

Job Vacancy / Information Bulletin

for young people

A collection of current job vacancies,
training opportunities and information,
from various sources

What's on:



70th Anniversary of Victory in Europe Day

Guildhall Square

The Hampshire Royal British Legion and Southampton City Council are working together to commemorate the 70th Anniversary of VE Day with two, free events in Guildhall Square.

**Friday 8 May - VE Day Beacon Lighting Ceremony and Tribute
9.25pm - 10pm approx**

As part of the national celebrations of the 70th anniversary of VE Day, the city has been given a free gas fuelled Beacon with its burner head in the shape of a V for 'victory'. The Beacon will be lit at approx 9.32pm. Beacons will be lighting up all over the country at a similar time. The Tribute will be led by representatives from the Hampshire Royal British Legion. Free event, all welcome to attend.

**Saturday 9th May - VE Day 70th Anniversary Party
1pm - 5pm**

To give the veterans an afternoon to remember; men and women from the City who served in the Armed Forces during World War II and/or citizens who lived through the dreadful Southampton Blitz in November and December 1940. All other tables in the Square will be open for everyone to come and join in the party on a first come basis. Bring your own party picnic or use the many local cafes or eateries in the area. There will be a British Legion Tea Tent and information stands.

http://en.wikipedia.org/wiki/Victory_in_Europe_Day

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Just click on the link!**

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HOT JOBS

Don't miss these!

Need to get there quickly?
Just click on the link!

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Daily Echo Vacancies

30 April 2015

Please consult the relevant edition of the ECHO or visit the website for further details as all information below has been abbreviated. Vacancy information correct at time of publication.

Some employers are unable to employ young people directly from school due to age restrictions in their insurance policies, so please check at the time of application.



- [BAGGAGE HANDLERS](#)

Southampton

South Coast Port Services Ltd

South Coast Port Services (Agency Division) We have ongoing vacancies for BAGGAGE HANDLERS (regular work) For an Application Pack, please visit www....

- [Counter Sales People](#)

Romsey

ELLIOTT BROTHERS LTD

Elliotts are one of the South's leading independent builders' merchants with a turnover of £50m. We have the following vacancies: Counter Sales People...

- [Apprenticeships in warehousing](#)

Southampton

ELLIOTT BROTHERS LTD

Elliotts are one of the South's leading independent builders' merchants with a turnover of £50m. We have the following vacancies: Apprenticeship in...

- [Barber Required](#)

South East England

Ralphs Barber Shop

P/t barber required in Woolston min wage applies

- [Childcare Practitioner](#)

Southampton

[Talent Spa](#)

Childcare Practitioner Location: Shirley, Southampton Salary: £14-15k, Depending on Experience Your chance to join our client's friendly team working...

INFORMATION SERVICE - WE ARE NOT RESPONSIBLE FOR THESE VACANCIES

www.dailyecho.co.uk/jobs

- [Sales Assistant](#)

Southampton

PPG Architectural Coatings

We have an exciting opportunity for a Sales Assistant to join our team in Southampton . This role is a full time position offering a salary of £7.55...

- [Customer Service Advisors](#)

South East England

Customer Service Advisors / Full Time / Southampton / £ Competitive Hendy Group LTD
One of the leading Motor Groups in the UK are looking for Customer...

- [Beauty Therapist](#)

SOUTHAMPTON

Eastern Art Nails & Beauty

Beauty Therapist required. FT/PT to work in busy salon in Southampton. To apply call 02380339090

- [Software Developer - No.1 Video Gaming Hosting Company](#)

Southampton

RecruitmentRevolution.com

Software Developer - No.1 Video Gaming Hosting Company Southampton Depending on experience Who we are: We are a global hosting provider in the video...

- [Warehouse Operative](#)

Southampton

[Meridian Business Support](#)

Our client is looking for a Warehouse Operative to join their team in Southampton. You will be assisting the Warehouse Manager with day to day tasks... £6.65/hour

- [Gardeners/Ground Maintenance](#)

Southampton



[Berry Recruitment](#)

We are looking for people with gardening, and grounds maintenance skills to work in parks and open spaces in and around Southampton, responsible for... £6.50 - £7.28/hour

- [Administrator/Customer Service Assistant](#)

Southampton £17k - £19k/year

[Lane Personnel](#)

Administrator/Customer Service Assistant A leading housing association is now looking for experienced and vibrant Administrators/Customer Service..

INFORMATION SERVICE - WE ARE NOT RESPONSIBLE FOR THESE VACANCIES

www.dailyecho.co.uk/jobs

- [Receptionist/Administrative Assistant](#)

Southampton

BSW

We are a rapidly developing multi-site business and market leading UK company within the timber industry, employing over 900 people and with a Group...

- [Sales Administrator - No.1 Video Games Events Company](#)

Southampton

RecruitmentRevolution.com

Sales Administrator - No.1 Video Games Events Company Southampton £16,000 - £18,000 DOE About us: We are the number one Events Company, operating...

- [Customer Service Advisor - Nationwide Self-Storage Brand](#)

Southampton

RecruitmentRevolution.com

Customer Service Advisor - Nationwide Self-Storage Brand £17,500pa + Bonus Southampton Who we are: We are a growing Self-Storage brand with several...

- [NVQ3 Apprenticeship](#)

Southampton

[HEADMASTERS](#)

What other career offers you incredible variety, a portable skill with an expandable income and an opportunity to express your creativity? Full salary...

- [Stock Assistant](#)

Nationwide [Aldi](#)

£7.25 - £7.40/hour

Job Title: Stock Assistant Location: Nationwide Salary: £7.25 rising to £7.40 per hour. We want... If you're hard working, reliable and dedicated to...

- [Store Assistant](#)

Nationwide [Aldi](#)

£8.15 - £9.75/hour

Job Title: Store Assistant Location: Nationwide Salary: £8.15 rising to £9.75 per hour. We want... If you're friendly, reliable and relish the chance of...

- [Onboard Sales Advisor - Southampton](#)

Southampton £7.50/hour Red Funnel

[Medical Staffing](#)

Onboard Sales Advisor - Southampton Salary £7.50 per hour Shifts will be 9 hours based on a two days on, 2 days off shift pattern averaging at 32..

INFORMATION SERVICE - WE ARE NOT RESPONSIBLE FOR THESE VACANCIES

www.dailyecho.co.uk/jobs

- [Web Design Apprentice](#)

Southampton



[Recruitment Genius](#)

This company is a well established website design company with over 2000 small business clients. They are a friendly team of designers and programmers... £6,240/year

- [Junior Sales Executive](#)

Southampton

[Recruitment Genius](#)

You'll spend your days working on generating new leads for a busy web design company in Southampton. You'll be responsible for working with different... £15k - £20k/year

- [Bingo staff](#)

Southampton

NEW CENTURY BINGO

Full & Part time staff required for bingo hall in Shirley. Applicants must be over 18 and have GCSE Maths and English or equivalent. Work includes...

- [Lettings Administrator](#)

Southampton

[Recruitment Genius](#)

A Lettings Administrator is required to join the largest private landlord based in Southampton. Lettings Administrators offer continuous support to... £15k - £17k/year

- [Retail Advisor - Southampton - Above Bar St.](#)

Southampton



[O2](#)

O2 & Telefónica At O2 we think technology is amazing. We're the kind of people who get excited by new technology and can't wait to share it with our... £14,500/year

- [Food and Beverage Assistant](#)

Southampton

[Hilton Worldwide - UNITED KINGDOM](#)

A Food & Beverage Assistant with Hilton Hotels & Resorts is responsible for working in all areas of Food and Beverage as needed to deliver an excellent...

- [Shop Assistant Required](#)

Southampton

Portswood Hardware

Shop Assistant required 4 days a week to include Saturdays plus holiday cover. DIY experience preferred but not essential. Duties to include serving,...

INFORMATION SERVICE - WE ARE NOT RESPONSIBLE FOR THESE VACANCIES

www.dailyecho.co.uk/jobs

Paultons Park Seasonal Recruitment



Ower, near Totton. Own transport will be required.

Job Role (click for info)	Type	Closing Date	
Third Chef	Seasonal	Ongoing	APPLY
Assistant Chef	Seasonal	Ongoing	APPLY
Catering Assistants	Seasonal	Ongoing	APPLY
Retail Assistants	Seasonal	Ongoing	APPLY
Ride Operators	Seasonal	Ongoing	APPLY
Cleaners	Seasonal	Ongoing	APPLY
Gate Attendants	Seasonal	Ongoing	APPLY
First Aid Nurses	Seasonal	Ongoing	APPLY
First Aid Assistants	Seasonal	Ongoing	APPLY

<https://paultonspark.co.uk/recruitment>

CUSTOMER SERVICE

STAFF required

Roosers Piri Piri

London Road,

Southampton

Tel: 023 8033 7577

[www.roosterspiripiri.com/
contact/](http://www.roosterspiripiri.com/contact/)

Coffee Shop Assistant

The Marlands Centre -

Southampton

BB's Coffee & Muffins

Coffee Shop Assistant req at

BB's Coffee and Muffins. Part

Time. Email or Tel 023

80227062



Cards spotted in windows

Working with children



CURRENT VACANCIES

[Nursery Nurse](#)

Closing date: Thursday 30 April 2015

Hopscotch Day Nursery 1 Sutherland Road Southampton SO16 8GA

02392559853

[Pre-school Practitioner](#)

Closing date: Friday 3 July 2015

Busy Bee Pre School Busy Bee Pre School, Unit 2 Marlborough

Road Southampton SO15 3ND

02380776339 07775880500

[Pre-school Practitioner](#)

Closing date: 15 May 2015

Happy Bunnies Pre-school St. Monica Primary School Bay Road Southampton SO19

8EZ

02380443404

[Childminder Assistant](#)

Closing date: 30 May 2015

Sholing Southampton

07792 179 793

[Crèche Assistant](#)

Closing date: 6 May 2015

Tinies Småland Creche Kea West Quay Road Southampton SO15 1GY

02380205400, extension 6231

And many more ... see website ...



These vacancies have now moved to a new website. Please visit this for further details:

<http://sid.southampton.gov.uk/kb5/southampton/directory/results.page?familychannel=9-10>

www.sid.southampton.gov.uk

Jobcentre Plus Vacancies

Hundreds of vacancies are displayed on this website.
Here are just a small selection:



Job Title	Advertised by:	Location:	Job ID:
Part Time Customer Service Advisor	The Jobs4Network Ltd.	Southern-Southampton	14852002
Retail Assistant	The Jobs4 Network	Southern-Southampton	14582111
Administrator	UK Recruitment	Southern-Southampton	15106148
Evening Mail Sorters- Eastleigh 5pm-9pm	CV Library	Southern-Eastleigh	14138844
Service Desk Operator	reed.co.uk	Southern-Eastleigh	15095225
Receptionist - Temp	Alpha People	Southern-Southampton	15108279
Nursery Assistant	Jobs in the NHS	Southern-Southampton	15106857
Customer Adviser	Company Confidential	Southern-Southampton	14725443
Market Research Agent	ReeStart	Southern-Southampton	12596884
Appointment Maker	MissionEmploy Recruitment	Southern-Southampton	12352841
Waiter / Waitress - Casual Contract Mayflower Theatre	reed.co.uk	Southern-Southampton	15093824
Kitchen Porter	Jurys Inn	Southern-Southampton	15076521
Car Washer - Valeter	RMS	Southern-Southampton	15075330
Full Time Coffee Shop Assistant/ Barista	Coffee 1	Southern-Eastleigh	7797782

www.gov.uk/jobsearch

Other Job Vacancies

[Pet sitter, dog walker, animal carer](#)

Petwatchr.com - Southampton

We are seeking pet lovers in and around Southampton who are responsible and happy to care for other people's pets in their home or the pet owners home....



[Paintball Marshal](#)

Delta Force Paintball - Southampton - Southampton SO16

Due to continued expansion and the ever-increasing popularity of paintball across Europe, Delta Force Southampton is looking for confident, enthusiastic and...



[Customer Assistant - Part Time](#)

Tesco - Southampton SO14

Part-time

Customers are always able to get the products they need. Customers leave our store feeling valued and satisfied....



[Bar Staff Required for Common People Festival 2015](#)

Citrus Event Staffing Ltd - Southampton

Work in a quick and efficient manner whilst maintaining high standards. Bestival, Boomtown Fair, Camp Bestival, Shindig XXII, Secret Garden Party, Glasgow...



[Concierge/ Car Park Attendant](#)

Hilton Worldwide - Southampton

Project a professional manner with an emphasis on hospitality and Guest service. A Concierge, you will serve as a key point of contact for Guests and VIP Guests...



[Assistant Merchandiser](#)

B&Q - Southampton

It's our job to help customers create better homes and better lives. As a B&Q Assistant Merchandiser you'll be assisting Merchandisers to manage stock flow and...



[Early Evening Cleaner](#)

AllSeal Cleaning Services Ltd - Southampton SO18

A full CRB check will be carried out on completion of interview. MUST HAVE OWN TRANSPORT OR LIVE VERY CLOSE TO CHANDLERS FORD....



[Waiters / Waitresses \(part-time // weekends\)](#)

OCS - Southampton

Part-time, Temporary

You will provide a hospitality and waitressing services, serving meals and refreshments to customers and guests, ensuring that the highest standards are met....



[Customer Service Assistant](#)

Wickes - Southampton

We want people who are happy to chat to customers, quick to learn and used to working at pace. Join us at Wickes and you'll join a team that takes a real pride...



[General Assistant](#)

Sainsburys - Hedge End

Part-time

This could involve everything from assisting customers with their enquiries and maintaining an uncluttered environment to replenishing stock and supporting...



Here's a snapshot of the vacancies currently available on this website.
For more information and application details visit:

www.indeed.co.uk

Other Job Vacancies

[Apprentice Teaching Assistant](#)


Cedar School - Southampton SO16

Apprenticeship

OCR Level 2 Award in Employment Responsibilities and Rights in Health, Social Care and Children and Young People's setting....

[MAC Cosmetics Retail Artist, John Lewis Southampton](#)

MAC Cosmetics - Southampton

As a MAC make-up artist you will combine excellent makeup skills, with an equal flair for providing outstanding customer service and the ability to work towards... 

[Junior Office Administrator \(2 roles \) - m](#)

Home Logic UK - Southampton

A good telephone manner. Answering the telephone. Filing, photocopying and other ad-hoc administration duties. Junior Office Administrator....

[General Labourer](#)

Falcon Green Personnel - Southampton SO19

2 x general labourers required for a busy project in Southampton. Candidates MUST have a valid CSCS card. Apply via TELEPHONE ONLY on 0207 490 7155....

[Cashier](#)

HSBC - Southampton

Provide a range of services to HSBC customers, supporting every life event, from opening an account, going to university, saving for a new home, to retirement....

[Shop Floor Assistant](#)

ASDA - Southampton

Part-time

Be aware of promotions going on in the store and make sure customers are aware too. On the shop floor you have a great opportunity to welcome customers, talk to...

[Customer Service Advisor - 16 hours](#)

Halfords - Southampton

You will need to really want to help our customers and to ensure that you personally deliver excellent customer service and be confident to look for...

[Bookings Co-ordinator and Sales Consultant](#)

Bijoux Hen Parties - Southampton

Pay is the minimum wage plus monthly commission of 5% to 10% on all sales, potential earnings are £10 - £14 per hour if your weekly sales targets are reached....

