

## Education, Employment & Training Opportunities Weekly 17.05.2013

If you are interested in any of these opportunities, need help with a job application form or your CV, please contact us:

The Isle of Wight Council Participation Team  
Choices Centre, 29 High Street, Newport  
Monday – Thursday (9:30am - 12:30pm and 1:00pm – 4:30pm)  
Friday (9:30am - 12:30pm and 1:00pm – 4:00pm)  
Email: [participationteam@iow.gov.uk](mailto:participationteam@iow.gov.uk)  
Website: [www.iwight.com/Choices](http://www.iwight.com/Choices)

For all the latest news and vacancies from the Participation Team  
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### VACANCIES ON GOV.UK

If you are interested in any of these vacancies or would like more information,  
visit: [www.gov.uk](http://www.gov.uk)  
or telephone the Jobcentre Plus search helpline on 08456 060 234

## LOCATION: FRESHWATER

### Customer Assistant

### Boots

Whether it is helping customers, serving on the tills, or restocking shelves, you'll deliver a first class shopping experience to all of our customers that will have them wanting to visit our store again and again. Our customers are at the heart of Boots and excellent customer care is really important to us. You'll enjoy spending time with our customers; listening and demonstrating genuine care and interest in their needs; helping to put them at their ease and providing valuable knowledge and up to date advice on our products, making sure that each one is given top priority. You'll be enthusiastic with a strong interest in Boots products and will get behind key offers and promotions in-store, helping customers to discover the range of products that we have to offer and responding to customers' needs and requests. You'll be a "team player" and enjoy being part of a wider team. You'll be a role model to your colleagues, identifying ways to help them and take action (e.g helping on tills) to make sure that they deliver their best and exceed our customers' expectations. To apply, please visit [www.gov.uk](http://www.gov.uk)

# LOCATION: ISLANDWIDE

<b>Care &amp; Support Apprentice (Learning Disability Service)</b>	<b>Southern Housing Group</b>
<b>Hours:</b> 35 per week	<b>Salary:</b> £8,000 per annum
<p>We're the Island's largest provider of care and supported housing and have won awards for our services to older and other vulnerable people, including young families, young people and those with learning difficulties or mental health issues. As an apprentice you will learn about providing care and support to vulnerable people, whilst promoting their independence, helping them with budgeting, health and wellbeing, and general life skills (this position will require access to a car for business use, for which a generous mileage allowance will be paid). Apprenticeship positions include one day per week at the IoW college to gain a relevant work related QCF in Health &amp; Social Care. You should be educated to GCSE level or equivalent in English and Maths, be keen to learn and an effective communicator who can build positive relationships. Empathy, compassion and patience are also essential. Some evening and weekend work will be necessary, and you will need access to a vehicle for business use, for which a mileage allowance will be paid. Benefits include 23 days holiday + bank holidays and training to achieve QCF level 2 or 3. For an informal discussion, please call Jilly McPadden on 01983 539027. Closing date: 27th May 2013, Interviews: 4<sup>th</sup> June 2013.</p>	

# LOCATION: NEWPORT

<b>Support Workers</b>	<b>Carewatch</b>
<b>Salary:</b> £7.20 to £8.50 per hour	
<p style="text-align: center;"><b>Are you ready for a change? Do you want a role that is rewarding? If so I have just the position for you.</b></p> <p>At Carewatch we are looking for Support Workers to support in Residential homes for both the elderly and adults/children with Learning disabilities. The ideal candidate will hold at least an NVQ Level 2 in Health and Social Care. Previous experience of working in the field of residential care would be advantageous, excellent people skills, be able to develop and maintain good working relationships, good leadership skills. Availability to work weekends, evenings and overnight in accordance to shift patterns and requirements also this could be at short notice.</p> <p><b>We offer competitive rates of pay, a mileage allowance, paid holiday and full training. Our next induction dates are the 3rd -6th June 2013. If you are interested in any of the above vacancies please call the Co-ordination team on 01983 530981 to discuss this further or email <a href="mailto:tina.catlow@regionalcs.com">tina.catlow@regionalcs.com</a></b></p>	

<b>Cleaner</b>	<b>Top Mops</b>
<b>Hours:</b> 7½ per week	<b>Salary:</b> Meets National Minimum Wage
<p>Top Mops Limited is seeking a self motivated person who has previous cleaning experience. Immediate start. Evenings only from 17.30 - 19:00, Monday, Tuesday, Wednesday, Thursday and Friday. This job is based in Newport town centre and is permanent. Closing date: May 22nd 2013. Please email <a href="mailto:loren@topmops.net">loren@topmops.net</a> or complete our on line application form on our website: <a href="http://www.topmops.net/">http://www.topmops.net/</a></p>	

<b>Sales Person</b>	<b>Anglian Home Improvements</b>
<b>Hours:</b> Full time	<b>Salary:</b> On Target Earnings - £265-£555 per week
<p>This is a field sales position. You must have fantastic communication skills, be well presented, enthusiastic and persuasive. Your duties would include making customers aware of our latest offers and explaining the benefits of our products. For further details, please contact: <a href="mailto:Keith.milligan@angliangroup.com">Keith.milligan@angliangroup.com</a></p>	

# LOCATION: NEWPORT

<b>Domestic Assistant</b>	<b>Blackwater Mill Residential Home</b>
<b>Hours:</b> 30 per week	<b>Salary:</b> £6.27 per hour
Experience is preferred but not essential as full training will be provided. Must be able to pass a DBS check which is met by the employers expense, unless the application is withdrawn by the applicant. Duties will include cleaning in a residential home, making beds, cleaning rooms, cleaning communal areas, communicating with residents and all associated duties as required. You will be working 30 hours per week over 5 days, between 7.30am & 2.30pm. To apply please call on 01983 520539 or email on <a href="mailto:admin-bwm@btconnect.com">admin-bwm@btconnect.com</a> for an application form.	

<b>Mystery Shopper</b>	<b>Tern Consultancy</b>
<b>Salary:</b> Meets National Minimum Wage	
This is a self employed vacancy. The role of a Tern Mystery Shopper is interesting, challenging and rewarding. You must be able to follow a brief, have a good eye for detail and excellent written skills. Some assignments are basic and others are more complex. Pay for assignments ranges from around £12 up to £100+ depending on the requirements and demands of the project. Our clients include retailers, banks, opticians and a wide variety of service providers. As a valued member of our team you will be helping our clients track and improve the service they deliver. All work is assigned and managed on-line so internet access is essential and a smartphone is beneficial. Payment is prompt and efficient via our BACS system which is run every week. The company has given an assurance that this vacancy enables workers to achieve a wage equivalent to the National Minimum Wage rate. Self-employed people are responsible for paying their own National Insurance contributions and Tax. For information on how benefits are affected and whether entitlement may be lost, speak to a Jobcentre Plus Adviser. To apply, please visit: <a href="http://www.gov.uk">www.gov.uk</a>	

<b>Store Assistant</b>	<b>Lidl</b>
<b>Salary:</b> £6.70 to £6.90 per hour starting salary depending on previous experience	
Are you looking for a sweet new opportunity? As an established international food retailer, with over 590 stores in the UK alone, Lidl are one of the UK's retail success stories. Our simple retail philosophy and efficient working practices allow us to focus on what we do best – providing top quality products at the lowest possible prices. Having been in the UK for over 19 years, we are still rapidly expanding and continually looking for new employees to join our ever growing team. Our Store Assistants are the face of our business, providing great service to our loyal customers. As a valued member of our team you will be trained, supported and developed in our fast-paced retail environment. Your role in store will involve checkout operation, stock replenishment and providing excellent customer service. If you have the determination and flair, you can be sure that your skills will be supported and developed. As a motivated team player with a flexible attitude, previous experience is not necessary so long as you are responsible, enthusiastic and can demonstrate excellent customer service skills. Employee benefits also include a contributory pension scheme and access to corporate discounts on a range of products and services (including holidays, home and garden products, leisure activities and more). Above all you will enjoy working within a highly professional team and the satisfaction that your input will make a real contribution to our success. To apply please visit: <a href="http://www.gov.uk">www.gov.uk</a> .	

