

## ISLE OF WIGHT CHILDREN & YOUNG PEOPLE'S TRUST

### EXECUTIVE BOARD MINUTES

**Date:** 24<sup>th</sup> SEPTEMBER 2007  
**Time:** 15:30 TO 17:30  
**Venue:** Committee Room 1, County Hall, Newport, Isle Of Wight  
**Contact details:** Simon Dear 01983 823 423. Email: [Simon.Dear@iow.gov.uk](mailto:Simon.Dear@iow.gov.uk)  
**Website:** [www.iwight.com/childrenstrust](http://www.iwight.com/childrenstrust)

#### 1. PRESENT

Astrid Davies	Acting Head of Cultural and Leisure Services
Chris Vieler Porter	Head of School Improvement
Debbie Lavin	Principal, Isle of Wight College
Dr Paul Bingham	Co-Chair, Consultant in Public Health
Grant Taylor	Head of Psychology / Consultant Clinical Psychologist / Chartered Educational Psychologist / Professional Lead, Psychology & Psychological Therapies
Kate Freeman	Acting Head of Children & Family Services
Keith Simmonds	Head of Policy, Planning and Commissioning
Pam Charlwood	Chief Executive, South Central Connexions
Rachel Hayes	Senior Joint Commissioning Manager – Children's Policy Lead
Simon Dear	Children's Trust Development Advisor
Stephanie Morgan	Police Commander, Isle of Wight
Steve Beynon	Co-Chair, Director Children's Services

#### 2. APOLOGIES

Dr Andrew Watson	Vice-Chair, Consultant Paediatrician and Medical Director
David Snashall	Headteacher, High School representative
Dr Piers Rowlandson	Consultant Paediatrician
Jane Dowdell	Associate Director NHS PCT
Kathy Marriott	Voluntary and Community Sector Network Co-ordinator
Philip Walker	Partnership Director, Learning and Skills Council
Steve Crocker	Director, Wessex Youth Offending Team
Tina Baker	Headteacher, Primary School representative
Ursula Hutchinson	Headteacher Middle School representative

### 3. NOTES OF PREVIOUS MEETING held on 11<sup>th</sup> June 2007

3.1 The minutes of the previous meeting were agreed.

3.2 Simon Dear confirmed that the governance arrangements were available on the website – a link to these will be circulated to The Board. <http://www.iwight.com/childrenstrust/revisedt.asp>

### 4. MATTERS ARISING

4.1 Simon Dear provided an update to the Board on the Annual Performance Assessment Inspection scheduled for Thursday 27<sup>th</sup> September 2007 and the planning that had taken place in preparation for this. The self assessment previously completed would be reviewed and data would be collected from the 5 Outcome Working Groups. The data set from OFSTED would be compared with the local data set for each outcome. Where this data was similar, the outcome working groups were to provide case studies of impact. Where the data was dissimilar or absent, the outcome working groups were to provide an explanation and an action to improve that particular outcome. Ofsted would publish whether they agreed or disagreed with our self assessment on 27<sup>th</sup> November 2007.

4.2 From April 2008 there was a requirement to re write the Children and Young People's Plan. This would inform the development of the new Local Area Agreement and contribute to the development of the Sustainable Communities Strategy being co-ordinated by Astrid.

4.3 Simon Dear confirmed that there was a real emphasis on each of the Outcome Working Groups to determine what action was required to improve outcomes, what the evidence was to demonstrate this improvement and hence for us to raise our grade ready for the next self assessment. Each group was to hold the accountability for their respective outcome, performance manage the delivery and over see the improvement.

4.4 Kate Freeman asked how well the Outcome working Groups had been supported and it was confirmed that these had been well attended. The Stay Safe Outcome Working Group had debated the need whether this should be separate from the Local Safeguarding Board arrangements. Simon had reminded the group that the LSCB's role was to scrutinise the safeguarding (and the promotion of well being) role of the Children's Trust. Indeed the recent guidance on the self assessment had required the LSCB to submit twelve months of Board minutes and that delivering Stay Safe was not the sole remit of the LSCB.