[Sales assistant - Hiking, Camping, Nutrition and Electronic](#)

Décathlon - Southampton

, allowing our customers to find quickly and easily the product they need. Working in the Mountain Sports and Health & Discovery department in the store, your...

[Bar Staff/Waiter](#)

Adastra Pub Company Ltd - The Waterfront - Southampton

Are you an experienced bar person / waiter sick of working for the "big boys". We are looking for hard working, friendly staff as we enter into the busy summer...

..... and many more, click on the job title to take you straight there 

www.indeed.co.uk

Other Job Vacancies

[Apprentice Childcare Assistant](#)

Woodberry Day Nursery - Southampton SO7 9
Apprenticeship

The successful candidate will be expected to work to a NVQ level 3 qualification in Child Care (which will be delivered in the workplace) and undertake DBS...



[Receptionist](#)

Tate - Southampton

Maintain and operate a functional reception desk and telephone system at all times. Deal with internal and external calls quickly and efficiently, using the...



[Games Operator](#)

H B Leisure Limited - Southampton

You will need an outgoing and enthusiastic personality and have a passion for driving sales through guest interaction and communication....



[Full Time Crew Member - Kitchen](#)

Tortilla Mexican Grill - Southampton SO15

Ability to cope under pressure and work in a fast paced environment. We are currently recruiting for a Full Time Crew Member to work in our busy kitchen....



[Petrol Customer Service Assistant](#)

Sainsburys - Hedge End

Part-time

Our petrol customers don't spend long with us, so you'll need to make a lasting impression as you take payments, help out with equipment such as fuel pumps, air...



[Casual Driver / Meet & Greet](#)

The Baggage Handling Company - Southampton

Temporary

The ideal candidate must also have good customer service skills as they will be meeting/interacting with our customers on a daily basis....



[Office Junior](#)

Wessex DriveAbility - Southampton

Applicants will be required to have excellent telephone manner, good general I.T. Providing information to clients contacting the Centre via telephone and/or...



[Sewing Room Assistant, 24 hours per week, Eastleigh](#)

Johnson Dry Cleaners UK - Eastleigh

Keep the working area clean and tidy in order to project a professional and welcoming image to our customers....



[Administrator / Receptionist](#)

Care UK Health Care - Southampton

Permanent

To answer patient telephone and reception queries promptly and accurately record, action and pass on messages efficiently....



[Recycling Operative](#)

PMProfessional Solutions - Southampton

Working within a busy recycling plant the main operation is in the recycling of plastic food trays which are used at supermarkets....



..... and many more, click on the job title to take you straight there



www.indeed.co.uk

University of Southampton



Closing date

555615TD	Domestic Assistant	Estates & Facilities	06/05/2015
540715EW	Early Years Practitioner (Modern Apprentice)	Student Services	04/05/2015
559315EW	Customer Service Advisor	Student Services	06/05/2015
557515GX	Administrative Officer - Curriculum & QA - Faculty of Social and Human Sciences	Student & Academic Administration	11/05/2015
552215VB	Editorial Administrator	Wessex Institute	06/05/2015
559115GX	Administrative Officer - Student Administration and Assessment - Social and Human Sciences	Student & Academic Administration	13/05/2015

www.jobs.soton.ac.uk

Southampton Solent Uni

Nothing at present

<https://recruitment.solent.ac.uk/WebRecruitment/>

Fast Food

Check out these websites for vacancies:

McDonalds

www.mcdonalds.co.uk/ukhome/People/Join-the-team.html

Pizza Hut

www.careersatpizzahut.co.uk

Domino's Pizza

www.dominos.co.uk

Burger King

www.bkcareers.co.uk/crew.aspx

Subway

www.subway.co.uk/business/careers/default.aspx

9 stores in Southampton

KFC

www.kfc.co.uk/join-us

Harry Ramsdens

www.harryramsdens.co.uk/about-harrys/work-with-us/

Pret a Manger

www.pret.com/jobs/

Anyone for coffee?

Costa

www.costa.co.uk/about-us/our-people/careers/

Starbucks

www.starbucks.co.uk/careers

Café Nero

www.caffenero.co.uk/people/ourpeople.aspx



West Quay Vacancies



FRONT OF HOUSE STAFF



SALES ASSISTANTS FULL & PART-TIME



SALES ASSISTANT



VISUAL MERCHANDISER

40 Hours Per Week Permanent

DAILY ECHO

jobsfair 
bringing people and jobs together

JOBSFAIR 2015

Thursday 24 September 10 – 3pm Novotel, Southampton

*It's the
Bank Holiday
Weekend!*



www.west-quay.co.uk/jobs

NHS Vacancies



[Ward Clerk](#)

Administration

University Hospital Southampton NHS Foundation Trust, Southampton

An exciting opportunity has arisen for a Ward Clerk to work part time within our 24 bedded male Neurosurgical and Neurological ward. The ward clerk role is pivotal in ensuring the smooth running of the ward. The successful applicant will: Welcome patients and visitors to the ward, answering ...

Salary: £15,100 - £17,800 pa
Posted: 23/04/2015
Job Type: Permanent
Closing Date: 06/05/2015
Staff Group: Administrative & Clerical
Job Ref: 188-DIVD166

[Ward Clerk](#)

Administration

University Hospital Southampton NHS Foundation Trust, Southampton

We are looking for a multi skilled Ward Clerk to enhance and contribute to our rapidly evolving and exciting service here within the Cardiovascular & Thoracic Care Group at University Hospital Southampton. If you are: * Passionate about contributing to the delivery of high quality patient ...

Salary: £14,294 - £17,425 pa
Posted: 21/04/2015
Job Type: Permanent
Closing Date: 05/05/2015
Staff Group: Administrative & Clerical
Job Ref: 188-DIVD129-A

[Nursery Assistant](#)

Paediatrics

University Hospital Southampton NHS Foundation Trust, Southamp

We require a Nursery Assistant to work at our Day Nursery on the Southampton General Hospital site. Hours will vary between 7am and 6.30pm on Thursday and Friday The roles involve working within a team and being a keyworker to a group of children aged 3 months to 5 years. You will need to ...

Salary: £15,100 - £17,800 pa / pro rata
Posted: 23/04/2015
Job Type: Permanent
Closing Date: 07/05/2015
Staff Group: Nursing & Midwifery Registered
Job Ref: 188-TRUSTHQ231

NHS Vacancies

Maintenance Assistant

Estates

University Hospital Southampton NHS Foundation Trust, Southampton

The Estate Maintenance Service Department is looking for a maintenance assistant to join the maintenance team at University Hospital Southampton NHS Foundation Trust. The maintenance assistant team forms the back bone of the services to the wards and plant room equipment at Southampton General ...

Salary: £15,100 - £17,800 pa

Posted: 17/04/2015

Job Type: Permanent

Closing Date: 30/04/2015

Staff Group: Estates & Ancillary

Job Ref: 188-TRUSTHQ149-A

Medical Staffing Administrator

Trauma & Orthopaedic Surgery

University Hospital Southampton NHS Foundation Trust, Southampton General Hospital, Southampton

The Trauma and Orthopaedic Care Group is a busy and exciting environment. Our aim is to provide care and treatment of the highest standard, leading edge teaching and research, pioneer new techniques and take an innovative approach to improve the quality of everything we do. This is a great ...

Salary: £19,027 - £22,236 p.a

Posted: 22/04/2015

Job Type: Permanent

Closing Date: 06/05/2015

Staff Group: Administrative & Clerical

Job Ref: 188-DIVD167

Patient Pathway Coordinator

Administration

University Hospital Southampton NHS Foundation Trust, Southampton Hospital, Southampton

We are looking for a enthusiastic, experienced and reliable secretary with excellent organisational ability to join our busy Adult Cardiology & Vascular Surgery team as a Patient Pathway Coordinator. You should have experience of working as a medical/patient services secretary or in a customer ...

Salary: £16,633 - £19,461 p.a.

Posted: 22/04/2015

Job Type: Permanent

Closing Date: 06/05/2015

Staff Group: Administrative & Clerical


Job Ref: 188-DIVD168

City / County Councils



Vacancy Title	Council	Area	Closing Date	Salary	Hours Per Week
Adminstrative Assistant - St Denys Primary . Job Reference: 1461438 -	Southampton City Council	Southampton	1 May 2015	£17, 714 - £22,212 pro rata	35 hours per week (Term time plus 1 week)
Assistant Foundation Years and Play Worker - 367372 . Job Reference: 1462856 -	Southampton City Council	Southampton	14 May 2015	£8,185 - £8,756	20
Business Support Officer - 359899 . Job Reference: 1460951 -	Southampton City Council	Southampton	6 May 2015	From £15,466 to £20,001 - subject to pay and allowance review	37
Cleaner - Upper Shirley High School . Job Reference: 1462357 -	Southampton City Council	Southampton	11 May 2015	£7.05 to £7.10 per hour - subject to pay and allowance review	2.00 to 6.00 pm Mon-Fri, 39 weeks/year + 4 additional weeks
Meeting Support Officer - 369257 . Job Reference: 1462555 -	Southampton City Council	Southampton	20 May 2015	£16,829 - £22,212 - subject to pay and allowance review	37
PA to Headteacher - Upper Shirley High School . Job Reference: 1462482 -	Southampton City Council	Southampton	29 May 2015	Actual salary: £17654 to £24254 depending on experience - subject to pay and allowance review	Full time, term time + 2 weeks
Early Years Practitioner - Shirley Warren Primary & Nursery School . Job Reference: 1462410 -	Southampton City Council	Southampton	15 May 2015	£17,714 - £22,212 pro rata depending on experience (£9.18 - £11.51 per hour actual)	33.5 hours per week

City / County Councils



Vacancy Title	Council	Location	Salary / further details
Catering Assistant (Hiltingbury Junior School - SD)	Hampshire County Council	Eastleigh	£7.06 per hour
Care Assistant HCC1753435	Hampshire County Council	Southampton	£15,621 - £17,583 pro rata per annum (actual salary £15,199 - 17,108 per annum)
Domestic Assistant HCC1543732	Hampshire County Council	Southampton, Totton	£13,615 - £13,904 pro rata, per annum (actual salary £9,200 - £9,395 per annum)
HC3S Administrative Officer (Finance) (Eastleigh HQ - SS)	Hampshire County Council	Eastleigh	£19,455 - £21
Information Officer Totton & Eling Town Council	Other Organisations	Totton	(£15,523 - £16,572 per annum pro-rata)
Laundry Assistant HCC1543738	Hampshire County Council	Southampton	£13,615 - £13,904 per annum, (pro rata) (Actual salary £7,727 - £7,891 per annum)
Library Assistant HCC1750409	Hampshire County Council	Southampton	£15,621 - £17,583 per annum (Pro Rata)
Saturday Library Assistant HCC1751786	Hampshire County Council	Eastleigh, Winchester	£15,621 - £17,583 Per Annum (Pro Rata)
Workshop Technician HCC1707610	Hampshire County Council	New Forest, Southampton, Totton	£19,455 - £21,897 per annum

www.newjob.org.uk



Hampshire County Council

Supermarkets

www.tesco-careers.com/jobsearch.cfm

www2.sainsburys.co.uk/aboutus/recruitment/careers_new.htm

www.jlpjobs.com/jobs/waitrose-jobs.htm

www.asda.jobs

www.co-operative.jobs

www.morrisons.co.uk/corporate/work-with-morrisons

www.aldirecruitment.co.uk

www.lidl.co.uk then select CAREERS



Or just call in and ask about jobs - most stores have a noticeboard



Volunteering

Voluntary work can be rewarding and give you the skills to help you into work

Visit these websites for more information

www.jobcentreplus.gov.uk

www.southamptonvs.org.uk

www.do-it.org.uk



This week's featured opportunity:

Dinosaur Interpreter Volunteer

Amateur paleontologists needed to support in the delivery of public learning and engagement at our exciting temporary exhibition (between June and September 2015) at SeaCity Museum: Dinosaur Encounter. You'll be helping visitors to explore our dinosaur digs, leading object-handling and become something of an expert on all things ancient reptile! We're looking for outgoing, bubbly and enthusiastic people to help during peak times like holidays and weekends.

Dinosaur Encounter is a touring exhibition from the Natural History Museum and will become SeaCity's flagship exhibition for the summer. But we need help to help make it amazing! As a Dinosaur Interpreter you will become the resident paleontologist in the exhibition. You'll be on hand to lead drop-in family activities like our dino dig, helping to manage people around our $\frac{3}{4}$ size T-Rex and generally be around to help make our visitors' days really enjoyable and memorable. The role may well include other tasks and activities too relevant to the role.

What are they looking for?

We're looking for outgoing, bubbly and enthusiastic people to help during peak times like holidays and weekends.

Specifically we're looking for people who are:

- Enthusiastic.
- Creative.
- Reliable.
- Have good interpersonal skills.
- Are willing to work as part of a team.
- Enjoy working with learners of all ages, especially Primary School age children.



[For more information click here](#)



APPRENTICESHIPS



Have a look at these Youtube clips:

Apprenticeships Deliver

<http://www.youtube.com/watch?v=YRrYaUE2hSs>

Take a Look at Apprenticeships

<http://www.youtube.com/watch?v=0eUk8vVkubA>

APPRENTICESHIPS

Become an apprentice

1. Overview

Apprenticeships combine practical training in a job with study. As an apprentice you'll:

- work alongside experienced staff
- gain job-specific skills
- [earn a wage and get holiday pay](#)
- study towards a related qualification (usually one day a week)

Apprenticeships take 1 to 4 years to complete depending on their level.

2. Levels of apprenticeship

An apprenticeship has an equivalent education level and can be:

- Intermediate - equivalent to 5 GCSE passes
- Advanced - equivalent to 2 A level passes
- Higher - can lead to NVQ Level 4 and above, or a foundation degree

3. Who can apply

You can apply for an apprenticeship if you're:

- 16 or over
- eligible to work in England
- not in full-time education

4. How to apply

There are 3 steps to applying for an apprenticeship.

1. [Search for an apprenticeship.](#)
2. Sign in or create an account.
3. Complete and submit your application.

The [National Careers Service](#) has advice on writing applications and what to do at interviews.

Apprenticeship helpline

Telephone: 0800 015 0400 or 0247 682 6482

nationalhelpdesk@apprenticeships.gov.uk



www.apprenticeships.gov.uk/

NATIONAL APPRENTICESHIPS SERVICE

VACANCIES AVAILABLE NOW
IN SOUTHAMPTON:



• [Customer Service Apprentice](#)

CAPITA BUSINESS SERVICES LTD

An amazing opportunity to work as an Apprentice Customer Service Advisor for a global company with offices in the heart of Southampton. You have the chance to develop career building skills as well as receiving fantastic training and career opportunities.

- **Closing date:** 31 May 2015
- **Possible start date:** 08 Jun 2015

[Quantity Surveying Apprenticeship](#)

Capita Symonds

This is an exciting opportunity to undertake a Quantity Surveying Apprenticeship with Capita in Southampton.

- **Closing date:** 08 May 2015
- **Possible start date:** 01 Jun 2015

• [Apprentice Sales Negotiator](#)

Fox & Sons

This is a fantastic opportunity to work within an estate agents. You will be working in a busy environment as part of a team. Starting by learning the ropes and hopefully progressing into a great career opportunity into estate agency.