# LOCATION: RYDE

<b>Trainee Dispenser</b>	<b>Boots</b>
<b>Hours:</b> Full time	
<b>What life's like for a Trainee Dispenser</b> We'll train you whilst you work in one of our stores and you will gain a nationally recognised NVQ 2 or 3 qualification.	
<b>It's about customers</b> You'll provide outstanding customer care and contribute to a professional pharmacy service that exceeds customer expectations. Excellent customer care will drive profitable sales.	
<b>It's about dispensing</b> You'll deliver the dispensing activities accurately and safely, protecting confidentiality, so that the prescription is delivered according to customer needs.	
<b>It's about standards...</b> You'll comply with the code of ethics, professional standards, relevant legislation and company procedures, to deliver required standards of clinical governance.	
<b>It's about learning...</b> Always looking for ways to gain and apply professional knowledge within the store, you'll share your knowledge with other colleagues every day.	
<b>It's about best practice...</b> You'll identify and recommend any areas for operational or professional improvement and take action together with your pharmacist.	
<b>It's about teamwork...</b> You'll spot ways of helping your colleagues to deliver the best results, and take action where necessary, so that you provide the very best pharmacy service to your customers. This vacancy will close once we have filled all available assessment places. We therefore highly recommend early applications. For further details or to apply online, please visit <a href="http://www.gov.uk">www.gov.uk</a>	

# LOCATION: SANDOWN

<b>General Assistant</b>	<b>Parkbury Hotel</b>
<b>Hours:</b> Less than 30 per week	
This job includes working in the restaurant, housekeeping and any other general duties in the hotel, no experience necessary full training will be given. Flexible people needed working hours between 8am-9pm. For further information, please contact Joanna or Nicky on 01983 402508.	

# LOCATION: SHANKLIN

<b>Cleaner</b>	<b>T &amp; H Contract Services Ltd</b>
<b>Hours:</b> 7½ per week	
Cleaner required in retail store 6am - 8.30am Monday, Wednesday and Friday mornings. Duties include sweeping, mopping and buffing the retail floor (training given), cleaning the back of house areas, office and staff toilets. Uniform provided, applicants must be reliable. Please apply via our website <a href="http://www.tandhcontractservicesltd.co.uk">www.tandhcontractservicesltd.co.uk</a> fully completing the online application form with as much information about your cleaning experience as possible, please do not send C.V's. Interviews will take place in the store when it is normally being cleaned, applicants may be asked to demonstrate their ability.	

# LOCATION: SHANKLIN

<b>Bar Staff</b>	<b>Medehamstede Hotel</b>
<b>Hours:</b> Less than 30 per week	<b>Salary:</b> £6.19 per hour
To deliver friendly, efficient customer service and to create a warm and welcoming atmosphere to all customers, with the key aim of retaining and attracting new customers. Key Responsibilities: <ul style="list-style-type: none"><li>• Deliver excellent customer service, at all times</li><li>• Serve and present beverages, quickly and efficiently, meeting our standards</li><li>• Assist in keeping the bar clean and tidy, at all times</li><li>• Keep up to date with current promotions and new products</li><li>• Make customers aware of offers on our drink range</li><li>• Always adhere to all company policies and procedures and licensing laws</li><li>• Be involved and contribute at team meetings</li><li>• Carry out instructions given by the management team and head office</li></ul> To apply, please visit: <a href="http://www.gov.uk">www.gov.uk</a>	

<b>Store Assistant</b>	<b>Lidl</b>
<b>Salary:</b> £6.70 to £6.90 per hour starting salary depending on previous experience	
Are you looking for a sweet new opportunity? As an established international food retailer, with over 590 stores in the UK alone, Lidl are one of the UK's retail success stories. Our simple retail philosophy and efficient working practices allow us to focus on what we do best – providing top quality products at the lowest possible prices. Having been in the UK for over 19 years, we are still rapidly expanding and continually looking for new employees to join our ever growing team. Our Store Assistants are the face of our business, providing great service to our loyal customers. As a valued member of our team you will be trained, supported and developed in our fast-paced retail environment. Your role in store will involve checkout operation, stock replenishment and providing excellent customer service. If you have the determination and flair, you can be sure that your skills will be supported and developed. As a motivated team player with a flexible attitude, previous experience is not necessary so long as you are responsible, enthusiastic and can demonstrate excellent customer service skills. Employee benefits also include a contributory pension scheme and access to corporate discounts on a range of products and services (including holidays, home and garden products, leisure activities and more). Above all you will enjoy working within a highly professional team and the satisfaction that your input will make a real contribution to our success. To apply please visit: <a href="http://www.gov.uk">www.gov.uk</a> .	



**Find a job with Universal Jobmatch, not sure how to access it?**

**Why not visit Newport Library on Tuesday and speak with Leon and Ryde Library on Monday to speak with Leanne  
.....alternatively visit your nearest JobCentre Plus**

# VACANCIES ON APPRENTICESHIPS ONLINE

[www.apprenticeships.org.uk](http://www.apprenticeships.org.uk)



Please visit the above website for further information on these vacancies and how to apply. Click on: Login to Apprenticeship Vacancies. You will need an e-mail address to register on this site.

## LOCATION: BEMBRIDGE

<b>Apprentice Care Assistant</b>	<b>Elms Nursing &amp; Residential Home</b>	<b>Ref: VAC000177315</b>
<b>Hours:</b> 30 per week, over 7 days varied shifts	<b>Wage:</b> £79.50 per week	<b>Closing Date:</b> 10/06/2013

Working as part of a team the apprentice will be required to deal with all personal care needs of the clients, including washing, dressing, bathing/showering, feeding and drinking. To get involved with daily activities and ensure the welfare of the residents at all times. The right person must be able to work in a close team and be flexible with approach to working in a demanding and challenging but highly satisfying environment.

**Training to be Provided:** Diploma Level 2 in Health and Social Care

**Skills Required:** Patience, good listening skills, caring nature. Flexibility with approach to work.

**Qualifications Required:** None as full training will be provided.

**Personal Qualities:** Trustworthy, caring and enthusiastic person, capable of working on own initiative and as part of a team.

## LOCATION: COWES

<b>Business Administration Apprentice</b>	<b>Walth Web Services</b>	<b>Ref: VAC000270655</b>
<b>Hours:</b> 35 per week, Monday to Friday 10am to 5pm inc day release	<b>Wage:</b> £105 per week	<b>Closing Date:</b> 07/06/2013

• Working with Microsoft Office, web browsers, webmail, website backend, working cloud based with Google docs

• Working in the web based backend for online shops and websites

• Maintaining contact with shops for updates, changes etc.

• Order processing

• Checking returned deliveries, stock control and organise logistics

• Supporting sales team with sales assisting materials by research, form integration and everything necessary to actively help new merchants

**Training to be Provided:** Level 2 in Business Administration

**Skills Required:** An excellent grasp of the English language, sound mathematical skills, IT and computer literacy, excellent telephone manner, happy to communicate, ability to work in a team or on their own.

**Qualifications Required:** 5 GCSEs preferably at Grade C or above, including Maths and English or equivalent.

**Personal Qualities:** Reliable, trustworthy and be driven, organised, highly motivated with an eagerness to do well and have a keen eye for detail. We are looking for someone who can work methodically and does not get bored by sometimes repetitive input work. An artistic flair would also be appreciated when it comes to product descriptions. Good timekeeping is important to us – and above all a good sense of humour.

