

YOUNG PEOPLE'S

# JOB VACANCY AND INFORMATION BULLETIN

**18th May 2017**



*The latest job,  
training and  
volunteering  
opportunities in  
Southampton*

This bulletin is produced fortnightly and provides a brief selection of jobs, training and volunteering available in Southampton for young people.

## **In This Edition**

- Job Vacancies with major companies in Southampton
- The latest full and part time vacancies
- Volunteering opportunities
- Job Profile
- Training and Apprenticeship Opportunities

It is advisable to view this bulletin online due to the number of hyperlinks to original websites

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# HOT JOBS

## Don't miss these!



*Need to get there quickly? Click on the link!*

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# Working with children

## CURRENT VACANCIES

[Assistant early years practitioner - Bitterne Community Pre-School \(On-going\)](#)

Bitterne community Pre-school Bitterne C Of E Primary School Peartree Avenue Southampton SO19 7RB  
02380 422233

[2 x Early Years Modern Apprenticeships - Tickleford Pre-School \(on-going\)](#)

Tickleford Pre School Ltd Tickleford Drive Southampton SO19 9QP

[Early Years Practitioner - Rainbow Pre-School 2](#)

Closing date: 2 June 2017  
2nd Southampton Scouts Scout Hut Ridding Close Southampton SO15 5PJ  
023 8070 1601

[Early Years Practitioner - Tickleford Pre-school \(on-going\)](#)

Tickleford Pre School Ltd Tickleford Drive Southampton SO19 9QP

[Early Years Practitioner/Nursery Nurse \(Bank Staff, Zero Hours\) \(Ref 687\) - YMCA Townhill Early Years \(ongoing\)](#)

Ymca Townhill Early Years, School Cottage Benhams Road Southampton SO18 2FG  
023 8214 5461

[Pre-school Assistant - Barn Owls Pre-school](#)

Closing date: 25 May 2017  
78a Wilton Crescent Southampton SO15 7QE  
07599 824575

[Pre-school Practitioner - Bevois Town Community Pre-school](#)

Bevois Town Community Pre-school Bevois Town Primary School Cedar Road Southampton SO14 6RU  
023 8033 1883

[Pre-school Practitioner - Regents Park Pre-School](#)

Closing date: 22 May 2017  
Regents Park Community Centre Elmes Drive Southampton SO15 4PF  
023 8070 3571

[Preschool Practitioner - Redbridge Preschool](#)

Closing date: 23 May 2017  
REDBRIDGE PRE-SCHOOL Cuckmere Lane Millbrook SO16 9RJ  
02380 764211

Don't forget to check the [Apprenticeships Section](#) for more roles working as a **Childcare or Teaching Apprentice**.

[www.sid.southampton.gov.uk](http://www.sid.southampton.gov.uk)



Southampton **Children's**  
**Play Association**  
Registered Charity 266109



## **Summer Holiday Paid Playworker and Volunteer Vacancies**

Playworkers and volunteers needed for our Free, Open Access,  
City Wide Playschemes

The Playschemes run for 4 weeks from  
31<sup>st</sup> July to 25<sup>th</sup> August 2017  
Up to 35 hours per week  
9am – 4pm Mon – Fri

As part of a team you will plan and provide a wide range of play opportunities for children aged 5  
years and over

Must be 18 years+  
Experience or qualifications in Playwork preferred but not essential as training will be given

Rate of pay from - £8.20PH

If successful, you will be required to attend the  
SCPA Induction Training  
On 22<sup>nd</sup>, 26<sup>th</sup>, 27<sup>th</sup> and 28<sup>th</sup> July 2017

To request an application form or if you require any more information please contact  
Anna on:  
02381 849355 (24hr answerphone) or [office@scpaplay.org.uk](mailto:office@scpaplay.org.uk)  
Visit: [www.scpaplay.org.uk](http://www.scpaplay.org.uk)

**Closing date Wednesday 31<sup>st</sup> May 2017**

SCPA is an Equal Opportunities Employer

Supported and funded by



# Working with children



## Fairthorne Group

**[Early Years Practitioner \(ref 696\)](#)** – YMCA Nursery Townhill / 37.5 hours per week / up to £16,500 per annum. For an informal chat please call Claire Baker on 02380 476283.

**[Early Years Practitioner \(ref 687\)](#)** – YMCA Nurseries Southampton / flexible hours / up to £8.46 per hour. For an informal chat please call Claire Baker on 02380 476283.

**Special Needs Buddies (ref 656)** – YMCA Fairthorne Manor / £7.50 per hour / summer employment

If you're a welcoming and caring person, and you want to provide an exciting experience for children and young people with additional needs this could be the job for you!

You will be joining the very successful Daycamp programme as buddy and you will need enthusiasm and imagination and be able to work with a designated child as a 1:1 carer to ensure that they are able to engage with a group of non-disabled peers and participate in the activities on offer. Experience with children with additional needs is desirable and good communication skills will be required.

This is a fixed term contract for between 31st July to 1st September 2017, we are asking that you are able to work at least 3 full weeks. For more information please read the [recruitment pack](#) and [click to Apply Now](#) (online) or download an [application form](#) and return to the above email/postal addresses.

**Closing date 28th May 2017**

If you hold a level 3 qualification in Childcare (or above) the minimum starting salary is £14,000 per annum for all of our childcare/early years roles.

If applying for one of our Childcare Apprentice roles, please note all apprentices will be offered a permanent position at one of our settings on successful completion of their apprenticeship.

This offer is dependent on good conduct, attendance and satisfactory work reviews.

For more information about roles working with children with YMCA Fairthorne Group, please visit

[www.ymca-fg.org/work-for-us/current-recruitment](http://www.ymca-fg.org/work-for-us/current-recruitment)

## KIDS Vacancies

We are currently looking for a number of Short Breaks Support Workers to support disabled children and young people to access activities within their local community in the evenings, at weekends and in the school holidays. Breaks last between two and six hours.

**Car drivers are highly desirable but not essential.**

Hours: Flexible hours but we would require a minimum of 3 hours commitment per week.

Salary: £7.20 plus 12.07% holiday pay.

To apply please forward a CV and covering letter to [Southeastadmin@kids.org.uk](mailto:Southeastadmin@kids.org.uk)

To find out more, visit our website and watch the short breaks video for a good idea of what the role entails:

<http://www.kids.org.uk/hampshire-short-break-services>

[https://www.youtube.com/watch?feature=player\\_embedded&v=FXvXPhCX17Q](https://www.youtube.com/watch?feature=player_embedded&v=FXvXPhCX17Q)

## Paint Pots are recruiting

Essential –a smiley face and personality with a love of small people.

Desirable -The ability to pretend to eat playdough creations realistically and some knowledge of Frozen, Minions, Spiderman, Peppa Pig and Paw Patrol. Laughter is something you can expect to engage in for a large part of your working day.