- **Closing date:** 15 Jun 2015
- **Possible start date:** 22 Jun 2015

[Business Administration Apprenticeship \(Southampton\)](#)

Connell Estate Agents

This is a fantastic opportunity to start your Estate Agency career within Administration with a company based in Bedfordshire.

- **Closing date:** 04 Jun 2015
- **Possible start date:** 08 Jun 2015

- **[Apprentice Business Administrator](#)**

Morris Dibben

Are you a born administrator? Do you have an interest in the financial aspect of the property sector? This is an opportunity to learn all about mortgages whilst working for a household name in the property industry.

- **Closing date:** 11 May 2015
- **Possible start date:** 20 May 2015

- **[Intermediate Kitchen Apprentice](#)**

Afritopia Ltd

Looking for a kitchen assistant who is keen to adapt to a new environment and learn how to prepare basic African food while also attending to and serving customers.

- **Closing date:** in 5 days
- **Possible start date:** 11 May 2015

- **[Customer Delivery Installer Apprentice West Quay](#)**

JOHN LEWIS PARTNERSHIP PLC

Secure a category C1 driving licence in order to become a competent John Lewis Customer Delivery Installer. Complete the Installer Accreditation programme and achieve the criteria measures at the end.

- **Closing date:** 11 May 2015
- **Possible start date:** 25 May 2015

[ATA Apprentice Warehouse Person - Southampton](#)

EDA Learning and Development Limited

A Warehouse person required for a busy electrical wholesale and distribution centre. Working in a small team. Full training given

- **Closing date:** today
- **Possible start date:** 11 May 2015

- **[Apprentice Conferencing Coordinator](#)**

In Communication Limited

You will be required to work in a busy office environment, working to deadlines and liaising with suppliers, colleagues and customers. Dealing with event bookings, customer queries and post event analysis.

- **Closing date:** 22 May 2015
- **Possible start date:** 01 Jun 2015

- **Apprentice Administrator**

Fitrah Sips Ltd

Fitrah Sips, Southampton is an independent school for boys and girls aged from 5 to 11. As an important member of a small team and under the direction of the Head Teacher, the school Administrator will be responsible for all aspects of the day-to-day admin

- **Closing date:** 17 May 2015
- **Possible start date:** 25 May 2015

- **Apprentice Mortgage Administrator**

Power Mortgages Ltd

A fantastic and unique opportunity to gain real experience working in financial services, with a friendly team of mortgage advisers, providing the team with administrative support.

- **Closing date:** 26 Jun 2015
- **Possible start date:** 06 Jul 2015

- **Apprentice Business Administration**

Ellis Smeaton Group

Ellis Smeaton are looking for an Apprentice Business Administrator to join their fast paced and hard working team.

- **Closing date:** 15 May 2015
- **Possible start date:** 19 May 2015

- **Apprentice Nursery Assistant**

Paintpots

Do you want to start a career in childcare? An exciting opportunity has opened up at Paint Pots Nursery in West End. You will work alongside other members of staff to create a stimulating and caring environment to encourage children to learn.

- **Closing date:** 11 May 2015
- **Possible start date:** 26 May 2015

- **ATA Business Administration Apprentice - Southampton**

EDA Learning and Development Limited

A Business Administration Apprentice required for a busy Sales office within a Electrical Distribution company.

- **Closing date:** 08 May 2015
- **Possible start date:** 25 May 2015

- **[Apprentice Administration Assistant](#)**

Abds Accountancy

An ideal chance to join a well-established accountancy firm in Southampton. ABDS Chartered Certified Accountants are looking for a motivated, enthusiastic Business Administration Apprentice who's numerate and willing to learn and progress within the firm.

- **Closing date:** 31 May 2015
- **Possible start date:** 08 Jun 2015

- **[Parts Advisor Apprenticeship](#)**

HA Fox Cheltenham

A great opportunity to pursue a long-term career with Jaguar.

- **Closing date:** 21 May 2015
- **Possible start date:** 23 May 2015

- **[Parts Consultant Apprentice](#)**

CAMBRIA AUTOMOBILES PLC

You will be an apprentice in a busy Parts environment. You will carry out tasks relevant to serving customers and allocating the correct parts. You will also be partly responsible for maintenance of the parts environment.

- **Closing date:** 10 May 2015
- **Possible start date:** 24 May 2015

- **[Advanced Apprentice Fabrication and Weld](#)**

Alden Sheet Metal Fabrications Ltd

Alden Sheet Metal Fabricators Ltd is a long established producer of high quality engineered manufactured products, this is an opportunity to join our team..

- **Closing date:** 25 May 2015
- **Possible start date:** 06 Jul 2015

- **[Administration Apprentice](#)**

Architectural Elite

Administrator required on a part time basis by a busy recruitment specialist. Your role will be office based and candidate focused. You will be required to support two recruitment consultants with all administration and candidate generation.

- **Closing date:** 25 May 2015
- **Possible start date:** 01 Jun 2015

- **[Apprentice Nursery Assistant](#)**

Bevois Town Primary School

Want to train as a nursery assistant? Here is the

perfect opportunity with our employer in Southampton to be part of a friendly, supportive team, caring for and meeting the needs of children aged between 2-5 years, creating a safe environment.

- **Closing date:** 05 Jun 2015
- **Possible start date:** 11 Jun 2015

• [Business Administration Apprentice](#)

CNN TRAINING CONSULTANTS LIMITED

CNN Training are a new company looking for fresh faces! Apply now to joining their friendly, busy team and become part of a growing business' success!

- **Closing date:** 25 May 2015
- **Possible start date:** 01 Jun 2015

• [Apprentice Joiner \(Southampton\)](#)

Barratt Homes

Our award winning programmes span everything from construction trades, to engineering, design, buying and surveying roles. You'll gain a firm foundation of skills, experience and recognised qualifications - everything you need to build a rewarding career.

- **Closing date:** 30 Jun 2015
- **Possible start date:** 01 Sep 2015

• [Apprentice Bricklayer \(Southampton\)](#)

Barratt Homes

Our award winning programmes span everything from construction trades, to engineering, design, buying and surveying roles. You'll gain a firm foundation of skills, experience and recognised qualifications - everything you need to build a rewarding career.

- **Closing date:** 30 Jun 2015
- **Possible start date:** 01 Sep 2015

• [Software Test Analyst Apprentice \(Southampton\)](#)

CSC

Are you looking for a career with real opportunities? Are you looking to earn while you learn? Have you thought about an IT Apprenticeship with CSC?

- **Closing date:** 30 May 2015
- **Possible start date:** 08 Jun 2015

• [Apprentice Painter and Decorator \(Southampton\)](#)

Crest Nicholson Plc

Crest Nicholson PLC are based in the South East of England, we have a number of 2 and 3

year apprenticeships available, leading to nationally recognised qualifications.

- **Closing date:** 30 Jun 2015
- **Possible start date:** 01 Sep 2015

- **[Apprentice- Retail \(Southampton\)](#)**

Aldi Stores Ltd

We see Apprentices as our managers of the future. They're a fundamental part of our Store structure and once they've been trained, they're incredibly valuable to the business. As well as great experience you will gain an NVQ Level 2 in Retail.

- **Closing date:** 09 Sep 2015
- **Possible start date:** 21 Sep 2015

- **[Apprentice Civil Engineer \(Southampton\)](#)**

Barratt Homes

Our award winning programmes span everything from construction trades, to engineering, design, buying and surveying roles. You'll gain a firm foundation of skills, experience and recognised qualifications - everything you need to build a rewarding career.

- **Closing date:** 30 Jun 2015
- **Possible start date:** 01 Sep 2015

- **[Apprentice Electricians \(Southampton\)](#)**

CLARKSON EVANS TRAINING LIMITED

We are one of the biggest apprentice employers in the electrical industry, with positions available at all of our branches at various times of the year.

- **Closing date:** today
- **Possible start date:** 18 May 2015

- **[Plant Maintenance Apprenticeships \(Southampton\)](#)**

A-Plant

The Plant maintenance Apprenticeship takes 3 years to complete, during which time you'll combine 'block-release' courses at a specialist construction college in Cheshire with practical on-the-job training in our Service Centre workshops.

- **Closing date:** 30 Jun 2015
- **Possible start date:** 01 Sep 2015

- **[Site Joinery Apprentice \(Southampton\)](#)**

J.S.BLOOR (SERVICES) LIMITED

The Apprentice will learn and acquire the skills necessary to become a competent site carpenter, obtaining an all-round knowledge of the construction processes leading to the

finished product.

- **Closing date:** 31 May 2015
- **Possible start date:** 01 Jul 2015

• [Apprentice Support Consultant](#)

Drivers Ltd

The perfect opportunity to join a family run recruitment company in Southampton specialising in driver recruitment. You will learn key skills for the office environment as well as develop skills to enable you to work in this exciting, fast paced industry.

- **Closing date:** 31 May 2015
- **Possible start date:** 08 Jun 2015

• [Apprentice Housing Management Worker](#)

Society Of St James

If you care about people and want a career in social housing then apply now and join our team

- **Closing date:** in 6 days
- **Possible start date:** 25 May 2015

• [Apprentice Resourcer \(Customer Services\)](#)

ITS

Being a resourcer is usually a Monday to Friday role, 9am - 5pm. Although the role is mainly desk-based, you'll get to meet clients and candidates both on and off site.

- **Closing date:** 10 May 2015
- **Possible start date:** 18 May 2015

• [Social Media and Digital Marketing Apprentice](#)

S.O.D CONSULTING LIMITED

If you are ambitious, have a genuine passion for IT and you are looking for opportunities that can take you anywhere in the world then this could be the perfect start to your career!

- **Closing date:** 30 Jun 2015
- **Possible start date:** 07 Jul 2015

• [Apprentice Machinist](#)

Sulzer Bootham Engineers

Production engineering involves some very precise skills that are always in demand. Join us to learn those skills!

- **Closing date:** 21 May 2015

- **Possible start date:** 01 Sep 2015

- **Motor Apprenticeship**

Dial An M O T

Apprentice Motor Mechanic required for busy workshop in Southampton area.

- **Closing date:** 08 May 2015
- **Possible start date:** 18 May 2015

- **Level 2 Apprenticeship Motor Mechanic**

Motorhouse

Apprentice Motor Mechanic required for busy workshop Southampton

- **Closing date:** 20 May 2015
- **Possible start date:** 25 May 2015

- **Apprentice Finance Assistant**

SCA Group

We are looking to recruit an Apprentice to work within our Finance Department and also attend College on a day release programme to study towards their AAT qualification.

- **Closing date:** in 4 days
- **Possible start date:** 18 May 2015

- **Apprentice HR Administrator**

SCA Group

We are looking to recruit an Apprentice to work within our HR Department and also attend College on a day release programme to study towards a Business Administration qualification.

- **Closing date:** 15 May 2015
- **Possible start date:** 30 Jun 2015

- **Apprentice Office Administrator**

PAINT POTS PRE-SCHOOL & NURSERY LIMITED

Paint Pots Nursery are excited to offer you the opportunity to join their team as an apprentice administrator. We are looking for someone with strong interpersonal skills to assist in the day to day operations & communication at our Southampton Head Office

- **Closing date:** 31 May 2015
- **Possible start date:** 08 Jun 2015

Sho **Apprentice Warehouse Assistant**

Thunderbolts Ltd

General Warehouse Assistant to assist with upkeep and control of stock. To learn stock control, picking orders, goods in, health and safety amongst other duties as listed.

- **Closing date:** 10 May 2015
- **Possible start date:** 25 May 2015

• [Sales Apprentice](#)

BUSINESS MOBILE SOLUTIONS LTD

Are you self-motivated and driven? Would you thrive in a sales environment? If you answered yes, this could be the role for you.....

- **Closing date:** 01 Jun 2015
- **Possible start date:** 08 Jun 2015

• [Apprentice Dryliner](#)

N Cole Plastering Contractors Ltd

Not all finishes applied to walls and ceilings are 'wet', like plaster. 'Dry' finishes, such as plasterboard and wallboard, can be fixed up joined together and decorated instead. A dry lining operative is the skilled worker who carries out this job.

- **Closing date:** today
- **Possible start date:** 29 Jun 2015

• [Apprentice Estate Agent](#)

Location Services Ltd

Love being organised? You could be a business administration apprentice at our estate agency in Southampton, please note this role also includes sales. You will also receive petrol allowance and performance based commission.

- **Closing date:** 24 May 2015
- **Possible start date:** 01 Jun 2015

• [Business Administration Apprenticeship \(Southampton\)](#)

Connell Estate Agents

This is a fantastic opportunity to start your Estate Agency career within Administration with a company based in Bedfordshire.

- **Closing date:** 04 Jun 2015
- **Possible start date:** 08 Jun 2015

• [Apprentice Sales Negotiator](#)

Connells

This is a fantastic opportunity to work within an estate agents. You will be working in a busy

environment as part of a team. Starting by learning the ropes and hopefully progressing into a great career opportunity into estate agency.

- **Closing date:** 04 Jun 2015
- **Possible start date:** 18 Jun 2015

• [Business Admin Apprentice](#)

Location Services Ltd

Love being organised? You could be a business administration apprentice at our estate agency Based in Shirley you will be an office assistant providing office support and help to the sales and lettings side of the business.

- **Closing date:** 24 May 2015
- **Possible start date:** 01 Jun 2015

• [Apprentice Hospitality Assistant](#)

Feasters

A great opportunity to work in a fast food outlet covering all roles from serving customers to preparing food. You will work as part of the team and train to gain a Level 2 qualification.

- **Closing date:** 08 May 2015
- **Possible start date:** 16 May 2015

[Apprentice Home care support worker](#)

Nobilis Care Ltd

Nobilis is a family run company looking for care/support workers to join our enthusiastic and friendly team delivering domiciliary care to the homes of our clients. We have full-time and part-time hours available in the mornings, daytime, evenings & weekends.

- **Closing date:** 10 May 2015
- **Possible start date:** 18 May 2015

• [Apprentice Dental Nurse](#)

Aspire Dental Care Uk Ltd

Provide efficient and reliable chair-side support to Practice Clinicians. The role will also require working in other areas of the practice such as Reception, dealing with patient queries, answering the phone, taking payments and booking appointments.

- **Closing date:** 08 May 2015
- **Possible start date:** 18 May 2015

• [Medical Administration Apprentice](#)

Regents Park Surgery (Added 2 days ago)

Regents Park Surgery is looking for a Medical Receptionist to join our friendly team. Good team-working, customer service, computer skills and good sense of humour necessary. Apply now!

- **Closing date:** 25 May 2015
- **Possible start date:** 01 Jun 2015

[Gym Apprentice](#)

City Gym Southampton Ltd

Exciting opportunity to complete an Apprenticeship Programme in Active leisure .Friendly employer delivered by an award winning provider! Duties include example Apply Today!

- **Closing date:** 14 May 2015
- **Possible start date:** 25 May 2015

• [Customer Service Apprenticeship \(Southampton\)](#)

Ladbrokes

This is a government funded apprenticeship, you will be working towards a Level 2 NVQ in customer service and your training will be provided by Lifetime Training.