# LOCATION: EAST COWES

<b>Apprentice Care Assistant</b>	<b>Community Spirited</b>	<b>Ref: VAC000226462</b>
<b>Hours:</b> 30 per week over 7 days, various shifts	<b>Wage:</b> £79.50 per week	<b>Closing Date:</b> 10/06/2013
<p>Working as part of a team the apprentice will be required to work in the community as a home help. This will include food preparation, light cleaning duties, and aiding with shopping when required.</p> <p><b>Training to be Provided:</b> Diploma Level 2 in Health and Social Care</p> <p><b>Skills Required:</b> Patience, good listening skills, caring nature. Flexibility to approach to work essential.</p> <p><b>Personal Qualities:</b> Trustworthy, caring and enthusiastic person capable of working on own initiative and as part of a team.</p>		

# LOCATION: ISLANDWIDE

<b>Highways Maintenance x 4</b>	<b>Eurovia Group Limited</b>	<b>Ref: VAC000270364</b>
<b>Hours:</b> 40 per week, Monday to Friday	<b>Wage:</b> £126.72 per week	<b>Closing Date:</b> 25/05/2013
<p>Road workers usually work 39 hours a week. Overtime is very common. They may work at night or during weekends. The job involves a large amount of outdoor physical work, using a range of tools. Employers provide all the necessary personal protective equipment. The work can involve a great deal of travelling.</p> <p><b>Training Provided:</b> Both on-site and in College Diploma and NVQ.</p> <p><b>Skills Required:</b> Entry to an apprenticeship scheme will involve a selection test. You will need good practical skills with attention to detail.</p> <p><b>Qualifications Required:</b> There are no set entry requirements, although GCSEs in Maths or English or equivalent may be helpful for calculations and theory.</p> <p><b>Personal Qualities:</b> Applicants need to be enthusiastic, well organised, self-motivated and punctual. You need to be able to work independently as well as part of a team.</p>		

<b>Care Assistants</b>	<b>Care Watch</b>	<b>Ref: VAC000137444</b>
<b>Hours:</b> 30 hours variable	<b>Wage:</b> £216 per week	<b>Closing Date:</b> 10/06/2013
<p>Carewatch have vacancies across the Isle of Wight to work with individuals in their own homes supporting them with their daily living needs. In addition to supporting elderly people, Carewatch provides other support services to adults and children with learning/physical disabilities, those with mental health needs; informal carers, enabling them to take a break from their caring commitments; people with dementia, Alzheimer disease or other long-term illness or condition.</p> <p><b>Training to be Provided:</b> Diploma Level 2 and 3 in Health and Social Care.</p> <p><b>Skills Required:</b> Compassionate, motivated, caring and understanding personality, patience with good listening skills.</p> <p><b>Qualifications Required:</b> Full training will be provided</p> <p><b>Personal Qualities:</b> Trustworthy, friendly, reliable and respectful at all times.</p> <p>CRB check will be required. Candidates need to be 18 or over due to the patients you will be required to work with. You will need to be car driver and available to work a regular shift pattern.</p>		

# LOCATION: NEWPORT

<b>Hairdressing Apprentice</b>	<b>Zen &amp; Tanning</b>	<b>Ref: VAC000265258</b>
<b>Hours:</b> 30 per week, over 5 days including Saturdays	<b>Wage:</b> £79.50 per week	<b>Closing Date:</b> 31/05/2013

The objective of Zen is to attract and maintain gifted hair stylists to complement the existing highly trained team. Full training will be given, which will lead to gaining Level 2 NVQ qualification in hairdressing. Duties include: reception, answering telephone enquiries, greeting customers, assisting stylists, shampooing and general salon duties.

**Training to be provided:** NVQ Level 2 training in Hairdressing.

**Skills Required:** No experience required as full training will be given. Must have good customer service skills and be of smart appearance as this is a customer facing role. Duties include assisting the stylists, keeping the salon tidy plus all other associated duties as required.

**Qualifications Required:** No formal qualifications provided.

**Personal Qualities:** Hardworking, honest, reliable, eager to learn and interested in hairdressing.

<b>Trainee Hospitality Service Assistant</b>	<b>Bengal Palace</b>	<b>Ref: VAC000259700</b>
<b>Hours:</b> 5pm to 10pm	<b>Wage:</b> £79.50 per week	<b>Closing Date:</b> 24/05/2013

**Duties to include:**

- Front of House duties
- Some preparation in the kitchen
- Serving alcoholic and soft drinks
- Greeting customers
- Taking bookings and order for takeaway
- Processing payments
- General cleaning duties

**Training to be provided:** One to one training delivered by employer in all aspects of job role to cover reception, kitchen, front of house, bar and general cleaning.

**Skills Required:** Able to communicate well with all customers, good team player, commitment to learning

**Qualifications Required:** None required

**Personal Qualities:** Sociable and polite, smart and presentable, confident, reliable and punctual, trustworthy, hardworking.

<b>Trainee Admin Assistant</b>	<b>More IW (Ltd)</b>	<b>Ref: VAC000275244</b>
<b>Hours:</b> Monday to Friday & Alternate Saturdays 8:45 am to 5:30pm & 8:45am to 3:30pm	<b>Wage:</b> £119.25 per week	<b>Closing Date:</b> 22/05/2013

**Duties to include:**

- Answering customer queries by phone and face to face
- Liaising with Landlords and Tenants
- Dealing with property maintenance enquiries
- Typing and inputting information using spreadsheets and database
- All other clerical duties

**Training to be Provided:** One to one training delivered by the employer on all aspects of the job role.

**Qualifications Required:** Must have good basic computer skills.

**Personal Qualities:**

- Punctual, reliable and flexible
- Very presentable and smart
- Very sociable and friendly

You may have to deal with some customer complaints, therefore must be able to cope with this in a professional manner.



# LOCATION: NEWPORT

<b>Advanced Apprenticeship in Hairdressing</b>	<b>Zen &amp; Tanning</b>	<b>Ref: VAC000265286</b>
<b>Hours:</b> 30 per week, days to be arranged but will include Saturdays	<b>Wage:</b> £79.50 per week	<b>Closing Date:</b> 31/05/2013
<p>Advanced Apprentice required to work in a busy salon. This post will gain you valuable industry experience while you also receive NVQ training. You will advance your technical skills and knowledge in consultation, creative cut and colour, corrective colour and artistic hairdressing design skills including styling, dressing and finishing techniques. The programme is ideal if you want to enhance your technical skills and take on more responsibility at work.</p> <p><b>Training to be Provided:</b> Training to be provided in the Salon and NVQ Level 3 training in Hairdressing on site.</p> <p><b>Skills Required:</b> Must have good customer service skills and be of smart appearance as this is a customer facing role. You will advance your technical skills and knowledge consultation, creative cut and colour, corrective colour and artistic hairdressing design skills.</p> <p><b>Qualifications Required:</b> Applicants should have completed Level 2 Hairdressing qualification. The programme is ideal if you want to enhance your technical skills and take on more responsibility in a salon.</p> <p><b>Personal Qualities:</b> Hardworking, honest, reliable and eager to learn.</p> <p>You must be able to work Saturdays, late nights and be flexible with start and finish times.</p>		

