implement the highest standards of customer care and service. With the Shop Manager, accept, sort, price and display stock in accordance with Age UK guidelines. Maintain appearance of shop premises for trading hours, ensuring they are clean and tidy at all times. Good communication and interpersonal skills with the ability to relate to a wide range of people. The ability to work as part of an effective team. This post is for 7 hours per day, 2 days a week. To apply please visit the work for us page at [www.ageuk.org.uk](http://www.ageuk.org.uk) and follow the how to apply instructions. Alternatively, visit the shop and ask for an application pack.

# LOCATION: NEWPORT

## Cleaning Operative

We have a vacancy within one of the world's leading retailers which offers the latest fashions, and brand named merchandise for men, women, children and home ware at discount prices. We are looking for a Cleaning Operative to join our team and make a positive difference in this fast paced, retail environment. The vacancy is for 14 hours, over 6 days, at a rate of £6.19 per hour starting immediately. Experience is preferred but is not necessary as full training will be given. We're not only a growing business, we promote from within too so there are always opportunities to learn and develop new skills through our many learning and development initiatives. We like to think that working at **resource** is a pretty rewarding experience all round. We have a friendly, fun working culture, and we recognise and reward the contribution that our people make to the business. For further details or to apply, please visit [www.gov.uk](http://www.gov.uk)

## Cleaning Operative

## Wetton Cleaning Services Ltd

Previous experience is preferred but not essential as training will be given. Duties will include mopping, sweeping, hoovering, cleaning toilets and all other general cleaning tasks. 25 hours per week Monday-Friday 8pm till 1am. Apply by contacting Kirt Hathaway on 07568196283.

## Morning Cleaner

## Britannia Services Group Limit

10 hours over 5 days, 8am starting time. Duties to include sweeping, mopping, dusting, using buffer machine and scrubber dryer. Experience is an advantage but not essential as training will be provided. Rate of pay £6.19 per hour. To apply please call Antony on 07543647741. Alternatively you can e-mail your CV to [aduggan@britanniagroup.co.uk](mailto:aduggan@britanniagroup.co.uk). Please quote the reference Isle of Wight.

## Sales Assistant (Christmas)

## Boots

Whether it is helping customers, serving on the tills, or restocking shelves, you'll deliver a first class shopping experience to all of our customers that will have them wanting to visit our store again and again. To apply, please visit [www.gov.uk](http://www.gov.uk)

## Retail Store Cleaner

## Clockwork Contracts Management

We need an experienced cleaner who can work to a schedule on their own initiative. The shifts are in the morning so may suit if you have another job or need part time work. We have a reliable system to provide all of the equipment and cleaning products that you will need and if you are the one we are looking for we will provide a fast start. If you can clean and are reliable we need to talk with you. The hours are: Mon, Tues, Thurs and Fri 8.30am-10.00am, 6 hours per week. Contact us by sending a free text to 80800 and start your message with the code A6 followed by your NAME and POSTCODE you will have an immediate response. Example: To: 80800 Message: A6 Your Name HG1 1LX.

# LOCATION: ST HELENS

## Waiter/Waitress/Counter Assistant

## Baywatch on the Beach

The role includes taking orders, basic food & drink preparation, general cleaning duties, preparing and serving hot and cold food and drinks to the general public, the use of a cash till, cash handling and basic arithmetic. If you enjoy working in a busy high quality food service environment, thrive on working in a close dynamic team, like to have fun whilst you work and believe you can offer a very high standard of customer service we would love to hear from you. A high standard of personal grooming and appearance is required. Working approximately 8 hours per day. (Hours depend on demand). To apply, please visit [www.gov.uk](http://www.gov.uk)

# LOCATION: SHANKLIN

Waiting Staff	Mayfair Hotel
<p>The waiter/ess in co-operation with all other staff, will attract, retain and provide a welcoming service to all guests residing in the Mayfair Hotel. The waiting staff are the first point of contact for visitors to the restaurant and are responsible for ensuring guests are provided with a smooth and pleasant service in the dining room, providing a welcoming environment and courteous point of contact for all guests. Waiting staff serve customers by taking orders, serving food and preparing tables. An important part of the work is to make customers feel welcome and comfortable during their meal. If you are interested in this position the please call J. Patel on 01983 862168 for more information or alternatively e-mail: <a href="mailto:jobs@mayfair-iow.co.uk">jobs@mayfair-iow.co.uk</a></p>	

