

Job Vacancy / Information Bulletin

for young people

*A collection of current job vacancies,
training opportunities and information,
from various sources*

SeaCity Museum | 13th June 2015 - 27th September 2015



The SeaCity Pavilion transforms this summer into a land that time forgot. Imagine coming face to face with some of history's most fearsome beasts – the terrifying terrible lizards!

Be greeted by moving dinosaurs, discover more about our obsession with the gigantic creatures from the past and uncover how new techniques are helping us understand more about the mighty dinosaurs.

With interactive exhibits the show will be great for all the family and will fire your imagination beyond belief.

This exhibition brings you face to face with lifelike animatronic dinosaur models from the Natural History Museum and reveals how new techniques are helping us understand more about these amazing creatures than ever before.

www.dinofest2015.co.uk



This document is best viewed on-line due to the number of links to original websites

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Just click on the link!**

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HOT JOBS

Don't miss these!

Need to get there quickly?
Just click on the link!

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Daily Echo Vacancies

11 June 2015

Please consult the relevant edition of the ECHO or visit the website for further details as information below has been abbreviated. Vacancy information correct at time of publication.

Some employers are unable to employ young people directly from school due to age restrictions in their insurance policies, so please check at the time of application.



- [Cook Required](#)

Woodberry Day Nursery

Southampton, Salary not specified

Cook Required for children's nursery 9-2pm Monday to Friday. Email or call 02380407007

- [Full & Part Time Assistant Practitioners NVQ2 & 3](#)

Bitterne Community Pre-School

Southampton, Salary not specified

Full & Part Time Assistant Practitioners NVQ2 & 3 Bitterne Community Pre-school
Competitive Hourly Wages To join existing team of 10+ Please call...

- [Part Time Stylist](#)

Creation Hair Design

Southampton, Salary not specified

Part Time Stylist required for salon in Woolston. Experience required. 023 80437472

- [Dental Receptionist](#)

Acorn Dental Health

Southampton, Salary not specified

Dental Receptionist Required for Tuesday morning and all day Wednesday. please contact 01489 782166 or email

- [Community Arts Trainee](#)

Wildern Secondary School



Hants, Salary not specified

Community Arts Trainee – 37 hours per week, 52 weeks per year worked over a two week rota including some evenings and alternate Saturdays (8.30am to 4...

INFORMATION SERVICE - WE ARE NOT RESPONSIBLE FOR THESE VACANCIES

www.dailyecho.co.uk/jobs

- [Beauty Therapist](#)

Eastern Art Nails & Beauty

SOUTHAMPTON, Salary not specified

Beauty Therapist required. FT/PT to work in busy salon in Southampton. To apply call 023 80339090

- [Marketing Trainee | Southampton](#)

Southampton, Salary not specified

Marketing Trainee: No Experience Needed: Immediate Start Empire Strategies is a start-up marketing company in Southampton. We have a team of qualified...

- [Van Driver](#)

Deva Services Ltd

Southampton, Salary not specified

Van Drivers Required (Full Time). We are a busy parcel company provides home delivery out of Southampton for the world's largest internet retailer....

- [Production Operatives](#)

[Lane Personnel](#)

Southampton, £7.30 - £8.00/hour

Production operatives We are currently looking for experienced and hardworking Production Operatives for our client. Right now, our client is looking...

- [Nursery Nurse](#)

[Lane Personnel](#)

Southampton, £7.50 - £8.50/hour

Nursery Nurse A leading UK-based Social Care/Child Care agency is looking for well a qualified, experienced and dynamic Nursery Nurse to join its...

- [Receptionist](#)

[Hilton Worldwide - UNITED KINGDOM](#)

Southampton, Salary not specified

A Receptionist with Hilton Hotels & Resorts provides reception services for Guests to contribute to an overall exceptional experience from check-in...

- [Experienced Hair Stylist](#)

[Recruitment Genius](#)

Southampton, £13k - £16k/year

Fully qualified hair dresser, with a minimum of 5 years salon floor experience required, to join a modern friendly salon in Sarisbury green! Stylist...

INFORMATION SERVICE - WE ARE NOT RESPONSIBLE FOR THESE VACANCIES

www.dailyecho.co.uk/jobs

- **[Gardeners/Ground Maintenance](#)**

[Berry Recruitment](#)

Southampton, £6.50 - £7.28/hour

We are looking for people with gardening, and grounds maintenance skills to work in parks and open spaces in and around Southampton, responsible for...

- **[Junior Health and Safety Officer / Technician](#)**

[Capita Resourcing](#)

Southampton, Salary not specified

Position: Junior Health and Safety Officer / Technician Accountable to: Health and Safety Manager The Health and Safety Service are dedicated to the...

- **[Painters](#)**

Everest Miles

Southampton, Salary not specified

PAINTERS price work - immediate start, Centenary Quay Tel: 01273 430666 Mobile: 07860826846

- **[Sales Support Administrator - No.1 Video Gaming Events Company](#)**

[RecruitmentRevolution.com](#)

Southampton, £18k/year

Sales Support Administrator - No.1 Video Gaming Events Company Southampton Up to £18,000 DOE About us: We are the number one Events Company, operating...

- **[Cleaner](#)**

No Stone Unturned

Southampton, Salary not specified

Cleaner required Mon - Fri. 2 hrs per day in SO31 8AZ. Also cleaning vacancy in SO14 5QL Sat - Sun approx. 5 hrs per day. Reasonably flexible times...

- **[Customer Service Apprentice](#)**

[Recruitment Genius](#)

Southampton, £6,240/year

This company is a well established website design company with over 2000 small business clients. They are a friendly team of designers and programmers...

- **[Hospital Porter](#)**

[Lane Personnel](#)

Southampton, £8.50 - £9.00/hour

Hospital Porter Lane Personnel is looking for a number of Hospital Porters. This is a great opportunity to get placed within a busy and challenging...

INFORMATION SERVICE - WE ARE NOT RESPONSIBLE FOR THESE VACANCIES

www.dailyecho.co.uk/jobs

Paultons Park Seasonal Recruitment



Ower, near Totton. Own transport will be required.

Job Role (click for info)	Type	Closing Date	
Sous Chef/Second Chef	Permanent	Ongoing	APPLY
Apprentice Chef	Apprenticeship	Ongoing	APPLY
Third Chef	Seasonal	Ongoing	APPLY
Catering Assistants	Seasonal	Ongoing	APPLY
First Aid Nurse	Seasonal	Ongoing	APPLY
Retail Assistants	Seasonal	Ongoing	APPLY
Ride Operators	Seasonal	Ongoing	APPLY
Cleaners	Seasonal	Ongoing	APPLY
Gate Attendant	Seasonal	Ongoing	APPLY
Security	Seasonal	Ongoing	APPLY
Character Performers / Puppeteers / Host	Seasonal	Ongoing	APPLY

paultonspark.co.uk/recruitment

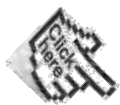
Customer Service
Advisors CEX
 Marlands Centre,
 Southampton
 Call in for details

Baristas – Starbucks
 Marlands Centre,
 Southampton
 Call in for an application
 form



Cards spotted in
 windows

Working with children



CURRENT VACANCIES

[Assistant Practitioner - Temporary](#)

Closing Date: 30 June 2015
Bevois Town Community Pre-School
Bevois Town Primary School
Cedar Road
Southampton SO14 6RU
07772766278

[Childcare Practitioner](#)

Closing date: 15th July 2015
Paint Pots Nursery, 400 Bursledon Road
Southampton SO19 8NG

[Childcare Practitioner \(2 posts\)](#)

Closing date: 17 June 2015
Paint Pots Preschool & Nursery, 20 Waterloo Road
Southampton SO15 3AR

[Childcare Practitioner x 2](#)

Closing date: 17 June 2015
Paint Pots Nurseries 19 Howard Road
Southampton SO15 5BB

[Childminders, Babysitters, Nannies \(on-going\)](#)

08453 300403

[Daycamp Leader / Playworker \(Zero hours\) - Ref 493](#)

Closing Date: 22 June 2015
YMCA Fairthorne Group
Oasis Academy
Ashley Crescent
Southampton SO19 9NA
01489 785228

[Learning Support Assistant](#)

Closing date: 22 June 2015
Mansbridge Primary School
Mansbridge Primary School
Octavia Road
Southampton SO18 2LX
02380 556691

[Nursery Nurse](#)

YMCA Nursery Woolston
Day Nursery Centenary Quay
Victoria Road
Southampton SO19 9EF
02380 441648

And many more ... see website ...



These vacancies have now moved to a new website. Please visit this for further details:

<http://sid.southampton.gov.uk/kb5/southampton/directory/results.page?familychannel=9-10>

www.sid.southampton.gov.uk

Jobcentre Plus Vacancies

Hundreds of vacancies are displayed on this website.
Here are just a small selection:

Job Title	Advertised by:	Location:	Job ID:
IT/Active Directory Administrator	Jobg8 Limited	Southampton	16137984
Manufacturing and Production Staff	UK Recruitment	Southampton	16127450
Administrator - Southampton	CV Library	Southampton	16126179
Seasonal Youth Staff urgently required for 2015	CV Library	Southampton	16124602
Painter & Decorator	Harper Construction Recruitment	Southampton	16098145
Customer Care Administrator	Atmos Recruitment	Southampton	15152619
Helpdesk Administrator – HR and Payroll	Atmos Recruitment	Southampton	15892765
Part Time Coffee Shop Assistant/ Barista	Coffee 1 	Southampton	5892033
Cleaners in Southampton	Atlas Cleaning Services	Southampton	16054485
Highway Maintenance Apprentice	UK Recruitmer 	Southampton	16116469
Team Member	MissionEmploy Recruitment	Southampton	13277205
School & College Leavers Programme 2015	Adzuna for KPMG 	Southampton	10411014
Gardener Grounds Maint	Jobs4.co.uk	Southampton	16088054

www.gov.uk/jobsearch

Other Job Vacancies

Sale Support Team

Next PLC

As well as some lovely, extra cash, you'll get fantastic retail experience, a foot in the door with Next, a respected name to spice up your CV, and first dibs...



Stockroom Assistant (Delivery/Stockroom Department)

Next PLC

To work as part of the sales team to achieve personal and store objectives through:.. Actively supporting and communicating with colleagues, customers and...



Part time Youth Support Worker (7 hours)-

Youth Options

£15,200 a year - Part-time

This position requires a dynamic, flexible and enthusiastic person, with experience of working with young people aged 12 –18 years....



Play Worker

Kidz Play (uk) Ltd

A current driving licence. Play Worker NVQ Level 2 or 3 in CHILDCARE. Providing care for the children including collection from school, providing refreshments....



Receptionist in Nursing Home

St Annes Nursing Home

£7 an hour

Flexible hours possible to tie in with school day etc (eg 10-3 possible some days). Duties will involve reception duties and perhaps more if capable....



Support Administration Assistant

Old Mutual Wealth

£14,500 - £16,000 a year - Contract

PC literate, in particular MS Office Products. To ensure that all (area) works are undertaken in a timely manner....



Admin Assistant/Receptionist - Banister Primary School .

Southampton City Council

£13,871 - £17,372 a year

Job description, person specification and application form can be downloaded from the school website
Contact details for informal discussion Dave Hockin, School...



Bar Staff

J D Wetherspoon plc

Part-time

It's essential you also maintain the cleanliness of the bar, front of house, beer gardens and toilets. As a member of our customer-facing team, you will be...



Driver/Valeter

U Drive

£15,210 a year

Within this role you will be assisting with the delivery of vehicles directly to customers, accurately completing documentation and where required, preparation...



Sales Consultant (Womenswear Department) -

Next PLC

Understanding and demonstrating customer care and high levels of customer service both on the sales floor and till points....



Here's a snapshot of the vacancies currently available on this website.
For more information and application details visit:

www.indeed.co.uk

Other Job Vacancies

Guest Service Assistant

Holiday Inn Express Southampton West
£8,112 a year
Reception duties, including checking in and out of guests, answering telephone, making reservations and dealing with queries and enquiries....



WAITING STAFF

Harvester Eastleigh
In return, you'll be part of the UK's biggest pub and restaurant business and if you have the ambition to succeed in hospitality you'll have the potential to...



Call Centre Customer Service Representative - Southampton

NatWest
£17,125 a year
Whether it's carrying out day-to-day banking transactions, like paying bills or transferring funds, or offering customers products and services that are right...



Customer Services Administrator

Maritime Transport - Southampton
Working as part of this successful team, you're bright, sharp and confident, with excellent communication skills and experience of dealing directly with...



Admin Assistant - Compass School

Southampton City Council Southampton
£15,379 - £19,008 a year
Contact details for informal discussion Katherine Smith, Business Manager, 02380 215320 Closing Date 22 Jun 2015 Contact Details Criminal Records Disclosure...



Dog Sitting – Home Dog Boarding

- Redbridge
£3,000 a month
Are you a work-from-home professional, student, retired or a dog lover looking for an extra income at the comfort of your home and without any of the office...



Hair Stylists

Rush Hair and Beauty Southampton
Retail after care is paramount at Rush Hair, we want clients to leave with the hair products that they need to maintain salon professional hair at home, until...



Flybe Customer Service Desk/Reservations Agent

Swissport Southampton
£8.73 an hour
A high level of professionalism, friendliness and composure is required when dealing with customers and colleagues....



Clerical Assistant (Support Clerk) - Full Time

Tesco Southampton SO16
Works hard for customers, your team and your department. Managing all administrative activities for the effective running of the Distribution Centre, including:...



Sales Assistant - Southampton Airport

WHSmith - Southampton
£4.28 - £6.50 an hour
Working in a team you will play an active role in providing a positive customer experience and driving sales. Approaching customers that may require assistance...



..... and many more, click on the job title to take you straight there



www.indeed.co.uk

Other Job Vacancies

[Telephony Customer Adviser - Southampton - Full Time and Par...](#)



NatWest Southampton

£15,850 a year

You'll have a natural flair and genuine desire to help customers to satisfy their individual needs by discussing products and services which are right for them....

[Personal Trainer/Fitness Instructor](#)



Fitness First Academy - Southampton

If successful in a series of assessments you will be offered a Fitness First PT licence within one of our UK clubs....

[Night Porter/Receptionist £15,000 **Stunning New Hotel South...](#)



PassionFront & Care

£15,000 a year

Working within a great company, that has a brilliant brand within the hotel industry you will be required to take on a full time permanent position to join the...

[Paintball Marshal](#)



Delta Force Paintball - Southampton - Southampton SO16

Applicants must be 17 years or older, Full driving license desirable. Due to continued expansion and the ever-increasing popularity of paintball across Europe,...

[Customer Service Assistant](#)



Wickes Southampton

£6.73 an hour

We want people who are happy to chat to customers, quick to learn and used to working at pace. Join us at Wickes and you'll join a team that takes a real pride...

[Bar Staff/Waitress](#)



The Happy Cheese (Ashurst New Forest) - Southampton SO40

We are recruiting passionate, reliable, hardworking individuals to join our Happy Cheese team, we operate a very busy bar and food business in Ashurst (new...

[Customer Assistant - Part Time](#)



Tesco Southampton SO18

Part-time

Customers are always able to get the products they need. Customers leave our store feeling valued and satisfied....

[Customer Service Representative](#)



Old Mutual Wealth Southampton

£16,500 - £18,500 a year - Contract

Provide information as requested by relevant methods internally and externally, to assist and enable company operations and effective service to customers....

[Specialist - Retail Customer Service and Sales](#)



Apple Southampton

Not only are you the first person customers meet when they enter the store, you're also the person who guides them — advising, selling and even setting up their...

[Kitchen Staff](#)



J D Wetherspoon plc Southampton SO14
Part-time

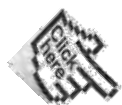
As a member of our kitchen team, you will be responsible for ensuring all food and associated products are prepared, cooked, served and presented to our high...