Finally, you must be prepared to feel loved, special, and important to many young children and their families. There is simply no other job quite like this one.

We have vacancies across Southampton both full and part time nursery workers –mostly for qualified but some for presently unqualified. We are Equal Opportunities Employers and particularly keen to grow our band of men!

Email covering letter and CV to [jobs@paintpotsnursery.co.uk](mailto:jobs@paintpotsnursery.co.uk)



**RECRUITING NOW!**

happy, nurturing care  
**tops day nurseries**  
for the hours you need



## Work Experience Opportunities

Joining Tops Day Nurseries as a Work Experience student is an exciting opportunity for students to gain valuable experience and knowledge by completing a placement in one of the largest nursery chains across the south coast!

### What jobs would I be doing?

- Assisting with the planning of fun day activities
- Ensuring that games the children play run smoothly and fairly
- Participating in arts and crafts
- Reading stories
- Clearing up equipment/toys in between activities, mealtimes, garden times etc.
- General caring interaction with the children

### What can I get out of a childcare work experience?

- You will receive experience within the Early Years Childcare sector and develop a better understanding of the role and environment
- You can apply for full or part-time work with children ages 0-5 years
- Go on to complete a Childcare or Playwork NVQ at Levels 1, 2 and 3
- Can progress into a career within Nursery/Pre-School Management and Area management.

**For more information about our work experience programmes and how this can benefit you, please feel free to contact your local Tops Day Nursery, or email:**

**[recruitment@hadlandcaregroup.co.uk](mailto:recruitment@hadlandcaregroup.co.uk)**

**[www.topsdaynurseries.co.uk](http://www.topsdaynurseries.co.uk)**



# Jobcentre Plus Vacancies

Hundreds of vacancies are displayed on Universal Jobmatch. Here are just a small selection:

Job Title	Advertised by:	Location:
<a href="#">Baggage Handlers</a>	The Works Staffing Solutions	Southern-Southampton
<a href="#">Bricklayer</a>	One Way	Southern-Southampton
<a href="#">Teaching Assistant</a>	Ox1jobs	Southern-Southampton
<a href="#">Warehouse Operative</a>	Reed.co.uk	Southern-Eastleigh
<a href="#">Gallery Technician</a> 	University of Southampton	Southern-Southampton
<a href="#">Food Production Operative</a>	EmptyLemon	Southern-Eastleigh
<a href="#">Administrator</a>	MyJobMatcher	Southern-Southampton
<a href="#">Health Care Support Worker</a>	MyJobMatcher	Southern-Southampton
<a href="#">Customer Service Advisor</a>	British Jobs	Southern-Southampton
<a href="#">Admin Assistant University Hospital Southampton NHS Foundation Trust</a>	Jobs in the NHS	Southern-Southampton
<a href="#">Polish Speaking Customer Care Advisor</a>	Totaljobs	Southampton-Southern
<a href="#">Bar Staff</a>	Totaljobs	Southampton-Southern
<a href="#">General Warehouse Operative</a>	Totaljobs	Southampton-Southern
<a href="#">Level 3 - Qualified Vehicle Technician</a>	CV Library	Southern-Southampton



[www.gov.uk/jobsearch](http://www.gov.uk/jobsearch)

**COME AND BE PART  
OF OUR HAPPY TEAM**

**IMPACT**



**PART TIME WORK IN ROMSEY – CUSTOMER SERVICES & SALES  
FROM £7.50 PER HOUR**

Impact is a great place to work. People we employ are treated as an individual, not a number and tell us that they feel they work among friends. Impact has enjoyed 20 years of sustained growth and established a world-wide customer base of blue-chip organisations. Our people are given the best initial training and ongoing support as they develop and progress with Impact. All this in modern premises just a 5 minute walk from Romsey train station. Now we have Part Time opportunities for you to start a career in a friendly and supportive environment.

**We'd love to talk to you if you can commit to**

- Weekend working
- 8.5 or 10 hour shifts between the hours of 06:00 and 21:00
- Interested in night work?  
Overnight shifts are also available - ask for details
- Minimum of 20 hours per week

If you have the will, confidence and desire then we can provide you with the skills to succeed.

**SCAN QR CODE TO SEE ITS ONLY  
A SHORT WALK FROM ROMSEY  
TRAIN STATION**

Impact Call Centre Ltd,  
Unit 7, Romsey Industrial Estate,  
Greatbridge Road,  
Romsey, Hampshire  
SO51 0HR



**Call or email now  
ed.white@impactcallcentre.co.uk | 01794 527 450**

# Part-Time Jobs

Vacancy	Company	Location	Wage
 <p><a href="#">Ground Floor Team Member</a> Joining a friendly team, you will be flexible about working wherever you are required, from reception to the restaurant, gaining valuable skills along the way...</p>	Premier Inn Southampton Westquay	Southampton SO15	Not specified
<p><a href="#">Sales Consultant</a> As a Sales consultant you will be an ambassador for our brand, so customers will look to you for help in selecting products and of course for a wonderful...</p>	Swarovski	Southampton	Not specified
<p><a href="#">Part Time Sales Assistant</a> Currently working or have experience within a fast paced retail environment, you will possess a passion for service, with excellent operating standards you will...</p>	The Works Stores Ltd	Southampton	Not specified
<p><a href="#">Care Assistant</a> Due to the nature of our care all of our care assistants need to be a car driver and have use of their own car. Required licence or certification...</p>	Bluebird Care	Southampton	£10.25 an hour
<p><a href="#">Retail Sales Assistants - Part Time Weekdays</a> Cotswold Outdoor have an exciting opportunity for enthusiastic part time Retail Sales Assistants to join their exciting and vibrant store in Southampton...</p>	Cotswold Outdoor	Southampton	Not specified
<p><a href="#">Part Time Receptionist x 2</a> All guests are correctly checked into the hotel in the manner expected of a 4 star hotel, with accurate records and method of payment as per the company SOP's....</p>	Grand Harbour Hotel	Southampton SO15	Not specified
<p><a href="#">Door Host</a> Whether it's finding the best seat in the house for our guests or answering the phone, as one of our hosts you hold the restaurant in the palm of your hand....</p>	TGI Fridays	Southampton SO15	£5.60 - £10.10 an hour
<p><a href="#">Customer Team Member</a> Tasks would include till work, stock handling, stock control and in store bakery. Therefore we are looking for new colleagues to share these values regarding...</p>	Co-op Group	Bassett	Not specified
<p><a href="#">Yard Marshal</a> Our entire business works hard to delight our customers – from the second an order is placed online to the seamless coordination of that order behind the scenes...</p>	Amazon	Southampton	£10.15 an hour
<p><a href="#">Cleaning Operative - Southampton Solent Business Park</a> Aramark Ltd are the largest IFM (Integrated Facilities Management) service provider across the UK &amp; Ireland and we are currently expanding rapidly in the UK...</p>	Aramark UK	Southampton	£7.50 an hour
<p><a href="#">Team Member - Marshal</a> Due to continued expansion and the ever-increasing popularity of paintball across Europe, Delta Force Paintball - Southampton is looking for confident...</p>	Delta Force Paintball	Southampton	Not specified
<p><a href="#">Part Time Retail Assistant - Southampton</a> Serving customers at the Southampton Sales Counter, taking orders, picking stock, checking that the customer has the correct items and accurately completing...</p>	Toolstation	Southampton	£7.50 an hour