# LOCATION: VENTNOR

Morning Cleaner	Britannia Services Group Limit
<p>14 hours over 6 days, Monday to Saturday with a 6am starting time. Duties to include sweeping, mopping, dusting and using scrubber dryer. Experience is an advantage but not essential as training will be provided. Rate of pay £6.19 per hour. To apply please call Antony on 07543647741. Alternatively you can e-mail your CV to <a href="mailto:aduggan@britanniagroup.co.uk">aduggan@britanniagroup.co.uk</a>. Please quote the reference Isle of Wight 2.</p>	

## VACANCIES ON APPRENTICESHIPS ONLINE

[www.apprenticeships.org.uk](http://www.apprenticeships.org.uk)



Please visit the above website for further information on these vacancies and how to apply. Click on: Login to Apprenticeship Vacancies. You will need an e-mail address to register on this site.

# LOCATION: COWES

Apprentice Chef	Mojac's	Ref: VAC000301582
<b>Hours:</b> 35 per week, over 5 days (split shifts)	<b>Wage:</b> £92.75 per week	<b>Closing Date:</b> 20/09/2013
<p>This is a great opportunity to learn about cooking with fresh local produce and start working in all areas of a small busy kitchen. You will be trained in all areas of the kitchen to include food prep &amp; maintaining the cleanliness and hygiene of the kitchen.</p> <p><b>Training to be provided:</b> Level 2 Industry recognised Apprenticeship qualification</p> <p><b>Skills Required:</b> A creative flair with a passion for good food some kitchen experience</p> <p><b>Qualifications Required:</b> No formal qualifications required but any Hospitality or Catering qualifications or experience would be beneficial</p> <p><b>Personal Qualities:</b> Reliable, flexible team player who can show commitment, clean and tidy</p>		

# LOCATION: EAST COWES

<b>Apprentice Care Assistant</b>	<b>Community Spirited</b>	<b>Ref: VAC000226462</b>
<b>Hours:</b> 30 per week	<b>Wage:</b> £79.50 per week	<b>Closing Date:</b> 20/10/2013
<p>Working as part of a team the apprentice will be required to work in the community as a home help. This will include food preparation, light cleaning duties, and aiding with shopping when required.</p> <p><b>Training to be provided:</b> Diploma level 2 in Health &amp; Social Care qualification</p> <p><b>Skills Required:</b> Patience, good listening skills, caring nature. Flexibility with approach to work essential.</p> <p><b>Qualifications Required:</b> None as full training will be given.</p> <p><b>Personal Qualities:</b> Trustworthy, caring and enthusiastic person capable of working on own initiative and as part of a team</p>		

<b>Front of House / Hospitality</b>	<b>Wight Leisure Limited</b>	<b>Ref: VAC000326660</b>
<b>Hours:</b> 30 per week (minimum, rota in advance)	<b>Wage:</b> £80.40 per week	<b>Closing Date:</b> 20/09/2013
<p>The Prince Of Wales is offering an opportunity for the right person to learn the skills required in all areas of hospitality. There will be times when the bar will require assistance, the kitchen may need a hand and then a guest may need seeing in. There will be plenty of times you will be asked to pitch in and help and a great team player will be a welcomed member of the team. The hospitality services qualification is an NVQ that will help decide which part of the trade you would like to concentrate on in the future and this placement are more than happy to support the correct candidate with their development and future career prospects.</p> <p><b>Training to be provided:</b> Level 2 NVQ Diploma in Hospitality Services</p> <p><b>Skills Required:</b> Quick thinking, level headed, good communicator, well presented, adaptable</p> <p><b>Qualifications Required:</b> No specific qualifications required but there will be the opportunity for up skilling in English or Maths.</p> <p>You will often be working when all around you appear to be socialising. There will be early mornings and late nights. There will be kitchen work when it's hot outside and outside work when it's cold!</p>		