..... and many more, click on the job title to take you straight there



www.indeed.co.uk

University of Southampton

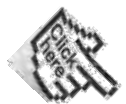


Closing date

579315TD	Domestic Assistant	Estates & Facilities	24/06/2015
574215GX	Administrative Assistant	Student & Academic Administration	15/06/2015
569815EW	Sport and Wellbeing Assistant	Student Services	10/07/2015
577815EW	Customer Services Advisor (Student Services Centre)	Student Services	15/06/2015
576415RR	Payroll & Pensions System Support Analyst	Finance	19/06/2015
TEMPBANK	Domestic cleaner	Temp bank	16/06/2015

www.jobs.soton.ac.uk

Southampton Solent Uni



[Administrative Assistant \(Risk Management\)](#)

Support

£19,632 per annum
pro rata

Posted
04/06

<https://recruitment.solent.ac.uk/WebRecruitment/>

Fast Food

Check out these websites for vacancies:

McDonalds

www.mcdonalds.co.uk/ukhome/People/Join-the-team.html

Pizza Hut

www.careersatpizzahut.co.uk

Domino's Pizza

www.dominos.co.uk

Burger King

www.bkcareers.co.uk/crew.aspx

Subway

www.subway.co.uk/business/careers/default.aspx

9 stores in Southampton

KFC

www.kfc.co.uk/join-us

Harry Ramsdens

www.harryramsdens.co.uk/about-harrys/work-with-us/

Pret a Manger

www.pret.com/jobs/

Anyone for coffee?

Costa

www.costa.co.uk/about-us/our-people/careers/

Starbucks

www.starbucks.co.uk/careers

Café Nero

www.caffenero.co.uk/people/ourpeople.aspx



West Quay Vacancies



PRAVINS

Sales Consultant



Jack Wills
London England
FABULOUSLY BRITISH

Sales Advisor




T.M. Jewin

Sales Assistants



Thomas Sabo

Sales Assistant 15 hours per week



handmade
burger Co

Kitchen & Prep Team Member



YO!
SUSHI

Kitchen Porter



YuMi
massage

Massage Practitioner Both experienced practitioners and new to massage wanted



Dragonfly fossil



Daily Echo
jobsfair
bringing people and jobs together

JOBSFAIR 2015

Thursday 24 September 10 – 3pm Novotel, Southampton

www.west-quay.co.uk/jobs

NHS Vacancies



[Audio Typist](#)

Administration

Southern Health NHS Foundation Trust, Hythe Medical Centre, Hythe

We are looking for an experienced audio typist to come and join our team at Hythe Hospital. The position provides secretarial support to a number of orthopaedic Consultants and AHP's providing outpatient services in community hospitals across South West Hampshire. The clinicians use ...

Salary: £15,100 - £17,800 pa, based on full-time hours

Job Type: Permanent

Closing Date: 12/06/2015

Staff Group: Administrative & Clerical

Job Ref: 348-1114-SW178



[Receptionist](#)

Administration

Southern Health NHS Foundation Trust, Southampton

The successful candidate will be assisting the Higher Clerical Officer to provide basic clerical support to the reception function including answering the main switchboard telephone, sorting all mail and franking mail from a number of different trust units, assisting with petty cash and patients ...

Salary: £15,100 to £17,800 pa pr

Job Type: Permanent

Closing Date: 15/06/2015

Staff Group: Estates & Ancillary

Job Ref: 348-0615-FM048



[Learning Technologies Helpdesk Operator](#)

Administration

University Hospital Southampton NHS Foundation Trust, Southampton General Hospital, Southampton

Over the past 2 years, the usage of learning technologies has increased massively within UHS. As a result of this, we are delighted to offer a new post within our learning technologies team as a helpdesk operator to support the use of learning technologies within UHS. The learning technologies ...

Salary: £16,633 - £19,461 p.a.

Job Type: Permanent

Closing Date: 18/06/2015

Staff Group: Administrative & Clerical

Job Ref: 188-TRUSTHQ252

NHS Vacancies

[Integrated COPD Service Data Analyst & Administrator](#)

Administration

University Hospital Southampton NHS Foundation Trust, Southampton General Hospital, Southampton

An opportunity has arisen within the ICOPD to appoint an administrator with a keen interest in data management and reporting figures. The post includes supporting the nursing team and service leads with general administration, data cleansing of patient caseloads and routine audits. ...

Salary: £16,633 - £19,461 p.a.

Job Type: Permanent

Closing Date: 12/06/2015

Staff Group: Administrative & Clerical

Job Ref: 188-DIVB278

[GP Receptionist](#)

General Practice

Central Advertising - General Practitioners, Southampton

Mulberry House Surgery in Southampton is looking for an experienced GP receptionist. We are a small, friendly team with a patient list size of 6000 across 2 surgeries. Minimum of 17 hours per week to include Mondays 8.00 – 14.30, Tuesday 8.00 – 13.30 and Thursdays 14.00 – 19.00 ...

Salary: Unknown

Job Type: Permanent

Closing Date: 30/06/2015

Staff Group: Administrative & Clerical

Job Ref: J180-A-15-29792



[Switchboard Operator](#)

Administration

University Hospital Southampton NHS Foundation Trust, Southampton General Hospital, Southampton

An exciting opportunity has arisen to join the Switchboard service at University Hospital Southampton NHS Foundation Trust based at Southampton General Hospital. We are looking for professional, skilled and customer focused Switchboard/Contact Centre operators to fill our Full time 37.5, or ...

Salary: £15,100 - £17,800 p.a. / pro rata

Job Type: Permanent

Closing Date: 17/06/2015

Staff Group: Administrative & Clerical

Job Ref: 188-TRUSTHQ253



City / County Councils

Vacancy Title	Council	Area	Closing Date	Salary	Hours Per Week
<u>Customer Services Apprenticeship</u> <u>Job Reference: 1463436</u>	New Forest District Council	Southampton Totton	31 Jul 2015	£101.01 Per Week	37 hours per week
<u>Admin Assistant - Compass School</u> <u>Job Reference: 1472227</u>	Southampton City Council	Southampton	22 Jun 2015	£17,972 - £22,212 FTE - £15,379 - £19,008 Pro Rata	37
<u>Admin Assistant/Receptionist - Banister Primary School</u> <u>Job Reference: 1472270</u>	Southampton City Council	Southampton	26 Jun 2015	£13871 - £17372 FTE	32.50 hours per week
<u>Administration Assistant (Teaching Schools) - Springwell School</u> <u>Job Reference: 1471371</u>	Southampton City Council	Southampton	22 Jun 2015	£16,490 - £20,001 pro-rata	15
<u>Administration Assistant (reception) - Springwell School</u> <u>Job Reference: 1471450</u>	Southampton City Council	Southampton	22 Jun 2015	£16,490 - £20,001 pro-rata	30
<u>Administration Assistant (reviews) - Springwell School</u> <u>Job Reference: 1471419</u>	Southampton City Council	Southampton	22 Jun 2015	£16,490 - £20,001 pro-rata	12
<u>Cleaner - 374695</u> <u>Job Reference: 1468627</u>	Southampton City Council	Southampton	11 Jun 2015	£15,144	37
<u>Cleaner - 376474</u> <u>Job Reference: 1470748</u>	Southampton City Council	Southampton	19 Jun 2015	£15,144.93 Pro rata	20
<u>Cleaner - Bitterne Park Primary School</u> <u>Job Reference: 1470232</u>	Southampton City Council	Southampton	24 Jun 2015	£7.05 per hour	10
<u>Saturday Fun Club Assistant - Springwell School</u> <u>Job Reference: 1470322</u>	Southampton City Council	Southampton	12 Jun 2015	£17,972 – £22,212 pro-rata	3.5 Saturday mornings

www.hampshirejobs.org.uk

City / County Councils

Vacancy Title	Council	Location	Salary
Administrative Officer HCC1773853	Hampshire County Council	Eastleigh	£19,455 - £21,897 per annum
Catering Assistant (Abbotswood Junior School - FW)	Hampshire County Council	Hythe, Southampton, Totton	£7.06 per hour
Community Response Assistant Level 1 HCC1772736	Hampshire County Council	New Forest, Totton	£15,621 - £17,583 pro-rata, per annum (actual salary £12,665 – £14,256 per annum)
Day Service Support Worker - Gardening HCC1754870	Hampshire County Council	Eastleigh	£15,621 - £17,583 pro-rata, per annum (actual salary £6,754 - £7,602 per annum)
Maintenance Operative - Totton & Eling Town Council	Other Organisations	Totton	£15,523 per annum
Nursery Practitioner - Happy Days Nursery, Totton College	Other Organisations	Totton	£12,697 per annum, (pro-rata)
Receptionist HCC1776436	Hampshire County Council	Southampton	£14,586 - £15,474 per annum pro rata (actual pay £9,756 - £10,350 per annum)
Senior Administrative Assistant HCC1776207	Hampshire County Council	Eastleigh	£15,621 - £17,583 pro rata, per annum (actual salary £8,443 - £9,504 per annum)
Special Constable Recruitment Event, 20th June at 10am, Hamble Lane, Netley			
Special Constable Recruitment Event, 24 June at 7pm, Hamble Lane, Netley			
Special Constable Recruitment Event, 30 June 7pm, Hamble Lane, Netley			

www.newjob.org.uk



Hampshire County Council

Apprentice Community Response

HCC1754967

Hampshire County Council

Salary Range	£14,586 - £15,474 per annum
Work Location	Winchester, Andover, Eastleigh, Romsey
Hours per week	37
Contract Type	Permanent

In this role you will make a difference to peoples' lives whilst building a career in Health and Social Care at Hampshire County Council. If you are looking to move into an Integrated Health, Occupational Therapy or Nursing area, this could be a stepping stone for you.

You will be part of the Local Area Community Response Service delivering short term (6 weeks) support to people in their own home, which promotes independence, choice and dignity. Tasks will include supporting people returning to their homes after hospital. Our team of experienced staff will help you develop the skills and competencies to work with people in their own homes and provide assistance with a range of daily living tasks. We will provide you with a staff uniform and a smart phone.

Your role is both challenging and rewarding and to succeed in it, you need to be organised, have an empathy with the needs of our customers and be emotionally mature and resilient. There will be a significant amount of travel involved across a wide geographical area so it is essential you have access to your own transport. This role covers Winchester, Andover, Eastleigh, Romsey and surrounding areas. Where practicable work will be kept to a smaller geographical area and mileage will be paid for.

As part of the Apprenticeship you will undertake and complete the following vocational studies:

- Level 3 Diploma in Health and Social Care (Adults)
- Level 3 Certificate in Preparing to Work in Adult Social Care
- Functional Skills, Level 2 Maths and English
- Employment Responsibilities and Rights

This will require you to attend training on regular basis, complete assignments and undertake work based observations.

Contact details for an informal discussion
Lynn Pennington, Team Manager, on 01962 832061.

Interview Date - to be confirmed

Closing date
28 June 2015

Supermarkets

www.tesco-careers.com/jobsearch.cfm

www2.sainsburys.co.uk/aboutus/recruitment/careers_new.htm

www.jlpjobs.com/jobs/waitrose-jobs.htm

www.asda.jobs

www.co-operative.jobs

www.morrisons.co.uk/corporate/work-with-morrisons

www.aldirecruitment.co.uk

www.lidl.co.uk then select CAREERS



Or just call in and ask about jobs - most stores have a noticeboard



Volunteering

Voluntary work can be rewarding and give you the skills to help you into work

Visit these websites for more information

www.jobcentreplus.gov.uk

www.southamptonvs.org.uk

www.do-it.org.uk



This week's featured opportunity:

Sheet Music Assistant

About the opportunity

Are you interested in sheet music? Why not volunteer for Oxfam Music and be responsible for sorting, pricing and merchandising the sheet music. You can find music in most Oxfam shops but we are one of only 5 in the UK to specialise in music. With thousands of items on many formats all under one roof, we sell all sorts of other unique cultural products too.

Supporting and working with other volunteers seeking to maximize revenue for Oxfam's work in the UK and abroad. Why not come and be a part of it?

About Oxfam Music Soton

Southampton's premier second-hand music store, specialising in vinyl. We offer a wide range of music genre in our extensive stock of LPs, 7" singles, 12" singles & 78s as well as a wide selection of CDs, cassettes, books, comics, sheet music, DVDs and memorabilia.

What are they looking for?

We are looking for a volunteer to help with sorting, pricing and merchandising the sheet music.



[For full details](#)



* Something valuable to add to your CV * Improve future employment prospects *
* Help your local community *



APPRENTICESHIPS



Have a look at these Youtube clips:

Apprenticeships Deliver

<http://www.youtube.com/watch?v=YRrYaUE2hSs>

Take a Look at Apprenticeships

<http://www.youtube.com/watch?v=0eUk8vVkubA>

APPRENTICESHIPS

Become an apprentice

1. Overview

Apprenticeships combine practical training in a job with study. As an apprentice you'll:

- work alongside experienced staff
- gain job-specific skills
- [earn a wage and get holiday pay](#)
- study towards a related qualification (usually one day a week)

Apprenticeships take 1 to 4 years to complete depending on their level.

2. Levels of apprenticeship

An apprenticeship has an equivalent education level and can be:

- Intermediate - equivalent to 5 GCSE passes
- Advanced - equivalent to 2 A level passes
- Higher - can lead to NVQ Level 4 and above, or a foundation degree

3. Who can apply

You can apply for an apprenticeship if you're:

- 16 or over
- eligible to work in England
- not in full-time education

4. How to apply

There are 3 steps to applying for an apprenticeship.

1. [Search for an apprenticeship.](#)
2. Sign in or create an account.
3. Complete and submit your application.

The [National Careers Service](#) has advice on writing applications and what to do at interviews.

Apprenticeship helpline

Telephone: 0800 015 0400 or 0247 682 6482

nationalhelpdesk@apprenticeships.gov.uk



www.apprenticeships.gov.uk/

NATIONAL APPRENTICESHIPS SERVICE

VACANCIES AVAILABLE IN SOUTHAMPTON:



[Customer Service Apprentice](#)

CAPITA BUSINESS SERVICES LTD (Added 03 Jun 2015)

An amazing opportunity to work as an Apprentice Customer Service Advisor for a global company with offices in the heart of Southampton. You have the chance to develop career building skills as well as receiving fantastic training and career opportunities.

- o **Closing date:** 30 Jun 2015
- o **Possible start date:** 03 Jul 2015

- [Apprentice Community & Education Admin Assistant](#)

Mayflower Theatre Trust(The) (Added 2 days ago) Apprentice Community & Education Admin Assistant. We are seeking a keen reliable person to join our Community and Education team based at Mayflower Theatre on a fixed term basis for 12 months.

- o **Closing date:** 30 Jun 2015
- o **Possible start date:** 01 Sep 2015

- [Apprentice Sales Negotiator \(Southampton\)](#)

Austin & Wyatt (Added 2 days ago)

This is a fantastic opportunity to work within an estate agent. You will be working in a busy environment as part of a team. Starting by learning the ropes and hopefully progressing into a great career opportunity into estate agency.

- o **Closing date:** 03 Aug 2015
- o **Possible start date:** 10 Aug 2015

- [Apprentice Commis Chef](#)

Vestry (Added 28 May 2015)

Southampton City College are offering a fantastic apprenticeship opportunity at a well-established bar and restaurant in central Southampton for a Commis Chef. **Closing date:** in 6 days

- o **Possible start date:** 15 Jul 2015

- [Apprentice Sales Negotiator](#)

Fox & Sons (Added 27 Apr 2015)

This is a fantastic opportunity to work within an estate agents. You will be working in a busy environment as part of a team. Starting by learning the ropes and hopefully progressing into a great career opportunity into estate agency.

Closing date: in 4 days

- **Possible start date:** 22 Jun 2015
- [Apprentice Recruitment Administrator](#)

Premier Recruitment Solutions Limited (Added 6 days ago)

This is an excellent opportunity to join a dynamic and busy recruitment and resourcing company. As a Recruitment Administrator you will be at the heart of the business helping to deliver first class service to their clients.

Closing date: in 7 days

- **Possible start date:** 26 Jun 2015
-
- [Accounts Apprentice](#)

HJS (Added 18 May 2015)

Accounts apprentice required to work within a reputable and fast growing firm of accountants.


