

Isle of Wight Council (Parking Services)
 PO BOX 155
 Newport
 Isle of Wight
 PO30 9AP

Tel (01983) 823714
 Fax (01983) 823724
 Email parking.services@iow.gov.uk
 DX 56361 Newport (Isle of Wight)



**RESIDENTS' PERMITS – NEWPORT ON STREET
 PARKING PERMIT APPLICATION**

Full Name (inc. title):		
Address: _____		Post Code: _____
Contact Telephone No (must be given):		
Vehicle Registration:	Make:	Model:
Permit to commence from 1 st of:		

A permit will not be issued without your signed and completed application form, payment AND proof of residency and vehicle ownership being verified by a member of staff. We may contact Council Tax Department in order to verify the eligibility for a permit.

*** ONLY ONE PERMIT PER POSTAL ADDRESS WILL BE ISSUED**



The personal details provided by you will be held on a database and used for the purposes of Parking Services. The Isle of Wight Council is the data controller for the purposes of the Data Protection Act 1998. Please note that the information collected may be accessed by virtue of the Freedom of Information Act 2000 or by yourself under the Data Protection Act 1998.

This Authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes.

For further information, see the web-link to the Level 2 notice on the Isle of Wight Council's website. The web address is www.iwight.com/nfi

Declaration

I declare that the details given are correct and that I have read and agree to the Terms and Conditions stated. I am an Island Resident and I am applying for a Resident's on-street permit for the above vehicle for my personal use.

Signed Date

HELP CENTRE USE ONLY

Temp Permit Number:		Valid from/to:	
Method:	Amount:	Paid in:	Officer:

PARKING SERVICES OFFICE USE ONLY

Permit Number:		Location		Date
Method:	Amount:	Paid in:	Batch No'	

Residents' Permits – Newport on street Parking Permit Application Terms and Conditions

1. A Newport on street Residents' Permit will only be issued to a resident who resides in a street on which parking charges apply.
2. Permits will be issued at the cost of £45.00. Payments can be made by debit/credit card, cheque (made payable to Isle of Wight Council) and cash*.
*Only accepted at Newport Help Centre, Ryde Help Centre and Sandown Civic Centre, Sandown.
3. Your permit will be valid for a 12 month period from the 1st of the month in which it is applied for (unless an alternative month is requested).
4. Only one permit will be issued per postal address.
5. Permits will not be issued without proof of both Residency and vehicle ownership being verified by a member of staff. For postal applications or emailed applications, please send in a **copy** of your Vehicle Ownership Document and current Council tax statement.
6. The issue of a permit does not guarantee the availability of a parking space. It merely entitles the relevant vehicle to park in any of the designated parking bays if there is sufficient space. Your permit cannot be used to park in any other area than those stated.
7. Your permit cannot be used in any vehicle other than the vehicle specified on the permit. Should you have a Courtesy Vehicle from a garage, a temporary permit must be obtained from any of the Council's Help Centre's.
8. A duplicate permit may be issued in respect of lost or defaced permits or if you change your vehicle. The old permit must be surrendered (if applicable). A charge of £10.00 + VAT will be made for the issue of such a permit.
9. The permit is issued subject to the conditions of the current relevant Parking Places Order, which may be seen during normal office hours at the Council offices.
10. The permit must be clearly displayed inside the front nearside windscreen and remains the property of the Isle of Wight Council. Failure to clearly display the permit for whatever reason will render the driver liable to a penalty charge.
11. Permits must be surrendered to the Council if:
 - You cease to be a permanent resident at a qualifying address.
 - You no longer own the vehicle for which the permit was issued.
 - The vehicle is adapted or used in such a way that it no longer qualifies for a permit.
 - You require the issue of a duplicate or replacement permit.
12. A refund will be made on the remaining full months, less a £10.00 + VAT administration charge. However, a refund will not be issued if the permit is not returned to Parking Services.

Completed forms and payments should be returned to any of the Council's Help Centre's or to the PO BOX address.