- **Closing date:** tomorrow
- **Possible start date:** 08 May 2015

• [Apprentice Nursery Assistant](#)

Pixies Day Nursery

Want to train as a nursery assistant? Here is the perfect opportunity at our Nursery in Locks Heath to be part of a friendly, supportive team, caring for and meeting the needs of children aged between 0-5 years, creating a safe environment.

- **Closing date:** 05 Jun 2015
- **Possible start date:** 11 Jun 2015

• [Business Administration Apprenticeship](#)

Next Communications & Security

A fantastic opportunity for a Business Administration Apprentice to join a successful team providing support and full service facilities to customers in the telecomms industry. The chance to develop key skills and progress within their role is available.

- **Closing date:** 31 May 2015
- **Possible start date:** 08 Jun 2015

• [Apprentice Nursery Practitioner](#)

Southampton University Day Nursery

Want to train as a nursery assistant? Here is the perfect opportunity with our nursery to be

part of a friendly, supportive team, caring for and meeting the needs of children aged between 0-5 years, creating a safe environment.

- **Closing date:** 24 May 2015
- **Possible start date:** 01 Jun 2015

- **[Apprentice Vehicle Technician](#)**

HALFORDS AUTO CENTRE Ltd

Apprentice Vehicle Technicians required to work in one of the Halfords Autocentres located nationally

- **Closing date:** in 4 days
- **Possible start date:** 29 Jun 2015

www.apprenticeships.gov.uk/

Balfour Beatty

Apprenticeships

<http://www.balfourbeatty.com/index.asp?pageid=108#jobsearch>

Enter the country, then region (South East) then in keyword search put Southampton

Business Administration Apprenticeship - Southampton (1 Year FTC) X4 Positions

Job number: UK02586
Company/Division: Balfour Beatty Living Places
Career area: Apprentice/Interns
Country: UK
Region/State: South East
City: Southampton

Closing date: 15th May 2015



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OPEN DAY 5th MAY 2015

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Good with your hands, like working with tools?
5 GCSEs A-C (or equivalent)?**

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recruitment@greenmarine.co.uk



Pall Corporation



Welding Apprenticeship

Do you have what it takes to be a professional welder?

You will need to be:

- ✓ **Skilled with your hands**
- ✓ **Comfortable working with tools**
- ✓ **Able to grasp technological principles**
- ✓ **Able to work on your own or in teams**
- ✓ **Able to take on professional responsibilities**



The workplace

Pall Manufacturing is located in Farlington, Portsmouth on a large manufacturing site. It is dedicated in investment in people, and employs around 200 personnel.

Welding

Welding is a way to make high strength joints between two or more parts. Welders use the high electrical energy to form an arc to achieve this. Manual dexterity is essential in controlling the arc, which is used to melt metals, allowing them to fuse together to form a structurally sound weld. Welders are required to produce joints to the highest standards in order to ensure that the finished products function correctly.

Welders are trained in manual welding and also semi – automatic machine pipe welding (orbital) and are responsible for welding large & small bore pipes in different materials.

The Role

The role of a Welder within Pall requires a high level of skill to carry out tasks like Pressure Vessel welding using Tungsten Inert Gas (TIG), Manual Metal Arc (MMA) or Fluxcore arc welding techniques. Welders can work on large vessels with complicated structures to simple shells or pipe welds. All welding work undergoes rigorous inspection and testing to ensure it meets the high standards expected.

What you need to have

Practical skills are more important than academic ability. Ideally the candidate will have GCSEs in Math's & English at grade C or above (or be willing to work towards the equivalent functional skills at level 2).

Previous Experience: **None but solving problems or making things and having a practical mind-set will help.**

Who to contact to find out more

PETA Ltd - Unit 5, Kenwood Business Park, New Lane, Havant, Hants, PO9 2NT

Tel: 023 9245 4445 Email: choices@peta.co.uk

Human Resources at Pall – Walton road, PO6 1TD

Tel: 023 9230 3303 For questions only

Current local vacancies with FNTC



Childcare

Employer:- Futurepath Childcare

Job role:- Childcare Apprentice

Location:- Wellow

Apprenticeship qualification:- Level 3 Early years educator qualification

Weekly salary:- £144.00

Weekly working hours:- 40 Hours per week Monday – Friday

Health and Social Care

Employer:- Nobilis Care

Job role:- Apprentice home care support worker

Location:- Millbrook

Apprenticeship qualification:- Level 2 or 3 health and social care qualification

Weekly salary:- £309.20

Weekly working hours:- Approx 40 hours per week and alternate weekends.

Employer:- Complete Care

Job role:- Support worker Apprentice

Location:- Totton

Apprenticeship qualification:- Level 2 or 3 health and social care qualification

Weekly salary:- £180.00

Weekly working hours:- 30 hours per week Flexible between 7a.m and 9pm

Business Administration

Employer:- ITS construction

Job role:- Apprentice Resourcer (Customer Services)

Location:- Southampton

Apprenticeship qualification:- Level 2 or 3 Business Administration qualification

Weekly salary:- £102.38

Weekly working hours:- Mon-Fri 8.30am-5 pm 37.5 hours per week

Employer:- Fitrah Sips

Job roles:- Apprentice Administrator

Location:- Southampton

Apprenticeship qualification:- Level 3 Business Administration

Weekly salary:- £81.90

Weekly working hours:- 30 hours per week

Please find the link for the Apprenticeships website:-

<https://www.gov.uk/apply-apprenticeship>

Louise Fredericks
Business Development
www.fntctraining.co.uk
Telephone 02380
866664

Administration Apprentice

One Insurance Solution - Southampton

Industry: Insurance

Apprenticeship: Business and Administration

Details: We are looking for a young, keen and confident new addition to our 8 strong Administration unit. No previous experience is required, but the ideal candidate will need to be comfortable working with PCs and other pieces of office equipment (with training when required), and eager to pursue a career in a customer service based role.

Customer Service and Administration Apprentice

Business Choice Direct - Southampton

Industry: Insurance

Apprenticeship: Business and Administration

Details: Business Choice Direct are a fast-growing insurance company looking for a confident, eager to learn apprentice who will be confident in their busy office. The apprentice will be liaising with customers and dealing with various insurance documents. You will need to be a team player who can work well under pressure.

Apprentice Resourcer

Architectural Elite - Southampton

Industry: Recruitment

Apprenticeship: Business Administration

Details: Administrator required on a part time basis by a busy recruitment specialist. Your role will be office based and candidate focused. You will be required to support two recruitment consultants with all administration and candidate generation. Responsibilities will include advertment of all jobs on specialist websites and social networking sites, CV and portfolio formatting, candidate resourcing and selection, database cleansing and any other ad hoc duties required.

Operations Administrator

Trimline - Southampton

Industry: Construction

Apprenticeship: Business Administration

Details: This apprentice will be required to support the Contract Support Team by providing a purchasing and general administrative service, and help to ensure the achievement of customer satisfaction and sales profit targets.

Apprentice Desk Agent - 2 VACANCIES AVAILABLE

Juniper Bridge - Eastleigh

Industry: Telecoms

Apprenticeship: Customer Service

Details: Juniper Bridge are looking for an apprentice to work as an agent on a Customer Service Desk to provide courteous support to customers in the Telecoms sector via telephone and email. A general interest in technology and customer support is key together with a positive attitude and a desire to be trained in new skills. Good communication skills, both written and verbal, a proactive nature and the ability to work under pressure are essential. This is a truly exciting opportunity to progress an IT career within a fast moving and progressive company

Boom Training Ltd

Facebook - [Boom Training Ltd](#)

Website - www.boomtrainingltd.co.uk

T: 02380 682 060

Twitter - [@Boom Training](#)



Service Technician Apprentice

Description of vacancy:

As a Service Technician you will be involved in all aspects of maintenance and repair from routine servicing to the complete component overhaul of vehicle systems.

Electronic fault diagnosis using the latest diagnostic equipment now forms part of the everyday routine in Volkswagen Group Centre's.

Technicians are also vital to customer care. The service provided by the workshop is a major factor considered by customers when they decide to replace their car.

You may be required to also work on Saturdays which would then make the working hours between 40-48 hours per week.

Main duties for this service technician vacancy include the following;

- Marking out & measuring, basic hand tools
- Bumper to bumper overview, service and inspection
 - Body materials & Construction
 - Engine mechanical
 - Cooling and lubrication, air & exhaust
 - Ignition petrol fuel, CI fuels
- Braking systems, suspension, steering, wheels and tyres
- Charging and starter, electrical auxiliaries, lighting
- Clutches, manual/auto gearboxes, drivelines

Qualifications to Achieve - On completion of the Advanced Apprenticeship you will receive the following qualifications;

- VCQ Level 2 progressing to VCQ Level 3, in Maintenance and Repair of Light Vehicles
 - Key and Core Skills Certificates
 - IMI Technical Certificate
- Advanced Apprenticeship Completion Certificate

• **Skills required:** None Required. Full training will be given.

• **Personal qualities:** You must have a genuine interest working in the automotive sector and be committed to the three year apprenticeship programme.

• **Qualifications required:** A minimum of three GCSE's grades C in Literacy, Maths and ICT or the equivalent.

• **Working week:** 40-48 hours per week (Mon to Fri - possible Saturday)

• *Im the Apprenticeship. Anyone not covered by the age category above will be entitled to the NMW appropriate to their age.*

Recruitment Hotline Tel: 0870 013 0325

Email:

VWG.apprenticeshipprogramme@babcock.co.uk

Apprenticeship Job Vacancies

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Do **NOT** contact the Employer direct

Current Vacancies

Apprentice Office Administrator *(NEW)*

Location: Southampton

Closing Date: 13/05/2015

Employer Name: DR Bush & Partners

Wage: £111.00 Weekly

Ref: 613536

[APPLY NOW](#)

Apprentice Materials Control Assistant

Location: Romsey

Closing Date: 29/04/2015

Employer Name: Wessex Lift Co Ltd

Wage: £144.23 Weekly

Ref: 571244

[APPLY NOW](#)

Apprentice Automotive Electrical Engineering (Maintenance/Technician)

Location: Eastleigh

Closing Date: April 2015

Employer Name: Hunters Auto Electrical

Wage: £109.20 Weekly

Ref: Hunters

[APPLY NOW](#)

Web: www.peta.co.uk/choices

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Apprenticeships@MPCT

88% of employers who employ apprentices believe that apprenticeships lead to a more motivated and skilled workforce



What are they?

MPCT's apprenticeship program is a package of on-the-job training for young people aged 16 to 23 years old, leading to nationally recognised qualifications. The scheme is an ideal way of upskilling workforces in order to resolve skills gaps, enhance productivity and maximise employee engagement. We currently offer two routes - 'Exercise & Fitness' and 'Activity Leadership'.

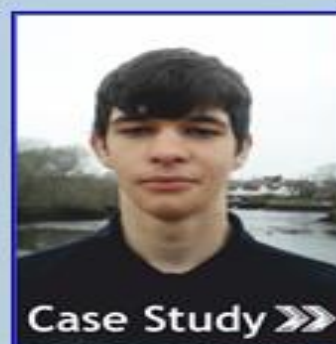
Who are they for?

Apprenticeships are open to all age groups above 16 years-old, whether you are just leaving school, seeking to start a new career or are moving into a new role with your existing employer that requires new skills. 130,000 companies now offer apprenticeships.

What are the benefits?

Some of the many benefits are:

- Reduce skills gaps and shortages
- Enhance workforce productivity
- Improve employee engagement
- Boost customer service results
- Increase Return on Investment
- Grow your business





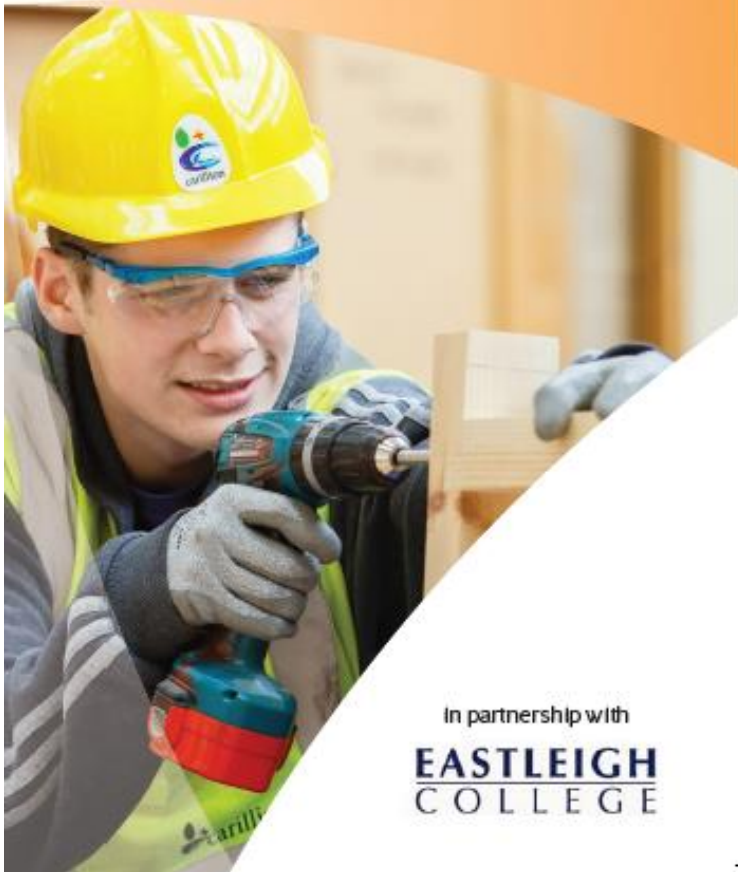
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**EASTLEIGH
COLLEGE**

A Carillion apprenticeship is a great way to start a career in the construction industry – with no costs involved. Carillion is recognised as one of the best construction training providers in the country.

Initially you will complete a 15 week pre-apprenticeship course in your chosen trade, working towards a Level 1 Trade Qualification, Level 1 Functional Skills in Maths and English (if you do not already have this) and gain your Construction Skills Certificate Scheme card (CSCS) which permits you to work on building sites. You will be given a comprehensive introduction to the industry, to Carillion and to the college during the course of the first week. You will also spend time in the workshop to put some of your induction into practice.

What time will I start and finish?

Work starts every day at 8:00am (except day 1). Monday to Thursday you will finish at 4:30pm and 3:30pm on a Friday

Will I be able to have holidays?

During your first 15 weeks please avoid taking any holidays. If you have already booked them, you may take them but they will not be paid. When you are an employed apprentice you will accrue holiday at the rate of 1.75 days per month giving a total of 21 days per annum. We have compulsory holiday weeks at Easter and Christmas which leaves 10 spare days to take when you wish.

What should I wear?

Do not wear your designer gear!! Wear hard wearing clothes e.g. jeans and sweatshirt (they will get dirty). In your first week, you will be provided free of charge with all necessary Personal Protective Equipment (PPE) to keep you safe throughout your time with us including boots, hi vis, gloves, safety glasses and hard hat.

How much will I get paid?

During your first 15 weeks you will receive £30 per week towards your travel expenses. We refer to this as 'Bursary Pay'.

What happens after 15 weeks?

Upon completion of Level 1, you can progress onto the Carillion Apprenticeship Programme and become an employed apprentice to gain your NVQ Level 2 qualification in your chosen trade. During your apprenticeship you will have a combination of classroom and site placements to gain evidence towards your NVQ qualification and you will be paid £101.05 per week. This generally takes 18 months to complete but may be sooner if all evidence is achieved.