<b>Apprentice Administrator Trainee Stop Smoking Advisor</b>	<b>Chamber of Commerce Tourism &amp; Industry</b>	<b>Ref: VAC000273118</b>
<b>Hours:</b> 37 per week	<b>Wage:</b> £138 per week	<b>Closing Date:</b> 24/05/2013
<p><b>Duties will include:</b></p> <ul style="list-style-type: none"> <li>• Making and receiving Telephone Calls</li> <li>• Greeting visitors</li> <li>• Producing documents</li> <li>• Administration support</li> <li>• Using Social Media</li> </ul> <p>You will also be given the opportunity to undertake additional training in Stop Smoking initiatives and help the team deliver the support required to the businesses and individuals who require it.</p> <p><b>Training to be Provided:</b> Intermediate Apprenticeship in Business and Administration</p> <p><b>Skills Required:</b> Good basic English, computer skills, good interpersonal skills, time management and organisational skills, understanding of social media.</p> <p><b>Qualifications Required:</b> 5 GCSEs (A-C is desirable), C or above in English and Maths (or equivalent) is essential.</p> <p><b>Personal Qualities:</b> Our apprentice will need to be outgoing and confident in meeting a wide range of business, health and other professionals as well as working on a day to day basis with the general public. They will need to be adaptable to changing situations and flexible to the needs of the clients and other team members. They will need to be able to work as part of team under instruction, but have initiative to get on with things independently. Good organisation and timekeeping an interest in healthy lifestyle and an empathic non-judgemental attitude are essential</p>		

# LOCATION: NEWPORT

<b>Care Assistant Apprenticeship</b>	<b>Barchester Healthcare Homes Ltd</b>	<b>Ref: VAC000264261</b>
<b>Hours:</b> 36 per week, Monday to Sunday	<b>Wage:</b> £144 per week	<b>Closing Date:</b> 29/05/2013
<p>You will be at the very heart of our industry so you are expected to be reliable, dependable and committed to make a difference in our homes. Duties will include:</p> <ul style="list-style-type: none"><li>• Supporting the activities of daily living in a person centred manner</li><li>• Promote physical and personal independence as well as choice in all daily activities</li><li>• Help in promoting a stimulating and homely environment</li><li>• To assist with toileting needs, including continence promotion</li><li>• To change beds, tidy rooms and do light cleaning.</li><li>• To help in the serving of meals and drinks, feeding those individuals who are unable to feed themselves</li></ul> <p><b>Training to be provided:</b> NVQ Diploma</p> <p><b>Skills Required:</b> You will have a caring attitude, empathy and the ability to treat everyone fairly and equally. Reliability, excellent communication skills and good observational skills are essential as well as being able to recognise changes in an individual. You'll need lots of common sense and the ability to follow instructions. You'll be very much part of a team so the ability to work well with others is essential.</p> <p><b>Qualifications Required:</b> No formal qualifications required as full training will be given.</p> <p><b>Personal Qualities:</b> We don't ask for any formal qualifications or experience but only that you have a genuine interest and enthusiasm – it's a fantastic feeling, helping the people we support to celebrate life to the full, it could be just what you're looking for.</p>		

<b>Care Assistant Apprenticeship - Orchard</b>	<b>Barchester Healthcare Homes Ltd</b>	<b>Ref: VAC000276932</b>
<b>Hours:</b> 30 per week	<b>Wage:</b> £120 per week	<b>Closing Date:</b> 04/06/2013
<p>You will be at the very heart of our industry so you are expected to be reliable, dependable and committed to make a difference in our homes. Duties will include:</p> <ul style="list-style-type: none"><li>• Supporting the activities of daily living in a person centred manner</li><li>• Promote physical and personal independence as well as choice in all daily activities</li><li>• Help in promoting a stimulating and homely environment</li><li>• To assist with toileting needs, including continence promotion</li><li>• To change beds, tidy rooms and do light cleaning.</li><li>• To help in the serving of meals and drinks, feeding those individuals who are unable to feed themselves</li></ul> <p><b>Training to be provided:</b> VQ/NVQ Diploma</p> <p><b>Skills Required:</b> You will have a caring attitude, empathy and the ability to treat everyone fairly and equally. Reliability, excellent communication skills and good observational skills are essential as well as being able to recognise changes in an individual. You'll need lots of common sense and the ability to follow instructions. You'll be very much part of a team so the ability to work well with others is essential.</p> <p><b>Qualifications Required:</b> No formal qualifications required as full training will be given.</p> <p><b>Personal Qualities:</b> We don't ask for any formal qualifications or experience but only that you have a genuine interest and enthusiasm – it's a fantastic feeling, helping the people we support to celebrate life to the full, it could be just what you're looking for.</p>		

# LOCATION: NEWPORT

<b>Apprentice Care &amp; Support Worker (Learning Disability)</b>	<b>Southern Housing Group</b>	<b>Ref: VAC000278774</b>
<b>Hours:</b> 38 per week over 5 days, may include some weekends	<b>Wage:</b> £153 per week	<b>Closing Date:</b> 27/05/2013
<p>This is a great opportunity to train as a Care and Support Worker for Southern Housing specialising in supporting people with Learning Disabilities. You will be providing care and support to vulnerable people, whilst promoting their independence, helping them with budgeting, health and wellbeing, and general life skills. This could include duties such as accompanying them shopping, escorting them to appointments or even taking part in exercise activities: Anything that supports them in their independence.</p> <p><b>Training to be Provided:</b> Intermediate Apprenticeship in Health &amp; Social Care</p> <p><b>Skills Required:</b> Good communicator, patience, numeracy and literacy.</p> <p><b>Qualifications Required:</b> A D or above (or equivalent) in English or Maths is desirable but not essential.</p> <p><b>Personal Qualities:</b> Empathy, compassion.</p> <p>A driving licence and access to a vehicle is essential to this role and you will be paid a generous mileage allowance.</p>		

# LOCATION: RYDE

<b>Business Administration Apprentice</b>	<b>Spear Recruitment Ltd</b>	<b>Ref: VAC000252213</b>
<b>Hours:</b> 35 per week, 9:30am to 5:30pm Monday to Friday	<b>Wage:</b> £94.50 per week	<b>Closing Date:</b> 24/05/2013
<p>This is an administrative role with a recruitment twist; You will be working to support the director.</p> <p><b>Daily Duties:</b></p> <ul style="list-style-type: none"> <li>• Converting Word CV's to PDF</li> <li>• Reporting/Data Input Excel</li> <li>• Taking telephone calls and enquiries communicating with clients and candidates;</li> <li>• Advertising jobs on job boards</li> <li>• Writing up of CV profiles</li> <li>• General Administrative duties to include data entry.</li> </ul> <p><b>Training to be Provided:</b> Intermediate level Apprenticeship Qualification in Business and Administration</p> <p><b>Skills Required:</b> We are seeking to recruit an individual with an excellent work ethic. To succeed, you must be hard working and eager to learn, driven and ambitious. As the role progresses it requires a lot of time on the phone, confident individuals who have a natural ability to build relationships with others tend to thrive in this industry.</p> <p><b>Qualifications Required:</b> A good level of achievement in GCSE's or A levels or equivalent will be a distinct advantage due to the high level of communication skills required for the role but not essential if applicants feel they meet some of the criteria for the role.</p> <p><b>Personal Qualities:</b> Friendly and of smart personal appearance. Someone who is reliable with the ability and willingness to learn will be an important element.</p>		

# LOCATION: RYDE

<b>Apprentice Chef</b>	<b>Café Coco</b>	<b>Ref: VAC000268719</b>
<b>Hours:</b> 30 per week, between 9am and 5pm over 5 days	<b>Wage:</b> £79.50 per week	<b>Closing Date:</b> 24/05/2013

You will be responsible for food safety & hygiene. You will be preparing and cooking foods from breakfasts to bistro type main meals. You will be expected to keep your work area tidy and will be expected to help in keeping the kitchen as a clean and safe working environment. As this is a small establishment you will be involved in interacting with the customers and will on occasion be taking orders from the customers and delivering the food to their table.

**Training to be Provided:** Full company induction, on going training and support throughout the intermediate Apprenticeship in Food Production.

**Skills Required:** Good communication skills, you must be able to work as part of small team and be able to listen, take and follow instruction from the Senior team members and the Chef.

**Qualifications Required:** No formal qualifications required as all candidates will be assessed on merit. A good work ethic combined with consideration for colleagues is more important. The employer welcomes applications from individuals who are passionate about providing good service and friendly enough to let their unique personality shine through.

