

ISLE OF WIGHT CHILDREN & YOUNG PEOPLE'S TRUST

EXECUTIVE BOARD MINUTES

Date: 11th JUNE 2007
Time: 17:00 TO 18:30
Venue: Committee Room 2, County Hall, Newport, Isle Of Wight
Contact details: Simon Dear 01983 823 423. Email: Simon.Dear@iow.gov.uk
Website: www.iwight.com/childrenstrust

PRESENT

Andrew Preskey	Connexions manager deputising for Pam Charlwood
Chris Vieler Porter	Head of School Improvement
David Snashall	Headteacher, High School representative
Dr Paul Bingham	Co-Chair, Consultant in Public Health
Dr Piers Rowlandson	Consultant Paediatrician
Grant Taylor	Head of Psychology / Consultant Clinical Psychologist / Chartered Educational Psychologist / Professional Lead, Psychology & Psychological Therapies
Jane Dowdell	Associate Director NHS PCT
Kathy Marriott	Voluntary and Community Sector Network Co-ordinator
Philip Walker	Partnership Director, Learning and Skills Council
Prue Grimshaw	Head of Children and Family Services
Rachel Hayes	Senior Joint Commissioning Manager – Children's Policy Lead
Simon Dear	Children's Trust Development Advisor (minutes)
Stephanie Morgan	Police Commander Isle of Wight
Steve Beynon	Co-Chair, Director Children's Services
Steve Crocker	Director, Wessex Youth Offending Team
Ursula Hutchinson	Headteacher Middle School representative

1. APOLOGIES

Astrid Davies	Acting Head of Cultural and Leisure Services
Dr Andrew Watson	Vice-Chair, Consultant Paediatrician and Medical Director
Keith Simmonds	Head of Policy, Planning and Commissioning
Nigel Mason for Debbie Lavin	Principle, Isle of Wight College
Pam Charlwood	Chief Executive, South Central Connexions
Tina Baker	Headteacher, Primary School representative

2. NOTES OF PREVIOUS MEETING

- 2.1 The minutes of the previous meeting were noted but were not agreed as an accurate record given the time that had elapsed since the Executive Board arrangements were put on hold in November 2006.
- 2.2 It was noted that Sue Sylvester from the Strategic Health Authority would be represented by the Isle of Wight NHS Primary Care Trust.

3. MATTERS ARISING

- 3.1 The redrafted governance arrangements were on the agenda.
- 3.2 Children's Code – Local Compact deferred to the next meeting agenda. It was suggested that the item be deferred as information was still being gathered.
- 3.3 Rachel Hayes said that the group agreed that the NSF would be reinstated as a standing item.

4. REVIEW OF THE NEW GOVERNANCE ARRANGEMENTS

- 4.1 Jane Dowdell began the discussion by highlighting the new team within the new organisation of the NHS PCT and that the governance arrangements should in draft be considered by them before they are adopted.
- 4.2 Paul Bingham as Chair offered to take the final draft to the new NHS PCT Board for their consideration.
- 4.3 The Board went through the draft governance arrangements and highlighted the following changes:

- There was a need to distinguish the different role the Police Authority had with the Police Service compared to other relationships between the governance and executive membership.
- The terms of reference for the integrated working group needed to be added.
- The Board noted the importance of having an equal spread of representation across the five outcome working groups to avoid the creation of silos. For example, health colleagues would not be confined to the be healthy group.
- The Board agreed to consider the interrelationship between the Local Safeguarding Children's Board and the Stay Safe outcome working group.
- The Board debated what the most effective way was to allocate roles and responsibilities of the working groups be they across themes, outcomes or age ranges. The Board agreed to retain the five outcome arrangements.

4.4 The Board did reflect and agree that the recent review of the children and young people's plan, the joint area review action plan and the self evaluation for the annual performance assessment would have been much efficient and effective if the Trust arrangements had not been put on hold in November 2007.

4.5 The convening of the five outcome working groups would provide the mechanism for the Trust to performance manage the delivery of the children and young people's plan. Whilst the governance arrangements outlined that each group was to be chaired by a member of the governance board, the executive board acknowledged this arrangement would develop as a 'buddy' system with the executive board member taking the lead initially.

4.6 The outcome working groups would focus on:

- Collating case studies to support the annual performance assessment self evaluation that was to be submitted by 14th June 2007 in preparation for the OFSTED inspector visit on 27th September 2007.
- Exploring, using the grade indicators, what would need to be different for each outcome to move from the current grade to the next and then to the highest.
- Developing an agenda for action with quantifiable targets for the next 12 months based on the needs assessment, consultations with children and young people (Summary in Appendix A) and the forthcoming Strategic Needs Assessment.
- Determining which existing group/partnership could most appropriately lead on each outcome and/or which groups/partnerships could be amalgamated / incorporated to reduce the burden of meeting times.

