

A: ROLE

1. The role of the Board is to oversee the development and implementation of integrated working. This will support the delivery of integrated services and integrated working processes that are intended to improve outcomes for children and young people.
2. The Board undertakes this role on behalf of the Isle of Wight Children and Young People's Trust to which it is accountable and from which it receives its mandate.
3. The Board will ensure consistency and coherency between the task groups as set out in the governance arrangements for the Children and Young People's Trust.

A thematic group focussing on the Common Assessment Framework and the role of the lead professional, ContactPoint and the Integrated Children's System will report to the Integrated Working Board.

B: RESPONSIBILITIES

1. To oversee and co-ordinate the development, implementation and management of integrated working processes.
2. To make decisions and resolve risks and issues escalated from those with responsibility for leading on the implementation of key integrated working processes as defined by each thematic group.
3. To develop commitment of staff to integrated working and promote the benefits of working in multi-agency settings through a unified CAF policy and communications plan.
4. To ensure IT hardware, software and information management planning, delivery and ongoing maintenance supports integrated working and aligns with strong leadership and management enabling successful integrated working
5. To ensure integrated working principles are embedded into strategic level documents policies and procedures and communicated to all staff.
6. To ensure the consistent adoption of common models, language and service delivery approaches within teams across the different working initiatives.

7. To enable effective information sharing within teams and with relevant external services, based on obtaining consent from the family for information sharing at the start and through any interventions.
8. To facilitate the effective use of and benefits from shared funding, resources, and facilities in relationship building, awareness raising, training, co-ordinated frontline delivery and in improving service delivery.
9. To report progress and resolve issues arising out of integrating working initiatives and escalate where appropriate to the senior management team of the relevant organisation or to the Children and Young People's Trust Executive Board where necessary.
10. To monitor and evaluate the implementation of integrated working initiatives against required national and local plans.
11. To secure the child and family are at the centre of provision, in any individual interventions and in the design and management of each individual service and integrated services.

C: SUGGESTED SEQUENCING OF DEVELOPING AND IMPLEMENTING INTEGRATED WORKING PROCESSES

1. Establishing Strategic Level Policies
2. Implementing Service Directories
3. Implementation Planning
4. Identifying Workforce Skills Development Issues
5. Identifying Change Champions
6. Planning Communications
7. Establishing IW Operational Policies
8. Identifying and Engaging the Workforce
9. Establishing IW Processes & Structures
10. Assessing Change Readiness
11. Detailed Implementation & Roll-Out Planning
12. Training Planning, Development & Delivery
13. Roll-Out