**Personal Qualities:** You must be an enthusiastic individual willing to go the extra mile, have a genuine desire to learn about food production and appreciate that there are a great many skills to be learned in order to become a Chef.

<b>Trainee Sales, Marketing &amp; Corporate Services Assistant</b>	<b>Performance in People Ltd</b>	<b>Ref: VAC000276486</b>
<b>Hours:</b> 9am to 5:30pm Monday to Friday	<b>Wage:</b> £99.37 per week	<b>Closing Date:</b> 24/05/2013

- Produce Sales reports and HR reports
- Use a variety of IT programmes including powerpoint for presentations
- Organising travel arrangements for the Directors
- Dealing with staff queries and arranging social events
- Using Social media sites for marketing
- Upkeep of the company website
- Managing company car processes

**Training to be Provided:** One to one training to be delivered by the Team Leader of the Sales, Marketing and Corporate Services division on all aspects of the job role.

**Skills Required:** Must have excellent IT skills in the use of a variety of packages, must have creative flair, must have an excellent telephone manner, good use of English grammar.

**Qualifications Required:** Good grade in GCSE English or equivalent.

**Personal Qualities:** Confident and outgoing, reliable and trustworthy, able to follow instruction effectively, good team player, ability to adapt to change, able to use own initiative, able to work under pressure, aware of confidentiality.

# LOCATION: RYDE

<b>Health Care Assistant</b>	<b>Highfield Home Nursing Home</b>	<b>Ref: VAC000276914</b>
<b>Hours:</b> 30 per week over 7 days	<b>Wage:</b> £79.50 per week	<b>Closing Date:</b> 27/05/2013
<p>Working as part of a team the candidate will be expected to share with other staff to meet the personal care needs of residents in a way that respects the dignity of the individual and promotes independence security and civil rights. To help in the care of the residents physical environment and in the general day to day activities of the home. To observe physical and psychological health of the residents and report changes to the nurse in charge.</p> <p><b>Training to be Provided:</b> Level 2 Diploma</p> <p><b>Skills Required:</b> Be able to document individual care given to allocated residents, to actively participate in staff and residents meetings, to welcome visitors into the home and assist as required.</p> <p><b>Qualifications Required:</b> None as full training will be given.</p> <p><b>Personal Qualities:</b> Caring, positive attitude, friendly, good communication skills and willingness to learn.</p>		

<b>Trainee Chef</b>	<b>Joe Daflo's</b>	<b>Ref: VAC000276514</b>
<b>Hours:</b> 10am to 3pm & 6pm to 10pm over 5 days	<b>Wage:</b> £106 per week	<b>Closing Date:</b> 31/05/2013
<ul style="list-style-type: none"> <li>• To prepare fresh meat, seafood, salad and vegetables</li> <li>• To prepare sandwiches, ciabattas etc</li> <li>• To deal with stock rotation</li> <li>• To ensure the kitchen and work areas are kept clean</li> <li>• Any other duties in the kitchen as required</li> </ul> <p><b>Training to be Provided:</b> All training to be provided on the job on all aspects of the role on a one to one basis by the Head Chef.</p> <p><b>Skills Required:</b> Must be very keen on cooking or have a flair for cooking, good team player, ability to use own initiative, ability to follow instructions effectively, able to work under pressure.</p> <p><b>Qualifications Required:</b> No formal qualifications required.</p> <p><b>Personal Qualities:</b> Must have high standards of personal hygiene, reliable and punctual, commitment to learning, hardworking and must be self motivated.</p>		

# LOCATION: SANDOWN

<b>Front of House Assistant</b>	<b>The Bugle Inn</b>	<b>Ref: VAC000270959</b>
<b>Hours:</b> 40 per week, 12pm to 8pm over 5 days	<b>Wage:</b> £106 per week	<b>Closing Date:</b> 01/06/2013
<p><b>Duties to include:</b></p> <ul style="list-style-type: none"> <li>• Taking Food and Drink orders</li> <li>• Serving customers at the table</li> <li>• Clearing tables</li> <li>• Laying tables</li> <li>• General cleaning of areas</li> </ul> <p><b>Training to be Provided:</b> One to one training to be delivered by The Manager on all aspects of the job role.</p> <p><b>Skills Required:</b> Must have excellent communication skills, must be good with children.</p> <p><b>Qualifications Required:</b> No formal qualifications required as full training given on the job.</p> <p><b>Personal Qualities:</b> Reliable and punctual, friendly &amp; approachable, clean and presentable, confident, commitment to learning</p>		

# LOCATION: SANDOWN

<b>Hairdressing Apprentice</b>	<b>ANA Hair &amp; Beauty Salon</b>	<b>Ref: VAC000260261</b>
<b>Hours:</b> Tues – College, Wed, Thurs, Fri, Sat 9am to 5pm	<b>Wage:</b> £92.75 per week	<b>Closing Date:</b> 19/05/2013

At the beginning the Apprentice will:

- Shampoo clients
- Greet and welcome customers
- Sweep the salon and keep areas tidy
- Make teas and coffees
- Complete the health and safety induction process
- Assist the senior stylist

Progressing to:

- Blow drying
- Sets
- Cutting
- Stock control and ordering as well as rotation of stock
- Colouring and working with foils
- Answering the telephone and booking appointments

**Training to be Provided:** Level 2 Intermediate Apprenticeship in Hairdressing

**Skills Required:** The skills required from the Apprentice are:

- The ability to follow and implement instructions
- Diligence in their job role and studies
- Practical ability
- Able to adhere to health and safety and work safely especially with the chemicals etc.
- Good communication skills
- Ability to ask for help if needed as well as to clarify things if there is a gap in understanding
- Good team work
- Reading instructions carefully and correctly

**Qualifications Required:** No specific qualifications are required but a practical ability and a willingness to do the job coupled with an understanding of what will be involved are vital.

**Personal Qualities:** Good use of initiative and the ability after a little while to identify things that need doing without always been told to do them. Pleasant and personable, friendly disposition, helpful, good work ethic, reliable and responsible.

# LOCATION: SHANKLIN

<b>Apprentice Care Assistant</b>	<b>Greyfriars</b>	<b>Ref: VAC000178188</b>
<b>Hours:</b> 30 per week over 5 days, varied shifts	<b>Wage:</b> £120 per week	<b>Closing Date:</b> 10/06/2013

Working as part of a team the apprentice will be required to deal with all personal care needs of the clients, including washing, dressing, bathing/showering, feeding and drinking. To get involved with daily activities and ensure the welfare of the residents at all times. The right person must be able to work in a close team and be flexible with approach to working in a demanding and challenging but highly satisfying environment.

**Training to be Provided:** Diploma Level 2 in Health and Social Care

**Skills Required:** Patience, good listening skills, caring nature. Flexibility to approach with work.

**Qualifications Required:** None as full training will be provided.

**Personal Qualities:** Trustworthy, caring and enthusiastic person, capable of working on own initiative and as part of a team.