4.5 Paul Bingham highlighted that the Be Healthy Outcome Working Group had been very constructive.

### 5. INTEGRATED WORKING BOARD – BRIEFING

5.1 Action point 4.9 from the previous minutes was completed, with all Outcome Working Group Meetings arranged and with the Integrated Working Board scheduled to take place on Friday 28<sup>th</sup> September 2007.

5.2 Pam Charwood highlighted the contribution of the Connexions database. Keith Simmonds confirmed that there was a requirement for the relevant contact person to review the database.

**5.3 Action: Simon would contact the Connexions lead person to review the database.**

### 6. PROPOSED RESTRUCTURE OF CHILDREN'S SERVICES DIRECTORATE - UPDATE

6.1 Steve Beynon outlined the proposed restructure of the Directorate. The current work was too reactive and more preventative work needed to be undertaken to prevent children and young people from not achieving their outcomes and to prevent them becoming looked after. Steve highlighted that there was an expectation for schools to work closely with the Local Authority.

- 6.2 During the Summer, half day workshops were facilitated by external consultants. The workshops included representatives from our partner agencies and were organised to understand what management arrangements would better underpin integrated services from the practitioners' perspective. The Directorate was currently waiting for the draft arrangements drawn from the list of principles and values to be published.
- 6.3 An Administrative staff survey and conference was held earlier in the year and staff were asked to discuss what issues they faced and what hindered getting the work done. The findings from the survey would also inform the planned restructuring.
- 6.4 The directorate restructuring paper was to follow, with values and principles to consider, such as how would we structure multi agency services across the Island to meet the needs? Steve Beynon outlined the two different models for the restructuring; locality focussed and an aged banded model. SIPs (School Improvement Partners) were working closely with schools but would need to have more of an understanding of the Children and Young People's Plan and the role of schools in it's' delivery. It was emphasised that there would not be a mass transfer of staff and that the process presumed that we would look to co locate services.
- 6.5 The directorate restructuring paper would be circulated to staff, followed by a consultation period, with feedback encouraged from all staff. The paper would then be formally published in November 2007. Steve Beynon highlighted that there may be a requirement to consult with the Unions with regards to changes for staff.
- 6.6 The intention was to reduce the number of levels of management, to ensure 'front line' staff had direct links to senior managers and to provide resources to multi-agency teams. There was a requirement for greater flexibility, to use resources to improve responsiveness to requirements/needs.
- 6.7 Steve Beynon advised the Board that a decision was made on 4<sup>th</sup> September 2007 for Connexions functions associated with the Connexions grant funding would be brought in to the Local Authority, to form part of the Integrated Youth Support Service. The Board noted that it was essential to maintain the core central elements of service during the transfer process. The Board agreed that it needed to consider ways in which to involve the IW College with the thinking and preparation of the Integrated Youth Support Service.

## **7. PLANNED SCHOOL CHANGES - UPDATE**

- 7.1 Steve Beynon updated the Board on the planned school changes.
- 7.2 The new Leader of the Council and Lead Member for Children and Young People wished to review and reconsider the proposed planned school changes and that this would lead to the deferment of a decision from October 2007 to November 2007.
- 7.3 Steve Beynon reported that there had been a degree of misinformation circulating in the press and not all the facts and implications reported. For example Steve highlighted that under a 2 tier system this would involve the closure of small rural primary schools and not all high schools would end up having 6<sup>th</sup> Form facilities.
- 7.4 Debbie Lavin enquired if the 2 tier arrangement was to be revisited, if it would have to go back to Full Council. It was confirmed that if the original decision was rescinded, there would be a requirement for a further consultation period.

## **8. ANTI BULLYING STRATEGY - UPDATE**

- 8.1 Chris Vieler-Porter distributed the action plan from this policy outlining the main priorities which would be highlighted during national anti bullying week 19<sup>th</sup> to 24<sup>th</sup> November 2007. The Board

commended Helen Lewis and Karen Potheary on their excellent work and noted the further work and investment required.