[Part Time Jobs from Indeed.co.uk](#)

Check out part time jobs on other sites by changing the search filters to part time

# Other Job Vacancies

## [Warehouse Operative / Order Picker](#)

Premier Recruitment Solutions Ltd - Southampton  
£7.75 - £9.50 an hour  
Labelling products and organising goods in the Warehouse. Preparing orders for dispatch. Ability to work around a busy schedule minimising delays....

## [Helipad Porter](#)

Southampton University Hospitals NHS Trust - Southampton  
£15,404 - £18,157 a year  
Helpful and courteous manner required at all times when dealing with Patients, visitors and other staff. Based primarily at the Southampton General...

## [Customer Advisor \(VAC1405\)](#)

Red Funnel Group - Southampton  
Your main responsibility will be meeting customers at our main gate and helping them to determine which sailing they're on, advising of alternative parking...

## [Southampton - permanent - sales adviser sales and service](#)

River Island - Southampton  
The key service areas in the store are Footwear, Formalwear, Cash Desk, Fitting Rooms and Casual Bottoms and your role in the Sales and Service team means you...

## [Southampton - permanent - sales adviser sales and service](#)

River Island - Southampton  
The key service areas in the store are Footwear, Formalwear, Cash Desk, Fitting Rooms and Casual Bottoms and your role in the Sales and Service team means you...

## [Customer Service Advisor - Lords Hill \(inside Sainsbury's\)](#)

Argos - Southampton  
Now that Argos is part of Sainsbury's, with standalone stores on retail parks and on the high street, and an increasing number of concession stores, there has...

## [Showroom Sales Consultant - South Coast area](#)

B&Q - Southampton SO16  
£20,000 a year  
As a Showroom Sales Consultant, you'll enjoy a broad customer base, quality products, and training in our exclusive, industry-leading design software – which

## [Sales Assistant](#)

Menkind - Southampton  
Responsibilities include the greeting and serving of customers; And must be able to communicate with both customers and other members of the team....

## [New Build Electricians](#)

Clarkson Evans - Southampton  
We are looking for qualified electricians, ideally with some experience of wiring new homes, to work on new housing developments in and around your local area....

## [Admin Assistant](#)

New Forest Training Services - Southampton  
£7.50 an hour  
Arranges training session by receiving and processing requests; Maintains training administration database by verifying and inputting data....

*Here's a snapshot of the vacancies currently available on this website. Vacancies are removed from this site without notice so please check the website below:*

[www.indeed.co.uk](http://www.indeed.co.uk)



# More Job Vacancies

Vacancy	Company	Location	Wage
 <a href="#">Customer Assistant</a>	Tesco	Southampton SO16	Not specified
<a href="#">Sandwich maker - Fresh Food Cafe (Part time)Friday , Saturda...</a>	Fresh Food Café	Southampton SO16	£7.55 an hour
<a href="#">Festival Crew</a>	Kwackers	Southampton SO14	£7.20 an hour
<a href="#">Kitchen Staff</a>	Fit Chefs	Southampton SO17	£7.50 an hour
<a href="#">Admin Officer</a>	Rosewood Free School	Southampton SO16	£23,166 - £24,717 a year
<a href="#">Trainee Optical Assistant - SHIRLEY, SOUTHAMPTON</a>	Specsavers	Southampton	Not specified
<a href="#">Retail Store Associate - Sales Assistant</a>	Holland & Barrett	Southampton	Not specified
<a href="#">Customer Assistant</a>	Vue Cinemas	Eastleigh	Not specified
<a href="#">Personal Assistant To The Executive Principal</a>	Oasis Academy Lord's Hill	Southampton SO16	£20,138 - £27,668 a year
<a href="#">Sales Assistant – Southampton</a>	Selco Builders Warehouse	Southampton	Not specified
<a href="#">Home Furnishing Sales Coworker-kitchens-16 hrs</a>	IKEA	Southampton	Not specified
<a href="#">Morning Cleaner</a>	Spectrum Facilities Maintenance	Southampton	£8.50 an hour
<a href="#">SPORTS ADVISOR</a>	Decathlon Jobs	Southampton	Not specified
<a href="#">Sales Assistant</a>	Savers Health and Beauty	Southampton	£7.50 an hour
<a href="#">Morning Cleaner</a>	TGI Fridays	Southampton SO15	£6.95 - £7.50 an hour
<a href="#">1:1 Short Breaks Workers (Southampton)</a>	KIDS Charity	Southampton	£7.20 an hour
<a href="#">On Call Customer Service Assistant</a>	Lloyds Bank	Southampton	£15,462 - £17,180 a year



## What is a Supported Internship?

The supported internship enables young people to combine a work placement with a work skills programme at college along with working on Maths and English skills.

Our personalised supported internship is aimed at young people aged 16 to 24 who have a or an EHC plan and who want to move into employment and need extra support to do so.

It is not so much a college course as an employment programme designed to get the intern into work. This internship programme will give young people the skills they need for work, through learning in the workplace. The programme is designed to assist disabled young people to achieve sustainable paid employment by giving them the skills they need for employment through learning in the workplace.

## What will I be doing as part of an Internship?

- Developing skills valued by employers
- Improving work skills through a work placement
- Developing confidence at work
- Building up experience for a CV
- Completing a range of work ready qualifications
- Getting personalised support from a Tutor and work coach while you learn
- Improving English and maths skills

## Who can do a supported internship?

Anyone aged 16-24 with an Education, Health and Care plan can do a supported internship.

## Will I get paid?

Supported internships are unpaid, but equip you with the skills that employers need in order for you to move on to paid employment.

## How do I find out more?

Contact the admissions team at City College Southampton on:

Tel: [023 8048 4848](tel:02380484848)

Email: [enquiries@southampton-city.ac.uk](mailto:enquiries@southampton-city.ac.uk)



# Job Profile

## Firefighter

**Firefighters save people and property from fire and other dangers, and give advice on fire prevention.**

### Entry Requirements:

You must be 18, although you can apply slightly earlier if you'll be 18 by the time you get the job. You'll need to pass a series of physical and written tests, a medical and an interview.