# LOCATION: SHANKLIN

<b>Trainee Chef</b>	<b>The Plough &amp; Barley Corn</b>	<b>Ref: VAC000275520</b>
<b>Hours:</b> 12pm to 9pm over 6 days	<b>Wage:</b> £106 per week	<b>Closing Date:</b> 31/05/2013
<b>Duties to include:</b> <ul style="list-style-type: none"><li>• Preparation of fresh foods including salad and vegetables for service</li><li>• Cooking of fresh foods for service</li><li>• Maintain high standards of food hygiene and follow regulations</li><li>• Stock rotation</li><li>• Completion of kitchen documentation in line with regulations</li><li>• Responsible for cleaning work areas after service and equipment.</li></ul> <b>Training to be Provided:</b> One to one training on the job to be delivered by the owner who is the Head Chef on all aspects of the job role. Qualifications to follow will be Level 2 in Professional Cookery. <b>Qualifications Required:</b> No formal qualifications required but some relevant experience. <b>Personal Qualities:</b> <ul style="list-style-type: none"><li>• Must have excellent personal hygiene</li><li>• Reliable and punctual</li><li>• Committed to learning</li><li>• Able to work under pressure</li><li>• Friendly and sociable</li><li>• Able to meet targets</li><li>• Able to use own initiative</li></ul>		

<b>Apprentice Care Assistant</b>	<b>Springfield Private Nursing Home</b>	<b>Ref: VAC000177349</b>
<b>Hours:</b> 30 per week over 7 days, varied shifts	<b>Wage:</b> £79.50 per week	<b>Closing Date:</b> 10/06/2013
<p>Working as part of a team the apprentice will be required to deal with all personal care needs of the clients, including washing, dressing, bathing/showering, feeding and drinking. To get involved with daily activities and ensure the welfare of the residents at all times. The right person must be able to work in a close team and be flexible with approach to working in a demanding and challenging but highly satisfying environment.</p> <b>Training to be Provided:</b> Diploma Level 2 in Health and Social Care <b>Skills Required:</b> Patience, good listening skills, caring nature. Flexibility to approach with work. <b>Qualifications Required:</b> None as full training will be provided. <b>Personal Qualities:</b> Trustworthy, caring and enthusiastic person, capable of working on own initiative and as part of a team.		

# LOCATION: TOTLAND

<b>Apprentice Care Assistant</b>	<b>Down House</b>	<b>Ref: VAC000172109</b>
<b>Hours:</b> 30 per week over 5 days	<b>Wage:</b> £79.50 per week	<b>Closing Date:</b> 10/06/2013
<p>Working as part of a team the apprentice will be required to deal with all personal care needs of the clients, including washing, dressing, bathing/showering, feeding and drinking. To get involved with daily activities and ensure the welfare of the residents at all times. The right person must be able to work in a close team, and be flexible with approach to working in a demanding and challenging but highly satisfying environment.</p> <p><b>Training to be Provided:</b> Full apprenticeship training, including Diploma level 2 in Health and Social Care qualification.</p> <p><b>Skills Required:</b> Patience, good listening skills, kind caring nature. Flexibility with approach to work.</p> <p><b>Qualifications Required:</b> None as full training will be provided.</p> <p><b>Personal Qualities:</b> Trustworthy, caring and enthusiastic person, capable of working as part of a dedicated team.</p>		

<b>Apprentice Care Assistant</b>	<b>Eden House</b>	<b>Ref: VAC000198023</b>
<b>Hours:</b> 30 per week, over 7 days varied shifts	<b>Wage:</b> £79.50 per week	<b>Closing Date:</b> 10/06/2013
<p>Working as part of a dedicated team the apprentice will be required to deal with all personal care needs of the clients, including washing, dressing, bathing/showering, feeding and drinking. To get involved with daily activities and ensure the welfare of the residents at all times. The right person must be able to work in a close team and be flexible with approach to working in a demanding and challenging but highly satisfying environment.</p> <p><b>Training to be Provided:</b> Level 2 Diploma in Health and Social Care</p> <p><b>Skills Required:</b> Patience, good listening skills, caring nature. Flexibility with approach to work.</p> <p><b>Qualifications Required:</b> None as full training will be provided.</p> <p><b>Personal Qualities:</b> Trustworthy, caring and enthusiastic person capable of working on own initiative and as part of a team.</p>		

# LOCATION: VENTNOR

<b>Apprentice Care Assistant</b>	<b>Excelsior Retirement Home</b>	<b>Ref: VAC000145156</b>
<b>Hours:</b> 30 per week, over 7 days varied shifts	<b>Wage:</b> £79.50 per week	<b>Closing Date:</b> 10/06/2013
<p>Working as part of a team, the apprentice will be required to deal with all personal care needs of the clients, get involved with daily activities and ensure the welfare of the residents at all times. The right person must be able to work in a close team, be flexible with approach to working in a demanding and challenging but highly satisfying environment.</p> <p><b>Skills Required:</b> Motivated, caring and understanding personality, patience with good listening skills.</p> <p><b>Qualifications Required:</b> None as full training will be provided.</p> <p><b>Training to be Provided:</b> Diploma Level 2 in Health and Social Care.</p> <p><b>Personal Qualities:</b> Trustworthy, caring and enthusiastic person, capable of working as part of a team.</p>		



# LOCATION: VENTNOR

<b>Trainee Chef</b>	<b>The Buddle Inn</b>	<b>Ref: VAC000275254</b>
<b>Hours:</b> 30 per week, 10am to 12am over 5 days	<b>Wage:</b> £79.50 per week	<b>Closing Date:</b> 31/05/2013
<b>Duties to include:</b> <ul style="list-style-type: none"><li>• Preparation of food for service</li><li>• Cooking of food for service</li><li>• Stock rotation</li><li>• Adhering to Food Safety regulations</li><li>• Adhering to Health &amp; Safety</li><li>• General cleaning after service</li><li>• Washing up</li><li>• Taking in deliveries</li><li>• General kitchen documentation</li></ul> <b>Skills Required:</b> <ul style="list-style-type: none"><li>• Must have a flair for cooking</li><li>• Able to follow instructions effectively</li><li>• Good team player</li></ul> <b>Qualifications Required:</b> No formal qualifications required but a sensible approach is required. <b>Training to be Provided:</b> One to one training to be delivered by the Head Chef on all aspects of the job role and support from the General Manager. Level 2 Apprenticeship in Professional Cookery.		

<b>Customer Service Assistant</b>	<b>The Asperiti Group</b>	<b>Ref: VAC000279023</b>
<b>Hours:</b> 37½ per week	<b>Wage:</b> £99.37 per week	<b>Closing Date:</b> 31/05/2013
<b>Duties to include:</b> <ul style="list-style-type: none"><li>• Contacting customers on existing database and creating new contacts to promote the business services.</li><li>• Using the telephone to contact new business.</li><li>• Ensuring that the current database is up to date with contact information etc.</li><li>• Recording outcomes of customer contacts.</li><li>• To be able to promote the services and products.</li><li>• Ensuring that customer requirements are recorded effectively.</li><li>• Give excellent customer service.</li></ul> <b>Skills Required:</b> Must have excellent IT Skills particularly in the use of databases, an excellent telephone manner, good customer service skills, confident particularly cold calling customers by phone, must be aware of confidentiality. <b>Qualifications Required:</b> A qualification in IT at Level 2 would be advantageous <b>Training to be Provided:</b> The employer will give training on the products and services they deliver including some sage accounts and payroll. <b>Personal Qualities:</b> Self motivated and target driven, be focussed and committed, reliable, punctual and trustworthy, ability to use own initiative and maintain effective records, an interest in computerised accounting and payroll would be an advantage.		

# LOCATION: YARMOUTH

<b>Trainee Chef</b>	<b>Saltys</b>	<b>Ref: VAC000275277</b>
<b>Hours:</b> 10am to 10pm over 5 days	<b>Wage:</b> £79.50 per week	<b>Closing Date:</b> 24/05/2013
<b>Duties to include:</b> <ul style="list-style-type: none"><li>• Preparation of salads, shellfish and vegetables</li><li>• To learn all aspects of cooking for a prestigious seafood restaurant</li><li>• Stock rotation</li><li>• Cleaning of all equipment and work areas after service</li></ul> <b>Training to be Provided:</b> One to one training to be delivered in the workplace by a Senior Chef on all aspects of the job role. <b>Qualifications Required:</b> No formal qualifications apply. <b>Personal Qualities:</b> <ul style="list-style-type: none"><li>• Must be reliable and punctual</li><li>• Good team player</li><li>• Personal hygiene extremely important</li><li>• Must have aspirations of becoming a fully qualified chef</li><li>• Committed to learning</li></ul> You need to live either locally due to split shifts or easy access to premises.		