4 Leading on from this, we also offer a NVQ Level 3 qualification to support your career path.

Apprenticeships at City College

For more information, please contact:

Carla Bannister

Tel: **02380 577354**

Email: Carla.Bannister@southampton-city.ac.uk



City College, the largest Apprenticeship provider in the region, offer Apprenticeships at levels 2, 3 and 4. These training programmes will enable individuals to start a career within their chosen sector whilst completing a qualification covering essential topics that will help them get their first job or advance in their current role.

The benefits of completing an Apprenticeship:

- Earn while you learn
- Employability skills
- Improved communication skills
- Tailored tuition
- Career progression opportunities
- Real life industry experience
- Professional recognition
- Industry-recognised qualifications

Entry Criteria:

- 5 GCSE's A-C grade (or equivalent) including English & Maths
- Some of the Apprenticeship programmes may require an ICT qualification

How City College will support you:

- Weekly day release or block release to complete your qualification
- Workplace in-house training with your employer which you will be assessed by an assessor
- Assigned Apprenticeship coordinator to support you throughout your apprenticeship



The Apprenticeship programmes City College offers are:

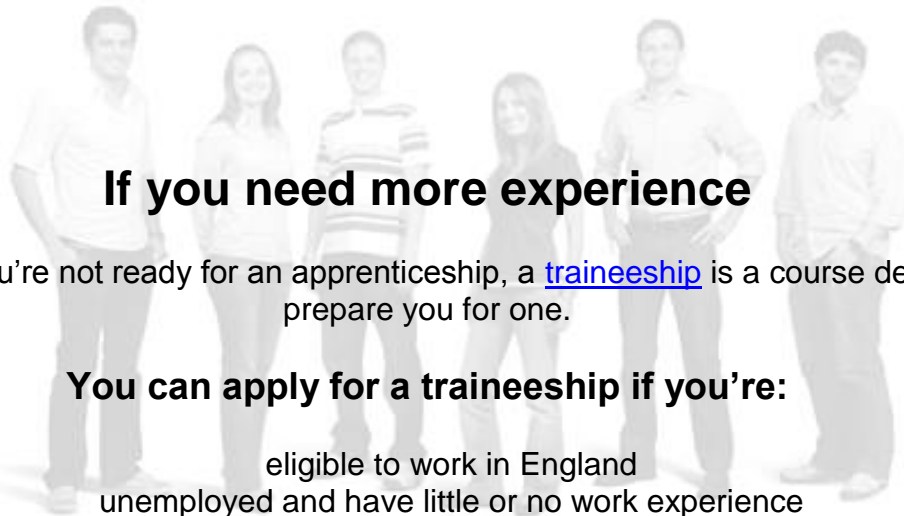
	Intermediate Apprenticeship	Advanced Apprenticeship	Higher Apprenticeship
Accountancy	•	•	•
Barbering	•	•	
Beauty	•	•	
Bricklaying	•	•	
Building Services and Engineering (BSE)		•	
Business Admin	•	•	
Civil Engineering		•	
Construction Contracting		•	
Early Years	•	•	
Electrical Engineering	•	•	
Electrical Installation		•	
Fabrication and Welding	•	•	
Hairdressing	•	•	
Health and Social Care	•	•	
Heating and Ventilation	•	•	
Hospitality Supervision		•	
Hospitality: Food and Drink Service	•	•	
Hospitality: Professional Cookery	•	•	
Housing	•	•	
Information Technology	•	•	
Marine Engineering	•	•	
Mechanical Engineering	•	•	
Motor Vehicle (Heavy)	•	•	
Motor Vehicle (Light)	•	•	
Painting and Decorating	•	•	
Site Carpentry/Bench Joinery	•	•	
Supporting Teaching and Learning		•	
Sustainable Built Environment			•





TRAINEESHIPS

TRAINEESHIPS



If you need more experience

If you feel you're not ready for an apprenticeship, a [traineeship](#) is a course designed to prepare you for one.

You can apply for a traineeship if you're:

eligible to work in England
unemployed and have little or no work experience
aged 16 to 18 and qualified below Level 3, or aged 19 to 24 and qualified below Level 2

A traineeship is a course to get you ready for work or an apprenticeship.
It can take up to 6 months.

You'll get:

help with English and maths (if you need it)
a work experience placement lasting at least 6 weeks

You won't be paid, but your employers can sometimes give you
expenses for things like travel and meals.

The [National Careers Service](#) has advice on writing applications and what to
do at interviews.

Apprenticeship helpline

Telephone: 0800 015 0400 or 0247 682 6482
nationalhelpdesk@apprenticeships.gov.uk



www.gov.uk/find-traineeship



TUES 05/05/15
2:00PM – 4:00PM
TRAINEESHIP
OPEN DAY

COME FIND OUT HOW A TRAINEESHIP COULD BE THE KEY TO UNLOCK YOUR FUTURE POTENTIAL!

If you're aged 16 – 24, don't have any qualifications at Level 3 or above (A levels, BTEC L3, NVQ L3 etc), currently aren't in any form of education, training or employment and want to drastically improve your chances of succeeding within your chosen career path then a Traineeship with learndirect may be just the option for you!



**GET EXPERIENCE
IN AN INDUSTRY
YOU WANT TO
WORK IN**

**ACHIEVE
FUNCTIONAL
SKILLS
QUALIFICATIONS
(MATHS,
ENGLISH, IT)**

**IMPROVE YOUR
EMPLOYMENT
PROSPECTS**

**HELP WITH
GETTING AN
APPRENTICESHIP**

**MEET NEW
FRIENDS**

learndirect

2nd Floor, 8 Ogle Road
Southampton
SO14 7FB

02476 308406

www.learndirect.com



get on get a traineeship

If you're 16-24 and need some experience, Kaplan will help you get there and help you get on.



To get on a Traineeship

Call: 0161 233 4596 or visit: www.kaplantraineeships.co.uk

Funded by
**Skills
Funding
Agency**

Traineeships

Apprenticeships



KAPLAN

SPORTS COACHING TRAINEESHIP

- ✓ Work with Primary age children delivering sports sessions in schools.
- ✓ Gain an NCFE Level 1 in Principles of Coaching.
- ✓ Gain an English and Maths qualification.
- ✓ Free My-Coaching sports wear for sessions.

Running in Southampton
and Poole

April - July 2015
(12 weeks)


Ages 16 - 18
(Year 12 and 13)

15 hours / week

TEL: 02381 260405 **EMAIL: INFO@MY-COACHING.CO.UK**

www.My-Coaching.co.uk



 My Coach Education



want to be a lifeguard or fitness instructor?

work experience
progression to Apprenticeships
only 14 weeks training

gain £100 vouchers
amazon

future proof

your life

FREE
COURSE
BASED IN
HAMBLE.
APPLY NOW!

FREE
training
16-24 yrs

ICON
TRAINING
unlocking potential


Traineeships





Learndirect are offering a new and exciting **Traineeship programme** aimed at people aged between **16-18** that are not in employment, education or training.

The **learndirect** Traineeship is a programme designed to provide the skills to progress into an Apprenticeship and gain real life work experience at the same time. We are currently offering opportunities in Childcare, Business Administration and Hospitality.

All travel expenses to and from the classroom and work placement are fully reimbursed and a bursary allowance will be paid to learners who are committed to the programme.

To express your interest please contact

Russell.smith@learndirect.com

Jamie.webber@learndirect.com

or telephone **07557233028**





Opportunity Notification

Provider

Name	City College Southampton
Address	St Mary Street, Southampton.SO14 1AR

Provision

Title	Traineeship Information and Interview Event
Days	Tuesday 20th January 2015 Tuesday 3rd March 2015 Tuesday 14th April 2015 Tuesday 2 nd June 2015 Please email your referrals to the details provided below 3 working days prior to the event.
Times	13:00 - 15:30
Content	<p>A traineeship is an excellent opportunity for you to help prepare yourself for your future career, apprenticeship or other job. Traineeships last anything from six weeks to six months with a programme tailored to your specific needs.</p> <p>How do I know if a traineeship is right for me?</p> <p>Traineeships are for young people who are motivated and want to get a job but don't yet have the skills and experience employers are looking for. If you have been unsuccessful when applying for an apprenticeship but told you lack skills and experience, a traineeship will help you to gain these.</p> <p>How will a traineeship help me?</p> <p>Traineeships will give you the opportunity to build your CV and get vital experience with employers.</p> <p>Improving your English and maths skills will boost your chances of getting a job, as well as improve your long term prospects.</p> <p>Employers will be at the very centre of your traineeship to make sure you gain the skills you need to get a job.</p> <p>At the end of your work experience with an employer you will have an interview with the company, if it has a position available, or be given a reference and an exit interview.</p>

Location	
Location Covered	Southampton
Customer Eligibility	
Age	<p>You could be suitable for a traineeship if you:</p> <ul style="list-style-type: none"> are unemployed (or work less than 16 hours per week) and not at school or college have had little work experience are motivated and want to get a job are aged 16 - 18 and qualified below Level 3 are aged 19 - 23 and qualified below full Level 2 <p>However, a traineeship is not right for you if you:</p> <ul style="list-style-type: none"> already have the skills and experience needed to find an apprenticeship or work are aged 24 plus (unless you are subject to Learning Difficulty Assessments and are aged 16 or over and under 25) are already in a job
Benefit Type	N/A
Basic Skills Level	Highest Level 2
Upper Qualification Restrictions	16-18 Full Level 3 Qualification, 19-24 Full Level 2 Qualification
Customer Group (if appropriate)	<p>You could be suitable for a traineeship if you:</p> <ul style="list-style-type: none"> are unemployed (or work less than 16 hours per week) and not at school or college have had little work experience are motivated and want to get a job are aged 16 - 18 and qualified below Level 3 are aged 19 - 23 and qualified below full Level 2
Other Criteria (CRBs etc.)	Please bring a CV, educational certificates and prove of national insurance number with you on the day

Referral Contact Details	
Name	Carla Bannister
Email	carla.bannister@southampton-city.ac.uk
Telephone	Carla Bannister on Tel: 02380 577354
Website	http://www.southampton-city.ac.uk/Apprentice/default.asp?id=873

Referrals	
Method	Email/Telephone
Closing Date	3 working days prior to each event

Additional Information	
Details	



OTHER TRAINING

GET AHEAD

with a Kaplan Apprenticeship



Visit Kaplan Southampton centre for a School Leavers Open Day to find out we can help kick start your career.

Thursday 7th May, 2pm – 9pm.

- ✓ Find out more about our Apprenticeships in Accounting, Financial Services or Traineeships
- ✓ Speak to representatives from professional bodies
- ✓ Check out our **FREE CV review service**
- ✓ Meet local employers



To book your place:

🖱 www.kaplanapprenticeships.co.uk

☎ 02380 220 852 ✉ southampton@kaplan.co.uk

KAPLAN

CHANGE YOUR LIFE IN 12 WEEKS



Unsure what your future holds?

Need to strengthen your skills?

Don't feel you're ready for work?

The Prince's Trust Team programme could be right for you.

By completing the programme you will:

- ☉ Meet new challenges and experiences
- ☉ Plan for your future
- ☉ Gain new skills and more qualifications
- ☉ Experience a residential trip away
- ☉ Gain more confidence
- ☉ Feel more work ready

The next Team will be located in:

Southampton

Start date:

11th May 2015

This 12 week programme is completely free and has no impact on benefits.

Available for 16-25 year olds.



Team
programme

Contact us:

☎ 07918 887 892

✉ princes-trust@hantsfire.gov.uk



HAMPSHIRE
FIRE AND
RESCUE
SERVICE



Get Started with Football

with The Prince's Trust

If you are aged 16-25 living in Southampton or the surrounding areas and into 'Football' but out of work then Get Started with us and achieve your goals.

Join our **FREE 5 day football programme 1st – 5th June 2015** where you can:

- Learn coaching skills from Southampton Football Club professional coaches.
- Gain a FA Level 1 Award in Coaching Football, FA First Aid, and FA Safe Guarding.
- Meet new people, build confidence, and improve your communication and teamwork skills.
- Get three months support after the programme to help you into further education, training or employment.

Travel costs reimbursed and lunch provided for the duration of the programme:

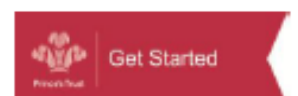
Info sessions: 21st & 22nd May (Princes Trust Southampton centre)

Taster day: 27th May (Millbrook Goals)

Programme: 1st – 5th June 2015 (Millbrook Goals)

Interested? Phone James Trezise on 07943511218 or text "Football Saints" to the same number to get booked on, alternatively email james.trezise@princes-trust.org.uk

In partnership with:



YOUR HORIZON

A new programme from Young Enterprise
and Old Mutual Wealth **Was called SCANDIA**

www.your-horizon.org.uk

Brand Me Working on those personable skills that will help with creating your own brand, creating a network of people to connect with, to ensure you stand out of the crowd, and create further opportunities.

- Southampton - Tuesday May 19th

Assessment Centre helps you prepare for assessment centre requirements. It will increase your awareness and confidence about best practices to enhance chances of being successful at an assessment centre.

- Southampton - Wednesday June 17th

Free workshops. These workshops will be hosted in a venue in Southampton, some of them will be in the Old Mutual Wealth offices near Southampton Central. Each workshop will last a day, usually from 09:30 – 16:30, with young people working together and with volunteers from Old Mutual Wealth, and lunch and refreshments provided. There are five workshops, each with their own specific topic to help aid young people. The next one is on the 28th April - our 'Start Up 101' workshop, which is a brilliant intro day to what is involved in setting up a business. The other workshop topics are outlined in the attached flyer doc, but some focus on employment, others on start up and some work in both areas (such as Brand Me, a day on how to pitch yourself).

Mentoring Scheme: We will be looking for young people to apply for a mentor from Old Mutual Wealth. Kicking off in Spring 2015, the young person will receive a one on one who shall meet with them for a set number of hours per month to help support them to their goals. That may be a goal towards gaining employment, or setting up a business. We have mentors with a range of different skills sets and backgrounds, including some entrepreneurs, so we can match up the young person to someone that can really support them.

Funding: These young people on the mentoring scheme can then apply for funding in the Summer to help them to create successful futures, whether that is seed funding, or a new suit for interviews...and the funding is in the form of a grant.



HAMPSHIRE
FIRE AND
RESCUE
SERVICE



PRINCE'S TRUST TEAM PROGRAMME

CHANGE YOUR LIFE IN JUST 12 WEEKS

Beginning on 11th May!

The Prince's Trust Team Programme aims to reduce the number of young people who aren't in education, training or employment and if they weren't ready for college, employment or other education we can support them and provide them with life skills and a qualification.

Prince's Trust Team programmes, delivered by **Hampshire Fire and Rescue Service (HFRS)**, are a 12 week personal development course which supports unemployed young people between the ages of **16-25** to gain **confidence, overcome barriers, make new friends**, and ultimately enter employment, education or further training. The programme itself is broken down into specific weeks focusing on different aspects of development.