# LOCATION: ISLANDWIDE

<b>Care Assistants</b>	<b>Care Watch</b>	<b>Ref: VAC000137444</b>
<b>Hours:</b> 30 per week	<b>Wage:</b> £216 per week	<b>Closing Date:</b> 07/10/2013
<p>Carewatch have vacancies across the Isle of Wight to work with individuals in their own homes supporting them with their daily living needs. In addition to supporting elderly people, Carewatch provides other support services to adults and children with learning/physical disabilities, those with mental health needs; informal carers, enabling them to take a break from their caring commitments; people with dementia, Alzheimer disease or other long-term illness or condition.</p> <p><b>Training to be provided:</b> Diploma level 2 and 3 in Health &amp; Social Care</p> <p><b>Skills Required:</b> Compassionate, motivated, caring and understanding personality, patience with good listening skills.</p> <p><b>Qualifications Required:</b> Full training will be provided</p> <p><b>Personal Qualities:</b> Trustworthy, friendly, reliable and respectful at all times</p>		

# LOCATION: NEWPORT

<b>Nursery Apprentice</b>	<b>Tops Day Nursery</b>	<b>Ref: VAC000323284</b>
<b>Hours:</b> 35 per week	<b>Wage:</b> £95 per week	<b>Closing Date:</b> 04/10/2013
<p>We are seeking to employ an enthusiastic, hardworking individual as a full time apprentice to join our busy day nursery. Working as part of a team of professionals to provide a high standard of Childcare. Some of the duties include: the care and supervision of children with regard to their general basic needs, working with the nursery practitioner on planning and preparation of activities to meet children's individual needs, preparation, care, cleanliness and maintenance of the playrooms and equipment.</p> <p><b>Training to be provided:</b> Certificate for the Children &amp; Young Person's Workforce Level 2</p> <p><b>Skills Required:</b> Reliable, confident with the ability to interact with children. Being able to create play and to be active team member.</p> <p><b>Qualifications Required:</b> GCSE's or equivalent at C-G grade or above would be an advantage but not essential.</p> <p><b>Personal Qualities:</b> You should be friendly, flexible, a good team player, motivated and willing to achieve a level 2 qualification.</p>		

# LOCATION: RYDE

<b>Business Administration Apprentice</b>	<b>Spear Recruitment Ltd</b>	<b>Ref: VAC000308769</b>
<b>Hours:</b> 35 per week, 9:30-5:30pm Monday to Friday	<b>Wage:</b> £94.50 per week	<b>Closing Date:</b> 20/09/2013
<p>This is an administrative role with a recruitment twist; You will be working to support the director.</p> <p>Daily Duties:</p> <ul style="list-style-type: none"><li>• Converting Word CV's to PDF</li><li>• Reporting/Data Input Excel</li><li>• Taking telephone calls and enquiries communicating with clients and candidates</li><li>• Advertising jobs on job boards</li><li>• Writing up of CV profiles</li></ul> <p><b>Training to be provided:</b> Intermediate level Apprenticeship Qualification in Business and Administration</p> <p><b>Skills Required:</b> We are seeking to recruit an individual with an excellent work ethic. To succeed, you must be hard working and eager to learn, driven and ambitious. As the role progresses it requires a lot of time on the phone, confident individuals who have a natural ability to build relationships with others tend to thrive in this industry, the ability to maintain professional conduct, excellent communication skills (in particular, telephone manner), good knowledge of Microsoft Office (Excel, Word, Internet Explorer), excellent time management skills and ability to work on own initiative.</p> <p><b>Qualifications Required:</b> A good level of achievement in GCSE's or A levels or equivalent will be a distinct advantage due to the high level of communication skills required for the role but not essential if applicants feel they meet some of the criteria for the role.</p> <p><b>Personal Qualities:</b> Friendly and of smart personal appearance, someone who is reliable with the ability and willingness to learn will be an important element.</p>		