Closing date: 07 Aug 2015

- **Possible start date:** 24 Aug 2015
-
- [Customer service - Direct Bank Telephony Apprenticeship](#)

Royal Bank of Scotland (Added 13 May 2015)

Thanks to initiatives like the RBS Apprenticeship scheme, not going on to further education can now be every bit as rewarding as choosing to pursue a degree. Now you can earn while you learn and still gain a professional qualification.


Closing date: 01 Aug 2015

- **Possible start date:** 07 Sep 2015
- 
- [Relationship Management Support - Corporate & Commercial Apprenticeship \(Southampton\)](#)

Royal Bank of Scotland (Added 12 May 2015)

Thanks to initiatives like the RBS Apprenticeship scheme, not going on to further education can now be every bit as rewarding as choosing to pursue a degree. Now you can earn while you learn and still gain a professional qualification.

Closing date: 01 Aug 2015

- **Possible start date:** 07 Sep 2015
- 
- [Relationship Management Support - Capital Transaction Management Apprenticeship](#)

Royal Bank of Scotland (Added 02 Jun 2015)

Thanks to initiatives like the RBS Apprenticeship scheme, not going on to further education can now be every bit as rewarding as choosing to pursue a degree. Now you can earn while you learn and still gain a professional qualification.

Closing date: 01 Aug 2015

- **Possible start date:** 07 Sep 2015



- [Intermediate Kitchen Apprentice](#)

Afritopia Ltd (Added 02 Jun 2015)

Looking for a kitchen assistant who is keen to adapt to a new environment and learn how to prepare basic African food while also attending to and serving customers. **Closing date:** in 4 days

- **Possible start date:** 29 Jun 2015

-

- [ATA Apprentice Business Admin - Halesowen](#)

EDA Learning and Development Limited (Added 2 days ago)

A Branch Apprentice is required for a busy electrical wholesale and distribution centre. Working within the office doing General Administration and internal sales tasks

Closing date: in 7 days

- **Possible start date:** 06 Jul 2015

-

- [Apprentice Vehicle Fitter \(Southampton\)](#)

Protyre Fast Fit Centres Limited (Added 22 May 2015)

A Vehicle Tyre Fitting Apprentice plays an important role in the automotive industry in today's busy society.

Closing date: 28 Jun 2015

- **Possible start date:** 06 Jul 2015

-

- [ATA Apprentice Warehouse Person - Southampton](#)

EDA Learning and Development Limited (Added 03 Jun 2015)

A Warehouse person required for a busy electrical wholesale and distribution centre. Working in a small team. Full training given

Closing date: in 5 days

- **Possible start date:** 29 Jun 2015

-

- [Apprentice Customer Service Assistant - 1895](#)

Just For Fun (Added 22 May 2015)

Do you have knowledge of TV and film characters? Fun and Exciting Position for an enthusiastic customer service apprentice. We are looking to recruit an Apprentice to assist in

a busy, fun and friendly retail environment. **Closing date:** 14 Jul 2015

- **Possible start date:** 26 Jul 2015

•

[Sports Apprentice x16](#)

IMPACT APPRENTICESHIPS LIMITED (Added 13 May 2015)

This is a fantastic opportunity for a Sport Apprentice for an enthusiastic and energetic individual. The apprentice will study towards the Level 3 Diploma in Supporting the Delivery of PE and School Sport.

Closing date: in 5 days

- **Possible start date:** 01 Sep 2015

○

• [Apprentice Lunch Brunch Chef](#)

METTRICKS LIMITED (Added 2 days ago)

This is the perfect opportunity for an individual that is passionate about food to build on skills and create an amazing career path. If you have the creativity and passion about food and want to train as a chef, then apply today!

Closing date: 19 Jun 2015

- **Possible start date:** 17 Jul 2015

○

• [Apprentice Mortgage Administrator](#)

Power Mortgages Ltd (Added 01 Apr 2015)

A fantastic and unique opportunity to gain real experience working in financial services, with a friendly team of mortgage advisers, providing the team with administrative support.

Closing date: 26 Jun 2015

- **Possible start date:** 06 Jul 2015

○

• [Apprentice Nursery Assistant](#)

Paintpots (Added yesterday)

Do you want to start a career in childcare? An exciting opportunity has opened up at Paint Pots Nursery in West End. You will work alongside other members of staff to create a stimulating and caring environment to encourage children to learn.

Closing date: 01 Aug 2015

- **Possible start date:** 08 Aug 2015

○

• [Apprentice Accounts Assistant](#)

Abds Accountancy (Added 21 May 2015)

An ideal chance to join a well-established accountancy firm in Southampton. ABDS Chartered Certified Accountants are looking for a motivated, enthusiastic Apprentice Accounts Assistant who is numerate and willing to learn and progress within the firm.

Closing date: 30 Jun 2015

- **Possible start date:** 20 Jul 2015
-

- **[AAT Bookkeeper Apprenticeship](#)**

Abds Accountancy (Added 18 May 2015)

An outstanding chance to join a well-established accountancy company in Southampton. ABDS Chartered Certified Accountants are looking for a motivated and enthusiastic individual to join their accounts department. **Closing date:** 07 Aug 2015

- **Possible start date:** 24 Aug 2015
-

- **[Parts Consultant Apprentice](#)**

CAMBRIA AUTOMOBILES PLC (Added 22 May 2015)

You will be an apprentice in a busy Parts environment. You will carry out tasks relevant to serving customers and allocating the correct parts. You will also be partly responsible for maintenance of the parts environment.

Closing date: 22 Jun 2015

- **Possible start date:** 15 Jul 2015
-

- **[Business Administration Apprentice](#)**

One Way Resourcing Ltd (Added 3 days ago)

CAREER OPPORTUNITY A fast paced recruitment apprentice is looking for an office based apprentice to assist with all administration based tasks! Apply now!! **Closing date:** 21 Jun 2015

- **Possible start date:** 29 Jun 2015
-

- **[Payroll, Accounts and Administration Apprentice](#)**

One Way Resourcing Ltd (Added 2 days ago)

CAREER PROGRESSION This is a fantastic position within a fast paced and driven recruitment company. If you're looking for administration and accounts training/experience to kick start a career, APPLY NOW!

- **Closing date:** 21 Jun 2015
- **Possible start date:** 29 Jun 2015
-

- **[Apprentice Business Administrator](#)**

BAKE AT HOME LTD (Added 26 May 2015)

Are you really organised? As an Apprentice administrator your duties will include the following: Answering the phone to retailers, taking and processing orders, taking over the

phone credit card payments, Issuing invoices. Emailing brochures...

Closing date: 26 Jun 2015

- **Possible start date:** 06 Jul 2015

-

- [**Apprentice Warehouse & Quality Assurance Operative**](#)

BAKE AT HOME LTD (Added 26 May 2015)

We are an expanding specialised quality food gifts company, seeking an Apprentice to join our operations as Warehouse and Quality Assurance Operative at our new warehouse which will be open from 25.05.2015

Closing date: 26 Jun 2015

- **Possible start date:** 06 Jul 2015

-

- [**Apprentice Joiner \(Southampton\)**](#)

Barratt Homes (Added 10 Mar 2015)

Our award winning programmes span everything from construction trades, to engineering, design, buying and surveying roles. You'll gain a firm foundation of skills, experience and recognised qualifications - everything you need to build a rewarding career.

Closing date: 30 Jun 2015

- **Possible start date:** 01 Sep 2015

-

- [**Apprentice Bricklayer \(Southampton\)**](#)

Barratt Homes (Added 10 Mar 2015)

Our award winning programmes span everything from construction trades, to engineering, design, buying and surveying roles. You'll gain a firm foundation of skills, experience and recognised qualifications - everything you need to build a rewarding career.

Closing date: 30 Jun 2015

- **Possible start date:** 01 Sep 2015

-

- [**Software Test Analyst Apprentice \(Southampton\)**](#)

CSC (Added 03 Jun 2015)

Are you looking for a career with real opportunities? Are you looking to earn while you learn? Have you thought about an IT Apprenticeship with CSC?

Closing date: 30 Jun 2015

- **Possible start date:** 08 Jul 2015

-

- [**Apprentice Painter and Decorator \(Southampton\)**](#)

Crest Nicholson Plc (Added 14 Apr 2015)

Crest Nicholson PLC are based in the South East of England, we have a number of 2 and 3 year apprenticeships available, leading to nationally recognised qualifications.

Closing date: 30 Jun 2015

- **Possible start date:** 01 Sep 2015

○

- [**Customer Service Apprenticeship \(Southampton\)**](#)

Ladbrokes (Added 6 days ago)

This is a government funded apprenticeship, you will be working towards a Level 2 NVQ in customer service and your training will be provided by Lifetime Training.

Closing date: 25 Jun 2015

- **Possible start date:** 02 Jul 2015

•

- [**Apprentice- Retail \(Southampton\)**](#)

Aldi Stores Ltd (Added 06 Mar 2015)

We see Apprentices as our managers of the future. They're a fundamental part of our Store structure and once they've been trained, they're incredibly valuable to the business. As well as great experience you will gain an NVQ Level 2 in Retail.

- **Closing date:** 09 Sep 2015
- **Possible start date:** 21 Sep 2015

•

- [**Apprentice Civil Engineer \(Southampton\)**](#)

Barratt Homes (Added 11 Mar 2015)

Our award winning programmes span everything from construction trades, to engineering, design, buying and surveying roles. You'll gain a firm foundation of skills, experience and recognised qualifications - everything you need to build a rewarding career.

Closing date: 30 Jun 2015

- **Possible start date:** 01 Sep 2015

•

- [**Plant Maintenance Apprenticeships \(Southampton\)**](#)

A-Plant (Added 10 Mar 2015)

The Plant maintenance Apprenticeship takes 3 years to complete, during which time you'll combine 'block-release' courses at a specialist construction college in Cheshire with practical on-the-job training in our Service Centre workshops.

- **Closing date:** 30 Jun 2015
- **Possible start date:** 01 Sep 2015

•

- [**Apprentice Support Consultant**](#)

Drivers Ltd (Added 03 Jun 2015)

The perfect opportunity to join a family run recruitment company in Southampton specialising in driver recruitment. You will learn key skills for the office environment as well as develop skills to enable you to work in this exciting, fast paced industry.

- **Closing date:** 30 Jun 2015
- **Possible start date:** 03 Jul 2015
- [**Apprentice Sales & Lettings Administrator**](#)

Lettings Direct Limited (Added yesterday)

Great opportunity to develop your career in the dynamic lettings industry

- **Closing date:** 09 Jul 2015
- **Possible start date:** 03 Aug 2015
- [**Apprentice Housing Management Worker**](#)

Society Of St James (Added 3 days ago)

If you care about people and want a career in social housing then apply now and join our team

- **Closing date:** 03 Jul 2015
- **Possible start date:** 31 Jul 2015
- [**Apprentice Resourcer \(Customer Services\)**](#)

ITS (Added 02 Jun 2015)

Being a resourcer is usually a Monday to Friday role, 9am - 5pm. Although the role is mainly desk-based, you'll get to meet clients and candidates both on and off site. **Closing date:** 21 Jun 2015

- **Possible start date:** 29 Jun 2015
- [**Social Media and Digital Marketing Apprentice**](#)

S.O.D CONSULTING LIMITED (Added 28 Apr 2015)

If you are ambitious, have a genuine passion for IT and you are looking for opportunities that can take you anywhere in the world then this could be the perfect start to your career!

Closing date: 30 Jun 2015

- **Possible start date:** 07 Jul 2015
- [**Apprentice Office Administrator**](#)

PAINT POTS PRE-SCHOOL & NURSERY LIMITED (Added 03 Jun 2015)

Paint Pots Nursery are excited to offer you the opportunity to join their team as an apprentice administrator. We are looking for someone with strong interpersonal skills to assist in the day to day operations & communication at our Southampton Head Office

Closing date: 30 Jun 2015

- **Possible start date:** 03 Jul 2015
- [**Apprentice Office Administrator**](#)

Thunderbolts Ltd (Added today)

Office Administrator to deal with general office admin, answering the telephone and computer input. **Closing date:** 28 Jun 2015

- **Possible start date:** 13 Jun 2015

- [Apprentice Office Administrator](#)

G10 SOLUTIONS LIMITED (Added 19 May 2015)

Are you organised? Would you thrive in a bustling sales environment? If you answered yes, this could be the role for you.....

Closing date: 22 Jun 2015

- **Possible start date:** 28 Jun 2015

- [Sales Apprentice](#)

G10 SOLUTIONS LIMITED (Added 7 days ago)

Are you self-motivated and driven? Would you thrive in a sales environment? If you answered yes, this could be the role for you.....

Closing date: 02 Jul 2015

- **Possible start date:** 06 Jul 2015

- [Apprentice Training Administrator](#)

OMT Training Limited (Added 6 days ago)

A fantastic opportunity to be involved in all aspects of administering training courses from set up to delivery to feedback. Organisation skills and passion are essential and the rewards of career progression and skill development are there for the taking. **Closing date:** 31 Jul 2015

- **Possible start date:** 17 Aug 2015

- [Child Care Apprentice](#)

The Trees Day Care Nursery (Added 27 May 2015)

The Trees Day Care Nursery in Southampton requires eager to learn apprentice, whom will be assisting their friendly practice with Child Care duties.

- **Closing date:** in 2 days
- **Possible start date:** 15 Jun 2015

- [Apprentice Hairdresser](#)

Mark Searle Hairdressing Limited (Added yesterday)

This is a great opportunity to join a long established hairdressing salon and learn quality skills within the hairdressing industry.

- **Closing date:** 09 Jul 2015
- **Possible start date:** 06 Aug 2015

- [IT Sales/Business Development Apprentice](#)

Yo Telecom Ltd (Added yesterday)

Due to ongoing expansion of the company, Yo Telecom are looking for IT Sales/Business Development apprentices to join their team. This is a very exciting opportunity to start a rewarding career in IT and Technology sales.

- **Closing date:** 30 Jun 2015
- **Possible start date:** 02 Jul 2015

- [Apprentice I.T Engineer](#)

Yo Telecom Ltd (Added 02 Jun 2015)

- Internal engineering Support Role - Maintaining Existing Customer Base - Project management of New Installations

- **Closing date:** 22 Jun 2015
- **Possible start date:** 01 Jul 2015

[Internal Sales Apprentice](#)

Yo Network Services Ltd (Added 14 May 2015)

A brilliant opportunity has arisen for a money driven individual to join an ever growing company and help them achieve their goals. The Internal Sales Consultant will play a key role in driving the business forward all while developing professionally.

- **Closing date:** 12 Aug 2015
- **Possible start date:** 14 Aug 2015

- [Childcare Apprenticeship](#)

Witherswood Ltd (Added 20 May 2015)

This is a good opportunity to begin working with children aged 0-5 years of age in an apprenticeship role.

- **Closing date:** in 3 days
- **Possible start date:** 22 Jun 2015

[Apprentice Hospitality Assistant](#)

Feasters (Added 30 Jan 2015)

A great opportunity to work in a fast food outlet covering all roles from serving customers to preparing food. You will work as part of the team and train to gain a Level 2 qualification.

Closing date: 10 Jul 2015

- **Possible start date:** 17 Jul 2015
- **Apprenticeship level:** Intermediate
- **Wage:** £125.00 p/week

- [Customer Service Apprentice](#)

Specsavers (Added 03 Jun 2015)

Are you a people person with a passion for customer service? Are you looking for a career in a well- established organisation? If you answered yes to both of those questions, read on, this could be the role for you...

- **Closing date:** 26 Jun 2015
- **Possible start date:** 29 Jun 2015
- **Apprenticeship level:** Intermediate
- **Wage:** £135.00 p/week

- [Apprentice Home care support worker](#)

Nobilis Care Ltd (Added 02 Jun 2015)

Nobilis is a family run company looking for care/support workers to join our enthusiastic and friendly team delivering domiciliary care to the homes of our clients. We have full-time and part-time hours available in the mornings, daytime, evenings & weekends.