These 12 week full time programmes, are designed to:

- Be a unique Fire Service led youth programme, within Hampshire.
- Work with others as a Team to develop new and existing skills
- Kick Start your life with new qualifications and skills
- Learn new skills in Fire, Road safety and community resilience sessions
- FREE to join and you won't lose your benefits
- Meet new people and improve your communication and teamwork skills
- Become HFRS ambassadors and provide useful feedback to HFRS on youth issues
- Enhance your employability skills, which includes a two week work placement
- Challenge individuals and explore possibilities and uncover potential
- Receive up to three months' support with the Prince's Trust to help you find further work or training

When and Where?

These programmes are from 11th May 2015. Places are fully funded and limited, so please contact the following staff to arrange for an interview or why not attend a Taster Day.

Southampton

Contact: Please contact Daisy Gandey on 07918887892 or email daisy.gandey@hantsfire.gov.uk



SAINTS4SPORT

Saints 4 Sport offers service users:

- **FREE sporting activities run daily**
- **FREE accredited sports courses**
- **Pathways to volunteering & employment**

Day	Activity	Details
Monday	Box Fit	WuTan Martial Arts Studio 1.00pm-2.30pm
Monday	Women's Get Fit	WuTan Martial Arts Studio 2.15pm-3.15pm
Tuesday	Gym & Swim	The Quays Leisure Centre 10.00am-12noon or 9.30am at the DIP
Wednesday	Kickboxing	WuTan Martial Arts Studio 11.00am-12noon
Wednesday	Tai Chi	WuTan Martial Arts Studio 12noon-1.00pm
Thursday	Gym & Swim	The Quays Leisure Centre 10.00am-12noon or 9.30am at the DIP
Thursday	Football	Goals Soccer Centre 2.00pm-4.00pm, 1.30pm meet at the DIP
Friday	Golf	Driving Range, Pitch and Putt & 9 Hole 11.30am-1.30pm

Please meet at the DIP 30 minutes before each session to allow for travel time.

For more information contact

Lisa Latona 07467941498 or Scott Jones 07535656090 or Karen Ringwald 07508010344

Please send referrals to: saints4sport@ssj.org.uk



Youth Options
a better future
for young people



Lordshill Youth Project

Lordshill Youth Project

Charity Number: 1147822

Free Football

Mondays 19:00 - 20:00

Oasis Lord's Hill Community Hub



LIKE US — WWW.FACEBOOK.COM/LORDSHILLYOUTHPROJECT

FOLLOW US — [@LORDSHILL_YP](https://twitter.com/LORDSHILL_YP)

MOB. 07766931757



11

MAY
2015



QUALIFICATION

CONFIDENCE

PRINCE'S TRUST TEAM PROGRAMME



12 WEEK DEVELOPMENT
PROGRAMME:

IN SOUTHAMPTON

- KICK START YOUR LIFE WITH NEW QUALIFICATIONS AND SKILLS.
- RESIDENTIAL TRIP AWAY.
- WORK WITH OTHERS AS A TEAM TO DEVELOP NEW AND EXCITING SKILLS.
- LEARN NEW SKILLS IN FIRE, ROAD SAFETY AND FIRST AID.
- MEET NEW PEOPLE AND DEVELOP YOUR COMMUNICATION, TEAMWORK AND CONFIDENCE.
- ENHANCE YOUR EMPLOYABILITY SKILLS, WHICH INCLUDES A 2 WEEK WORK PLACEMENT.
- UNCOVER YOUR FULL POTENTIAL.

MOTIVATION

CONTACT INFORMATION:
DAISY GANDEY

07918887892
DAISY.GANDEY@HANTSFIRE.GOV.UK





HAMPSHIRE
**FIRE AND
RESCUE
SERVICE**



The Prince's Trust Team Programme aims to reduce the number of young people who aren't in education, training or employment and if they weren't ready for college, employment or other education we can support them and provide them with life skills and a qualification.

Here is a brief summary of the programme:

Prince's Trust Team programmes, delivered by **Hampshire Fire and Rescue Service (HFRS)**, are a 12 week personal development course which supports **16-25** year olds gain confidence, overcome barriers, make new friends, and ultimately enter employment, education or further training. The programme itself is broken down into specific weeks focusing on different aspects of development.

These 12 week full time programmes, are designed to:

- Be a unique Fire Service led youth programme, within Hampshire.
- Work with others as a Team to develop new and existing skills
- Kick Start your life with new qualifications and skills
- Learn new skills in Fire, Road safety and community resilience sessions
- FREE to join and you won't lose your benefits
- Meet new people and improve your communication and teamwork skills
- Become HFRS ambassadors and provide useful feedback to HFRS on youth issues
- Enhance your employability skills, which includes a two week work placement
- Challenge individuals and explore possibilities and uncover potential
- Receive up to three months' support with the Prince's Trust to help you find further work or training
- **When and Where?**
- These programmes are from **11th May 2015**. Places are fully funded and limited, so please contact the following staff to arrange for an interview or why not attend a Taster Day.

Please contact Daisy Gandey on 07918887892 or email daisy.gandey@hantsfire.gov.uk

Vacancy Details



School and College Leaver, Southampton, Assurance, 2015

Reference Number VAC13373

Entry Route School & college leaver opportunities

Location Southampton

Business Area Assurance

Business Stream Assurance

Intake Year 2015

Start Date Autumn

You can apply for this vacancy all year round, but to avoid disappointment, we'd advise you to apply as early as you can.

Vacancy Description:

A position on our School and College Leaver programme is one of the best ways of jumping into a career with PwC early. You'll learn and develop the specialist skills our clients look for and value most and study towards a professional qualification, with support from us all the way.

Assurance is our name for audit and other related services. In this business area we carry out examinations and inspections of our client's data to help them accurately express the financial and non-financial position of their businesses at a point in time.

This isn't always as easy as it sounds. Think about all the money coming into and out of a business like a football club or fashion label. Some of it's easy to account for, like clothing in a warehouse or ticket sales. But how do you decide how much a brand is worth or prove how valuable a player is? And how can you accurately reflect the value of these things in the financial statements? An accurate understanding of the health of their finances means our clients can make decisions about what to do next.

[To find out more about what we do in Assurance click here](#)

[Click here for more information](#)

To apply – please visit this site:

<http://www.ukcareers.pwc.com/pwcgradweb/Portal/Login.aspx?Site=School>

School & college leaver careers

Apply to our School & College Leaver jobs
or join our Flying Start Degree Programme.
Explore your career options now.

THINGS NOT WORKING OUT? TIME FOR A CHANGE?

GAIN CONFIDENCE

TAKE CONTROL

MAKE LIFE-CHANGING CHOICES



A TYPICAL DAY

SESSION 1

Mind puzzles / optical illusions - changing perspective
Group discussion: watch film clip and discuss what's holding you back? What motivates you to keep going?

BREAK

SESSION 2

Small group: timed team challenge to build a Lego model. Team is split into builders (who must stay in room and build model) and communicators (who can leave room to look at instructions sheet but cannot touch Lego and must tell the builder what to do).
Group discussion: how well did you work in your team? Challenges? Strengths?

LUNCH

SESSION 3

Individual work: score yourself on what you like and dislike. Highlight any jobs you like the sound of that match your strengths
Group discussion: how could you talk about your strengths when applying for a job / course?

BREAK

SESSION 4

Team game: name the advert
Group discussion: how do you sell a product?
Small group: team challenge - create a 30 second TV advert which will be filmed and played to whole group
Individual work: how can you advertise yourself so that employers / colleges want to offer you a job / place?

WHAT THEY SAY...

"The course has helped me to realise my future is more certain and set constructive goals for my future."



"Before the course I felt angry and scared. I didn't care about my actions and made a lot of mistakes. I now feel more open and happy about myself, my life and my future. I am glad I have changed and don't want to go back."



"The course has helped me out 100%, best thing I've done in my life. I no longer feel down all the time. I've learnt that you can learn through your mistakes and make yourself better."



THE DETAILS...

DAYS & TIMES

Thursday 5 March
Friday 6 March
Thursday 12 March
Friday 13 March
Thursday 19 March
Friday 20 March
Wednesday 25 March
Thursday 26 March
Wednesday 1 April
Thursday 2 April
10.30am-3.30pm

WHERE?

Above Bar Church,
Ogle Road,
Southampton
SO14 7FE

COST?

Free lunch,
drinks & snacks
Travel expenses
reimbursed

CONTACT BECKY OR CHARLOTTE

023 8070 2222

youth@safe.org.uk

www.safe.org.uk





FREE for 10 to 19 year olds

SAINTS Kicks



- Win Southampton FC prizes and merchandise.**
- Attend 10 sessions to be entered into a prize draw to win prizes.**
- Take part in FREE tournaments, competitions and challenges.**
- Open to boys and girls.**
- Pathways into volunteering and employment.**

Woodlands Community College

For aged 10-19yrs. Every Wednesday 5-7pm + Friday 7-9pm
 Football • Cricket • Handball • Rounders • Street Dance • Youth Club (Pool & Music)

Oasis Academy Mayfield

For ages 10-19yrs. Every Wednesday 5-7pm + Friday 7-9pm
 Football • Boxing • Cricket • Table Tennis

Veracity Recreation Ground

For ages 10-19yrs. Every Thursday 6-8pm
 Football • Cricket • Basketball • BMX • Skateboarding

Fleming Park

For ages 10-19yrs. Every Friday 7-9pm
 Football

Call now to book your place and avoid disappointment

0845 6889370



Construction Work Experience Programme 2014-15 **Initial Information**

Southampton City Council is working in partnership with developers in the city to provide work experience on major construction sites. This is being achieved through a construction based training programme.

The programme will deliver:

- 3 weeks work experience in construction
- BTEC Level 1 Award in Work Skills
- National Careers Service advice session
- Accredited Skills Training (PASMA Aluminium Tower training and/or Asbestos Awareness)
- Site Safety Plus Health and Safety Awareness
- CSCS Test and card

Each training programme will have capacity for up to 15 starters. Participants will go on to complete work experience on major development sites.

While on the programme candidates will be required to maintain the same standards of behaviour expected of all students attending City College.

While on work experience candidates will be required to maintain the same standards of behaviour expected of anyone working for an employer.

Course dates are:

- 22nd June 2015

Applications will only be accepted through Employment Advisors.

- All applicants should be unemployed at the time of submitting the application.
- Applicants should be from postcodes beginning SO14 -19.
- Applicants should be at least 19 years old.

A registration form must be completed and taken to the interview (obtained from the Employment Advisor).

A registration interview can be booked by the supporting advisor using Telephone number 023 8057 7200 alternatively a copy of the completed application form can be emailed to CWEP@southampton-city.ac.uk

Support Available

For the first week of the course only, travel support will be provided by the training provider; available to all applicants attending the training courses and using public transport. Please retain receipts/tickets of any travel costs incurred.

For the second week and work experience travel costs must be organised directly from the referring organisation.

MILITARY PREPARATION COLLEGE

at Chamberlayne Arts College, Southampton, SO19 9QP

Places Available NOW!

Looking for a HEAD START?



CALL 08442 438438 NOW!



Aim HIGH,
Go FAR!

Book Your Place TODAY!

www.mpct.co.uk

1,850 ARMED FORCES ENLISTMENTS
By Failing to Prepare, You are Preparing to Fail...

- » Enjoy exciting challenges
- » Gain new qualifications
- » Improve your fitness
- » Make new friends

START NOW!

THE Southampton Military Preparation College is for anyone 16 to 18 years of age who wishes to gain the vital skills necessary to prepare them for a career in the Armed Forces or Public Services.

ON the course you will find an environment in which young people can realise their full potential. MPCT Southampton is proud of our successful training programme which engages learners from all backgrounds.

PIONEERING learning at MPCT Southampton fuses physical training, vocational instruction, academic work and personal development.

- ✓ Learn from ex-military instructors
- ✓ Prepare thoroughly for selection
- ✓ Take part in a residential week
- ✓ 1,850 military enlistments since 1999



Get a Head Start in Southampton!

Follow us on:



SKILLS2 ACHIEVE

CASH
incentives
may
apply!!

16-19yrs?

Stuck at home with nothing to do?

- ▶ Want to try something new?
- ▶ Want to meet new people?
- ▶ Want to gain skills and qualifications?
- ▶ Want to get that first foot on the job ladder, apprenticeship or college placement?

Well, if you're a young person aged 16-19 who isn't in training, education or employment, then Skills2Achieve could be for you.

Want to know more?

For more information or to arrange an interview please call Freephone 0808 100 3134 or text 07912 631235.



enham
trust
the power of yes

THE DEAL:

- ▶ Maths and English qualifications.
- ▶ Activities to build essential skills.
- ▶ Qualified tutors to help with your CV, practise interview skills and gain confidence which can lead to work experience or paid work.
- ▶ Have fun!

Up to 52 weeks learning and activity programme designed to suit your individual needs.

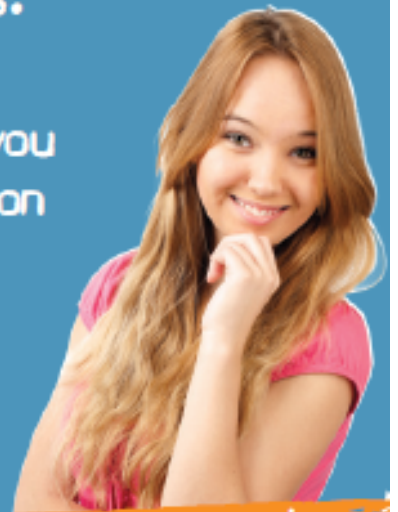
Call freephone 0808 100 3134 or text 07912 631235 to find how we can help you *be who you want to be* and for details on how to receive a cash reward.

Centres in Andover, Basingstoke, Farnborough and Southampton.

Postal address: Skills2Achieve, Carpenters Cottage, Enham Place, Enham Alamein, Andover, Hampshire SP11 6JS

Freephone: 0808 100 3134

Email: future@enham.org.uk



Be who you want to be.



S2AEnham



FOOTBALL > PERFORMING ARTS > MUSIC WORKSHOPS > BOXING
 SAINTS FOUNDATION CHOIR > HANDBALL > STREET DANCE > ZUMBA



SAINTS **CONNECT** THRU FOOTBALL

SAINTS CONNECT OFFERS YOUNG PEOPLE AGED 10-19 YEARS:

- FREE FOOTBALL AND ALTERNATIVE ACTIVITIES**
- FREE ACCREDITED SPORTS COURSES**
- PATHWAYS INTO VOLUNTEERING AND EMPLOYMENT**

ACTIVITIES TIMETABLE

WEDNESDAY	
Oasis Academy Lordshill	6pm - 8pm
Oasis Academy Mayfield	5.30pm - 7.30pm
Woodlands Community College	5pm - 7pm
FRIDAY	
Woodlands Community College	5pm - 7pm
Cantell School	6pm - 8pm
Oasis Academy Mayfield	7pm - 9pm
Fleming Park	6pm - 8pm
Veracity Recreational ground	6pm - 8pm
Oasis Academy Lordshill	6pm - 8pm
St Marys School	6pm - 8pm



Saints Connect



@saints_connect

FOR MORE INFORMATION ON ANY OF OUR SESSIONS PLEASE
CONTACT LISA GOWLING ON: 0845 688 9370





Sam Scott - 07762580800

MYCOACHING

James Welsh - 07432711913

- *Not doing anything?*
- *Want to start a Career in sport?*
- *Improve your CV?*
- *Enjoy Playing Football 16-18?*

Goals Soccer Centre:

Monday

Tuesday

Friday

• *Play football*

• *B - licenced coaches*

• *Gain Qualifications*

Join our 5 a side team!