You can find out more about the selection process by getting a firefighter recruitment pack from your local fire and rescue service. You may need GCSEs (or equivalent) at grades 9 to 4 (A\* to C) in English and maths, depending on which fire service you want to join.

Volunteering in a support role will give you an idea of the job, as well as access to internal vacancies.

Before you can begin any work, you usually need to pass background security checks by the Disclosure and Barring Service (DBS).

### Skills Required

You'll need:

- excellent communication skills
- the ability to operate a range of tools and equipment
- leadership and problem-solving skills
- ability with numbers, IT and report-writing

### What you'll do

You'll work for a fire and rescue service run by your local area or county, overseen by a fire and rescue authority.

Your work will be a mix of fire station duties, fire prevention and dealing with emergencies.

Every day will be different, but could include:

- inspecting and maintaining equipment
- carrying out practice drills and taking part in training
- rescuing people and animals from burning buildings and accident sites
- controlling and putting out fires
- dealing with bomb alerts and floods
- managing chemical or hazardous substance spills
- giving presentations to schools and community groups
- inspecting buildings to make sure they meet fire safety regulations



**AVERAGE  
SALARY**



**£22,000-  
£42,000  
per year**

**HOURS**



**42 per week**

**All information from National  
Careers Service**

[For more information click here](#)



# University of Southampton

Reference	Title	Division	Closing Date
<a href="#">835417TD-R-R</a>	<a href="#">Domestic Assistant</a>	Estates & Facilities	24/05/2017
<a href="#">856617TD-R</a>	<a href="#">Catering Assistant</a>	Estates & Facilities	25/05/2017
<a href="#">806816EW-3R</a>	<a href="#">Sport &amp; Wellbeing Lifeguard</a>	Student Services	09/06/2017
<a href="#">866317EW</a>	<a href="#">Sport and Wellbeing Assistant</a>	Student Services	23/05/2017
<a href="#">872617GX</a>	<a href="#">Administrative Assistant - VISAS Team</a>	Student & Academic Administration	04/06/2017



UNIVERSITY OF  
Southampton

[www.jobs.soton.ac.uk](http://www.jobs.soton.ac.uk)

## Southampton Solent University

Job Title	Category	Salary
<a href="#">Campus Jobs Opportunities</a>	Campus Jobs	National Minimum Wage or above
<a href="#">Apprentice - Facilities Services</a>	Support	£14,470 per annum



<https://recruitment.solent.ac.uk/WebRecruitment/>



# Fast Food

Check out these websites for vacancies:

## McDonalds

[www.mcdonalds.co.uk/ukhome/People/Join-the-team.html](http://www.mcdonalds.co.uk/ukhome/People/Join-the-team.html)

## Pizza Hut

[www.careersatpizzahut.co.uk](http://www.careersatpizzahut.co.uk)

## Domino's Pizza

[www.dominos.co.uk](http://www.dominos.co.uk)

## Burger King

[www.bkcareers.co.uk/crew.aspx](http://www.bkcareers.co.uk/crew.aspx)

## Subway

[www.subway.co.uk/business/careers/default.aspx](http://www.subway.co.uk/business/careers/default.aspx)

9 stores in Southampton

## KFC

[www.kfc.co.uk/join-us](http://www.kfc.co.uk/join-us)

## Harry Ramsdens

[www.harryramsdens.co.uk/about-harrys/work-with-us/](http://www.harryramsdens.co.uk/about-harrys/work-with-us/)

## Pret a Manger

[www.pret.com/jobs/](http://www.pret.com/jobs/)

## Nandos

[www.nandos.co.uk/careers](http://www.nandos.co.uk/careers)

Anyone for coffee? .....

## Costa

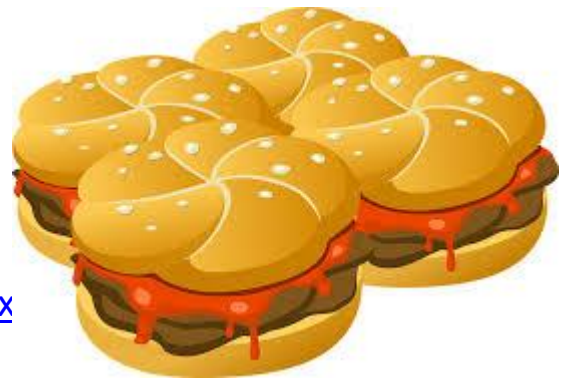
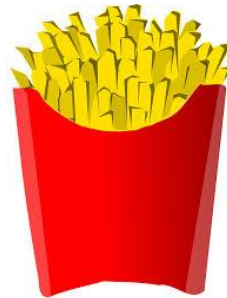
[www.costa.co.uk/about-us/our-people/careers/](http://www.costa.co.uk/about-us/our-people/careers/)

## Starbucks

[www.starbucks.co.uk/careers](http://www.starbucks.co.uk/careers)

## Café Nero

[www.caffenero.co.uk/people/ourpeople.aspx](http://www.caffenero.co.uk/people/ourpeople.aspx)



# Westquay Vacancies



**WESTQUAY**  
SOUTHAMPTON

Westquay has a range of full time, part time and seasonal vacancies

Vacancy	Company
<a href="#">Specialist</a>	
<a href="#">Sales Technician</a>	
<a href="#">luxury Sales Consultant</a>	PRAVINS
<a href="#">Sales Assistant</a>	
<a href="#">Stock Room Assistant</a>	
<a href="#">Sales Advisor</a>	

## Westquay Works

Hammerson Plc, the developer and owner-manager of Westquay is committed to training and employing local people. Westquay Works has been created to support you find the right job in the new restaurants and cinema and existing Westquay retailers. Westquay are providing these opportunities in partnership with Southampton City Council, Department for Work and Pensions, Quickstart Employment Support Services (Brockenhurst College), City College and People 1st. It's a one stop shop for your first or next fantastic job.

There is a range of job opportunities available in sales, customer service and management at various times of the year and as part of their commitment, Westquay are providing advice and free training (subject to criteria) covering management, food hygiene, customer service and key skills to secure a job.

To register your details for a job or support through Westquay Works, please email [jon.brookes@hammerson.com](mailto:jon.brookes@hammerson.com) or call 02078871873

If you're currently seeking work follow the link below for help in gaining the skills and qualifications to enhance your CV and prepare you for that important interview.

[www.brock.ac.uk/employers/quickstart-employment-services/westquay-watermark/](http://www.brock.ac.uk/employers/quickstart-employment-services/westquay-watermark/)

[www.west-quay.co.uk/jobs](http://www.west-quay.co.uk/jobs)

## Vacancies at Cabana Southampton

Commis/CDP chefs: up to £8.00 per hour  
KPs: up to £7.20 per hour

### **Replies to:**

[southampton@cabana-brasil.com](mailto:southampton@cabana-brasil.com)

### **Job copy:**



### **KP/Chef - Southampton**

Cabana are currently looking for dedicated and passionate KPs and chefs!