# LOCATION: RYDE

<b>Apprentice Customer Service Assistant</b>	<b>Lee Atkins</b>	<b>Ref: VAC000323323</b>
<b>Hours: 32 per week, 8am to 5pm</b>	<b>Wage: £85.76 per week</b>	<b>Closing Date: 11/10/2013</b>
<p><b>Duties to include:</b></p> <ul style="list-style-type: none"> <li>To load and unload furniture from vehicles</li> <li>To assist in multi-drop deliveries both on the Island and the Mainland on occasions</li> <li>Dealing with all customer requirements in terms of removals and storage</li> <li>Washing and cleaning of vehicles</li> <li>Packing boxes using the correct materials and sequence(training given)</li> <li>To provide assistance in giving guidance for locations using maps</li> </ul> <p><b>Training to be provided:</b> Basic induction will be provided and Health &amp; Safety aspects of the job, and manual handling. For the future, the employer will train in the use of forklift trucks.</p> <p><b>Skills Required:</b> Good team player, must be physically fit, must be able to read maps</p> <p><b>Qualifications Required:</b> No formal qualifications required</p> <p><b>Personal Qualities:</b> Must be polite at all times, outgoing and friendly, must have excellent customer service skills, enthusiastic and willing to learn. ability to use own initiative, able to follow instruction effectively, reliable and punctual</p>		

<b>Childcare Apprentice</b>	<b>Chatterbox Day Nursery</b>	<b>Ref: VAC000311201</b>
<b>Hours: 40 per week</b>	<b>Wage: £106 per week</b>	<b>Closing Date: 20/09/2013</b>
<p>The role will involve the following daily tasks and activities centred around the needs of the children- You will be supporting the day to day care of children aged 0-11 years. The ability to work in a team is essential. We are looking for nursery staff who will be working as part of the team. You must be eager, enthusiastic, and motivated to learn new skills.</p> <p><b>Daily tasks will involve the following –</b></p> <ul style="list-style-type: none"> <li>To organise activities and opportunities that extend learning</li> <li>To work and support the development of children within the EYFS framework</li> <li>To manage children's behaviour and routines in line with the settings' policies and guidelines</li> <li>To work in partnership with partners and carers at all times</li> <li>To work within the settings health and safety guidelines and undertake specific tasks related to the safety and hygiene of the children and the nursery school</li> <li>To work within the settings child protection procedures</li> <li>To work within the settings equal opportunities policy</li> <li>To share tasks necessary as part of the general upkeep, tidiness, and cleanliness of the nursery school and which contribute to the general well-being of the team</li> <li>To participate in outings and trips and be aware of additional responsibilities for the children's safety that these necessitate</li> </ul> <p><b>Training to be provided:</b> Children and Young Person's Workforce Diploma Level 3</p> <p><b>Skills Required:</b> The ability to relate well to children and to be able to work effectively in a team.</p> <p><b>Qualifications Required:</b> GCSE English and Maths at Grade C or above (or equivalent)</p> <p><b>Personal Qualities:</b> The candidate will be someone who has a strong desire to work with children. They must be happy and have an outgoing personality.</p>		

# LOCATION: RYDE

<b>Apprentice Chef</b>	<b>Gaynor Lavery</b>	<b>Ref: VAC000311397</b>
<b>Hours: 30 per week</b>	<b>Wage: £79.50 per week</b>	<b>Closing Date: 20/09/2013</b>

Daily duties will be assisting within the kitchen and assisting with food preparation. You will be dealing with all hygiene and cleaning related duties, including health and safety within the kitchen area. This apprenticeship is ideal for someone who is looking for their first step on the ladder in the Catering /Hospitality trade. You will learn to and be involved in all aspects of cooking and cleaning, Daily and weekly upkeep of all logs and check sheets in the kitchen.

**Training to be provided:** Intermediate Level Apprenticeship in Food Production & Cooking

**Skills Required:** Enthusiastic and willing to learn. Committed and hardworking. A good team player who is flexible in approach, in order to meet the demands of the business. Must have some experience of cooking.

**Qualifications Required:** No formal qualifications required full training will be provided.

**Personal Qualities:** Reliable and with a good work ethic combined with consideration for colleagues is more important. The employer welcomes applications from individuals who are passionate about catering and friendly enough to let their own personality shine through.