<b>Professional Cookery Apprentice</b>	<b>The Boat House</b>	<b>Ref: VAC000276271</b>
<b>Hours:</b> 40 per week over 5 days	<b>Wage:</b> £106 per week	<b>Closing Date:</b> 28/05/2013
<p>A unique opportunity, ideal for the right person who is interested in starting a career as a professional chef. You will develop your kitchen skills under the leadership of head chef/owner - Martin Saxton. The restaurant, situated on the water's edge near Fort Victoria, is open all the year round. The Boathouse is looking for someone who can:</p> <ul style="list-style-type: none"><li>• be flexible and work effectively as a member of a successful team</li><li>• support the preparation and cooking of meals throughout the day/evening</li><li>• work and communicate effectively with the team</li><li>• be self-confident, ambitious and motivated</li><li>• work split-shifts and some weekends</li></ul> <b>Training to be Provided:</b> Intermediate Apprenticeship in Professional Cookery <b>Skills Required:</b> The candidate will be able to follow and implement instructions, show a willingness to learn and be trained, be a team player and show good communication skills. <b>Qualifications Required:</b> No formal qualifications required although a good level of literacy and numeracy would be preferable. <b>Personal Qualities:</b> You will need to be able to remain calm in a busy working environment and be methodical and orderly in your work, punctual and hard working, well presented with personal hygiene, a good team player, have a great personality and a passion for great food. You must be prepared to work split shifts and some weekends.		



## The Island Roads Apprenticeship Scheme

**Island Roads are recruiting for the 2013 Apprentice Scheme. Our scheme is designed to introduce you to the working world and develop you into a highly skilled operative working on our road networks, able to carry out the whole role and not just the technical skills it requires.**

Island Roads is part of Eurovia, Europe's leader in highway services, a successful company with £400+ million turnover. We are a Highway Maintenance service provider working across the UK for local authorities, offering a wide range of highway related services which means a wide range of opportunities available for you. With us, you'll receive excellent pay and benefits, and enjoy a fantastic team culture, flexibility and a chance to develop. Island Roads is an organisation that includes Ringway, VINCI Concessions and Meridiam Infrastructure, working in partnership with the Isle of Wight Council.

You will be supported to obtain nationally recognised NVQ Level 2 qualifications in Highways Maintenance (Construction) and Highways Maintenance (Excavation Operations). Training is a combination of class room based delivery and on site experience. The Apprenticeship Scheme runs for two years with a permanent job on achievement. The scheme includes regular residential elements based in either Exeter or York; apprentices will be expected to travel and have full attendance at college and on site.

Candidates must be hardworking, enthusiastic, enjoy working outside and thrive in a team environment. An independent character is essential due to regular short periods staying away from home and we are looking for candidates with at least three GCSE's at grade D or above in English, Maths and one other subject.

For an application pack please contact the Island Roads at:

[careers@ringway.co.uk](mailto:careers@ringway.co.uk)

For more information on our company please visit:

[www.islandroads.com](http://www.islandroads.com)

[www.ringwaypeople.co.uk](http://www.ringwaypeople.co.uk)

**Closing date 25th May 2013**

Working in partnership



## PRE APPRENTICESHIPS



# Looking to kickstart your career?

Our 'pre-apprenticeship' work programme is available for young people who are currently unemployed.

You will be placed with an employer for 30 hours a week, and receive a 'training allowance' of £79.50 per week, for a period of up to 6 months.

Call the Choices Centre to check your eligibility, and apply today!

**01983 525927**



# YOUNG VOLUNTEERS



**Support your community**

**16-18 year olds**

**Help others**

**Gain confidence, skills and  
experience**

**Volunteer as much or as little as  
you want**

**Will not affect benefits**

**Contact The Participation Team  
Choices Centre:**

**Phone: 525927 or just drop in!**

**[participationteam@iow.gov.uk](mailto:participationteam@iow.gov.uk)**

**29 High Street, Newport, PO30 1SS**

## VACANCIES TAKEN FROM THE ISLE OF WIGHT COUNTY PRESS



### LOCATION: COWES

Waiter/Waitress	New Holmwood Hotel	Ref: County Press
With increasing business levels we are seeking a part-time Waiter/Waitress to join our professional, friendly team. Silver service experience would be preferable but not essential. This position would definitely require weekend working. Please contact our restaurant manager, Kathy Titley on 01983 292508.		

### LOCATION: EAST COWES

Caravan Cleaner	Waverley Park	Ref: County Press
Flexible days, must include weekends. Telephone: 01983 293452.		

### LOCATION: FRESHWATER

Counter Assistant	Rainbow Fish Bar	Ref: County Press
Part-time temporary position in busy fish and chip bar. Evening shifts. Minimum age 17. Tel: 01983 752257.		

### LOCATION: NEWPORT

Salon Junior	Precision Hair	Ref: County Press
Required for Apprenticeship, salary/hours to be arranged. Apply by sending CV to: Precision Hair, 50 St James Street, Newport, Isle of Wight, PO30 1LQ.		

Cleaner	Ref: County Press
Required for a store in Newport, 8am to 10am, £7.50 per hour. Please telephone 01983 520057 for details.	

# LOCATION: NEWPORT

<b>Robin Hill Adventure Park &amp; Gardens</b>	<b>Ref: County Press</b>
<p><b>Seasonal Summer Catering Positions</b> – Full and part time (including weekends or school holidays only). Due to anticipated increased summer demand, Robin Hill Adventure Park and Gardens has a number of catering positions available to help us deliver food, drink and ice cream to a large number of summer visitors between now and the end of the season. All candidates need to be flexible and have some good catering experience and be able to help us to prepare and serve quality food in our busy kitchens. Health and Hygiene training will be provided. Some positions are available for students and applicants who would like to earn extra money over the main schools' holiday periods and/or at the weekends only. Applicants must be 18 or over due to our Health and Safety rules in regards to cooking food. So come and join one of the best places on the Island to work this summer for full or part time hours (1 to 5 days per week but including some weekend days and occasional evening work on our special event nights). Please call up to the park in person and ask for the Catering Manager between 10am to 5pm any day between Saturday 18<sup>th</sup> May and Tuesday 21<sup>st</sup> May 2013 for an application form and to find out more information. Please bring a current CV with you if you have one. Alternatively call 01983 527352 (option 3) between the stated times. Positions are likely to be filled quickly due to our immediate requirements.</p>	

# LOCATION: ISLANDWIDE

<b>Community Care Workers</b>	<b>Everycare</b>	<b>Ref: County Press</b>
<p>Here at Everycare we offer pay rates from £7.50 per hour (£8.50 per hour for weekends and more for NVQ qualifications) and free private healthcare benefits to our carers (on completion of probationary period). We also offer first class support and training. Our carers also work alternate am/pm shifts and alternate weekends off. If you require more information, or wish to apply, please call or email us on: 01983 611390 (9am to 5pm, Monday to Friday), <a href="mailto:hello@everycareiow.co.uk">hello@everycareiow.co.uk</a> <a href="http://www.everycareiow.co.uk">www.everycareiow.co.uk</a></p>		

<b>Care &amp; Support Workers</b>	<b>Wight Home Care Ltd</b>	<b>Ref: County Press</b>
<p>Care and support workers also required for evenings and weekends in Ryde, Bembridge, Cowes, East Cowes, Newport and West Wight. Experience not essential. Full training given – enhanced rates of pay for travel and weekends. Own transport is required. Please call 01983 813000 and ask for Dawn.</p>		

# LOCATION: RYDE

<b>Full-time Stable Assistant</b>	<b>Brickfields Riding School</b>	<b>Ref: County Press</b>
<p>Required for the Summer season. Carrying out all stable duties, assisting with lessons. Please send written applications with your CV, or call Cheryl on 07773976418 for further information. Closing date 7<sup>th</sup> June 2013.</p>		

# LOCATION: SHANKLIN

<b>The Steamer Inn</b>	<b>Ref: County Press</b>
<p>We are looking for <b>Seasonal Cleaner &amp; Chamber Person</b> also <b>Seasonal Front of House Staff</b> (to include Bar duties). Previous experience essential. Contact Karen on 01983 862641.</p>	

# LOCATION: SHANKLIN

<b>Shanklin Beach Hotel</b>	<b>Ref: County Press</b>
Is hiring: <b>Bartender, Waiter, Waitress</b> for full, part-time and casual positions. Experience is not necessary as full training and uniform will be supplied to successful applicants. Email CV to <a href="mailto:Lorraine@shanklinbeachhotel.com">Lorraine@shanklinbeachhotel.com</a> or come to the Hotel front desk for an application at 35-38 The Esplanade, Shanklin. No phone calls please and we are not in need of recruitment agencies at this time. Closing date for these positions will be 21 <sup>st</sup> May 2013 with anticipated starting date immediate.	