4.7 Action: Simon Dear to re-draft the governance arrangements and circulate.

4.8 Action: Board members to seek endorsement of the governance proposals from their respective governance arrangements.

4.9 Action: Simon Dear to convene the five outcome working groups and integrated working board.

4.10 Action: All members of the executive to circulate these minutes, or page 6 as a poster, to encourage colleagues to attend or send contributions to the five outcome working groups and integrated working board. RSVP to Simon Dear

5. REVIEW OF THE CHILDREN AND YOUNG PEOPLE'S PLAN (CYPP), THE JOINT AREA REVIEW (JAR) AND THE ANNUAL PERFORMANCE ASSESSMENT (APA)

- 5.1 The Board were asked to consider if there was any evidence missing from the report or any information that required updating and if so to highlight and return to Simon Dear by 13th June 2007.
- 5.2 Future inspections would focus on how the needs of vulnerable children and young people were met and would take a risk assessment approach when judging the Local Authority and the Children's Trust.
- 5.3 The Youth Offending Team inspection report would have been published by the time the inspectors visit in September 2007.
- 5.4 The Board agreed that the self evaluation grades across the five outcomes and service management would not have changed since the previous inspection.
- 5.5 The Board were informed that given that the new OFSTED now incorporated other previous inspectorates, they would need to develop indicative outcomes for key stages and GCSEs for the staying safe outcome.
- 5.6 The Children and Young People's Plan would be re written by April 2008 with much more of a family focus that involved adult and other services more. This plan would need to focus on specific targets to enable the Trust to bid for funding through the Local Strategic Partnership. Members of the Board highlighted that a reduction in bullying and alcohol misuse were two key priorities.
- 5.7 The full review would be posted onto the children and young people's section of iwight.com under the children and young people's trust pages.

6. INDEPENDENT CHAIR

- 6.1 The Board consider the options for the chair of the Governance Board; the Lead Member for Children, the lead Non Executive Director for children from the NHS PCT or an independent chair.
- 6.2 The Board considered the job description and agreed that their shared view and recommendation was to recruit an independent chair.

7. ANY OTHER BUSINESS

7.1 There was no other business.

8. FUTURE AGENDA ITEMS

- **Agenda for Action** – from the 5 outcome working groups
- **ContactPoint** - update on implementation and communications strategy
- **Comprehensive CAMHS strategy** -
- **Directory of Services** - (Family Information Zone, WightChyps and iwight.com)
- **Anti Bullying Strategy** – next steps
- **Respect Agenda** – Implications across partnership agencies
- **Transition** – Late summer/early autumn meeting
- **14 to 19 Strategy** – Jackie Boxx
- **Connexions and Youth Matters** – delivering an integrated and targeted youth support service
- **Children’s Code – Local Compact** – Kate Freeman

9. DATES OF FUTURE MEETINGS

MEETING	DATE, TIME and VENUE
Trust Executive	Monday 24 th September 2007 15:30 to 17:00 Committee Room 2, County Hall
Trust Executive	Monday 3 rd December 2007 13:00 to 15:00 Rural Community Council, Langley Court
Trust Executive	Monday 10 th March 2007 14:00 to 16:00 General Meeting Room Floor 4 County Hall
Trust Executive Integrated Working Board	Friday 28 th September 2007 14:30 to 16:30 Committee Room 2 County Hall

**INVITATION FROM THE ISLE OF WIGHT CHILDREN AND YOUNG PEOPLE'S
TRUST TO THE OUTCOME WORKING GROUPS**

Be Healthy Outcome Working Group	Wednesday 19th September 2007 09:00 to 11:00 Committee Room 2 County Hall
Stay Safe Outcome Working Group	Friday 21st September 2007 09:00 to 11:00 Committee Room 1 County Hall
Enjoy and Achieve Outcome Working Group	Monday 24th September 2007 09:00 to 11:00 Council Chamber County Hall
Make a Positive Contribution Outcome Working Group	Tuesday 25th September 2007 09:00 to 11:00 Council Chamber County Hall
Achieve Economic Well being Outcome Working Group	Wednesday 26th September 2007 09:00 to 11:00 Committee Room 2 County Hall

- A** In preparation for the September meetings, would all please send in examples to simon.dear@iow.gov.uk of how individual children, young people and families have benefited from any of the services or initiatives described in the current self evaluation found at:

www.iwight.com/childrenstrust/Documentation/2007revi.asp

- B** The outcome working groups will at the first meeting:

1. Determine which existing group/partnership could most appropriately lead on each outcome and/or which groups/partnerships could be amalgamated / incorporated to reduce the burden of meeting.
2. Collate case studies that highlight the evidence within the annual performance assessment self evaluation that was submitted on 14th June 2007 in preparation for the OFSTED inspector visit on 27th September 2007. The self evaluation can be found on www.iwight.com/childrenstrust/Documentation/2007revi.asp

- C** The outcome working groups will at the second meeting:

3. Develop an agenda for action with quantifiable targets for the next 12 months based on the needs assessment, consultations with children and young people (Summary in Appendix A) and the forthcoming Strategic Needs Assessment.
4. Explore, using the grade indicators, what would need to be different for each outcome to move from the current grade to the next and then to the highest.