<b>Apprentice Chef</b>	<b>Café Coco</b>	<b>Ref: VAC000223081</b>
<b>Hours: 30 per week</b>	<b>Wage: £79.50 per week</b>	<b>Closing Date: 20/09/2013</b>

You will be responsible for food safety & hygiene. You will be preparing and cooking foods from breakfasts to bistro type main meals. You will be expected to keep your work area tidy and will be expected to help in keeping the kitchen as a clean and safe working environment. As this is a small establishment you will be involved in interacting with the customers and will on occasion be taking orders from the customers and delivering the food to their table.

**Training to be provided:** Intermediate apprenticeship in food production

**Skills Required:** Good communication skills, you must be able to work as part of a small team and be able to listen, take and follow instruction from the senior team members and chef.

**Qualifications Required:** Some cooking experience required - full training given. No formal qualifications required as all candidates will be assessed on merit. A good work ethic combined with consideration for colleagues is more important. The employer welcomes applications from individuals who are passionate about providing good service and friendly enough to let their unique personality shine through.

**Personal Qualities:** You must be an enthusiastic individual willing to go the extra mile, have a genuine desire to learn about food production and appreciate that there a great many skills to be learned in order to become a chef.

# LOCATION: SHANKLIN

<b>Apprentice Care Assistant</b>	<b>Greyfriars</b>	<b>Ref: VAC000178188</b>
<b>Hours: 30 per week, over 5 days</b>	<b>Wage: £120 per week</b>	<b>Closing Date: 07/10/2013</b>

Working as part of a team the apprentice will be required to deal with all personal care needs of the clients, including washing, dressing, bathing/showering, feeding and drinking. To get involved with daily activities and ensure the welfare of the residents at all times. The right person must be able to work in a close team and be flexible with approach to working in a demanding and challenging but highly satisfying environment.

**Training to be provided:** Diploma level 2 in Health & Social Care qualification.

**Skills Required:** Patience, good listening skills, caring nature. Flexibility with approach to work.

**Qualifications Required:** None as full training will be provided.

**Personal Qualities:** Trustworthy, caring and enthusiastic person capable of working on own initiative and as part of a team.

# YOUNG VOLUNTEERS



**Support your community**

**16-18 year olds**

**Help others**

**Gain confidence, skills and  
experience**

**Volunteer as much or as little as  
you want**

**Will not affect benefits**

**Contact The Participation Team  
Choices Centre:**

**Phone: 525927 or just drop in!**

**[participationteam@iow.gov.uk](mailto:participationteam@iow.gov.uk)**

**29 High Street, Newport, PO30 1SS**



The Prince's Trust Team Programme starts Monday 30<sup>th</sup> September, with a selection process on Friday 20<sup>th</sup> September.

Register your interest NOW!



### Want to:

- improve your chances of getting a job?
- increase your confidence?
- discover your hidden talents?
- be listened to?
- develop your skills?
- meet new people?

The Prince's Trust Team programme is a 12-week course that will make you more confident, motivated and able to work with others. You'll gain qualifications and it won't even cost you anything to take part.

### What's stopping you?

If you're aged between 16 and 25 find out more by contacting:

Lee Jones  
(Youth Development Co-ordinator)  
Tel: (01983) 294941  
Email: [lee.jones@uksa.org](mailto:lee.jones@uksa.org)  
UKSA, Arctic Road, Cowes, Isle of Wight



Prince's Trust

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## VACANCIES TAKEN FROM THE ISLE OF WIGHT COUNTY PRESS



### LOCATION: BEMBRIDGE

<b>Chefs &amp; Kitchen Assistant</b>	<b>Bembridge Coast Hotel</b>	<b>Ref: County Press</b>
<p>We are looking for full or part time candidates of all levels who must have previous experience in working in a busy kitchen environment combined with good personnel skills, Chefs are required to work in both the Kitchen &amp; Restaurant Carvery. Characters full of drive and passion are required to become part of our award winning team. A Food Hygiene and NVQ Level 2/3 qualifications are required for our Chefs, however opportunities to gain these can be arranged during employment. Salary is dependent on experience; all applications must be submitted by email to: <a href="mailto:debby.seiles@bourne-leisure.co.uk">debby.seiles@bourne-leisure.co.uk</a> or telephone for an application form. Bembridge Coast Hotel, Fisherman's Walk, Bembridge, Isle of Wight, PO35 5TH or telephone 01983 873931.</p>		

