

GET SORTED EQUALITY AND DIVERSITY ACTION PLAN

FEBRUARY 2007

3	Development of Information and Monitoring Systems	a. All staff ethnicity known and recorded - all check new intranet entry has their ethnicity details	AW	Sept 07 - ongoing
		b. Continue to support service representation to Diversity Link Group - feedback to Team meetings	AW	ongoing
		c. All user ethnicity known and recorded	AW	Ongoing
4	Action plan in place for employment, pay and service delivery	a. All Team members to attend E&D training & updates	AW	Ongoing
		b. Ensure all staff have copy of IWC Comprehensive Equalities Plan and are aware of the race/disability/gender equality schemes and discuss at team meetings as required	AW	Ongoing - discussed at Team meetings - staff aware where to find a copies
		c. Ensure staff aware of changes to HR policies (Intranet)	AW	Ongoing
		d. Ensure staff aware of translation services	AW	Ongoing - discussed at Team meeting - Rosie Barnard first contact if need arises
		e. Contracts with providers reflect RES requirements	AW	Ongoing
		f. Continue to ensure all staff are given equal opportunity to develop	AW	Ongoing
5	System of self-assessment, scrutiny and audit established	a. Action required from Diversity Impact Assessment & action plan to be integrated into Team plans	AW	Ongoing - annual assessment
		b. Monitor Action Plan via Team meetings quarterly	AW	Add to Team Meeting agenda July, October, January - update due July 31st

Alison Ward
Get Sorted Manager
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