### ***Competitive salary + great staff benefits!***

Cabana is the UK's hottest grill from Brasil! Flame-grilled skewers cooked fresh to order, with street food, cocktails and interiors inspired by the beaches, streets and markets of modern Brasil. Our vibrant and friendly teams and colourful restaurants make for a great place to work, so if you are a happy and hard-working person with a passion for food and customer service, please apply to find out more!

### **What we offer our Cabanistas:**

- Discounted food and drink at both Cabana and our sister restaurants Hush and Hache
- 75% off food whilst on shift
- Our very own Cabana Tombola
- A great family atmosphere

### **Testimonials...Why we love Cabana...**

Shanley: "Cabana is all about working hard and having fun at the same time – I've met loads of people that I can now call friends for life."

Kristyna: "Amazing people around me and new experiences every day."

Shirin: "I've been a Cabanista for 3 years and even after starting my own business, I can't see myself leaving Cabana because I wouldn't want to miss all the fun and love from the other Cabanistas! Roses are red, violets are blue, but being a Cabanista is something I love to do!"

Matt: "Here at Cabana we like to say #WeAreBrasil. But in actual fact, we are so much more than that! Cabana offers the opportunity to work with a variety of hard-working, charming and funny characters from all walks of life, from all around the globe whilst serving flavoursome food, delicious cocktails and having fun whilst doing so. #WeAreBrasil, but once you are a part of it, you will realise that we are so much more; #WeAreFamily"

# The Marlands Vacancies

[www.marlandsshoppingcentre.co.uk](http://www.marlandsshoppingcentre.co.uk)



Part Time Sales Assistants  
2 Part Time Sales Assistants  
[Read More...](#)



BON MARCHE Sales Assistant

Part Time  
[Read More...](#)  
**Bonmarché**



GLAMOUR FOREVER

Full and Part time staff required  
[Read More...](#)



Claire's Accessories

Claire's have two sales  
assistant positions available.  
[Read More...](#)



Part Time Roles

Two roles available  
[Read More...](#)

*Fredericks  
Chocolates*

Yours Clothing

Yours clothing have two  
positions available.  
[Read More...](#)



Various positions available.

Full and Part time positions  
available.  
[Read More...](#)



[www.intomarlands.co.uk/job\\_opportunities](http://www.intomarlands.co.uk/job_opportunities)



# RECRUITING YOUTH FORUM CHAMPIONS!



**Help make Southampton a place where young people want to be!**

**As a Youth Forum Champion, you will get the opportunity to...**

- Be a 'Young Advocate' and represent young people in Southampton
- Organise and run campaigns and events on young people's issues
- Work with politicians to tell them what young people in Southampton need
  - Make sure young people are listened to and taken seriously
  - Experience new things, make new friends and have fun
  - Build your CV with fantastic experience!

**> If you want to get involved or would like more info, then we want to hear from you!**

✉ Email us: [youthforum@southampton.gov.uk](mailto:youthforum@southampton.gov.uk) **f** Search for 'Youth Forum Southampton'

☎ Call us: 023 8083 2104

🐦 Tweet us: @YouthForumSoton

**youthforum**  
SOUTHAMPTON

# NHS Vacancies

## Weekend Dispensary Reception Clerk Administration

University Hospital Southampton NHS  
Foundation Trust, Southampton General  
Hospital, Southampton

We have a vacancy for a Part Time  
Pharmacy Receptionist to work on  
Saturdays in our busy Dispensary at  
Southampton General Hospital. Your main  
duties will be supporting the Saturday  
Dispensary team with Reception cover.  
This will involve printing electronic  
prescriptions and inpatient...

**Salary:** £15,404 - £18,157 pa pro

**Job Type:** Permanent

**Closing Date:** 24/05/2017

**Staff Group:** Administrative & Clerical

**Job Ref:** 188-AC007

## Education & Training Helpdesk Apprentice

Corporate  
Solent NHS Trust, Bursledon,  
Southampton

Are you seeking an opportunity to earn  
while you learn? If the answer is yes, we  
may just have the vacancy for you. An  
exciting opportunity has arisen for an  
enthusiastic and well-motivated  
Apprentice to join an efficient and  
friendly team in a busy Education and  
Training Team where you will...

**Salary:** £7.50 p/h

**Job Type:** Apprenticeship

**Closing Date:** 28/05/2017

**Staff Group:** Administrative & Clerical

**Job Ref:** 449-CP420

## Receptionist

Facilities

Southern Health NHS Foundation Trust, Southampton

Job Title: Receptionist/Administrator Salary band: Band 2 Hours: Part  
Time 12 hours per week Location: Moorgreen Hospital The  
successful candidate will support the Estate Services Supervisor to  
run a busy reception and switchboard function. Having face to face  
contact with a...

**Salary:** £15,404 to £18,157 pa

**Job Type:** Permanent

**Closing Date:** 29/05/2017

**Staff Group:** Administrative & Clerical

**Job Ref:** 348-0517-FM009A



Find more opportunities here: [www.jobs.nhs.uk](http://www.jobs.nhs.uk)

## Café at the Hawthorns

### STAFF REQUIRED

Full & Part time positions available.

Also part time Saturday, Sunday and bank holidays.

Must have at least two years catering experience.

Must be able to work weekends & Bank Holidays

Must be able to:

- Prepare & cook simple food, make beverages and operate the cash till
- Work under pressure and as part of a team
- Clean all catering areas on a daily basis
- Work additional days and hours when required to meet the demands of the business

Please send your CV and references to:

[nmcatering@hotmail.com](mailto:nmcatering@hotmail.com)

For more information, please call Margaret on 07872 429392

## COMMUNITY DEVELOPMENT GARDENER

required for:

### Together We Grow project

*Little spaces reap big rewards.*



Could you support and encourage groups of local residents to meet together to plant and nurture small growing spaces in the Townhill Park and Harefield areas of Southampton?

TWICS has funding for a two year project from the People's Health Trust Active Communities programme, with additional support from SO18 Big Local.

We seek an enthusiastic, friendly person, who can bring their gardening knowledge and skills to support local residents to successfully grow plants suitable for their areas (including ones that are edible and that encourage bio-diversity).

This is a part-time post, flexible hours, averaging 30 hours worked over a month.

For the job description and an application form, send an email to Barbara Hancock:

[bhancock@twics.org.uk](mailto:bhancock@twics.org.uk) .

Further information from TWICS on 02380 671111 or text or call 07403 608917.