### LOCATION: GODSHILL

<b>The Taverners</b>	<b>Ref: County Press</b>
<p><b>Part-time Cleaner</b> – 2 mornings per week, mainly weekends plus holiday cover, some flexibility required.</p> <p><b>Kitchen Porter</b> – Approx 30+ hours per week. Call Lisa or Roger 01983 840707 or email: <a href="mailto:rogerandchoi@yahoo.co.uk">rogerandchoi@yahoo.co.uk</a></p>	

<b>Coffee Shop Assistant</b>	<b>The Old Smithy</b>	<b>Ref: County Press</b>
<p>5 days a week to include Saturday or Sunday, approx 25-35 hours per week depending on the season. Also Coffee Shop Assistant required at weekends and school holidays. Variable hours, over 16 to comply with Sunday working. Telephone 01983 840364.</p>		

### LOCATION: GURNARD

<b>Kitchen Hand / Porter</b>	<b>The Little Gloster Restaurant &amp; Bar</b>	<b>Ref: County Press</b>
<p>A conscientious, hard working person is required to provide an efficient, clean and organised environment in the wash-up and kitchen areas. You will be required to assist the brigade in the preparation of food. Permanent position, wage according to experience. Send CV and covering letter to: <a href="mailto:info@thelittlegloster.com">info@thelittlegloster.com</a></p>		

### LOCATION: ISLANDWIDE

<b>Cleaners</b>	<b>Top Mops</b>	<b>Ref: County Press</b>
<p>Seeking experienced cleaning operatives, Islandwide. Please visit our website: <a href="http://www.topmops.net">www.topmops.net</a> to fill in our online application form.</p>		

# LOCATION: NEWPORT

<b>The Original Phil's Diner</b>	<b>Ref: County Press</b>
<b>Front of House &amp; Kitchen Porter Staff</b> – approx. 20 – 30 hours per week. Call for more information and interview 01983 523247.	

# LOCATION: RYDE

<b>Busy Bee Garden Centre</b>	<b>Ref: County Press</b>
<b>Part-time Restaurant Assistant</b> – Working Saturdays and Sundays. General restaurant duties. Experience would be beneficial, initial 3 month contract. <b>Full-time Kitchen Wash Up Assistant</b> - 5/6 days per week to include a weekend day, initial 3 month contract. <b>Part-time Checkout Operator</b> - Working Saturdays and Sundays. Previous experience would be beneficial, initial 3 month contract. Apply by sending your CV by post or email: <a href="mailto:contact@busybeegardencentre.com">contact@busybeegardencentre.com</a> or Personnel Department, Busy Bee Garden Centre, Brading Road, Ryde.	

# LOCATION: SANDOWN

<b>School Cleaner</b>	<b>Sandown Bay Academy</b>	<b>Ref: County Press</b>
20 hours per week, term time plus 12 additional days, £6,700 per annum (usual working hours, 3pm to 7pm). For further information and to make an application please visit <a href="http://www.academiesenterprisetrust.org/careers">www.academiesenterprisetrust.org/careers</a> or call the recruitment department on 0845 453 0295. Closing date: 20 September 2013, Interviews will be held week commencing 23 September 2013.		

# LOCATION: SHANKLIN

<b>Hotel Receptionist</b>	<b>Shanklin Hotel</b>	<b>Ref: County Press</b>
A full time position has become available in our reception department. You will need to be IT literate, have good customer service skills, be a team player and adaptable in your approach to work so as to meet the needs of a busy hotel. The position will incorporate a variety of shifts to include some evening and weekend work. Apply with CV and covering letter to: Shanklin Hotel, Clarendon Road, Shanklin, PO37 6DP <a href="mailto:graeme.palmer@shanklinhotel.co.uk">graeme.palmer@shanklinhotel.co.uk</a>		

<b>Part-time Chamberperson</b>	<b>Ref: County Press</b>
For a small hotel. Must be experienced and reliable. Please call Jenni on 01983 867644.	