Closing date: 21 Jun 2015

- **Possible start date:** 29 Jun 2015
- **Apprenticeship level:** Intermediate
- **Wage:** £309.20 p/week

- [Apprentice Commis Chef](#)

Ceno At Highfield (Added 27 May 2015)

Start your chef career at this popular and well established restaurant and bar

Closing date: in 6 days

- **Possible start date:** 15 Jul 2015
- **Apprenticeship level:** Intermediate
- **Wage:** £125.00 p/week

- [Medical Administration Apprentice](#)

Regents Park Surgery (Added 28 May 2015)

Regents Park Surgery is looking for a Medical Receptionist to join our friendly team. Good team-working, customer service, computer skills and good sense of humour necessary.

Apply now!

Closing date: 23 Jun 2015

- **Possible start date:** 29 Jun 2015
- **Apprenticeship level:** Advanced
- **Wage:** £150.00 p/week

- [Apprentice Nursery Nurse](#)

Pixies Day Nursery (Added 12 May 2015)

Want to train as a nursery assistant? Here is the perfect opportunity at our nursery in Southampton to be part of a friendly, supportive team, caring for and meeting the needs of children aged between 0-5 years, creating a safe environment.

Closing date: in 2 days

- **Possible start date:** 21 Jun 2015
- **Apprenticeship level:** Intermediate
- **Wage:** £110.00 p/week

- [Payroll and Pylon Admin Support Apprentice](#)

CLC Group Ltd (Added 22 May 2015)

Do you want to develop new skills and

gain priceless experience whilst learning at the

same time? If you do then this could definitely be the role that you have been waiting for!
Closing date: in 4 days

- **Possible start date:** 22 Jun 2015
- **Apprenticeship level:** Intermediate
- **Wage:** £150.00 p/week

- **[Business Administration Apprenticeship](#)**

Next Communications & Security (Added 03 Jun 2015)

A fantastic opportunity for a Business Administration Apprentice to join a successful team providing support and full service facilities to customers in the telecomms industry. The chance to develop key skills and progress within their role is available.

Closing date: 30 Jun 2015

- **Possible start date:** 03 Jul 2015
- **Apprenticeship level:** Intermediate
- **Wage:** £155.40 p/week

- **[Apprentice Chef](#)**

University Of Southampton Students Union (Added 02 Jun 2015)

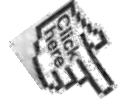
This is an excellent opportunity for an individual that is passionate about cooking and looking to train as a quality chef. If the food industry is the career path choice for you, then apply today!

Closing date: 22 Jun 2015

- **Possible start date:** 20 Jul 2015
- **Apprenticeship level:** Intermediate
- **Wage:** £199.50 p/week

www.apprenticeships.gov.uk/

ROYAL BANK OF SCOTLAND APPRENTICESHIPS APPLY NOW:



[Relationship Management Support - Corporate & Commercial – Southampton](#)

[Relationship Management - Capital Transaction Management - Southampton](#)

[Relationship Management - Corporate & Commercial - Southampton - Chandlers Ford](#)

[Customer Service - Direct Bank Telephony – Southampton](#)

For more information please visit:

www.rbsbankyoubuild.com/school-leavers/apprenticeships



The Kwik-Fit Apprenticeship scheme is a comprehensive and extensive programme that will teach you about every area of our business – two years of full training – that will lead to a VRQ/VCQ Apprenticeship in Vehicle Fitting and a career at Kwik-Fit.

Recruiting apprentices enables Kwik-Fit to meet its skills needs in all areas while offering successful applicants the opportunity to join the largest and most successful Fast Fit Company in the UK. The programme allows us to select enthusiastic, committed people and offer them development in a way that meets the needs of both the business and the apprentice.

Our Apprenticeship is rated by Ofsted as 'Outstanding' and the gold standard for work-based learning within our sector. A high number of our apprentice graduates progress to managerial positions and enjoy a successful career within the Company.

DO I WANT AN APPRENTICESHIP WITH KWIK-FIT?

To help make your decision you might want to consider:

1. Company - We are the largest automotive retailer in the UK with over 800 centres nationwide.
2. Training - We work closely with our awarding body to ensure that all our training and assessment meets the recognised criteria for the Qualification Credit Framework. All our training is delivered in-house by our fully qualified trainers. During every course they bring not only their extensive knowledge but also their experience of the industry to life.
3. We are 100% committed to the continuous development of the skills and knowledge of our people, through training, coaching and distance learning.
4. Apprenticeship - We are a company that offers a 'traditional' apprenticeship. This means if we take you onto our programme you are permanently full time employed from the day

Find out more and apply at <http://careers.kwik-fit.com>

Teaching Assistant Apprenticeship

Are you looking for a career in Education?



Gain experience and qualifications with this unique opportunity from Youthforce and Newlands Primary School

Youthforce is currently seeking applications to join the team at Newlands Primary School, supporting teaching and learning of students at the School.

Position:	Teaching Assistant Apprentice
Salary:	£105 per week
Hours:	30-35 hours per week to include training
Location:	Newlands Primary School, Southampton

In your role as a Teaching Assistant Apprentice, you will play a pivotal role in the development of positive educational experiences for young people in education. Working with the support of qualified teaching staff you will be expected to contribute in the following areas among others:

- Lesson Preparations
- Support learning of small groups or individuals
- Maintaining lesson resources and designated areas
- Support extracurricular activities, (e.g. clubs, activities, trips, open days, presentation evenings)
- Assist with special activities in the school within school hours (e.g. sporting events, open days)

Our Teaching Assistant Apprentices will experience an exciting, challenging and varied apprenticeship with high quality training that will support them to become an experienced and qualified professional within education, opening future pathways for careers in education. Apprentices will study to complete their Level 2 Certificate in Supporting Teaching and Learning in Schools during their 12 months.

To express your interest in this vacancy please visit our website
www.youthforce.co.uk/apprenticeships/apprenticeship-sign-up/

Alternative contact:
daniel.lloyd@youthforce.co.uk

Business Administration Apprenticeship



Gain experience and qualifications with this unique opportunity from Youthforce and Redbridge Primary School

Youthforce is currently seeking applications to join the team at Redbridge Primary School, assisting office administration for staff, students, parents and visitors to the School.

Position: Business Administration Apprentice
Salary: £105 per week
Hours: 30 hours per week to include training
Location: Redbridge Primary School, Southampton

The desired candidate will provide school administration duties, ensuring an effective and friendly administrative support within the school setting whilst delivering a professional service to parents, children and visitors to the school. As part of your role you will:

- Assist in administration and recording; dealing with incoming and outgoing mail; producing and maintaining high quality displays of pupils work around the school.
- Operate photocopying and duplicating machines, providing an efficient reprographics and general resources service. Good IT skills will also be required.
- Use excellent communication skills when answering general telephone enquiries and passing on messages to relevant persons is essential.
- Be organised to complete filing as and when required, provide support in other school administration areas such as maintenance of pupil database, purchase orders, invoices and organise school trips and visits.

Apprentices will study to complete their Level 2 Diploma in Business Administration in Schools during their 12 months.

To express your interest in this vacancy please visit our website
www.youthforce.co.uk/apprenticeships/apprenticeship-sign-up/

Alternative contact:
daniel.lloyd@youthforce.co.uk

P.E. & Sports Teaching Assistant Apprenticeship

Are you looking for a career in Education?



Gain experience and qualifications with this unique opportunity from Youthforce and Newlands Primary School

Youthforce is currently seeking applications to join the team at Newlands Primary School, supporting the delivery of P.E. & Sports to students at the School.

Position: P.E. & Sports Teaching Assistant Apprentice
Salary: £80 - 115 per week
Hours: 30-35 hours per week to include training
Location: Newlands Primary School, Southampton

In your role as a Teaching Assistant Apprentice, you will play a pivotal role in the development of positive educational experiences for young people in education. Working with the support of qualified teaching staff you will be expected to contribute in the following areas among others:

- Lesson Preparations
- Support learning of small groups or individuals
- Maintaining lesson resources and designated areas
- Support extracurricular activities, (e.g. clubs, activities, trips, open days, presentation evenings)
- Assist with special activities in the school within school hours (e.g. sporting events, open days)

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To express your interest in this vacancy please visit our website
www.youthforce.co.uk/apprenticeships/apprenticeship-sign-up/

Alternative contact:
daniel.lloyd@youthforce.co.uk



Pall Corporation



Welding Apprenticeship

Do you have what it takes to be a professional welder?

You will need to be:

- ✓ **Skilled with your hands**
- ✓ **Comfortable working with tools**
- ✓ **Able to grasp technological principles**
- ✓ **Able to work on your own or in teams**
- ✓ **Able to take on professional responsibilities**



The workplace

Pall Manufacturing is located in Farlington, Portsmouth on a large manufacturing site. It is dedicated in investment in people, and employs around 200 personnel.

Welding

Welding is a way to make high strength joints between two or more parts. Welders use the high electrical energy to form an arc to achieve this. Manual dexterity is essential in controlling the arc, which is used to melt metals, allowing them to fuse together to form a structurally sound weld. Welders are required to produce joints to the highest standards in order to ensure that the finished products function correctly.

Welders are trained in manual welding and also semi – automatic machine pipe welding (orbital) and are responsible for welding large & small bore pipes in different materials.

The Role

The role of a Welder within Pall requires a high level of skill to carry out tasks like Pressure Vessel welding using Tungsten Inert Gas (TIG), Manual Metal Arc (MMA) or Fluxcore arc welding techniques. Welders can work on large vessels with complicated structures to simple shells or pipe welds. All welding work undergoes rigorous inspection and testing to ensure it meets the high standards expected.

What you need to have

Practical skills are more important than academic ability. Ideally the candidate will have GCSEs in Math's & English at grade C or above (or be willing to work towards the equivalent functional skills at level 2).

Previous Experience: **None but solving problems or making things and having a practical mind-set will help.**

Who to contact to find out more

PETA Ltd - Unit 5, Kenwood Business Park, New Lane, Havant, Hants, PO9 2NT

Tel: 023 9245 4445 Email: choices@peta.co.uk

Human Resources at Pall – Walton road, PO6 1TD

Tel: 023 9230 3303 For questions only

Current local vacancies with FNTC



Childcare

Employers :- Witherswood

Job role:- Childcare Apprentice

Location:- Portswood

Apprenticeship qualification:- Level 2/3 childcare qualification

Weekly salary:- 98.28

Weekly working hours:- 36 hours per week

Employer:- Cuddles and Care Too

Job roles:- Childcare Apprentice

Location:- Eastleigh

Apprenticeship qualification:- Level 2 or 3 childcare qualification

Weekly salary:- £95.55

Weekly working hours:- 35 hours per week

Health and Social Care

Employer:- Nobilis Care

Job role:- Apprentice home care support worker

Location:- Millbrook

Apprenticeship qualification:- Level 2 or 3 health and social care qualification

Weekly salary:- £309.20

Weekly working hours:- Approx 40 hours per week and alternate weekends.

Business Administration

Employer:- ITS construction

Job role:- Apprentice Resourcer (Customer Services)

Location:- Southampton

Apprenticeship qualification:- Level 2 or 3 Business Administration qualification

Weekly salary:- £102.38

Weekly working hours:- Mon-Fri 8.30am-5 pm 37.5 hours per week

Employer:- Fitrah Sips

Job roles:- Apprentice Administrator

Location:- Southampton

Apprenticeship qualification:- Level 3 Business Administration

Weekly salary:- £81.90

Weekly working hours:- 30 hours per week

Employer:- Rund Partnership

Job roles:- Administrator Apprentice

Location:- Eastleigh

Apprenticeship qualification:- Level 2 Business Administration

Weekly salary:- £112.50

Weekly working hours:- 40 hours per week

Please find the link for the Apprenticeships website:-

<https://www.gov.uk/apply-apprenticeship>

Louise Fredericks
Business Development
www.fntctraining.co.uk
Telephone 02380
866664



Service Technician Apprentice

Description of vacancy:

As a Service Technician you will be involved in all aspects of maintenance and repair from routine servicing to the complete component overhaul of vehicle systems.

Electronic fault diagnosis using the latest diagnostic equipment now forms part of the everyday routine in Volkswagen Group Centre's.

Technicians are also vital to customer care. The service provided by the workshop is a major factor considered by customers when they decide to replace their car.

You may be required to also work on Saturdays which would then make the working hours between 40-48 hours per week.

Main duties for this service technician vacancy include the following;

- Marking out & measuring, basic hand tools
- Bumper to bumper overview, service and inspection
 - Body materials & Construction
 - Engine mechanical
 - Cooling and lubrication, air & exhaust
 - Ignition petrol fuel, CI fuels
- Braking systems, suspension, steering, wheels and tyres
- Charging and starter, electrical auxiliaries, lighting
- Clutches, manual/auto gearboxes, drivelines

Qualifications to Achieve - On completion of the Advanced Apprenticeship you will receive the following qualifications;

- VCQ Level 2 progressing to VCQ Level 3, in Maintenance and Repair of Light Vehicles
 - Key and Core Skills Certificates
 - IMI Technical Certificate
- Advanced Apprenticeship Completion Certificate

• **Skills required:** None Required. Full training will be given.

• **Personal qualities:** You must have a genuine interest working in the automotive sector and be committed to the three year apprenticeship programme.

• **Qualifications required:** A minimum of three GCSE's grades C in Literacy, Maths and ICT or the equivalent.

• **Working week:** 40-48 hours per week (Mon to Fri - possible Saturday)

• *Im the Apprenticeship. Anyone not covered by the age category above will be entitled to the NMW appropriate to their age.*

Recruitment Hotline Tel: 0870 013 0325

Email:

VWG.apprenticeshipprogramme@babcock.co.uk

Apprenticeship Job Vacancies

Find your perfect Job!



Just think . . . you could be working for one of these employers!

To view or apply for these vacancies, please click on Apply Now

Do **NOT** contact the Employer direct

Current Vacancies

Apprentice Administrator

Location: Eastleigh

Closing Date: 08/06/2015

Employer Name: Hunters Auto Electrical

Wage: £105.00 per week (on start)

Ref: 616200

[APPLY NOW](#)

Office Apprentice

Location: Hedge End, Southampton

Closing Date: 05/06/2015

Employer Name: Dr Bush and Partners

Wage: £111.00 per week (on start)

Ref: 613536

[APPLY NOW](#)

Apprentice IT Technician

Location: Southampton

Closing Date: 06/06/2015

Employer Name: Woodlands Community College

Wage: £292.44

Ref: Woodland 1

[APPLY NOW](#)

Web: www.peta.co.uk/choices

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Tel: 023 9253 8724

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Apprenticeships@MPCT

88% of employers who employ apprentices believe that apprenticeships lead to a more motivated and skilled workforce



What are they?

MPCT's apprenticeship program is a package of on-the-job training for young people aged 16 to 23 years old, leading to nationally recognised qualifications. The scheme is an ideal way of upskilling workforces in order to resolve skills gaps, enhance productivity and maximise employee engagement. We currently offer two routes - 'Exercise & Fitness' and 'Activity Leadership'.

Who are they for?

Apprenticeships are open to all age groups above 16 years-old, whether you are just leaving school, seeking to start a new career or are moving into a new role with your existing employer that requires new skills. 130,000 companies now offer apprenticeships.

What are the benefits?

Some of the many benefits are:

- Reduce skills gaps and shortages
- Enhance workforce productivity
- Improve employee engagement
- Boost customer service results
- Increase Return on Investment
- Grow your business



Case Study >>>



Partners >>>



MPCT Active >>>

MPCT[™]
ACTIVE
ENGAGE • MOTIVATE • EDUCATE

 Apprenticeships



Making tomorrow a better place

Construction Training in Southampton

Information for new starters & parents

www.carillionapprenticeships.com

023 8070 2931



In partnership with
**EASTLEIGH
COLLEGE**

A Carillion apprenticeship is a great way to start a career in the construction industry – with no costs involved. Carillion is recognised as one of the best construction training providers in the country.

Initially you will complete a 15 week pre-apprenticeship course in your chosen trade, working towards a Level 1 Trade Qualification, Level 1 Functional Skills in Maths and English (if you do not already have this) and gain your Construction Skills Certificate Scheme card (CSCS) which permits you to work on building sites. You will be given a comprehensive introduction to the industry, to Carillion and to the college during the course of the first week. You will also spend time in the workshop to put some of your induction into practice.

What time will I start and finish?