Closing date for applications: 5pm on Wednesday 31<sup>st</sup> May 2017.

Interviews: Friday 9<sup>th</sup> June 2017.

## Recruiting for the summer

Mencap will shortly be recruiting for Activities Workers over the summer holidays. Details can be found on our website under our 'Vacancies' page. If you or someone you know would like to get involved with a rewarding and fun summer job then this is a great opportunity for you. Playschemes for Junior and Teens will run over the 6 week school summer holidays and a full training package will be offered.

For more details please contact Elly, the Activities Manager 023 8058 4088 or e mail

[e.iles@southamptonmencap.co.uk](mailto:e.iles@southamptonmencap.co.uk)

# Supermarkets

[www.tesco-careers.com/jobsearch.cfm](http://www.tesco-careers.com/jobsearch.cfm)

[sainsburys.jobs/apply-choice](http://sainsburys.jobs/apply-choice)

[www.jlpjobs.com/jobs/waitrose-jobs.htm](http://www.jlpjobs.com/jobs/waitrose-jobs.htm)

[www.asda.jobs](http://www.asda.jobs)

[www.co-operative.jobs](http://www.co-operative.jobs)

[www.morrisons.co.uk/corporate/work-with-morrisons](http://www.morrisons.co.uk/corporate/work-with-morrisons)

[www.aldirecruitment.co.uk](http://www.aldirecruitment.co.uk)

[careers.lidl.co.uk](http://careers.lidl.co.uk)



Or just call in and ask about jobs - most stores have a noticeboard



# Volunteering

Voluntary work can be rewarding and give you the skills to help you into work

Visit these websites for more information



[www.jobcentreplus.gov.uk](http://www.jobcentreplus.gov.uk)

[www.southamptonvs.org.uk](http://www.southamptonvs.org.uk)

[www.do-it.org.uk](http://www.do-it.org.uk)

This fortnight's featured opportunities:

Role	Organisation	Location
<a href="#"><u>Shop Volunteer (Southampton)</u></a>	British Red Cross – Retail	Southampton, SO14 3HE
<a href="#"><u>Volunteer Receptionist</u></a>	Age UK Southampton	Southampton, SO14 0AH
<a href="#"><u>Fashion and Bargain Hunters Queensway Shop</u></a>	Naomi House	Southampton, SO14 3HJ
<a href="#"><u>Local Community Radio Station Host or Co-hosts</u></a>	AWAAZ FM – Local Community Radio CIC	Southampton, SO14 0LH
<a href="#"><u>Steamship Deckhand</u></a>	SS Shieldhall	Southampton, SO15 0HH

Board in the City Café, Onslow Road in Bevois Valley are looking for more volunteers, particularly people who are looking for kitchen or barista experience.

Volunteers will be provided with PPE and appropriate training courses in return for their time.

If you know anyone who is interested please call Board in the City Café on 023 8178 3240 to find out more.

This is just a selection of what's available – see the full list of opportunities at <https://do-it.org/>

\* Something valuable to add to your CV \* Improve future employment prospects \*

\* Help your local community \*

S.C.R.A.T.C.H.



## Work Experience Opportunities

SCRATCH offers the opportunity to volunteer in many roles including:

**Warehousing**  
**Paint Recycling**  
**Delivery Driving**  
**Administration**  
**Retail**  
**Upcycling**

Please note not all projects have vacancies at this time.

At SCRATCH we believe in helping volunteers develop. We offer certificated vocational courses in:

**Manual handling**  
**First Aid**  
**Food Hygiene**  
**Health and Safety**  
**And many more!**

At SCRATCH you can work on a 1:1 basis with our Employment Support Officer and attend workshops that will:

**Build your confidence**  
**Identify your skills and strengths**  
**Build your networks**  
**Create an effective CV, cover letters and applications**  
**Help you go into that interview confident and prepared**



Contact us on 023 8077 3132 or email [Suzanne@scratchcharity.co.uk](mailto:Suzanne@scratchcharity.co.uk)

Supported by: **LLOYDS BANK FOUNDATION**   
England & Wales

 **RADIAN**  
where people flourish



# Volunteering Opportunities

## **FareShare Food Project -**

distributes healthy, surplus foods to groups of local people at risk of being in food poverty.

**We are looking for Volunteer Delivery Drivers.**



## **Why volunteer with SCRATCH?**

- Make a difference fighting poverty in the local community
- Opportunity to meet new people
- Access to support into employment
- Chance to gain new skills and qualifications
- You will be guaranteed at least one shift a week

At SCRATCH you can work on a 1:1 basis with our Employment Support Officer and attend workshops that will:

**Build your confidence**

**Identify your skills and strengths**

**Build your networks**

**Create an effective CV, cover letters and applications**

**Help you go into that interview confident and prepared**

**At our main offices we have volunteer cleaner roles available.**



Contact us on 023 8077 3132 or email [annie@scratchcharity.co.uk](mailto:annie@scratchcharity.co.uk)

[www.scratchcharity.co.uk](http://www.scratchcharity.co.uk)

Supported by : **LLOYDS BANK FOUNDATION**   
England & Wales

 **RADIAN**  
where people flourish

SCRATCH Registered Charity Number 1078344



# volunteering on your doorstep?



**volunteer fair**  
Tuesday 30th May 12-3pm

**YMCA Weston Community Library**  
68 Weston Ln, Southampton, SO19 9GH  
find out more at [www.southamptonvs.org.uk/volunteering](http://www.southamptonvs.org.uk/volunteering)  
or call 02380 216020

  
Southampton Voluntary Services

  
YMCA  
Fairthorne Group



# VOLUNTEER NEEDED

Volunteer needed to work at Ropewalk Community Centre

## Skills required:

Be enthusiastic and interested in community work

Good communication and listening skills  
to work with groups where English is not the first  
language

Available evenings and weekends

## You will receive:

Role-related training and support  
Travel costs & expenses reimbursed  
Certificate Award for 20hrs+ volunteered

West Itchen Community Trust, Ropewalk Community Centre,  
53 Derby Road, Southampton SO14 0DJ  
Telephone: 023 8038 8580 Email: [jenny@wict.co.uk](mailto:jenny@wict.co.uk)