<b>School Receptionist / Clerical Assistant</b>	<b>Gatten &amp; Lake Primary School</b>	<b>Ref: County Press</b>
Part-time, 8am to 1pm, 25 hours per week, term time only, permanent, Scale 1C: £6,979 - £7,342. We are seeking to appoint a new face for our new school office! Application pack available from school: <a href="mailto:admin@gatten&amp;lakepri.iow.sch.uk">admin@gatten&amp;lakepri.iow.sch.uk</a> Closing date: Friday 20 September 2013. Interviews to be held on Tuesday 24 September.		

Professional Cookery • Nail Technology • Childcare • Fitness Training  
Health and Social Care • Hospitality • Business Administration • ICT  
Customer Service • Retail • Cleaning Services • Sales • Management

Got your exam results?

# Be part of Britain's talented future

It's not too late to start training for  
an exciting career. Enrol today!

## Pathway Courses

We'll help you get ready  
for an Apprenticeship.  
We offer many full-time  
courses in Newport – some  
with work experience!

## Traineeships

A substantial work  
placement with vocational  
skills training, as well as  
support to improve your  
English and maths.

## Apprenticeships

Already know what you  
want to do? We can help  
you find a placement.  
Get paid as you train in  
the workplace.

Get all the information and expert help you need to get your career started.  
**Don't wait until you leave** – call HTP Training now. We're ready to help!

**Call now: 01983 824930**



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[www.htptraining.com](http://www.htptraining.com)



TRAINING TO A HIGHER LEVEL

**REGISTER YOUR INTEREST NOW!  
NEXT PROGRAMME STARTS  
MONDAY 23<sup>RD</sup> SEPTEMBER**

**Call and speak to Bex 527026 or the Participation  
Team 525927 for further details**

**Challenge &  
Adventure**

**Forest Office  
Parkhurst Forest  
Newport  
Isle of Wight  
PO30 5UL**

**Phone us on  
01983 527026**



**R  
O  
N**

**Real Opportunities Now Programme**

**Age 16 – 18?**

**Not in education, employment or training?  
Not sure of what is available for you to access?  
RON will give you the chance to try a range of  
activities over 2 weeks and have fun at the  
same time.**

**RON will give you:**

- **Different training opportunities**
- **Develop your team work skills**
- **Support with your choices**
- **Build confidence and self esteem**

# New Traineeships!

16-18 Year Olds

MAKE THE

# SMART CHOICE.

Our new programme will get your career off to a great start!

An alternative option to school past 16!

If you started Year 11 in September 2012, you will need to continue in education or training until at least the end of the school year in which you turn 17. If you are in Year 10 or below, you will need to continue until at least your 18th birthday.

Traineeships is one of the options available to you this is a new programme for young people who want to work, but you may need extra help to gain an apprenticeship or job.

Traineeships will give you the opportunity to develop the skills and workplace experience that employers require.

## SMART-TRAINEESHIP

If you are interested in getting great work experience whilst continuing being in school:

Tel: 0330 088 0888

E-mail: [info@smarttar.co.uk](mailto:info@smarttar.co.uk)

Web: [www.smarttar.co.uk](http://www.smarttar.co.uk)



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## MILITARY PREPARATION COLLEGE

[www.mpct.co.uk](http://www.mpct.co.uk)

Have you thought about a career in the Armed Forces or Public Services?

Or do you need to simply get back on track with your life?

If yes, please call the IOW MPC staff directly on 07891976941 to book your place with us in Ryde.

Places Available NOW!



**CALL 08442 430430 TODAY!**



Book Your Place TODAY!

Get  
a  
**HEAD  
START!**

**1,600 ARMED FORCES ENLISTMENTS**

By Failing to Prepare, You are Preparing to Fail...



# DROP IN SESSIONS AT THE CHOICES CENTRE

**MPCT** will be available during 'drop in' sessions at the Choices Centre, High Street, Newport for you to find out about training / course opportunities. Call in on **Thursday afternoon** from 2pm to 3pm.

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