Work starts every day at 8:00am (except day 1). Monday to Thursday you will finish at 4:30pm and 3:30pm on a Friday

Will I be able to have holidays?

During your first 15 weeks please avoid taking any holidays. If you have already booked them, you may take them but they will not be paid. When you are an employed apprentice you will accrue holiday at the rate of 1.75 days per month giving a total of 21 days per annum. We have compulsory holiday weeks at Easter and Christmas which leaves 10 spare days to take when you wish.

What should I wear?

Do not wear your designer gear!! Wear hard wearing clothes e.g. jeans and sweatshirt (they will get dirty). In your first week, you will be provided free of charge with all necessary Personal Protective Equipment (PPE) to keep you safe throughout your time with us including boots, hi vis, gloves, safety glasses and hard hat.

How much will I get paid?

During your first 15 weeks you will receive £30 per week towards your travel expenses. We refer to this as 'Bursary Pay'.

What happens after 15 weeks?

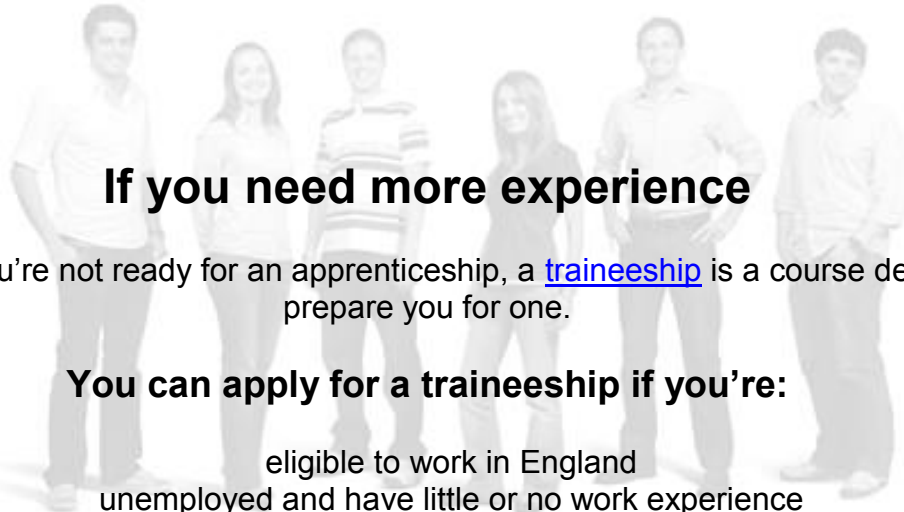
Upon completion of Level 1, you can progress onto the Carillion Apprenticeship Programme and become an employed apprentice to gain your NVQ Level 2 qualification in your chosen trade. During your apprenticeship you will have a combination of classroom and site placements to gain evidence towards your NVQ qualification and you will be paid £101.05 per week. This generally takes 18 months to complete but may be sooner if all evidence is achieved.

- 4 Leading on from this, we also offer a NVQ Level 3 qualification to support your career path.



TRAINEESHIPS

TRAINEESHIPS



If you need more experience

If you feel you're not ready for an apprenticeship, a [traineeship](#) is a course designed to prepare you for one.

You can apply for a traineeship if you're:

eligible to work in England
unemployed and have little or no work experience
aged 16 to 18 and qualified below Level 3, or aged 19 to 24 and qualified below Level 2

A traineeship is a course to get you ready for work or an apprenticeship.
It can take up to 6 months.

You'll get:

help with English and maths (if you need it)
a work experience placement lasting at least 6 weeks

You won't be paid, but your employers can sometimes give you
expenses for things like travel and meals.

The [National Careers Service](#) has advice on writing applications and what to do at interviews.

Apprenticeship helpline

Telephone: 0800 015 0400 or 0247 682 6482
nationalhelpdesk@apprenticeships.gov.uk



www.gov.uk/find-traineeship



FRIDAY 19/06/15
11:00AM – 3:00PM
TRAINEESHIP
OPEN DAY

COME FIND OUT HOW A TRAINEESHIP COULD BE THE KEY TO UNLOCK YOUR FUTURE POTENTIAL!

If you're aged 16 – 24, don't have any qualifications at Level 3 or above (A levels, BTEC L3, NVQ L3 etc), currently aren't in any form of education, training or employment and want to drastically improve your chances of succeeding within your chosen career path then a Traineeship with learndirect may be just the option for you!



**GET EXPERIENCE
IN AN INDUSTRY
YOU WANT TO
WORK IN**

**ACHIEVE
FUNCTIONAL
SKILLS
QUALIFICATIONS
(MATHS,
ENGLISH, IT)**

**IMPROVE YOUR
EMPLOYMENT
PROSPECTS**

**HELP WITH
GETTING AN
APPRENTICESHIP**

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learndirect

2nd Floor, 8 Ogle Road
Southampton
SO14 7FB

02476 308406

www.learndirect.com



get on get a traineeship

If you're 16-24 and need some experience, Kaplan will help you get there and help you get on.

in accountancy

To get on a Traineeship

Call: 0161 233 4596 or visit: www.kaplantraineeships.co.uk

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Traineeships

Apprenticeships



KAPLAN

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- ✓ Work with Primary age children delivering sports sessions in schools.
- ✓ Gain an NCFE Level 1 in Principles of Coaching.
- ✓ Gain an English and Maths qualification.
- ✓ Free My-Coaching sports wear for sessions.

Running in Southampton
and Poole

April - July 2015
(12 weeks)


Ages 16 - 18
(Year 12 and 13)

15 hours / week

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www.My-Coaching.co.uk



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COURSE
BASED IN
HAMBLE.
APPLY NOW!

FREE
training
16-24 yrs

ICON
TRAINING
unlocking potential

Traineeships





Learndirect are offering a new and exciting **Traineeship programme** aimed at people aged between **16-18** that are not in employment, education or training.

The **learndirect** Traineeship is a programme designed to provide the skills to progress into an Apprenticeship and gain real life work experience at the same time. We are currently offering opportunities in Childcare, Business Administration and Hospitality.

All travel expenses to and from the classroom and work placement are fully reimbursed and a bursary allowance will be paid to learners who are committed to the programme.

To express your interest please contact

Russell.smith@learndirect.com

Jamie.webber@learndirect.com

or telephone **07557233028**





OTHER TRAINING



Saints
FOUNDATION
INSPIRES • SUPPORTS • DELIVERS

the society of
st James 
believing in your future

SAINTS 4 SPORT
5-A-SIDE
FOOTBALL TOURNAMENT



Raising Awareness of Homelessness, Health & Addiction

MILBROOK GOALS FOOTBALL COMPLEX

18+

DATE: Friday 3rd July
REGISTRATION: 10am
FIRST KICK OFF: 10.30am

FREE

To apply, fill in the application form overleaf and send back to

St. Mary's Stadium, Britannia Road, Southampton, SO14 5FP

Or Contact: Lisa Latona on 02380 727726 or Karen Ringwald on 07508010344



LOTTERY FUNDED



How do I go about getting a job?

Work your way through the key skills to learn everything you need to know about getting a job, from writing a stand-out CV to giving your best performance at interview.



Writing your CV

1



Making connections

2



Understanding job ads

3



Building self-confidence

4



Preparing for an interview

5

How do I get ahead using people skills?

Work your way through the key skills to learn everything you need to know about the people skills employers are looking for and how you can use them to best effect.



Discovering your people skills

1



Growing your people skills

2



Building your confidence

3



Putting your people skills into practice

4

Explore this website for lots of tips on getting a job, using people skills, managing your finances and more

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Get started with IT for Job Seekers - 3 day courses

- Free course if you are actively seeking work
- No computer experience necessary
- Ring 023 8083 2162 to book a place

**Learning Centre,
1st Floor,
Central Library,
Civic Centre**

**Mon: 10am-2.45pm
Wed: 10am-2.45pm
Fri: 10am-2.45pm**

With qualified and experienced tutors on hand you will:

- Learn how to use the computer keyboard and mouse skilfully
- Use the internet to search for information on work and leisure
- Set up and use your own email account to contact others
- Learn how to create an electronic CV and send it to employers
- Develop your typing skills
- Search and apply for work with Universal Jobmatch
- Explore job and training opportunities e.g. preparing for a driving theory test
- On completion of the course, refresh your learning with Drop-In-Sessions

Find out more call ☎ 023 8083 2162

If we are not able to take your call please leave a message and we'll get back to you. PLEASE NOTE: CENTRE CLOSED TUES & THURS

Use your library to help in your job search

- Libraries are free to use
- Read Local and National newspapers
- Find hundreds of books to help with CVs, job hunting, starting a business
- Use one of 150 computers with fast internet access to access job search sites, emails and the latest versions of Microsoft Office. Free to use for up to 2 hours per day
- Print high quality colour and black and white - from 10p for A4 b & w
- Scan to computer or usb
- wifi hotspots in Central library and Thornhill library
- Help from knowledgeable staff who can find the resources you need
- Local - with 11 libraries across the City - there is one near you

Use our resources to

- Create CVs, spreadsheets, databases and presentations
- Search for jobs and complete application forms
- Apply for benefits and local authority housing
- Access internet and email
- Scan documents and certificates to attach to emails

From home?

Find it in our Digital library
www.anywhere.me/southampton
Search the catalogues for books, DVDs and CDs e-books, digital magazines and newspapers.

Get careers information

- Job ideas
- Factsheets on jobs, employment, money, training, employment law
- Links to job finding web sites

Learn to drive

- Need to drive for your next Job?
Practice Theory questions for car or HGV tests

Improve your English skills

Go it alone or set up a business?

- Factsheets on how to start anything from a gardening business to a supply chain
- Help with business plans
- The skills you need and pointers to the next steps to take
- Overview of legal aspects of business

Get Advice at Central library

- Help from experienced tutors in Job Skills workshops
- Over 50s Job Club
- Citizens Advice (CAB) drop-in sessions in Central library Mon - Wed am
- Careers Service advisers pre-booked appointments

Joining is free and easy – Ask at any library



Get into Hospitality

If you are aged 16-25 living in Southampton or the surrounding areas, work ready but unemployed and interested in a career in Hospitality then join our free training programme where you can:

- Undertake training giving you key knowledge and skills required to work in the hospitality sector
- Gain qualifications to help you to get a job in the hospitality sector
- Complete work experience in a Costa coffee shop
- Improve your team work, communication, CV writing, interviewing skills and boost your confidence
- Guaranteed interviews and employment for the right young people
- Receive six months support after the programme to help you to find a job

We reimburse travel costs for the duration of the course.

We are looking for young people who are work ready and keen to work in the hospitality sector.

To register your interest or for more information, please contact: James Trezise on 07943511218 or email james.trezise@princes-trust.org.uk.

Eligible young people will be invited to attend a taster day on Tuesday 9th June where you will have the opportunity to learn more about Costa, get a feel for the programme and meet the group. You will also participate in a short individual interview to assess your suitability for the programme.

This programme will run full time from 15th June – 10th July in Southampton/Fareham. Work placements will be in one of several Costa Coffee shops across Southampton (10) & Fareham (4) with one day a week training in Southampton.

In partnership with:

WHITBREAD

COSTA





Get into



With The Prince's Trust

The Prince's Trust and Southampton City College are offering a free four-week construction training course, running 6th – 31st July, open to young people across Southampton and close surrounding areas.

If you are 18-25 not currently in education, training or employment but interested in a career in construction, join our free training programme where you can:

- Gain a CSCS card
- Two week on site work placement in the Southampton in a variety of roles
- Two week training and employability sessions
- Health and safety, working with power tools, working at height and manual handling
- Learn about careers, your prospects within the construction industry and access job opportunities
- Improve your CV, interview and employability skills
- Get on-the-job training in a real life work place
- Receive six months' support after the programme to help you find a job

INTERESTED?

To be eligible for the programme you need to attend a full day Taster Day on 1st July 2015. We cover transport costs for the Taster Day & for the duration of the programme. This programme will run from 6th – 31st July 2015.

Please be aware you will be subject to random drugs and alcohol tests when on work placement.

Contact:

To register your interest or for more information please contact James on 07943511218 or txt 'Construction' to the same number alternatively email james.trezise@princes-trust.org.uk

In Partnership with:





If you are aged 16-25 living in Southampton or the surrounding areas and into 'Football' but out of work then Get Started with us and achieve your goals.

Join our **FREE 5 day football programme 15th – 19th June 2015** where you can:

- Learn coaching skills from Southampton Football Club professional coaches.
- Gain a FA Level 1 Award in Coaching Football, FA First Aid, and FA Safe Guarding.
- Meet new people, build confidence, and improve your communication and teamwork skills.
- Get three months support after the programme to help you into further education, training or employment.

Travel costs reimbursed and lunch provided for the duration of the programme:

Info sessions: **Week commencing**
Taster day: **TBC**
Programme: **15th – 19th June 2015** (Millbrook Goals)

Interested? Phone James Trezise on 07943511218 or text "Football Saints" to the same number to get booked on, alternatively email james.trezise@princes-trust.org.uk

In partnership with:



YOUR HORIZON

MENTORING AND FUNDING SCHEME

Do you want to enter the world of work, or perhaps set up your own business?

- 18 - 24?
- Interested in having a free, one on one mentor who will support and guide you on how to enter the world of work, or make that business idea of yours a reality?
- Interested in receiving a funding grant to help create a successful future?

Sign up now

www.your-horizon.org.uk



Supported by



OLD MUTUAL
WEALTH



Runs from June to September 2015



You can meet your mentor face to face or virtually, whatever suits you



Mentors will be provided by our supporter, Old Mutual Wealth



Mentees can apply for funding grants in August





Fairbridge Programme

at The Prince's Trust

Are you aged 16 – 25, keen to try something different and meet new people? If you're unemployed, not in education or training and would like support to develop skills like confidence, motivation and team work, Fairbridge could be for you! So, how does the programme work?

ACCESS – An introductory week where you will take part in activities like climbing, raft-building and a two night residential.

FOLLOW-ON – Your chance to choose up to six activities you want to take part in based on the skills you want to improve. What kind of activities do we offer?

- Kayaking
- Biking
- Budgeting Sessions
- Survival Sessions
- 'Funky Furniture' Sessions

1:1 SUPPORT – You will be supported by a Fairbridge Executive on a 1:1 basis. Your Fairbridge Executive will help you to identify the skills you want to work on and can guide you to the sessions that will help you to do this.

MOVING ON – After your six Follow-On sessions you will have a review meeting with your Fairbridge Executive who will support you to move on to a positive outcome.

Interested?

Contact Helena on 07717 487993 / 02380 206985 or email helena.kelsey@princes-trust.org.uk to hear more about the programme and book an induction. **The next Access course runs from Monday 15th June – Friday 19th June.**

YOUR HORIZON

A new programme from Young Enterprise
and Old Mutual Wealth

Was called SCANDIA

www.your-horizon.org.uk

Assessment Centre helps you prepare for assessment centre requirements. It will increase your awareness and confidence about best practices to enhance chances of being successful at an assessment centre.

- Southampton - Wednesday June 17th

Free workshops. These workshops will be hosted in a venue in Southampton, some of them will be in the Old Mutual Wealth offices near Southampton Central. Each workshop will last a day, usually from 09:30 – 16:30, with young people working together and with volunteers from Old Mutual Wealth, and lunch and refreshments provided.

Mentoring Scheme: We will be looking for young people to apply for a mentor from Old Mutual Wealth. Kicking off in Spring 2015, the young person will receive a one on one who shall meet with them for a set number of hours per month to help support them to their goals. That may be a goal towards gaining employment, or setting up a business. We have mentors with a range of different skills sets and backgrounds, including some entrepreneurs, so we can match up the young person to someone that can really support them.

Funding: These young people on the mentoring scheme can then apply for funding in the Summer to help them to create successful futures, whether that is seed funding, or a new suit for interviews...and the funding is in the form of a grant.