- *Free to play!*
- *Under 19s!*
- *Monday Night!*

www.my-coaching.co.uk

goals
soccer centres

Limited Spaces!!

City & Guilds



Like us on Facebook:
www.facebook.com/mycoacheducation

Follow us on Twitter: @my_coaching



Opening Doors

to learning & work



Aged 16-18?
Not in college?
Not in work?
Not sure what to do next?

The Opening Doors programme
could be for you.....

Opening Doors can provide:

-  Help to gain qualifications
-  Personal skills development
-  Training for the workplace
-  Info & advice on finding work
-  Assistance with CVs and job application forms
-  Support to assess and plan your future



How long is the course?

You can attend for up to 18 weeks -
depending on your personal learning programme.

Where is it held?

Courses are held in the College's Skills Centres at:
Junction Road in Totton or Waterside in Dibden Purlieu.

(023) 80 874 874
info@totton.ac.uk



INFORMATION

Why not visit the Southampton City Council facebook page?

Do more than ever online

So easy to request a new garden waste bin!

Paying my council tax online

Reported a pothole

Just renewed my library books! #lovereading

SOUTHAMPTON CITY COUNCIL

Southampton City Council
Government Organisation

Sign Up Liked Message

Timeline About Photos Twitter More

- Keep up to date with what's happening in Southampton.
- Check out information about events
- Advice on where to get support

www.facebook.com/SotonCC

JOB PROFILES

PEST CONTROL TECHNICIAN

As a pest control technician you would identify, control and get rid of pests like rodents such as rats or mice, and insects like wasps, ants or cockroaches. If you have an interest in health and safety and enjoy practical work, then this could be the career for you.

You'll need excellent communication and customer service skills. Being physically fit will help you to work in areas where pests may be found like cramped spaces or at heights.

There is no set entry route to become a pest control technician. Most employers will expect you to have good maths and English skills, and many will train you on the job.

As a pest control technician, it would be your job to get rid of infestations of pests and vermin. You would use a range of chemicals and equipment to deal with insect pests and animals such as rats, mice, foxes, moles and birds (known as vertebrate pests).

You might treat infestations anywhere from people's homes to restaurants, sewers, warehouses or farms. Your work would include:

- investigating and identifying pests
- collecting dead animals and other samples for scientific analysis
- finding out how the pests are getting in
- choosing the most suitable way of controlling the pest
- spraying chemicals to get rid of insects (known as 'fumigation')
- laying poison and traps or using weapons such as air-guns to control birds and animals
- proofing an area to stop pests returning
- advising people how to prevent further infestation
- completing reports and keeping records
- following the correct procedures for handling and storing pesticides and disposing of dead or captured animals.



STARTING SALARY
PER YEAR



£17,000

HOURS
PER WEEK



30 - 40

NATIONAL MINIMUM WAGE

UPDATED
1ST OCTOBER
2014

Rate from 1 October 2014

Pay and Work Rights Helpline
0800 917 2368



Year	21 and over	18 to 20	Under 18	Apprentice*
2014 (current rate)	£6.50	£5.13	£3.79	£2.73
2013	£6.31	£5.03	£3.72	£2.68
2012	£6.19	£4.98	£3.68	£2.65
2011	£6.08	£4.98	£3.68	£2.60

*This rate is for apprentices under 19 or those in their first year. If you're 19 or over and past your first year you get the rate that applies to your age.

National Minimum Wage Calculator

Check if your pay matches the National Minimum Wage or if your employer owes you payments from past years

www.gov.uk/am-i-getting-minimum-wage



CHILD EMPLOYMENT

Children (under 16 years of age) are not allowed to work:

- without an employment permit issued by the education department of the local council, if this is required by local bylaws
- in places like a factory or industrial site
- during school hours
- before 7am or after 7pm
- for more than one hour before school (unless local bylaws allow it)
- for more than 4 hours without taking a break of at least 1 hour
- in most jobs in pubs and betting shops and those prohibited in local bylaws
- in any work that may be harmful to their health, well-being or education
- without having a 2-week break from any work during the school holidays in each calendar year

There are also special rules which only apply during term times and school holiday times.

Term time rules

During term time children can only work a maximum of 12 hours a week. This includes:

- a maximum of 2 hours on school days and Sundays
- a maximum of 5 hours on Saturdays for 13 to 14-year-olds, or 8 hours for 15 to 16-year-olds

School holiday rules

During school holidays 13 to 14-year-olds are only allowed to work a maximum of 25 hours a week. This includes:

- a maximum of 5 hours on weekdays and Saturdays
- a maximum of 2 hours on Sunday

During school holidays 15 to 16-year-olds can only work a maximum of 35 hours a week. This includes:

- a maximum of 8 hours on weekdays and Saturdays
- a maximum of 2 hours on Sunday



www.gov.uk/child-employment/restrictions-on-child-employment



More info from GOV.UK

School leaving age

You can leave school on the last Friday in June, as long as you'll have turned 16 by the end of that school year's summer holidays. However, you may need to stay in some form of education or training for longer.

www.gov.uk/know-when-you-can-leave-school

Get a replacement exam certificate

Contact an exam board to get a replacement exam certificate. You may need to prove your identity to get your certificate.

www.gov.uk/replacement-exam-certificate

What different qualification levels mean

There are 4 main frameworks that group all qualifications into the same levels from entry to level 8.

www.gov.uk/what-different-qualification-levels-mean

Careers helpline for teenagers

Information and advice about what career choices are available if you're a teenager in England.

www.gov.uk/careers-helpline-for-teenagers



USEFUL CAREERS / JOB SEARCH WEBSITES



jobzoo.co.uk – Join job zoo and on 'your wall' get information specific to your interests.

nationalcareersservice.direct.gov.uk – Check out the skills health check – essential for generating career ideas.

icould.com – Video site with job profiles to help explore career ideas about choose subjects.

careersbox.co.uk – An online library of careers related films, news and information. Case studies show real people doing real jobs, giving viewers insights into all different careers.

fasttomato.com – Find out which jobs and careers might suit you based on your individual interests, learning styles and expectations.

thestudentroom.co.uk – On this site GCSE, A-Level and university students share academic and social knowledge: from study help, to choosing a university, careers, and student life. NOTE: Although this site can be useful, it's largely peoples' opinions, so it may not always be 100% accurate or unbiased.

prospects.ac.uk – Although this is a website designed for University graduates, it has a good A-Z of career information and suggestions of what you can do with your subject. What graduates did next is helpful for decision making.

allaboutcareers.com – quick facts on each industry, separating fact from fiction.

totalprofessions.com –Links to over 300 careers. See Profession Finder tab on home page.

www.bigdog.co.uk – Job vacancies streamed for local areas and articles on key job areas.

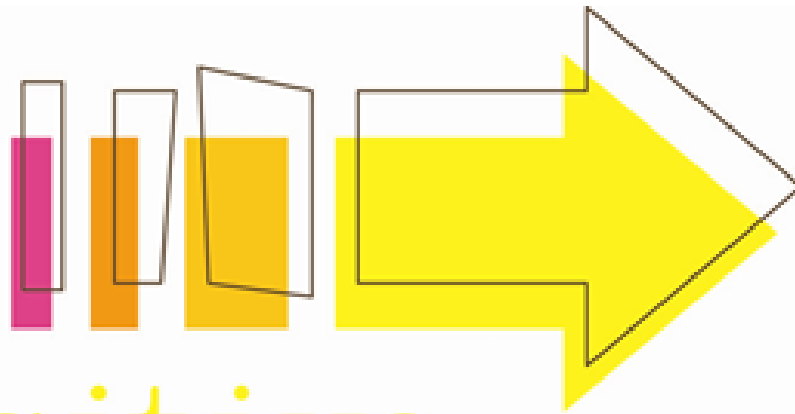
APPRENTICESHIPS

gov.uk – Live site advertising apprenticeships available across the UK. Search by occupation and postcode.

alphi.org.uk – Lists the apprenticeship training providers locally.

plotr.co.uk – Easy to use, well presented and you are able to search for apprenticeship vacancies in your home area under 'Opportunity Finder'.

notgoingtouni.co.uk – Ideas and job vacancies for careers after A levels., including Higher Apprenticeships.



Positive Directions



Aged 16 – 17?



Not in Education, Training or Working?



No GCSE's? Or GCSE's below a C?

**We can help you to decide your future, we
work with you to achieve your goals!**

**Contact Mandy Burdfield at City Limits Employment
on 02380917585 / 07855788139**



Skills Training UK
achieve more



EMPLOYMENT



Part of the Youth Contract Funded by the Education Funding Agency

Want to move your family forward

BUT.....

I want to be part of my local community – I feel socially isolated

I am concerned about Health or Well-being? How can I work?

I can't use computers / email accounts? How do I do that? Internet searches

Child care

I have no CV – Interviews? How do I do it?

I have not worked for years... Where do I start?



EMPLOYMENT

Family Project

Call us at City Limits Employment on **02380 917585**

Ask to speak to Mandy Burdfield, Francesca Prior or Mandy Jurd
or email for further information:


mandy.burdfield@southampton.gov.uk

francesca.prior@southampton.gov.uk

amanda.jurd@southampton.gov.uk

We want to help you **AND** your family!



A grayscale photograph of a woman with long dark hair, wearing a dark long-sleeved top and jeans, talking on a mobile phone. She is smiling and looking towards the camera. The image is semi-transparent and serves as a background for the text.

ADVICE / SUPPORT



Youth Options
a better future
for young people

Lordshill Youth Project

Lordshill Youth Project

Charity Number: 1147822

Youth Club

Wednesdays 18:30 - 20:30

**Lordshill Community Centre
Andromeda Road Lordshill**

Activities

Tuck Shop

music

LIKE US — WWW.FACEBOOK.COM/LORDSHILLYOUTHPROJECT

FOLLOW US — [@LORDSHILL_YP](https://twitter.com/LORDSHILL_YP)

MOB. 07766931757



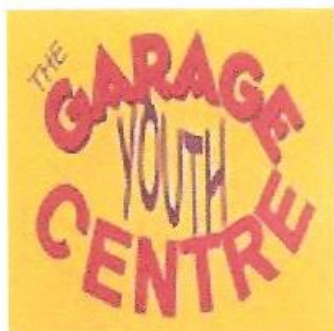
**YOUNG PERSONS SEXUAL HEALTH
DROP IN CLINIC**

**THE GARAGE YOUTH CENTRE
TOTTON**

**NO APPOINTMENT NEEDED FOR FREE CONFIDENTIAL
SERVICE FROM SOLENT SEXUAL HEALTH NURSES**

**CONTRACEPTION PILLS, EMERGENCY CONTRACEPTION , INJECTIONS, IMPLANTS,
CONDOMS, PREGNANGY TESTS : SUPPORT AND ADVICE FOR HAPPY HEALTHY LIFESTYLES**

www.Letstalkaboutit.nhs.uk



WHERE? The Garage Youth Centre,

**Find us in Eling Recreation Ground. Totton.
Off Totton Bypass SO40 9JG**

TEL: 07884153275

OPEN

**THE GARAGE YOUTH CENTRE
PROVIDES A RANGE OF YOUTH SERVICES
TO SUIT YOUR NEEDS
FOR AGES 9 TO 24 YEARS**

MONDAY

DROP IN SUPPORT SESSIONS - UP TO 24 YRS - 2PM TO 5PM

NHS SEXUAL HEALTH CLINIC - UP TO 24 YRS - 3PM TO 5PM

FIT 4 U CHALLENGES - UP TO 24 YRS - 5PM TO 6PM

YOUTH CLUB SESSION—9 TO 18 YRS—6PM TO 9PM

WEDNESDAY

DROP IN SUPPORT SESSIONS - UP TO 24 YRS—2PM TO 5PM

FIT 4 U CHALLENGES - UP TO 24 YRS - 5PM TO 6PM

YOUTH CLUB SESSION—AGE 9 TO 18 YRS—6PM TO 9PM

THURSDAY

DROP IN SUPPORT SESSIONS - UP TO 24 YRS—2PM TO 5PM

YOUTH CLUB SESSION—AGE 9 TO 18 YRS—6PM TO 9PM

SATURDAY KITCHEN

10.30AM TO 1.30PM - AGE 9 TO 18 YRS

THE GARAGE YOUTH CENTRE

A Totton & Eling
Town Council Facility

FIND US IN ELING RECREATION GROUND
OFF TOTTON BY PASS A35 - SO40 9JG



**THE GARAGE OFFERS
A WIDE RANGE OF YOUTH
SUPPORT SERVICES FOR YOUNG PEOPLE
AGED 9 THROUGH TO 25 YEARS.**

**We offer a safe 'space' to meet up & support when you need it for any emotional & social issue.
Your not alone at Ufi, we are here for you, whatever you need.**

WE BELIEVE IN YOUNG PEOPLE & THAT INCLUDES YOU!

**OPEN IN TERM TIME AND SCHOOL HOLIDAYS
MONDAY, WEDNESDAY, THURSDAY 6PM TO 9.30PM & OCCASIONAL SATURDAYS**

**HEALTH & WELLBEING DROP IN SERVICES
EVERY WEDNESDAY & THURSDAY 2 TO 5PM**

'FINDING YOUR FEET'

Support with Careers, CV writing,
Education, Training & Employment
Information, Advice and Guidance.

RELATIONSHIPS AND SEXUAL HEALTH

Support with Emotional, Social & Physical
aspects of growing up to enable you
to take responsibility for your
Sexual Health & overall wellbeing.

FEEL GOOD FACTOR

Support with everyday emotional & social issues Working to raise confidence
& develop personal and social skills to deal with Anxiety, identity & self-worth issues.

FITNESS AND SPORTS DEVELOPMENT

Physical activities for a Happy & Healthier You.
FREE sessions with a personal trainer
For your overall health & wellbeing.
Call to book sessions at a time that suits you



HEALTHY LIFESTYLES & NUTRITION

Healthier Eating on a budget,
cooking classes & Nutrition.
Support for Substance Misuse.

 **Totton & Eling Town Council**

 **Hampshire
County Council**

 **New Forest
DISTRICT COUNCIL**

Southern Health NHS
NHS Foundation Trust

REP'S
The Register of Exercise Professionals
MEMBER OF SKILLSACTIVE

ASDA

ing

TO FIND OUT MORE

Keep up to date with us on **FACEBOOK**.
Search 'the garage ufi' and 'like' the page.

Contact us on 023 8066 9908
or 0788 415 3275
Email: thegarageufi@live.co.uk

or visit www.garageyouthclub.net



The Garage Ufi



The Garage Ufi
@GarageUfi



13 to 18 years old?

We would love to hear from you

If you've got any questions, get in touch.
We can talk about jobs, careers, learning or training.

**NATIONAL
CAREERS
SERVICE**

Phone and callback



Calls from a landline are free. Some calls from a mobile are charged, but we can ring you back

0800 100 900.

Webchat



You can speak to a trained adviser by clicking on the word [Webchat](#).
Here you can talk one-to-one. This service is **confidential** and is not a chat room.

Email an adviser



You can email us with your questions. We'll reply to you within 24 hours.