- 8.2 Pam Charlwood enquired if this was an all agency approach. Chris Vieler-Porter confirmed that it was a broad working party, across agencies and the voluntary sector on the Isle of Wight.
- 8.3 Keith Simmonds advised that the biggest concern was that bullying can occur within the community, rather than actually in schools.
- 8.4 Stephanie Morgan highlighted that this was a cultural factor, with an increasing gang culture. Discussion took place that the Police were now often the first port of call, whereas previously there were 'capable guardians' within the community including bus conductors and park attendants who would provide a responsible adult present in local communities which had had a deterrent affect..
- 8.5 Chris Vieler-Porter highlighted the changing society and that often over-exuberant behaviour escalated to become problem behaviour.
- 8.6 Kate Freeman stated that it was useful to have the outcome for the strategy, to be specific and define what constitutes bullying. Kate observed that there was a danger that comparisons were made that was not like for like (apples Vs pear comparisons). The Board responded that the extensive research and preparation that had been carried out had addressed this and an agreed working definition was in place.
- 8.7 Grant Taylor highlighted how often bullying was mentioned as a significant factor in child/adult mental health cases.
- 8.8 Stephanie Morgan highlighted that Town Wardens would become the first intervention point, with a general trend in the reduction of parental control/boundaries, together with an increase in knife crime.
- 8.9 ACTION: The Board would include the delivery the anti bullying action plan as part of the re write of the Children & Young People's Plan due to be published April 2008.**
- 8.10 ACTION: The Board were due to debate the needs assessment and identification of local priorities for the re write of the plan at the next Board.**
- 8.11 ACTION: The Board would need to inform the preparation of evidence required in the Board securing funding through the new Local Area Agreement to meet the identified priorities.**

## **9. POLICY COMMISSION'S SCOPING ENQUIRY ON YOUTH PROVISION - BRIEFING**

- 9.1 There was a meeting next week with Connexions concerning youth engagement. The Policy Commission was due to publish the scoping enquiry on youth engagement in November 2007, followed by recommendations to Cabinet.
- 9.2 Agencies reported that young people wanted the provision of drop-in cafés as multi-agency contact points. The Board agreed that however the 14-19 reorganisation took place, there would be a need for Integrated and Targeted Youth Support Services, which would involve Connexions staff and Youth Service staff working together in different ways with schools. This was a key area of work to meet the needs of young people.

## **10. ISLAND STRATEGIC PARTNERSHIP GOVERNANCE AND COMMUNITY STRATEGY - UPDATE**

- 10.1 The Island Strategic Partnership (ISP) had within it four key delivery partnerships. These were the Children and Young People's Trust, Safer Communities, Healthy Communities, and Economic Development, Regeneration and the Environment. The Sustainable Community Strategy, previously agreed and signed off in 2006, would be reworked with a requirement for

a new Local Area Agreement (LAA) to be in place by the end of June 2008.

10.2 Simon Dear reiterated that there were opportunities to ensure the developments were co-ordinated and sequenced with the re write of the Children and Young People's Plan and preparation for the new LAA.

10.3 Astrid Davies highlighted that there were opportunities for aligning budgets with the expectation successful outcomes would be performance managed against a reduced set of indicators.

10.4 The Board discussed how important it was to contribute to the ISP development and that clarifying the governance arrangements within the ISP and the four key delivery partnerships was an important next step.

## **11. STANDING ITEM: NATIONAL SERVICE FRAMEWORK – WORLD CLASS COMMISSIONING**

11.1 The Board noted that the National Service Framework was not just the remit of health, but was multi agency. It was agreed that the Be Healthy Outcome Working Group was the forum through which to co-ordinate the multi-agency delivery of the NSF including the requirements around disability services and maternity services especially for vulnerable women.

11.2 World Class Commissioning. During the Summer 2007, work had taken place to develop commissioning in the 'Operational Plan' (known previously as the Local Development Plan). There were 2 areas for development for children that were identified; mental health issues and the impact of asthma on educational achievement. Work was taking place to reduce the number of children who were unable to attend school because of respiratory difficulties through providing more support to families.