- See more at: <http://www.your-horizon.org.uk/discover/event/your-horizon-workshops-apply-now#sthash.B5BcJzzC.dpuf>



SAINTS 4 SPORT

Saints 4 Sport offers service users:

- **FREE sporting activities run daily**
- **FREE accredited sports courses**
- **Pathways to volunteering & employment**

Day	Activity	Details
Monday	Box Fit	WuTan Martial Arts Studio 1.00pm-2.30pm
Monday	Women's Get Fit	WuTan Martial Arts Studio 2.15pm-3.15pm
Tuesday	Gym & Swim	The Quays Leisure Centre 10.00am-12noon or 9.30am at the DIP
Wednesday	Kickboxing	WuTan Martial Arts Studio 11.00am-12noon
Wednesday	Tai Chi	WuTan Martial Arts Studio 12noon-1.00pm
Thursday	Gym & Swim	The Quays Leisure Centre 10.00am-12noon or 9.30am at the DIP
Thursday	Football	Goals Soccer Centre 2.00pm-4.00pm, 1.30pm meet at the DIP
Friday	Golf	Driving Range, Pitch and Putt & 9 Hole 11.30am-1.30pm

Please meet at the DIP 30 minutes before each session to allow for travel time.

For more information contact

Lisa Latona 07467941498 or Scott Jones 07535656090 or Karen Ringwald 07508010344

Please send referrals to: saints4sport@ssj.org.uk



UKSA - UNLOCKING POTENTIAL PROGRAMME

Saints4Sport has teamed up with the Isle of Wight sailing charity UKSA to deliver a ground breaking personal development programme aimed at supporting young people aged 19-24 who have been involved in Crime. The leading youth sailing charity provides an exciting transformational opportunity for young people through water based activities.

The Unlocking Potential Programme has funding for a cohort of 6 young people and the 4 week long experience focuses on engagement, sail training, ownership and destinations. The programme includes a week-long residential at UKSA headquarters in Cowes, as well as a week on board a Farr 65' yacht manned by a skipper, mate and instructor.

The 4 week programme plan is as follows:

Week 1: Monday 17th August – Friday 21st August

- Multi-activity week, residential at UKSA on the Isle of Wight

Week 2: Monday 24th August – Friday 28th August

- Community Project, residential at UKSA on the Isle Of Wight

Week 3: Tuesday 1st September – Saturday 5th September

- Work Experience phase, residential at UKSA

Week 4: Monday 7th September – Friday 11th September

- Yachting Phase, residing on the yacht

The four week Hampshire Constabulary funded project is aimed at young people aged 19 to 24 and any applicant must have been involved in criminal activity, or are at risk of becoming involved in criminal activity due to association with anti-social peers or gangs.

Want to find out more information?

On Friday 26th June - All staff are welcome to come along for an 'afternoon taster' To see the yacht, find out about the course and look around UKSA . Leaving Southampton at 12.30pm to travel on the ferry to Cowes IOW and to be picked up by UKSA at 1.15pm. (organisations to fund own travel)

This course is a great way for vulnerable young adults to build confidence, self-esteem, overcome barriers to employment and gain life/work skills.

If you are interested or have a young person in mind aged 19-24 years then please contact Lisa Latona or Karen Ringwald. There are very **LIMITED SPACES!**

Saints4Sport, Hants4Sport, Re-Fit & Pathways2Employment

Southampton, Portsmouth & Hampshire

3 The Carronades New Road Southampton SO14 OAA

email: karen.ringwald@ssj.org.uk mobile: 07508010344

Web: <http://www.ssj.org.uk/>

Youth Options
a better future
for young people



Lordshill Youth Project

Lordshill Youth Project

Charity Number: 1147822

Free Football

Mondays 19:00 - 20:00

Oasis Lord's Hill Community Hub



LIKE US — WWW.FACEBOOK.COM/LORDSHILLYOUTHPROJECT

FOLLOW US — [@LORDSHILL_YP](https://twitter.com/LORDSHILL_YP)

MOB. 07766 931757

Vacancy Details

School and College Leaver, Southampton, Assurance, 2015

Reference Number VAC13373

Entry Route School & college leaver opportunities

Location Southampton

Business Area Assurance

Business Stream Assurance

Intake Year 2015

Start Date Autumn

You can apply for this vacancy all year round, but to avoid disappointment, we'd advise you to apply as early as you can.

Vacancy Description:

A position on our School and College Leaver programme is one of the best ways of jumping into a career with PwC early. You'll learn and develop the specialist skills our clients look for and value most and study towards a professional qualification, with support from us all the way.

Assurance is our name for audit and other related services. In this business area we carry out examinations and inspections of our client's data to help them accurately express the financial and non-financial position of their businesses at a point in time.

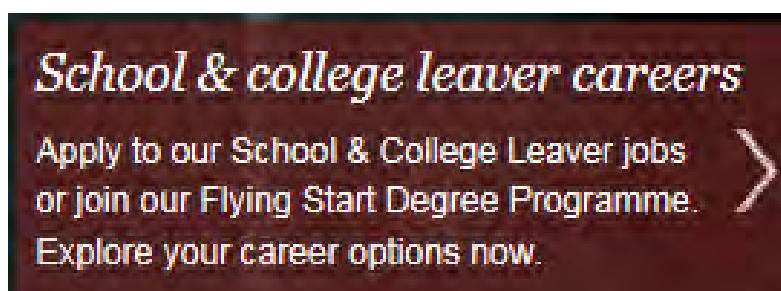
This isn't always as easy as it sounds. Think about all the money coming into and out of a business like a football club or fashion label. Some of it's easy to account for, like clothing in a warehouse or ticket sales. But how do you decide how much a brand is worth or prove how valuable a player is? And how can you accurately reflect the value of these things in the financial statements? An accurate understanding of the health of their finances means our clients can make decisions about what to do next.

[To find out more about what we do in Assurance click here](#)

[Click here for more information](#)

To apply – please visit this site:

<http://www.ukcareers.pwc.com/pwcgradweb/Portal/Login.aspx?Site=School>



THINGS NOT WORKING OUT? TIME FOR A CHANGE?

GAIN CONFIDENCE

TAKE CONTROL

MAKE LIFE-CHANGING CHOICES



A TYPICAL DAY

SESSION 1

Mind puzzles / optical illusions - changing perspective
Group discussion: watch film clip and discuss what's holding you back? What motivates you to keep going?

BREAK

SESSION 2

Small group: timed team challenge to build a Lego model. Team is split into builders (who must stay in room and build model) and communicators (who can leave room to look at instructions sheet but cannot touch Lego and must tell the builder what to do).
Group discussion: how well did you work in your team? Challenges? Strengths?

LUNCH

SESSION 3

Individual work: score yourself on what you like and dislike. Highlight any jobs you like the sound of that match your strengths
Group discussion: how could you talk about your strengths when applying for a job / course?

BREAK

SESSION 4

Team game: name the advert
Group discussion: how do you sell a product?
Small group: team challenge - create a 30 second TV advert which will be filmed and played to whole group
Individual work: how can you advertise yourself so that employers / colleges want to offer you a job / place?

WHAT THEY SAY...

"The course has helped me to realise my future is more certain and set constructive goals for my future."



"Before the course I felt angry and scared. I didn't care about my actions and made a lot of mistakes. I now feel more open and happy about myself, my life and my future. I am glad I have changed and don't want to go back."



"The course has helped me out 100%, best thing I've done in my life. I no longer feel down all the time. I've learnt that you can learn through your mistakes and make yourself better."



THE DETAILS...

DATES & TIMES

Thursday 5 March
Friday 6 March
Thursday 12 March
Friday 13 March
Thursday 19 March
Friday 20 March
Wednesday 25 March
Thursday 26 March
Wednesday 1 April
Thursday 2 April
10.30am-3.30pm

WHERE?

Above Bar Church,
Ogle Road,
Southampton
SO14 1FE

COST?

Free lunch,
drinks & snacks
Travel expenses
reimbursed

CONTACT BECKY OR CHARLOTTE

023 8070 2222

youth@safe.org.uk

www.safe.org.uk





FREE for 10 to 19 year olds

SAINTS Kicks



Win Southampton FC prizes and merchandise.

Attend 10 sessions to be entered into a prize draw to win prizes.

Take part in FREE tournaments, competitions and challenges.

Open to boys and girls.

Pathways into volunteering and employment.

Woodlands Community College

For aged 10-19yrs. Every Wednesday 5-7pm + Friday 7-9pm
Football • Cricket • Handball • Rounders • Street Dance • Youth Club (Pool & Music)

Oasis Academy Mayfield

For ages 10-19yrs. Every Wednesday 5-7pm + Friday 7-9pm
Football • Boxing • Cricket • Table Tennis

Veracity Recreation Ground

For ages 10-19yrs. Every Thursday 6-8pm
Football • Cricket • Basketball • BMX • Skateboarding

Fleming Park

For ages 10-19yrs. Every Friday 7-9pm
Football

Call now to book your place and avoid disappointment

0845 6889370



Construction Work Experience Programme Initial Information

Southampton City Council is working in partnership with developers in the city to provide work experience on major construction sites. This is being achieved through a construction based training programme.

The programme will deliver:

- 3 weeks work experience in construction
- BTEC Level 1 Award in Work Skills
- National Careers Service advice session
- Accredited Skills Training (PASMA Aluminium Tower training and/or Asbestos Awareness)
- Site Safety Plus Health and Safety Awareness
- CSCS Test and card

Each training programme will have capacity for up to 15 starters. Participants will go on to complete work experience on major development sites.

While on the programme candidates will be required to maintain the same standards of behaviour expected of all students attending City College.

While on work experience candidates will be required to maintain the same standards of behaviour expected of anyone working for an employer.

The next course date is:

- 22nd June 2015

Applications will only be accepted through Employment Advisors.

- All applicants should be unemployed at the time of submitting the application.
- Applicants should be from postcodes beginning SO14 -19.
- Applicants should be at least 19 years old.

A registration form must be completed and taken to the interview (obtained from the Employment Advisor).

A registration interview can be booked by the supporting advisor using Telephone number 023 8057 7200 alternatively a copy of the completed application form can be emailed to CWEP@southampton-city.ac.uk

Support Available

For the first week of the course only, travel support will be provided by the training provider; available to all applicants attending the training courses and using public transport. Please retain receipts/tickets of any travel costs incurred.

For the second week and work experience travel costs must be organised directly from the referring organisation.



Construction Work Experience Programme June 2015

Learner information



Introduction

Southampton City Council is working in partnership with developers in the city to provide work experience on major construction sites. Entry to the work experience is being provided through a construction based training programme. The work experience will be focused on trades / professions available within the host companies, conducted in keeping with the competency level of the delegate: in most cases this will be labourer.

General principles

While on the programme candidates will be required to maintain the same standards of behaviour generally expected of all individuals attending college or in the work place.

Whilst on the Programme the participants remain on the caseload of the referring advisor. All support issues outside of normal training provision will be referred back to the adviser.

The participant must:

- Hold relevant photographic ID (see appendix 1)
- Be able to plan & achieve travel within Southampton for early morning starts on site
- Be clear about what trade/career they are interested in for work placement.

Potential Participants

Commitment to completing the work experience and an understanding of its value in gaining employment should be clearly demonstrated by the prospective participant. Clarity on which trade / profession within construction they would like work experience in is essential.

Consideration should be given to the fact that the work experience is to take place on a site run by corporate style construction management companies and that compliance with Health and Safety requirements is seen as a priority. Those who are involved in substance misuse at this time would not be appropriate.

Criminal Convictions

Please be aware that sites include large scale housing schemes with the possibility of families already resident on some parts of the site and large scale commercial builds with security requirements. Therefore those with criminal convictions should ensure that any relevant restrictions are communicated at referral stage.

The Pre Work Experience Preparation

The course will support local unemployed people to engage in valuable construction related employability and vocational training followed by three weeks of work experience. The programme includes:

- Completion of units towards a BTEC Level 1 Award in Work Skills
- National Careers Service advice session
- Accredited Skills Training (PASMA Aluminium Tower training and/or Asbestos Awareness)
- Site Safety Plus Health and Safety Awareness
- CSCS Test and card

Each training programme will have capacity for up to 15 starters. Participants will go on to complete work experience on major development sites.

Programme dates are:

Description	Dates
Registration & IAG interviews	13 th May – 12 th June
Course Induction	15 th June
Employability & CSCS Training	22 nd – 25 th June
Site Safety Plus	26 th June
CSCS Tests	27 th -30 th June
PASMA Tower Training	1 st July
UKATA Asbestos Awareness	2 nd July 09.00 – 13.00
Work Experience Group session	2 nd July 14:30 – 16.00
Work Placement	6 th July

Application Process

A registration interview must be booked by a supporting adviser.

- All applicants should be unemployed at the time of submitting the application.
- Applicants should be from postcodes beginning SO14 -19.
- Applicants should be at least 18 years old.
- ***Applicants must provide appropriate photographic ID at the registration interview (see appendix1)***

A registration form should be completed and taken to the registration interview:

- ***The form must include the referral adviser contact details in full at the top of the page***
- Applicants should complete the application form themselves. It is better to write 'not applicable' than to leave any section blank.
- Applicant details should include a landline, mobile contact number and email address wherever possible.
- Applicants must put their National Insurance number on the application.
- Application forms should be fully completed in BLACK ink (for photocopying purposes).
- All parts of the form should be completed. Sections should be used to explain why the candidate believes they would be suitable to work within construction and to give relevant experience.
- Application forms should be neat, tidy and well presented.

Support Available

For the first week of the course, travel support will be provided by the training provider; available to all applicants attending and using public transport. Please retain receipts/tickets of any travel costs incurred.

For the second week and work experience, travel costs must be organised directly with the referring organisation.

MILITARY PREPARATION COLLEGE

at Chamberlayne Arts College, Southampton, SO19 9QP

Places
Available
NOW!

Looking
for a
**HEAD
START?**



CALL 08442 438438 NOW!



Aim **HIGH,**
Go **FAIR!**

Book Your
Place
TODAY!

www.mpct.co.uk

1,850 ARMED FORCES ENLISTMENTS
By Failing to Prepare, You are Preparing to Fail...

- » Enjoy exciting challenges
- » Gain new qualifications
- » Improve your fitness
- » Make new friends

» **START NOW!**



THE Southampton Military Preparation College is for anyone 16 to 18 years of age who wishes to gain the vital skills necessary to prepare them for a career in the Armed Forces or Public Services.

ON the course you will find an environment in which young people can realise their full potential. MPCT Southampton is proud of our successful training programme which engages learners from all backgrounds.



PIONEERING learning at MPCT Southampton fuses physical training, vocational instruction, academic work and personal development.

- ✓ Learn from ex-military instructors
- ✓ Prepare thoroughly for selection
- ✓ Take part in a residential week
- ✓ 1,850 military enlistments since 1999



Get a Head Start in Southampton!

Follow us on:



SKILLS2 ACHIEVE

CASH
incentives
may
apply!!

16-19yrs?

Stuck at home with nothing to do?

- ▶ Want to try something new?
- ▶ Want to meet new people?
- ▶ Want to gain skills and qualifications?
- ▶ Want to get that first foot on the job ladder, apprenticeship or college placement?

Well, if you're a young person aged 16-19 who isn't in training, education or employment, then Skills2Achieve could be for you.

Want to know more?

For more information or to arrange an interview please call Freephone 0808 100 3134 or text 07912 631235.



THE DEAL:

- ▶ Maths and English qualifications.
- ▶ Activities to build essential skills.
- ▶ Qualified tutors to help with your CV, practise interview skills and gain confidence which can lead to work experience or paid work.
- ▶ Have fun!

Up to 52 weeks learning and activity programme designed to suit your individual needs.

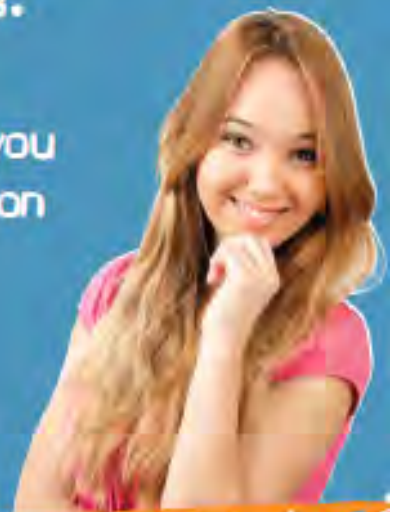
Call freephone 0808 100 3134 or text 07912 631235 to find how we can help you *be who you want to be* and for details on how to receive a cash reward.