[Click on this link](#)

Text us



You can send us a text for simple information like telephone numbers or addresses. If you want more in-depth information and advice, ring us on 0800 100 900. If you tell the adviser your phone number we will call you back at a time that's convenient for you. Please don't send us pictures as we can't open these. The number to text us on is **07766 413219.**

Before you call

Calls can take up to 30 minutes, depending on what you want to talk about. To make the most of your time, here are some useful things you can do before calling:

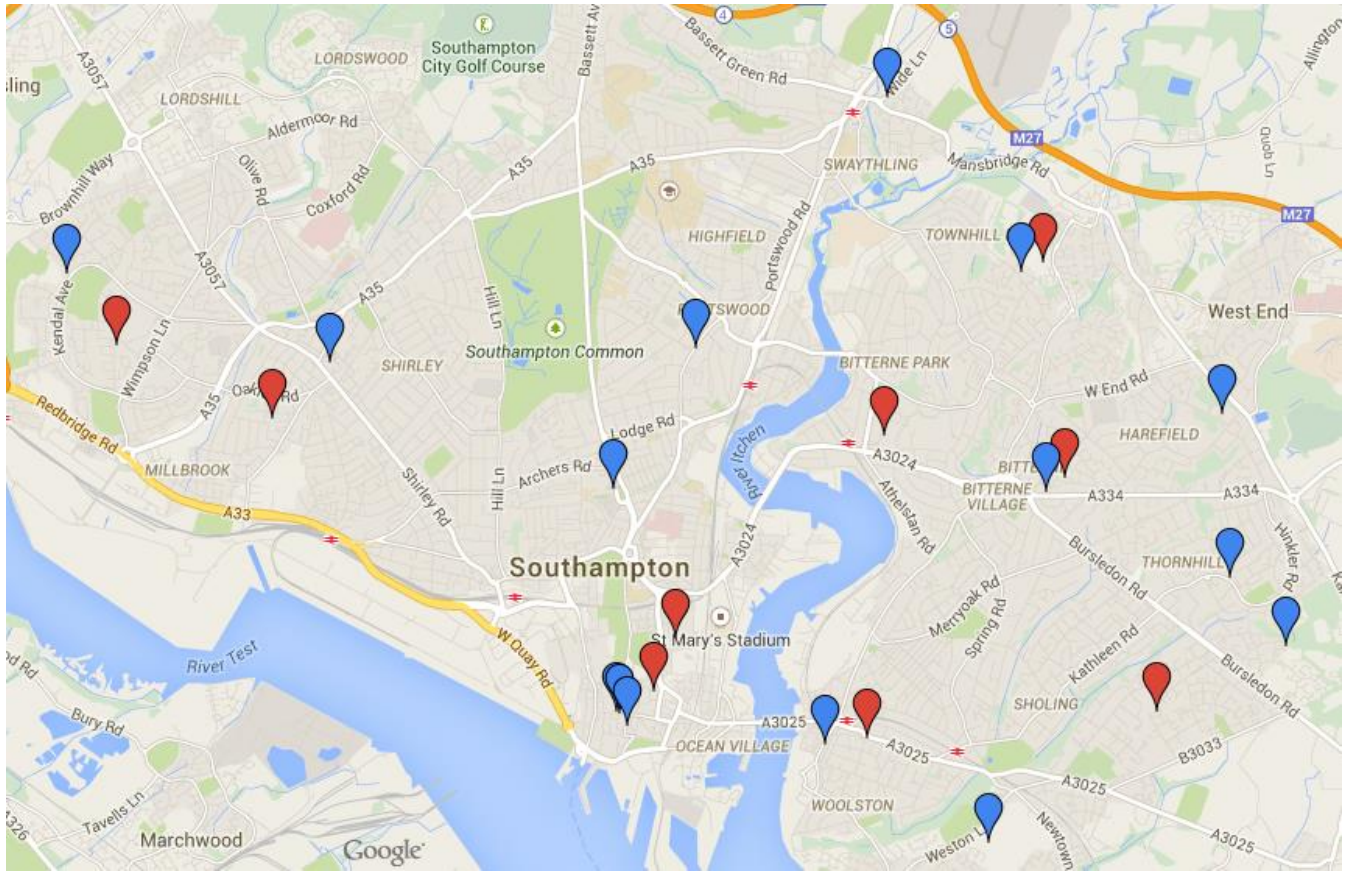
- think about why you are calling - do you have you a specific question or are you looking for general advice?
- make sure you have enough time to talk
- phone from a place where it's not too noisy
- have a pen and paper ready - you might need to write down some information.



www.direct.gov.uk/NationalCareersService

Southampton Work Clubs and IT Clubs

There's one near you!



Bitterne IT club

Bitterne Library every Tuesday 10am - 12pm (term time only). Call 023 80671111 for further information.

Bitterne Work Club

Bitterne Library, Bitterne Road East, SO18 5EG.

Runs Mondays 10am to 12noon. Drop in, all welcome.

T: 023 8091 7585 E: citylimits.employment@southampton.gov.uk

CLEAR Work Club

11 Queensway, Southampton, SO14 3BL

Wednesdays 9.30am - 12.30 pm

All Year round.

For anyone who has come to the UK as a refugee or as family/dependent of a refugee - must have right to work in the UK although we will help asylum seekers look for training and compile a CV ready for looking for work if their application is successful.

Contact: 023 8023 4000 or email info@citylife.org.uk.

Website: <http://www.citylife.org.uk/activity/clear/>



Community Systems Work Club

11 Queensway SO14 3BL

Community Systems Employment Help

Phone for an appointment – appointments available most weekdays.

For help with CVs, job applications, interview preparation. Careers guidance also available.

You must be claiming one of the following out of work benefits – Jobseekers Allowance or Employment and Support Allowance (and be in the Work Related Activity Group)

Tel: 0845 600 60 60

Graylings Computer Friends

IT Area, The Grayling, Beechfield Court, Regents Park Road, Southampton SO15 8SL. Sessions are free and last between 1 and 2 hours depending on numbers. Every Wednesday 2pm to 7pm. For more information please call 02380 915072 or just pop in.

Hinkler Work Club

Hightown Centre, Tunstall Close, Southampton SO19 6RD

Drop in – all welcome. Wednesdays 9am – 12 noon. Contact Amanda 023 8040 5728 for further information.

Millbrook IT Club

33B Windrush Road (formerly The Link)

Tuesdays 12.30pm – 3.30pm.

Drop in, all welcome.

Help with on-line applications, searching for work, improving IT skills for employment. 1:1 advice and guidance

Contact The Warren Centre 02380327802 for further information

No Limits Work Club

No Limits, 24a Bernard Street, Southampton, SO14 3AY.

Monday's between 2pm - 4pm. For people aged 16 - 25.


Tel: 023 8023 6237. www.nolimitshelp.org.uk.

Details from Google Maps

24A Bernard Street, Southampton SO14 3AY, United Kingdom

www.nolimitshelp.org.uk

023 8022 4224



Get help looking for jobs
and apply.

Portswood CAP Job Club

At the Victory Centre, 154-156 Portswood Rd, Portswood, Southampton, SO17 2NH.

CAP Job Club Manager: Jan Patching janpatching@capjobclubs.org

Thursdays (10am-2pm)

to anyone trying to find employment.

For information on what the CAP Job Clubs involve, please visit: www.capuk.org/i-want-help/cap-job-clubs/introduction.

Pleasant View Computer Friends

Community Centre, 200 Orpen Road, SHoling Southampton SO10 0EA


Roundabout Cafe Work Club

Westfield Corner
Mansbridge, Swaythling
SO18 2LE

On the 1st Thursday of every month. Between 12pm and 3pm.

Supports people to find employment and training and to overcome any potential barriers.

For more information email: estsupport@radian.co.uk or tel: 0800 4220570.



Chat through career ideas

STEPS (Plusyou Ltd) Thornhill

Hightown Centre, Tunstall Close, Southampton SO19 6RD

For people living in SO19 6 area

Tel: Mike or Amanda for opening times on 023 8040 5728.

Townhill Park Work Club

Townhill Park Community Centre Meggeson Avenue
SO18 2FH

Tuesdays 10:30am - 12:30pm. Term time only.

All are welcome for help with:

CVs, Job applications, Using IT for job search, Covering letters, Interview tips, General employment training and volunteering advice.

For more information tel: 023 8091 7585.

Also available at the same time is 'Tea and Tech' Bring your own laptop or tablet for help with any IT queries. Same opening times and venue.

Weston Work Club

at Weston Library, Chamberlayne Leisure Centre Car Park, Weston

Every Thursday 09.00 until 12 noon

Drop in – all welcome

1:1 advice, help with CVs and job hunting.

For more detail please contact the Warren Centre on 023 8032 7802

Shirley Work Club (Sainsburys)

Sainsbury's Cafe Shirley Precinct, Redcar Street, Shirley

Monday 9.00-11.00 (Term time only)

drop in, all welcome

1:1 advice, help with CVs and job hunting.

Contact The Warren Centre 02380327802 for further information



Is your CV up to date?

Tea and Tech - Townhill Park

Townhill Park Community Centre Meggeson Avenue SO18 2FH. Tuesdays (term time only).

10:30am - 12:30pm. Call 023 8067 1111 for more information.

West Itchen Community Trust

Ropewalk,
53 Derby Road
Southampton
SO14 0DJ
Mondays: 3pm-5pm
Runs throughout the year.
Open to everyone (adults over 18).
T: 023 8038 8580
E: alex@wict.co.uk
Web: www.wict.co.uk

Upload your CV to a job search
website

Weston IT Club

Weston Library
Chamberlayne Leisure Centre car park Thursday 12.30pm - 3:30pm
drop in, all welcome
1:1 advice, help with CVs and job hunting. Support given with IT skills.
Contact The Warren Centre 02380327802 for further information

Woolston CAP Job Club

Upstairs of the Cry Shop, 41 Victoria Rd, Woolston, Southampton, SO19 9DY.
CAP Job Club Manager: Daron Medway daronmedway@capjobclubs.org
Tuesdays (11am-2pm) Run by Christains Against Poverty and open to
anyone trying to find employment.
For information on what the CAP Job Clubs involve, please vist: www.capuk.org/i-want-help/cap-job-clubs/introduction.

Work Club - Harefield

Meon Court, Harefield
Friday 2.00pm until 4.00pm
Drop in, all welcome
1:1 advice, help with CVs and job hunting. Support given with IT skills.
Contact The Warren Centre 02380327802 for further information





Eastleigh and Winchester Youth Support Services

Hampshire County Council
Rookwood Centre
Penshurst Way
Boyatt Wood
Eastleigh
SO50 4RJ

Tel: 023 8068 4932

Email: youth.eastleighandwinchester@hants.gov.uk

For information on benefits and housing, call 023 8068 4930 / 4932 to ask for an appointment at an outreach centre.

New Forest Youth Support Service

Claypits Lane
Dibden,
Southampton
SO45 5TN

Tel: 023 8087 7960

Email: youth.newforest@hants.gov.uk

Test Valley Youth Support Service

The Wedge
London Road
Andover
SP10 2PS

Tel: 01264 336571

Email: youth.testvalley@hants.gov.uk

If you live outside
Southampton,
please visit this
website to find out
where you can get
support and
advice.

[www3.hants.gov.uk/
youthtube](http://www3.hants.gov.uk/youthtube)

City Limits

E M P L O Y M E N T

WORK CLUB

The City Limits Mental Health Work Club runs every
Tuesday 3.30pm – 5.30pm
at the **Central Library Learning Centre**

It is for clients currently receiving a service from
Southampton Community Treatment Team (CTT's)

People are welcome to drop in to find out more.
For on-going support they will need to be referred by
their Care Coordinator.

We can assist with:

- General information and advice on employment & training
- Writing & updating a CV
- Information on returning to education
- Job searching
- Information on volunteering
- Preparing for interviews
- Completing application forms
- Disclosure advice

If you know someone you think would benefit from
this kind of support just ask them to pop along. To
find out more please call City Limits on
023 80917 585 or visit

www.southampton.gov.uk/citylimits



NO LIMITS

Training

Employment

Helping Young People
Help Themselves

SOUTHAMPTON Work Club

Looking for support

Get help with

Completing CVs

Identify your
strengths and
interests

Preparing for
interviews

Learning Interview
techniques

Job search

Are you aged
between 16
and 25?

CAREERS FAIR

MONDAY 11TH MAY

Meet employers and training
providers. Get advice on your
CV and job search help.

www.nolimitshelp.org.uk

 @nolimitshelp

 nolimits

Work Club
EVERY Monday from 2.00 – 4.00pm
City Centre
24a Bernard Street
SO14 3AY

Drop-in centres

City drop-in centre

☎ 023 8022 4224



Facilities:

- ✓ Free internet
- ✓ Telephones
- ✓ Shower for young people who are homeless
- ✓ Washing machine for young people who are homeless
- ✓ Confidential advice
- ✓ Counselling
- ✓ Pregnancy testing
- ✓ Chlamydia screening

Address:

24a Bernard Street
SO14 3AY
See map: [Google Maps](#)

Opening hours:

MONDAY	10am - 1pm & 2pm-5pm* (*appointment only)
TUESDAY	10am - 1pm
WEDNESDAY	2pm - 5pm & 6pm - 8pm
THURSDAY	2pm - 5pm
FRIDAY	10am - 1pm

Shirley drop-in centre

☎ 023 8051 1051

Facilities:

- ✓ Free internet
- ✓ Telephones
- ✓ Confidential advice
- ✓ Counselling
- ✓ Pregnancy testing
- ✓ Chlamydia screening

Address:

278 Shirley Road
SO15 3HL
See map: [Google Maps](#)

Opening hours:

MONDAY	10am - 1pm
TUESDAY	2pm - 5pm & 6pm - 8pm
WEDNESDAY	2pm - 5pm
THURSDAY	10am - 1pm
FRIDAY	2pm - 5pm

Sholing drop-in centre

☎ 023 8043 5000

Facilities:

- ✓ Free internet
- ✓ Telephones
- ✓ Confidential advice
- ✓ Counselling
- ✓ Pregnancy testing
- ✓ Chlamydia screening

Address:

406 Portsmouth Road
SO19 9AT
See map: [Google Maps](#)

Opening hours:

MONDAY	2pm - 5pm
WEDNESDAY	2pm - 5pm
THURSDAY	2pm - 5pm

Open access drop-in centres. Visit alone or with a friend for support, no appointment needed

Are you 19 or over and would like some help?

The National Careers Service is FREE to all adults and provides information, careers and skills advice that's tailored to you. The careers advisers are professionally qualified to help you make the right choices about learning and work

How to write a CV

Golden rules of producing an effective CV with advice on style, content and layout and how to target a CV to particular jobs.

Interview Skills

Help to overcome interview anxiety. Find out how to succeed through preparation.

Job Search Skills

Advice on how to write speculative letters, complete application forms and make the best of a CV. Useful web sites and how to find and use information about the local labour market.

Confidence Building

Help with developing confidence and self-esteem to improve job prospects.



Call 0800 1954 700 to make an appointment to see an adviser face to face or visit www.nationalcareersservice.direct.gov.uk

**National
Careers
Service**

Helping you take
the next step

NOTES

The next bulletin is ... Thursday 14th May 2015