## **12. AGENDA ITEMS FOR NEXT BOARD MEETING**

- **Needs assessment and identifying priorities for the re write of the Children and Young People's Plan**
- **Sign off of the Integrated Working Training Strategy**

## **13. FUTURE AGENDA ITEMS**

- **Agenda for Action** – from the 5 Outcome Working Groups
- **ContactPoint** - update on implementation and communications strategy
- **Comprehensive CAMHS strategy and action plan**
- **Directory of Services** - (Family Information Zone, WightChyps and iwight.com)
- **Anti Bullying Strategy** – next steps
- **Youth Taskforce incorporating the Respect Agenda** – Implications across partnership agencies
- **Transition** –
- **14 to 19 Strategy** – Louise Tatton and Andrew Briggs
- **Connexions and Youth Matters** – delivering an integrated and targeted youth support service
- **Children's Code – Local Compact** – Kate Freeman

## **14. ANY OTHER BUSINESS**

- There was no other business

## **5. DATES OF FUTURE MEETINGS**

**Trust Executive**

Monday 3<sup>rd</sup> December 2007  
13:00 to 15:00

**Rural Community Council, Langley Court**

<b>Trust Executive</b>	Wednesday 23 <sup>rd</sup> January 2008 14:30 to 16:00 <b>Rural Community Council, Langley Court</b>
<b>Trust Executive</b>	Thursday 28 <sup>th</sup> February 2008 14:30 to 16:00 <b>Rural Community Council, Langley Court</b>
<b>Trust Executive</b>	Monday 10 <sup>th</sup> March 2007 14:00 to 16:00 General Meeting Room Floor 4, County Hall
<b>Trust Executive</b>	Monday 28 <sup>th</sup> April 2008 14:30 to 16:00 <b>Rural Community Council, Langley Court</b>
<b>Trust Executive Integrated Working Board</b>	Thursday 29 <sup>th</sup> November 2007 14:00 to 15:30 Children's Services meeting Room 3 <sup>rd</sup> floor County Hall
<b>Be Healthy</b>	Wednesday 5 <sup>th</sup> December 2007 14:00 to 16:00 Committee Room 1
<b>Trust Outcome Working Groups</b>	January 2008 - To be confirmed

**B The outcome working groups first meeting:**

1. Determined which existing group/partnership could most appropriately lead on each outcome and/or which groups/partnerships could be amalgamated / incorporated to reduce the burden of meeting.
2. Collated case studies that highlighted the evidence within the annual performance assessment self evaluation that was submitted on 14<sup>th</sup> June 2007 in preparation for the OFSTED inspector visit on 27<sup>th</sup> September 2007. The self evaluation can be found on [www.iwight.com/childrenstrust/Documentation/2007revi.asp](http://www.iwight.com/childrenstrust/Documentation/2007revi.asp)

**C The outcome working groups will at the second meeting:**

3. Develop an agenda for action with quantifiable targets for the next 12 months based on the needs assessment, consultations with children and young people (Summary in Appendix A), annual performance assessment feedback from OFSTED and the Strategic Needs Assessment.
4. Explore, using the grade indicators, what would need to be different for each outcome to move from the current grade to the next and then to the highest.

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## **Appendix A:**

**A summary of the needs assessment and consultation findings with children and young people.**

### **STANDARDS**

#### **A5. The agenda for action for the next 12 months in consultation with children and young people:**

- A5.1 Children and young people have said they needed more support in helping them do well at school and in particular more support during the planned reorganisation.
- A5.2 Children and young people said they needed increased support to get a job in particular first jobs and part time jobs whilst still at school or college.
- A5.3 Young people wanted to have a big increase in the number of opportunities to take vocational GCSEs and other qualifications.
- A5.4 Children and young people with additional needs and their families said they needed more support to access education, training and employment after the age of 16 years such as travel training, job coaching and support in the workplace.
- A5.5 Children and young people with additional needs and their families said they needed more support to access sport and leisure activities building on the successful example of the Heights Leisure Centre.
- A5.6 Young people said they needed more information about what support and services were already available to them.