Centres in Andover, Basingstoke, Farnborough and Southampton.

Postal address: Skills2Achieve, Carpenters Cottage, Enham Place, Enham Alamein, Andover, Hampshire SP11 6JS

Freephone: 0808 100 3134

Email: future@enham.org.uk



Be who you want to be.



S2AEnham





MYCOACHING

Sam Scott - 07762580800

James Welsh - 07432711913

- *Not doing anything?*
- *Want to start a Career in sport?*
- *Improve your CV?*
- *Enjoy Playing Football 16-18?*

Goals Soccer Centre:

Monday

Tuesday

Friday

• *Play football*

• *B - licenced coaches*

• *Gain Qualifications*

Join our 5 a side team!

- *Free to play!*
- *Under 19s!*
- *Monday Night!*

www.my-coaching.co.uk

goals
soccer centres

Limited Spaces!!

City & Guilds



Like us on Facebook:
www.facebook.com/mycoacheducation



Follow us on Twitter: @my_coaching

www.saintsfoundation.co.uk

Opening Doors

to learning & work



Aged 16-18?
Not in college?
Not in work?
Not sure what to do next?

The Opening Doors programme
could be for you.....

Opening Doors can provide:

-  Help to gain qualifications
-  Personal skills development
-  Training for the workplace
-  Info & advice on finding work
-  Assistance with CVs and job application forms
-  Support to assess and plan your future



How long is the course?

You can attend for up to 18 weeks -
depending on your personal learning programme.

Where is it held?

Courses are held in the College's Skills Centres at:
Junction Road in Totton or Waterside in Dibden Purlieu.

(023) 80 874 874
info@totton.ac.uk



INFORMATION



Welcome to Access Southampton

Our aim is to support your decision making at the key times in your education



GCSE Choice

Are you choosing your subjects for year 9?



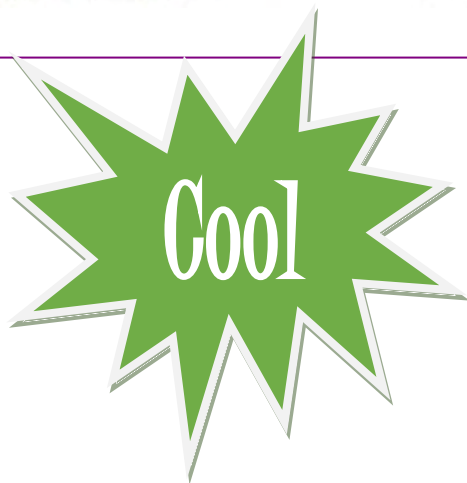
Year 11

Are You Finishing Year 11?



Further Learning

Are You Looking To Further Your Education?



Check out this website for Year 9s, through to School and College leavers

www.access-southampton.co.uk

Why not visit the Southampton City Council facebook page?

Do more than ever online



Southampton City Council
Government Organisation

Timeline About Photos Twitter More ▾

Southampton City Council is on Facebook.

To connect with Southampton City Council, sign up for Facebook today.

Sign Up

Log In

So easy to request a new garden waste bin!

Reported a pothole

- Keep up to date with what's happening in Southampton.
- Check out information about events

www.facebook.com/SotonCC

SOUTHAMPTON CITY COUNCIL

WELCOME TO SOUTHAMPTON INFORMATION DIRECTORY (SID)

- Adults**
Information and support for adults and those that are caring for them.
Caring & Help at Home
Things to Do
Money Matters & Benefits
[More](#)
- Families**
Information and support for families with children and young people aged 0-19.
Childcare
Things to do
Sure Start Children's Centres
[More](#)
- SEND Local Offer**
Information and support for children & young people with special educational needs and disabilities aged 0-25.
Short breaks/respite
Schools and Learning
Support for Parent/Carers
[More](#)

Southampton Information Directory

<http://sid.southampton.gov.uk>

JOB PROFILES

Palaeontologist

A palaeontologist studies the remains or fossils of once living plants and animals. You would study fossils to get an idea of how life on Earth has changed over long periods of time. If you have a keen interest in the natural world, good observational skills and want a career that could take you around the globe, this could be the job for you.

You will need strong scientific skills and the ability to handle data for reports. You will also need to be a good communicator to present and publish your findings.

You will begin your career with a degree or postgraduate qualification in palaeontology or a related subject. As a palaeontologist, you would work in a number of different settings. You could work in a university, a museum, in the oil and gas industry or even for a scientific magazine or TV production company.

You would usually specialise in a particular area of palaeontology, such as:

- invertebrate palaeontology – animals without backbones like insects
- vertebrate palaeontology – animals with backbones such as dinosaurs, birds and fish
- palaeobotany – plant, flower and seed fossils
- micropalaeontology – microfossils such as plankton or pollen.

Depending on where you work, your duties could include:

- collecting data and samples on field trips
- managing volunteers on field trips
- examining and testing samples in the lab
- doing research and publishing your findings
- planning and delivering lectures
- developing courses and workshops
- recording and classifying samples and collections
- giving talks and managing displays and exhibitions
- writing articles for scientific websites and magazines
- providing expert advice for broadcasters on programmes.

As a research palaeontologist you may be doing research into subjects like the causes of mass extinction. This could include making dinosaur models using computed tomography (CT) scanning and 3D printing.

In a museum you would look after dinosaur and reptile fossil collections and displays.



STARTING SALARY
PER YEAR



£23,000

HOURS
PER WEEK



Variable

NATIONAL MINIMUM WAGE

Should be
updated
1 October 2015

Rate from 1 October 2014

Pay and Work Rights Helpline
0800 917 2368



Year	21 and over	18 to 20	Under 18	Apprentice*
2014 (current rate)	£6.50	£5.13	£3.79	£2.73
2013	£6.31	£5.03	£3.72	£2.68
2012	£6.19	£4.98	£3.68	£2.65
2011	£6.08	£4.98	£3.68	£2.60

*This rate is for apprentices under 19 or those in their first year. If you're 19 or over and past your first year you get the rate that applies to your age.

National Minimum Wage Calculator

Check if your pay matches the National Minimum Wage or if your employer owes you payments from past years

www.gov.uk/am-i-getting-minimum-wage



CHILD EMPLOYMENT

Children (under 16 years of age) are not allowed to work:

- without an employment permit issued by the education department of the local council, if this is required by local bylaws
- in places like a factory or industrial site
- during school hours
- before 7am or after 7pm
- for more than one hour before school (unless local bylaws allow it)
- for more than 4 hours without taking a break of at least 1 hour
- in most jobs in pubs and betting shops and those prohibited in local bylaws
- in any work that may be harmful to their health, well-being or education
- without having a 2-week break from any work during the school holidays in each calendar year

There are also special rules which only apply during term times and school holiday times.

Term time rules

During term time children can only work a maximum of 12 hours a week. This includes:

- a maximum of 2 hours on school days and Sundays
- a maximum of 5 hours on Saturdays for 13 to 14-year-olds, or 8 hours for 15 to 16-year-olds

School holiday rules

During school holidays 13 to 14-year-olds are only allowed to work a maximum of 25 hours a week. This includes:

- a maximum of 5 hours on weekdays and Saturdays
- a maximum of 2 hours on Sunday

During school holidays 15 to 16-year-olds can only work a maximum of 35 hours a week. This includes:

- a maximum of 8 hours on weekdays and Saturdays
- a maximum of 2 hours on Sunday

www.gov.uk/child-employment/restrictions-on-child-employment



More info from GOV.UK

School leaving age

You can leave school on the last Friday in June, as long as you'll have turned 16 by the end of that school year's summer holidays. However, you may need to stay in some form of education or training for longer.

www.gov.uk/know-when-you-can-leave-school

Get a replacement exam certificate

Contact an exam board to get a replacement exam certificate. You may need to prove your identity to get your certificate.

www.gov.uk/replacement-exam-certificate

What different qualification levels mean

There are 4 main frameworks that group all qualifications into the same levels from entry to level 8.

www.gov.uk/what-different-qualification-levels-mean

Careers helpline for teenagers

Information and advice about what career choices are available if you're a teenager in England.

www.gov.uk/careers-helpline-for-teenagers



USEFUL CAREERS / JOB SEARCH WEBSITES

jobzoo.co.uk – Join job zoo and on 'your wall' get information specific to your interests.

nationalcareersservice.direct.gov.uk – Check out the skills health check – essential for generating career ideas.

icould.com – Video site with job profiles to help explore career ideas about choose subjects.

careersbox.co.uk – An online library of careers related films, news and information. Case studies show real people doing real jobs, giving viewers insights into all different careers.

fasttomato.com – Find out which jobs and careers might suit you based on your individual interests, learning styles and expectations.

thestudentroom.co.uk – On this site GCSE, A-Level and university students share academic and social knowledge: from study help, to choosing a university, careers, and student life. NOTE: Although this site can be useful, it's largely peoples' opinions, so it may not always be 100% accurate or unbiased.

prospects.ac.uk – Although this is a website designed for University graduates, it has a good A-Z of career information and suggestions of what you can do with your subject. What graduates did next is helpful for decision making.

allaboutcareers.com – quick facts on each industry, separating fact from fiction.

totalprofessions.com –Links to over 300 careers. See Profession Finder tab on home page.

www.bigdog.co.uk – Job vacancies streamed for local areas and articles on key job areas.

APPRENTICESHIPS

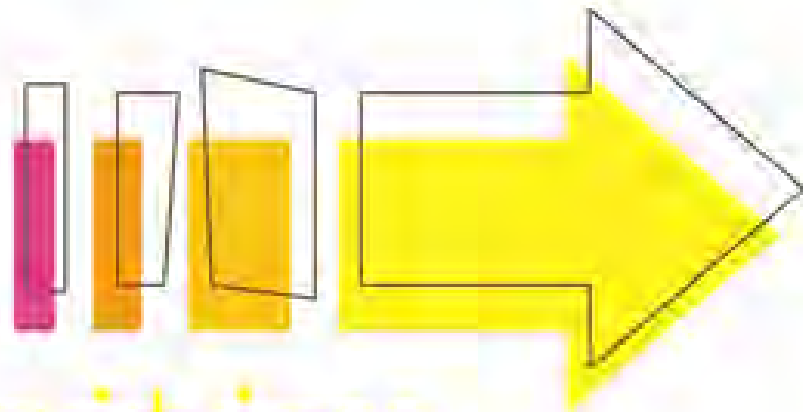
gov.uk – Live site advertising apprenticeships available across the UK. Search by occupation and postcode.

alphi.org.uk – Lists the apprenticeship training providers locally.

plotr.co.uk – Easy to use, well presented and you are able to search for apprenticeship vacancies in your home area under 'Opportunity Finder'.

notgoingtouni.co.uk – Ideas and job vacancies for careers after A levels., including Higher Apprenticeships.





Positive Directions



Aged 16 – 17?



Not in Education, Training or Working?



No GCSE's? Or GCSE's below a C?

**We can help you to decide your future, we
work with you to achieve your goals!**

**Contact Mandy Burdfield at City Limits Employment
on 02380917585 / 07855788139**



Skills Training UK



EMPLOYMENT



Part of the Youth Contract Funded by the Education Funding Agency

Want to move your family forward

BUT.....



I want to be part of my local community – I feel socially isolated

I am concerned about Health or Well-Being? How can I work?

I can't use computers, email accounts? How do I do that? Internet searches

Childcare

I have no CV – interviews? How do I do it?

I have not worked for years... Where do I start?



EMPLOYMENT

Family Project

Call us at City Limits Employment on **02380 917585**

Ask to speak to Mandy Burdfield, Francesca Prior or Mandy Jurd
or email for further information:


mandy.burdfield@southampton.gov.uk

francesca.prior@southampton.gov.uk

amands.jurd@southampton.gov.uk

We want to help you **AND** your family!





ADVICE / SUPPORT

CAPITA

Newtown Job Clubs...

...helping your community

The clubs will be held in the YMCA Newtown Youth and Community Centre, allowing you to access them easily and meet other jobseekers in your neighbourhood.

You'll be able to access support and guidance on aspects such as searching for a job, how to approach employers, and setting up your Southampton City Council online Customer Account as well as everyday challenges such as:

- CV writing
- Cover letters
- Housing benefits
- IT Skills
- Budgeting
- Interview techniques
- Form filling

Job Clubs will be held on the following dates

June 24th - July 29th - August 26th

Come along between 13.00pm - 15.00pm

YMCA
Newtown
Youth & Community Centre

Youth Options
a better future
for young people



Lordshill Youth Project

Lordshill Youth Project

Charity Number: 1147822

Youth Club

Wednesdays 18:30 - 20:30

**Lordshill Community Centre
Andromeda Road Lordshill**

Activities

Tuck Shop

music

LIKE US — WWW.FACEBOOK.COM/LORDSHILLYOUTHPROJECT

FOLLOW US — [@LORDSHILL_YP](https://twitter.com/LORDSHILL_YP)

MOB. 07766931757

OPEN

**THE GARAGE YOUTH CENTRE
PROVIDES A RANGE OF YOUTH SERVICES
TO SUIT YOUR NEEDS
FOR AGES 9 TO 24 YEARS**

MONDAY

DROP IN SUPPORT SESSIONS - UP TO 24 YRS - 2PM TO 5PM

NHS SEXUAL HEALTH CLINIC - UP TO 24 YRS - 3PM TO 5PM

FIT 4 U CHALLENGES - UP TO 24 YRS - 5PM TO 6PM

YOUTH CLUB SESSION—9 TO 18 YRS—6PM TO 9PM

WEDNESDAY

DROP IN SUPPORT SESSIONS - UP TO 24 YRS—2PM TO 5PM

FIT 4 U CHALLENGES - UP TO 24 YRS - 5PM TO 6PM

YOUTH CLUB SESSION—AGE 9 TO 18 YRS—6PM TO 9PM

THURSDAY

DROP IN SUPPORT SESSIONS - UP TO 24 YRS—2PM TO 5PM

YOUTH CLUB SESSION—AGE 9 TO 18 YRS—6PM TO 9PM

SATURDAY KITCHEN

10.30AM TO 1.30PM - AGE 9 TO 18 YRS

THE GARAGE YOUTH CENTRE

A Totton & Eling
Town Council Facility

FIND US IN ELING RECREATION GROUND
OFF TOTTON BY PASS A35 - SO40 9JG



**THE GARAGE OFFERS
A WIDE RANGE OF YOUTH
SUPPORT SERVICES FOR YOUNG PEOPLE
AGED 9 THROUGH TO 25 YEARS.**

**We offer a safe 'space' to meet up & support when you need it for any emotional & social issue.
Your not alone at Ufi, we are here for you, whatever you need.**

WE BELIEVE IN YOUNG PEOPLE & THAT INCLUDES YOU!

**OPEN IN TERM TIME AND SCHOOL HOLIDAYS
MONDAY, WEDNESDAY, THURSDAY 6PM TO 9.30PM & OCCASIONAL SATURDAYS**

**HEALTH & WELLBEING DROP IN SERVICES
EVERY WEDNESDAY & THURSDAY 2 TO 5PM**

'FINDING YOUR FEET'

Support with Careers, CV writing,
Education, Training & Employment
Information, Advice and Guidance.

RELATIONSHIPS AND SEXUAL HEALTH

Support with Emotional, Social & Physical
aspects of growing up to enable you
to take responsibility for your
Sexual Health & overall wellbeing.

FEEL GOOD FACTOR

Support with everyday emotional & social issues Working to raise confidence
& develop personal and social skills to deal with Anxiety, identity & self-worth issues.

FITNESS AND SPORTS DEVELOPMENT

Physical activities for a Happy & Healthier You.
FREE sessions with a personal trainer
For your overall health & wellbeing.
Call to book sessions at a time that suits you



HEALTHY LIFESTYLES & NUTRITION

Healthier Eating on a budget,
cooking classes & Nutrition.
Support for Substance Misuse.