RSVP to Simon Dear, simon.dear@iow.gov.uk Fax: 01983 823 463

Appendix A:

A summary of the needs assessment and consultation findings with children and young people.

STANDARDS

A5. The agenda for action for the next 12 months in consultation with children and young people:

- A5.1 Children and young people have said they needed more support in helping them do well at school and in particular more support during the planned reorganisation.
- A5.2 Children and young people said they needed increased support to get a job in particular first jobs and part time jobs whilst still at school or college.
- A5.3 Young people wanted to have a big increase in the number of opportunities to take vocational GCSEs and other qualifications.
- A5.4 Children and young people with additional needs and their families said they needed more support to access education, training and employment after the age of 16 years such as travel training, job coaching and support in the workplace.
- A5.5 Children and young people with additional needs and their families said they needed more support to access sport and leisure activities building on the successful example of the Heights Leisure Centre.
- A5.6 Young people said they needed more information about what support and services were already available to them.

A6. The revised needs analysis suggests the priorities are:

- A6.1 Increase in provision for family learning for adults with dependent children with no qualifications above a level 2. This would also support parents and carers to support the learning of their children.
- A6.2 Work with Job Centre Plus to provide targeted support for households with dependent children for adults to access education, training and employment.

ACCESS

B5. The agenda for action for the next 12 months in consultation with children and young people:

- B5.1 Children and young people through the Youth Council have said they need reduced fares to travel across the Solent to access education, training and employment.
- B5.2 More co-ordinated approach to prevent young people being killed or injured whilst speeding, drunk or drug driving or as passengers in cars driven by other young people who are speeding, drunk or drug driving.

B6. The revised needs analysis suggests the priorities are:

- B6.1 Maintaining the 50p bus fare for young people and the recent concession for young people travelling by WightLink to Brockenhurst College and working with transport providers to enable those most affected by lack of transport are able to access to public services and social activities. Children Centres and the development of extended services in and around schools are a significant advance in bringing local accessible services to communities living in areas of social disadvantage and rural areas.
- B6.2 Further work to ensure dependent children and young people living on their own are not in fuel poverty and are in households that that are warm and dry.
- B6.3 The expansion of the successful community chefs programme to enable all families on a low income have access to cooking on a budget training and support through the Healthy Eating Alliance.
- B6.4 To develop the Big Day Out so more families can enjoy a free fun family day out to find out about all the services and support that is available.
- B6.5 The development of Youth Matters including positive activities for young people must ensure such activities are accessible to those on low incomes, those with a learning difficulty or disability and those looked after.

PREVENTION

C5. The agenda for action for the next 12 months in consultation with children and young people:

- C5.1 Children and young people have said they would like more support for parents, carers and families especially young carers and children with disabilities.
- C5.2 Parents and carers at the Big Day Out reported their highest need for support was information advice and guidance on debt management and budgeting.
- C5.3 Children and young people through the Youth Council and the two recent residents' surveys have highlighted speeding in cars as a major issue to be addressed.
- C5.4 More to prevent road traffic accidents.
- C5.5 More to reduce bullying outside of school.
- C5.6 Children and young people report and evaluation provides evidence that the Risk Education and Accident Prevention Programme that includes Junior Citizen Week does addresses in a multi agency way how children and young people can manage risk and protect themselves from harm.
- C5.7 More places to play through the development of the Play Strategy and Big Lottery Fund application to develop play opportunities.

C6. The revised needs analysis suggests the priorities are:

- C6.1 More support for Young Carers.
- C6.2 Increase in working with adult services to ensure package of family support.
- C6.3 Further working through the benefits forum with Job Centre Plus and voluntary organisations that provide support for adults to access education, training and employment.
- C6.4 Further work with the Housing Associations to develop and provide affordable housing and a range of opportunities to access housing.
- C6.5 The expansion of debt management advice and advice around budgeting for adults and teaching of managing finances in schools and for young people.
- C6.6 A co-ordinated integrated preventative service for young people at risk of under age alcohol consumption and assaults as 'step down' package of support from those who do require hospital treatment.
- C6.7 A co-ordinated early intervention and prevention programme to prevent and reduce obesity in children and young people.
- C6.8 Maintenance in the improvement in MMR.
- C6.9 More intervention to reduce smoking in pregnancy.
- C6.10 Renewed promotion to encourage breast feeding.
- C6.11 More co-ordinated approach to prevent young children being killed or injured as pedestrians, as cyclists and in cars and a more co-ordinated approach to prevent

young people being killed or injured as pedestrians, as cyclists and driving or as passengers in cars driven by other young people.

C6.12 More analysis of how many children and young people are affected by fires and how to prevent malicious calls needs to be undertaken.

End.