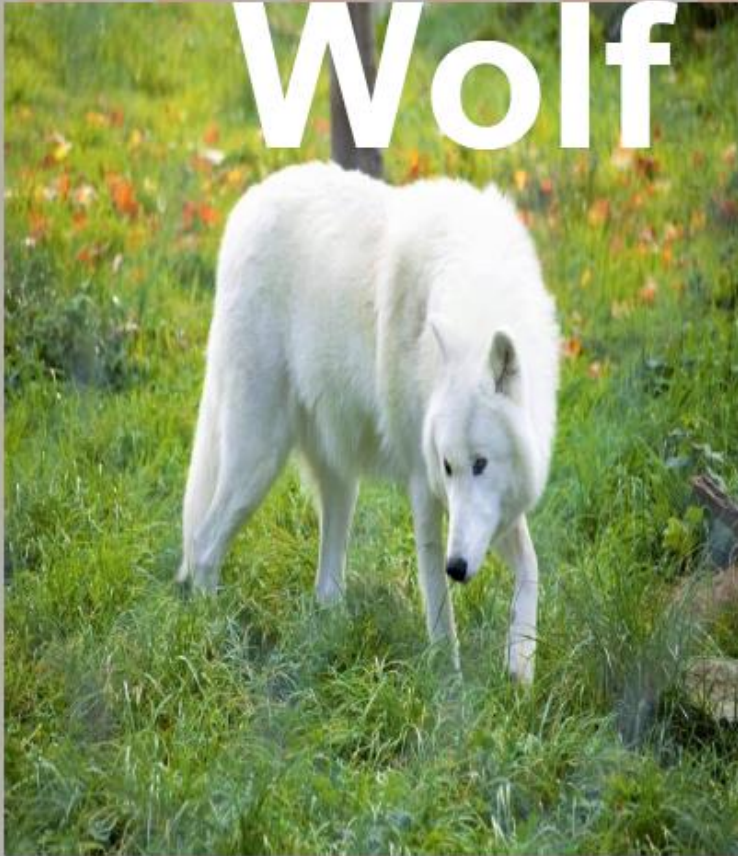
# Volunteering Opportunities

Click on the link to find more about the volunteering opportunity that suits you

Role	Organisation	Location
<a href="#">Young Leader</a>	Southampton City Scout District Council	Southampton
<a href="#">The Art House, Southampton</a> Cafe and kitchen volunteers	The Art House Southampton CIC	Southampton
<a href="#">International Citizen Service with Restless Development</a> International Citizen Service is the UK government funded development programme for young people who want to volunteer overseas.	Restless Development	Southampton
<a href="#">Customer Service Volunteer</a>	British Heart Foundation	Southampton
<a href="#">Shop Volunteer</a>	British Red Cross	Southampton
<a href="#">FareShare Food Warehouse Southampton</a>	FareShare Southern Central	Southampton
<a href="#">Volunteer at community Wood Recycling Project</a>	Southampton Wood Recycling Project	Southampton
<a href="#">Front of House Volunteers</a>	The Nuffield Theatre	Southampton
<a href="#">Web Site Administrator</a>	SO18 Big Local	Southampton
<a href="#">Become a member of a new Heritage Youth Group</a>	Royal Victoria Country Park	Southampton
<a href="#">Animal Carers and Dog Walkers</a>	The Cinnamon Trust	Hampshire
<a href="#">Sewing / Craft Volunteers wanted</a>	Tools for Self Reliance	Southampton

This is just a selection of what's available – see the full list of opportunities at [vinspired.com](http://vinspired.com)

# Wolf Medicine



*If are interested in being  
alongside people in recovery so  
they can find their own power -  
then this unique volunteering  
opportunity involving wolves,  
horses and the natural world  
may be right for you.*

*Bursary available to train in Wolf Medicine*

[www.naturetherapycic.com](http://www.naturetherapycic.com)





## **Volunteer Receptionist Vacancy**

We are seeking a volunteer receptionist to join our small friendly team here at Age UK Southampton to cover one or more days a week on a Wednesday or Thursday between 10am-4pm.

The role is based at our office at 1 Saxon Gate, Back of the Walls, Southampton, SO14 3HA

Full training and support will be given.

For more information about the role please contact Mel on 023 8036 8636 or email for an application pack.

[volunteering@ageuksouthampton.org.uk](mailto:volunteering@ageuksouthampton.org.uk)





Have a look at these YouTube clips:

**Get In Go Far with Apprenticeships**

<https://www.youtube.com/watch?v=n4qA3pd5xNA>

**Take a Look at our Apprenticeship  
Ambassador Films**

[https://www.youtube.com/watch?v=aNGnHY7H92w&list=PLfqADc3oBwffSY5Rr7e9hrIr35\\_j0R87q](https://www.youtube.com/watch?v=aNGnHY7H92w&list=PLfqADc3oBwffSY5Rr7e9hrIr35_j0R87q)

[www.apprenticeships.gov.uk](http://www.apprenticeships.gov.uk)





Boom Training currently has **2**  
**Apprenticeship vacancies**  
in Southampton

See them here:

<http://boomtrainingltd.co.uk/category/location/southampton/?submit=Go>

E-mail: [hello@boomtrainingltd.co.uk](mailto:hello@boomtrainingltd.co.uk)

Phone: 023 8068 2060

APPLY  
NOW!

**Live Apprenticeships – Apply now**



**Web Support Apprentice**

Location: Hamble  
Closing Date: 27/05/2017  
Employer Name: Royal Yachting Association  
Wage: £157.50 per week  
Ref: CT25064

**Apprentice Project Administrator**

Location: Winchester  
Closing Date: 27/05/2017  
Employer Name: I-Wonder  
Wage: £173.00 per week  
Ref: ED25704

**Purchasing Apprentice \*NEW\***

Location: Segensworth  
Closing Date: 03/06/2017  
Employer Name: Gemalto  
Wage: £206.25 per week  
Ref: GEMA12042017

**Apprentice Control Systems Engineer**

Location: Waterlooville  
Closing Date: 02/06/2017  
Employer Name: Cougar Automation Limited  
Wage: £600.00 a month for the first rising months, rising to £1000 per month  
Ref: EP24676

**Web:** [www.peta.co.uk/choices](http://www.peta.co.uk/choices)  
**Like our Facebook page**  
**Tel:** 023 9253 8724  
**Follow us on Twitter**

This is just a small selection of vacancies with PETA. For more information, please visit [www.peta.co.uk/72/apply-now](http://www.peta.co.uk/72/apply-now)

# Recruiting Now!



If you are 16 -18 (in August 2017), Carillion Construction Apprenticeships are a great way to start a career in the Construction industry and get paid from day 1.

Carillion is recognised as one of the best Construction training providers in the country. We have been training young people to join the industry for more than 40 years.

As an equal opportunities employer, with training facilities all over the UK, we are helping to turn the talent of young people into a trade and career by training the next generation of Carpenters and Bricklayers. Our apprenticeships are very much in demand, and entry to them is through a rigorous application process that includes assessment and interviews with our assessors.

You really do 'Earn whilst you learn'. We recruit males and females, and provide you with a Level 1 – pre-apprenticeship, followed by a Level 2 Apprenticeship in your chosen trade at our Southampton Training Centre. You get the support of a *real life* construction employer - There is no need to attend a college, it's all covered in our training centre!