Totton & Eling Town Council



**Hampshire
County Council**



**New Forest
DISTRICT COUNCIL**

Southern Health **NHS**
NHS Foundation Trust

XXX REPs
The Registered Education Providers
MEMBER OF SQA/CAPTRM

ASDA

ing

TO FIND OUT MORE

Keep up to date with us on **FACEBOOK**.
Search 'the garage ufi' and 'like' the page.

Contact us on 023 8066 9908
or 0788 415 3275
Email: thegarageufi@live.co.uk

or visit www.garageyouthclub.net



The Garage Ufi



The Garage Ufi
@GarageUfi



13 to 18 years old?

We would love to hear from you

If you've got any questions, get in touch.
We can talk about jobs, careers, learning or training.

**NATIONAL
CAREERS
SERVICE**

Phone and callback



Calls from a landline are free. Some calls from a mobile are charged, but we can ring you back

0800 100 900.

Webchat



You can speak to a trained adviser by clicking on the word [Webchat](#).
Here you can talk one-to-one. This service is **confidential** and is not a chat room.

Email an adviser



You can email us with your questions. We'll reply to you within 24 hours.

[Click on this link](#)

Text us



You can send us a text for simple information like telephone numbers or addresses. If you want more in-depth information and advice, ring us on 0800 100 900. If you tell the adviser your phone number we will call you back at a time that's convenient for you. Please don't send us pictures as we can't open these. The number to text us on is **07766 413219.**

Before you call

Calls can take up to 30 minutes, depending on what you want to talk about. To make the most of your time, here are some useful things you can do before calling:

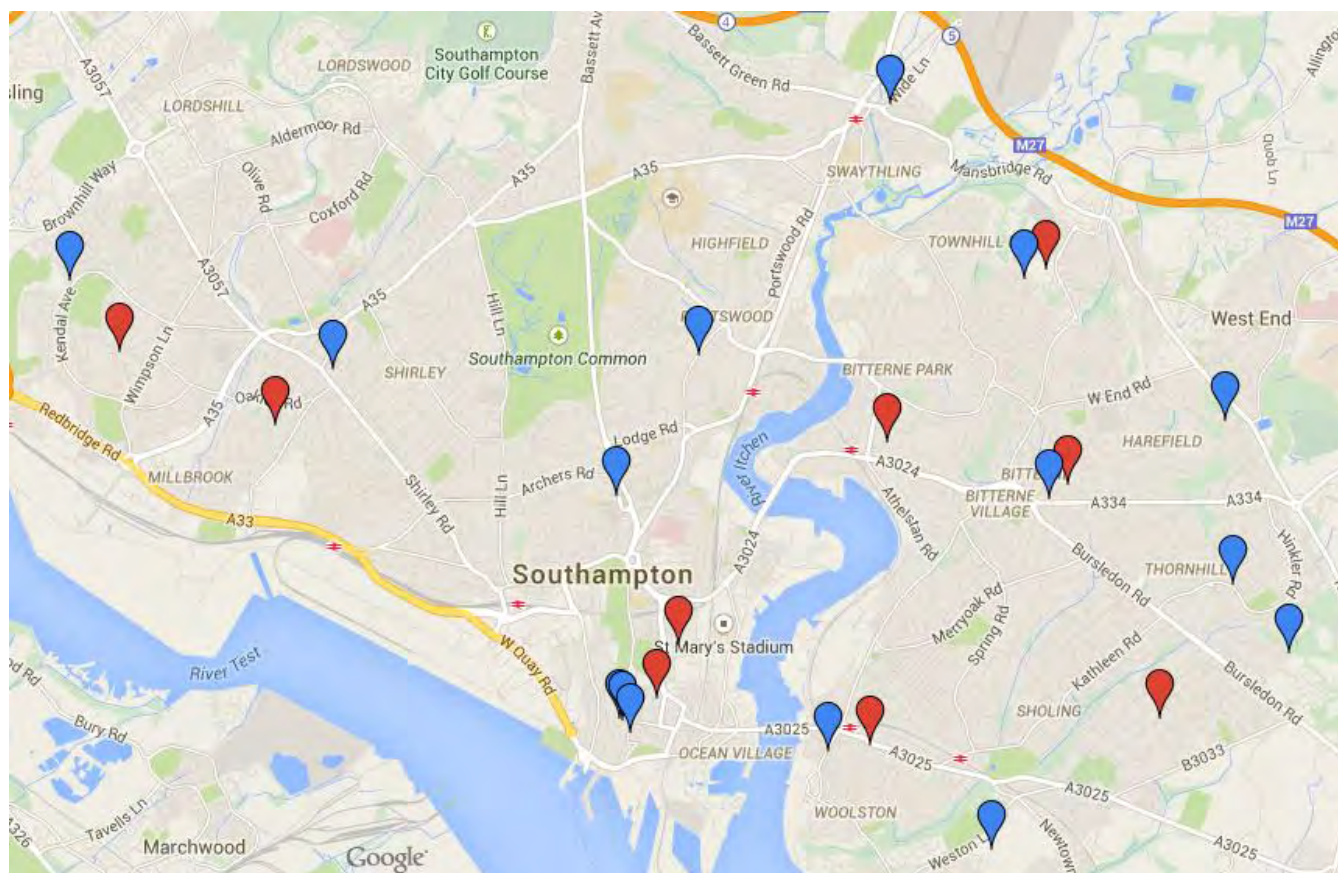
- think about why you are calling - do you have you a specific question or are you looking for general advice?
- make sure you have enough time to talk
- phone from a place where it's not too noisy
- have a pen and paper ready - you might need to write down some information.



www.direct.gov.uk/NationalCareersService

Southampton Work Clubs and IT Clubs

There's one near you!



Bitterne IT club

Bitterne Library every Tuesday 10am - 12pm (term time only). Call 023 80671111 for further information.

Bitterne Work Club

Bitterne Library, Bitterne Road East, SO18 5EG.

Runs Mondays 10am to 12noon. Drop in, all welcome.

T: 023 8091 7585 E: citylimits.employment@southampton.gov.uk

CLEAR Work Club

11 Queensway, Southampton, SO14 3BL

Wednesdays 9.30am - 12.30 pm

All Year round.

For anyone who has come to the UK as a refugee or as family/dependent of a refugee - must have right to work in the UK although we will help asylum seekers look for training and compile a CV ready for looking for work if their application is successful.

Contact: 023 8023 4000 or email info@citylife.org.uk.

Website: <http://www.citylife.org.uk/activity/clear/>



Community Systems Work Club

11 Queensway SO14 3BL

Community Systems Employment Help

Phone for an appointment – appointments available most weekdays.

For help with CVs, job applications, interview preparation. Careers guidance also available.

You must be claiming one of the following out of work benefits – Jobseekers Allowance or Employment and Support Allowance (and be in the Work Related Activity Group)

Tel: 0845 600 60 60

Graylings Computer Friends

IT Area, The Grayling, Beechfield Court, Regents Park Road, Southampton SO15 8SL. Sessions are free and last between 1 and 2 hours depending on numbers. Every Wednesday 2pm to 7pm. For more information please call 02380 915072 or just pop in.

Hinkler Work Club

Hightown Centre, Tunstall Close, Southampton SO19 6RD

Drop in – all welcome. Wednesdays 9am – 12 noon. Contact Amanda 023 8040 5728 for further information.

Millbrook IT Club

33B Windrush Road (formerly The Link)

Tuesdays 12.30pm – 3.30pm.

Drop in, all welcome.

Help with on-line applications, searching for work, improving IT skills for employment. 1:1 advice and guidance

Contact The Warren Centre 02380327802 for further information

No Limits Work Club

No Limits, 24a Bernard Street, Southampton, SO14 3AY.

Monday's between 2pm - 4pm. For people aged 16 - 25.


Tel: 023 8023 6237. www.nolimitshelp.org.uk.

Details from Google Maps

24A Bernard Street, Southampton SO14 3AY, United Kingdom

www.nolimitshelp.org.uk

023 8022 4224



Get help looking for jobs
and apply.

Portswood CAP Job Club

At the Victory Centre, 154-156 Portswood Rd, Portswood, Southampton, SO17 2NH.

CAP Job Club Manager: Jan Patching janpatching@capjobclubs.org

Thursdays (10am-2pm)

to anyone trying to find employment.

For information on what the CAP Job Clubs involve, please visit: www.capuk.org/i-want-help/cap-job-clubs/introduction.

Pleasant View Computer Friends

Community Centre, 200 Orpen Road, SHoling Southampton SO10 0EA


Roundabout Cafe Work Club

Westfield Corner
Mansbridge, Swaythling
SO18 2LE

On the 1st Thursday of every month. Between 12pm and 3pm.

Supports people to find employment and training and to overcome any potential barriers.

For more information email: estsupport@radian.co.uk or tel: 0800 4220570.



Chat through career ideas

STEPS (Plusyou Ltd) Thornhill

Hightown Centre, Tunstall Close, Southampton SO19 6RD

For people living in SO19 6 area

Tel: Mike or Amanda for opening times on 023 8040 5728.

Townhill Park Work Club

Townhill Park Community Centre Meggeson Avenue
SO18 2FH

Tuesdays 10:30am - 12:30pm. Term time only.

All are welcome for help with:

CVs, Job applications, Using IT for job search, Covering letters, Interview tips, General employment training and volunteering advice.

For more information tel: 023 8091 7585.

Also available at the same time is 'Tea and Tech' Bring your own laptop or tablet for help with any IT queries. Same opening times and venue.

Weston Work Club

at Weston Library, Chamberlayne Leisure Centre Car Park, Weston

Every Thursday 09.00 until 12 noon

Drop in – all welcome

1:1 advice, help with CVs and job hunting.

For more detail please contact the Warren Centre on 023 8032 7802

Shirley Work Club (Sainsburys)

Sainsbury's Cafe Shirley Precinct, Redcar Street, Shirley

Monday 9.00-11.00 (Term time only)

drop in, all welcome

1:1 advice, help with CVs and job hunting.

Contact The Warren Centre 02380327802 for further information



Is your CV up to date?


Tea and Tech - Townhill Park

Townhill Park Community Centre Meggeson Avenue SO18 2FH. Tuesdays (term time only).

10:30am - 12:30pm. Call 023 8067 1111 for more information.

West Itchen Community Trust

Ropewalk,
53 Derby Road
Southampton
SO14 0DJ
Mondays: 3pm-5pm
Runs throughout the year.
Open to everyone (adults over 18).
T: 023 8038 8580
E: alex@wict.co.uk
Web: www.wict.co.uk



Upload your CV to a job search
website

Weston IT Club

Weston Library
Chamberlayne Leisure Centre car park Thursday 12.30pm - 3:30pm
drop in, all welcome
1:1 advice, help with CVs and job hunting. Support given with IT skills.
Contact The Warren Centre 02380327802 for further information

Woolston CAP Job Club

Upstairs of the Cry Shop, 41 Victoria Rd, Woolston, Southampton, SO19 9DY.
CAP Job Club Manager: Daron Medway daronmedway@capjobclubs.org
Tuesdays (11am-2pm) Run by Christians Against Poverty and open to
anyone trying to find employment.
For information on what the CAP Job Clubs involve, please visit: www.capuk.org/i-want-help/cap-job-clubs/introduction.

Work Club - Harefield

Meon Court, Harefield
Friday 2.00pm until 4.00pm
Drop in, all welcome
1:1 advice, help with CVs and job hunting. Support given with IT skills.
Contact The Warren Centre 02380327802 for further information





Eastleigh and Winchester Youth Support Services

Hampshire County Council
Rookwood Centre
Penshurst Way
Boyatt Wood
Eastleigh
SO50 4RJ

Tel: 023 8068 4932

Email: youth.eastleighandwinchester@hants.gov.uk

For information on benefits and housing, call 023 8068 4930 / 4932 to ask for an appointment at an outreach centre.

New Forest Youth Support Service

Claypits Lane
Dibden,
Southampton
SO45 5TN

Tel: 023 8087 7960

Email: youth.newforest@hants.gov.uk

Test Valley Youth Support Service

The Wedge
London Road
Andover
SP10 2PS

Tel: 01264 336571

Email: youth.testvalley@hants.gov.uk

If you live outside
Southampton,
please visit this
website to find out
where you can get
support and
advice.

[www3.hants.gov.uk/
youthtube](http://www3.hants.gov.uk/youthtube)

City Limits

E M P L O Y M E N T

WORK CLUB

The City Limits Mental Health Work Club runs every
Tuesday 3.30pm – 5.30pm
at the **Central Library Learning Centre**

It is for clients currently receiving a service from
Southampton Community Treatment Team (CTT's)

People are welcome to drop in to find out more.
For on-going support they will need to be referred by
their Care Coordinator.

We can assist with:

- General information and advice on employment & training
- Writing & updating a CV
- Information on returning to education
- Job searching
- Information on volunteering
- Preparing for interviews
- Completing application forms
- Disclosure advice

If you know someone you think would benefit from
this kind of support just ask them to pop along. To
find out more please call City Limits on
023 80917 585 or visit

www.southampton.gov.uk/citylimits



NO LIMITS

Training

Employment

Helping Young People
Help Themselves

SOUTHAMPTON Work Club

Looking for support

Get help with

Completing CVs

Identify your
strengths and
interests

Preparing for
interviews

Learning Interview
techniques

Job search


Are you aged
between 16
and 25?

Next
CAREERS FAIR
MONDAY 6th July

Meet employers and training
providers. Get advice on your
CV and job search help.

www.nolimitshelp.org.uk

 @nolimitshelp

 nolimits

Work Club

EVERY Monday from 2.00 – 4.00pm
City Centre
24a Bernard Street
SO14 3AY

Drop-in centres

City drop-in centre

☎ 023 8022 4224



Facilities:

- ✓ Free internet
- ✓ Telephones
- ✓ Shower for young people who are homeless
- ✓ Washing machine for young people who are homeless
- ✓ Confidential advice
- ✓ Counselling
- ✓ Pregnancy testing
- ✓ Chlamydia screening

Address:

24a Bernard Street
SO14 3AY
See map: [Google Maps](#)

Opening hours:

MONDAY	10am - 1pm & 2pm-5pm* (*appointment only)
TUESDAY	10am - 1pm
WEDNESDAY	2pm - 5pm & 6pm - 8pm
THURSDAY	2pm - 5pm
FRIDAY	10am - 1pm

Shirley drop-in centre

☎ 023 8051 1051

Facilities:

- ✓ Free internet
- ✓ Telephones
- ✓ Confidential advice
- ✓ Counselling
- ✓ Pregnancy testing
- ✓ Chlamydia screening

Address:

278 Shirley Road
SO15 3HL
See map: [Google Maps](#)

Opening hours:

MONDAY	10am - 1pm
TUESDAY	2pm - 5pm & 6pm - 8pm
WEDNESDAY	2pm - 5pm
THURSDAY	10am - 1pm
FRIDAY	2pm - 5pm

Sholing drop-in centre

☎ 023 8043 5000

Facilities:

- ✓ Free internet
- ✓ Telephones
- ✓ Confidential advice
- ✓ Counselling
- ✓ Pregnancy testing
- ✓ Chlamydia screening

Address:

406 Portsmouth Road
SO19 9AT
See map: [Google Maps](#)

Opening hours:

MONDAY	2pm - 5pm
WEDNESDAY	2pm - 5pm
THURSDAY	2pm - 5pm

Open access drop-in centres. Visit alone or with a friend for support, no appointment needed

Are you 19 or over and would like some help?

The National Careers Service is FREE to all adults and provides information, careers and skills advice that's tailored to you. The careers advisers are professionally qualified to help you make the right choices about learning and work

How to write a CV

Golden rules of producing an effective CV with advice on style, content and layout and how to target a CV to particular jobs.

Interview Skills

Help to overcome interview anxiety. Find out how to succeed through preparation.

Job Search Skills

Advice on how to write speculative letters, complete application forms and make the best of a CV. Useful web sites and how to find and use information about the local labour market.

Confidence Building

Help with developing confidence and self-esteem to improve job prospects.



Call 0800 1954 700 to make an appointment to see an adviser face to face or visit www.nationalcareersservice.direct.gov.uk

**National
Careers
Service**

Helping you take
the next step

NOTES



The next bulletin is ... Thursday 25 June 2015