# LOCATION: SHORWELL

<b>Seasonal Waiters/Waitresses</b>	<b>The Crown Inn</b>	<b>Ref: County Press</b>
Experience and transport essential. Please send CV to <a href="mailto:gareth@crowninnshorwell.co.uk">gareth@crowninnshorwell.co.uk</a> or call for an informal interview on 01983 740293.		

# LOCATION: YARMOUTH

<b>The George Hotel</b>	<b>Ref: County Press</b>
<b>Full time Waiting and Bar Staff</b> must have previous restaurant experience. Also <b>Turndown Housekeeping Assistant</b> 7pm to 9pm. Apply by email <a href="mailto:Jeremy@thegeorge.co.uk">Jeremy@thegeorge.co.uk</a>	



# Finishing Year 11 this Summer?

MAKE THE

# SMART CHOICE.

Our new programme will get your career off to a great start!

VOCATIONAL TRAINING & WORK EXPERIENCE

EMPLOYABILITY SKILLS

FUNCTIONAL SKILLS IN ENGLISH, MATHS & ICT

PERSONAL & SOCIAL DEVELOPMENT

PROGRESSION TO FURTHER EDUCATION  
EMPLOYMENT OR APPRENTICESHIP

Visit [www.smarttar.co.uk/smartchoice](http://www.smarttar.co.uk/smartchoice)

Call 01983 530440

Drop In: Smart, Castlehold Lane,  
Newport



**Parents & Guardians:** If your child is leaving school this year or next year, you are invited to an Open Evening at Smart House (alongside HMV) on Wednesday 29th May at 6:30pm.

**Are you 16 – 18?** Why not come to a taster day at the Smart Choice centre, in Castlehold Lane, Newport on Thursday 30th May?

Contact Fiona on 01983 530440 to book your place on the 29th and 30th  
Smart, Castlehold Lane, Newport.





# Volunteers

Without you we're nothing

Looking for a Job?

Want to make your C.V. look better?

Want letters behind your name?

The Isle of Wight Scout Association is looking to recruit more Adult Leaders and Young Leaders {14 – 18 years old}. With more Leaders we can allow more young people to join our Island wide Movement.

Volunteering with us is easy, fun and flexible – how much time you give is completely up to you. Whether you help out once a fortnight, month or term or just at special events or camps, there is bound to be a role you can play, and no matter how you get involved, we'll make sure you're properly trained and supported.

Our training is recognised as Management Training by a number of accredited bodies. As well as gaining externally recognised skills and having a brilliant time, Scouting also offers the chance to build on personal skills, like teamwork, confidence and leadership. A study found that over 90% of our volunteers believe that the skills and experiences they have gained through Scouting have been of relevance to their working or personal lives.

Training in Scouting has also enabled volunteers to gain accreditation for Open College Network awards in Youth Work, and helped them to become associate members of the Institute of Leadership and Management and the Institute for Training and Occupational Learning.

If this brief overview sounds interesting to you, why not contact us to find out more. There is no commitment by having a chat and we will not pester you if you are not interested. However, this might be the most important decision you can make towards finding a job, a better job or your ultimate job!

Call 01983 566399 {John} [jdicyde@talktalk.net](mailto:jdicyde@talktalk.net)

Or

01983 865913 {Mandy} [mandy@hollographics.co.uk](mailto:mandy@hollographics.co.uk)



**Challenge &  
Adventure**

**Forest Office  
Parkhurst Forest  
Newport  
Isle of Wight  
PO30 5UL**

**Phone us on  
01983 527026**

**R  
O  
N**



## **Real Opportunities Now Programme**

**Age 16 – 18?**

**Not in education, employment or training?  
Not sure of what is available for you to  
access?**

**RON will give you the chance to try a range of  
activities over 2 weeks and have fun at the  
same time.**

**RON will give you:**

- **Different training opportunities**
- **Develop your team work skills**
- **Support with your choices**
- **Build confidence and self esteem**

**Call and speak to Bex 527026 or the  
Participation Team 525927 for details of  
the next programme.**

# FAST FORWARD YOUR FUTURE



National  
Citizen  
Service  
(NCS)  
Summer  
2013?

- Open to Year 11 & 12 Students
- Limited places available



NCS



POWERED BY



# VOLUNTEERING

## Community Action Isle of Wight

3 Langley Court, Pyle Street, Newport, Isle of Wight, PO30 1LA

**Open:** Tuesday – Thursday 10am to 2pm

**Tel:** 01983 539377

**Email:** [volunteer@actioniw.org.uk](mailto:volunteer@actioniw.org.uk)

- ❖ Make new friends
- ❖ Build self confidence
- ❖ Make a difference to something you care about
  - ❖ Learn new skills
  - ❖ Have fun
- ❖ Improve your career prospects

Please visit: [www.communityactioniw.org.uk](http://www.communityactioniw.org.uk)

Click on Volunteering Opportunities



The Duke of Edinburgh award scheme is a programme available to all young people aged 14 to 25. The award has 4 sections – volunteering, skill, physical and an expedition at Bronze and Silver with a residential at Gold.

Activities that you may already take part in could count towards an award.

The Duke of Edinburgh award scheme offers opportunities to meet with other young people.

Visit [www.DofE.org](http://www.DofE.org)

**Monday 5-7pm at Ryde Youth centre**

**Tuesdays 6.30-8.30pm at Sandown Youth Centre**

**Wednesdays 7-9pm at UKSA Arctic Road Cowes**

**Thursday 6.30-8.30pm at Newport Youth Centre**

For more information telephone 559028 or email [carol.taverner@iow.gov.uk](mailto:carol.taverner@iow.gov.uk)

# Are you 16-18?

HTP's Skills and Education Centre has a range of Level 1, Level 2 and progression courses:

Childcare  
Hospitality & Cheffing  
Health & Social Care  
Business Administration  
Fitness Instruction  
Outdoor Pursuits  
Nail Technician

Plus!

Pre-Apprenticeship programmes  
30 hrs/week with an employer: gain work skills + progress onto full Apprenticeship

get  
**£2.65**  
per hour!

Other courses include, Maths, English, ICT, Employability Skills and Personal & Social Development

Courses starting every week

Call us on

**01983 824930**  
for more information



www.htp.org



@htp.org

2018-11-16 10:11:21

HTP Skills Centre

Unit 15-16 Little London  
Newport, PO30 5BS



TRAINING TO A HIGHER LEVEL

The Participation Team is part of the Isle of Wight Council and reproduces this list of locally available jobs from external sources that have advertised the same within the previous 7 days. The Council cannot verify or warranty any terms of condition offered by the external employers and have no affiliation or association with these employers. The Council accepts no liability however arising from any damage or loss suffered as a result of these adverts or any reliance placed upon them. Further information should be sought direct from the employers using the contact details provided above.