#### **A6. The revised needs analysis suggests the priorities are:**

- A6.1 Increase in provision for family learning for adults with dependent children with no qualifications above a level 2. This would also support parents and carers to support the learning of their children.
- A6.2 Work with Job Centre Plus to provide targeted support for households with dependent children for adults to access education, training and employment.

## **ACCESS**

### **B5. The agenda for action for the next 12 months in consultation with children and young people:**

- B5.1 Children and young people through the Youth Council have said they need reduced fares to travel across the Solent to access education, training and employment.
- B5.2 More co-ordinated approach to prevent young people being killed or injured whilst speeding, drunk or drug driving or as passengers in cars driven by other young people who are speeding, drunk or drug driving.

### **B6. The revised needs analysis suggests the priorities are:**

- B6.1 Maintaining the 50p bus fare for young people and the recent concession for young people travelling by WightLink to Brockenhurst College and working with transport providers to enable those most affected by lack of transport are able to access to public services and social activities. Children Centres and the development of extended services in and around schools are a significant advance in bringing local accessible services to communities living in areas of social disadvantage and rural areas.
- B6.2 Further work to ensure dependent children and young people living on their own are not in fuel poverty and are in households that that are warm and dry.
- B6.3 The expansion of the successful community chefs programme to enable all families on a low income have access to cooking on a budget training and support through the Healthy Eating Alliance.
- B6.4 To develop the Big Day Out so more families can enjoy a free fun family day out to find out about all the services and support that is available.
- B6.5 The development of Youth Matters including positive activities for young people must ensure such activities are accessible to those on low incomes, those with a learning difficulty or disability and those looked after.

## **PREVENTION**

### **C5. The agenda for action for the next 12 months in consultation with children and young people:**

- C5.1 Children and young people have said they would like more support for parents, carers and families especially young carers and children with disabilities.
- C5.2 Parents and carers at the Big Day Out reported their highest need for support was information advice and guidance on debt management and budgeting.
- C5.3 Children and young people through the Youth Council and the two recent residents' surveys have highlighted speeding in cars as a major issue to be addressed.
- C5.4 More to prevent road traffic accidents.
- C5.5 More to reduce bullying outside of school.
- C5.6 Children and young people report and evaluation provides evidence that the Risk Education and Accident Prevention Programme that includes Junior Citizen Week does addresses in a multi agency way how children and young people can manage risk and protect themselves from harm.
- C5.7 More places to play through the development of the Play Strategy and Big Lottery Fund application to develop play opportunities.

### **C6. The revised needs analysis suggests the priorities are:**

- C6.1 More support for Young Carers.
- C6.2 Increase in working with adult services to ensure package of family support.
- C6.3 Further working through the benefits forum with Job Centre Plus and voluntary organisations that provide support for adults to access education, training and employment.
- C6.4 Further work with the Housing Associations to develop and provide affordable housing and a range of opportunities to access housing.
- C6.5 The expansion of debt management advice and advice around budgeting for adults and teaching of managing finances in schools and for young people.
- C6.6 A co-ordinated integrated preventative service for young people at risk of under age alcohol consumption and assaults as 'step down' package of support from those who do require hospital treatment.
- C6.7 A co-ordinated early intervention and prevention programme to prevent and reduce obesity in children and young people.
- C6.8 Maintenance in the improvement in MMR.
- C6.9 More intervention to reduce smoking in pregnancy.
- C6.10 Renewed promotion to encourage breast feeding.
- C6.11 More co-ordinated approach to prevent young children being killed or injured as pedestrians, as cyclists and in cars and a more co-ordinated approach to prevent young people being killed or injured as pedestrians, as cyclists and driving or as passengers in cars driven by other young people.
- C6.12 More analysis of how many children and young people are affected by fires and how to prevent malicious calls needs to be undertaken.

**End.**