***This is an exciting time to join Carillion Construction Training Services - we would be delighted to welcome you to our team!***

***Get Paid, Get Trained, get Working!***

Apply online in the first instance at [www.carillionapprenticeships.com](http://www.carillionapprenticeships.com)

If you require further information or would like to arrange a visit to our centre, Contact Lin Seikus on 07989187322 or email me at [lin.seikus@carillionplc.com](mailto:lin.seikus@carillionplc.com)

***91% of our apprentices have successfully gained their qualifications and gone into Sustainable employment as a result of our training programme, with an earning potential of £30,000 per annum, and more.***

Carillion Construction Training Services, Unit A, B & C First Avenue, Millbrook, Southampton SO15 0LJ  
Email [CCTSouthampton2@carillionplc.com](mailto:CCTSouthampton2@carillionplc.com) tel: 023 80 786161

# **ASPIRE**

## **Apprenticeship**

## **Vacancies**

### **Alphabet Corner (Portsmouth)**

Childcare Apprentice (Level 2)

### **Woodcroft Pre-School (Portsmouth)**

Childcare Apprentice (Level 2)

### **Helene Care (Southampton)**

Health & Social Care (Level 2)

### **The Home Agency (Southampton)**

Business Admin (Level 2)

To apply for any of these vacancies, or for further information, please contact Rob Morgan on 01202 551 553 Option 4.

<http://www.aspiretrainingteam.co.uk>  
[Robert.morgan@hadlandcaregroup.co.uk](mailto:Robert.morgan@hadlandcaregroup.co.uk)

**RECRUITING NOW!**

happy, nurturing care  
**tops day nurseries**  
for the hours you need



**Tops Lymington**  
**Deputy Manager**  
**Room Manager**  
**Level 3 Practitioner**  
**Childcare Apprentice**

**Tops Portsmouth**  
**Room Manager**  
**Casual Nursery Practitioner**  
**Level 3 Practitioner**

**Tops Lakeside**  
**Deputy Manager**  
**Room Manager**  
**Casual Nursery Practitioner**

**Tops Havant**  
**Room Manager**  
**Casual Nursery Practitioner**

**Tops Winchester**  
**Level 2 Practitioner**  
**Nursery Administrator**  
**Childcare Apprentice**

**Tops Newport (IOW)**  
**Casual Nursery Practitioner**  
**Childcare Apprentice**

**Apply at:** <http://www.topsdaynurseries.co.uk/careers/>  
OR alternatively, email your CV across to:  
[Recruitment@hadlandcaregroup.co.uk](mailto:Recruitment@hadlandcaregroup.co.uk)

[www.topsdaynurseries.co.uk](http://www.topsdaynurseries.co.uk)



## Royal Mail Apprentice Programmes

As the UK's third largest employer, Royal Mail offers apprenticeships and trainee management opportunities on a different scale to other businesses. We deliver six days a week to more than 29 million addresses across the UK and our vision is to be recognised as the best delivery company in the UK and across Europe. But we can't do that without attracting the very best talent. So we offer apprenticeships that give a genuine insight into Royal Mail and our processes, and trainee management schemes that offer a fast-track into the business.

### Our Apprenticeships

- Vehicle Maintenance
- Engineering
- Project Management
- Technology
- Logistics Management

### What you'll gain

As a Royal Mail apprentice you'll gain a unique understanding of our 500 year old business. Crucially, you'll find out how we improve our customers' experience across specific functions, while gaining qualifications and receiving a salary. All of which will set you up for a successful future. That could mean taking on more responsibility, further training and development, or looking for new opportunities across the business.

[Apply Now](#)

# Catch 22 Apprenticeship Vacancies



Catch 22 currently have a selection of Apprenticeship Vacancies in and around Southampton. Please click on the links for more information about each vacancy.

Vacancy	Employer	Location	Weekly Wage	Apply
Apprentice Sales Administrator	Ecu Worldwide-Southampton	Southampton	£173.15	<a href="#">Apply</a>
Apprentice Office Administrator	Complete FS Ltd	Southampton	£122.50	<a href="#">Apply</a>
Apprentice Customer Service Administrator	Fivebars Mobile Ltd	Eastleigh	£186.50	<a href="#">Apply</a>
Apprentice Business Administrator	Airlynx Express Ltd	Southampton	£167.85	<a href="#">Apply</a>
Apprentice New Business Administration Assistant	Corporate Asset Solutions	Southampton	£140.00	<a href="#">Apply</a>
Apprentice Internal Sales Executive	Fivebars Mobile Ltd	Eastleigh	£186.50	<a href="#">Apply</a>

For more information on the vacancies advertised by Catch 22, please click the links or visit: <https://www.catch-22.org.uk/services/apprenticeships-and-employability/apprenticeships-for-learners/find-an-apprenticeship/>

To advertise your vacancies in the Jobs Bulletin, please [Contact Us](#)





**If you can offer us your enthusiasm, determination and commitment, in return we can offer you high quality site experience, unrivalled training, a bonus scheme where you are rewarded for your efforts, and the opportunity to eventually progress through the company to supervisory and possibly managerial positions.**

You must be aged 18 plus and a full driving licence is essential. Ideally we're looking for GCSE grade Cs or above in English, Maths and a science but if you haven't got these you might have practical experience to make up for it.

Note that while some of these vacancies might be for a start date in the next couple of months, it's possible that the start dates for some of the successful applicants might be several months in the future, depending on our workloads.

#### **HOW MUCH DO APPRENTICES GET PAID?**

Basic pay for first year apprentices is £150 per week but thanks to our bonus scheme, annual pay during the first year averages £11,830.

For anyone who joins us having already completed the City & Guilds 2365 Level 3 or the full 2330 Levels 2 & 3 (or equivalent) we offer a basic rate of £180 per week. For those with these qualifications and significant on-the-job experience we may be able to offer an even higher basic rate.

In the second year basic pay increases to £214 per week for those aged 20 or under, and £270 for those aged 21 plus. Again these basic rates are boosted by our bonus scheme meaning that average annual earnings for our second and third year apprentices is £17,585.

Please note though that bonus payments are not guaranteed and will vary significantly according to seasonal workloads and your team's productivity.

As you continue to climb the ladder, your potential earnings will be very competitive. Our more experienced and well organised team leaders are expected to earn upwards of £500 per week, and weekly pay packets of £700 - £800 are not unusual. [All figures are gross].

**Please note that graduates are not eligible for apprenticeship funding and would therefore have to contribute towards the cost of their training.**

**TO APPLY VISIT [WWW.CLARKSONEVANS.CO.UK](http://WWW.CLARKSONEVANS.CO.UK)**

KEEP IN TOUCH



[/CLARKSONEVANS](https://www.facebook.com/CLARKSONEVANS)



[@CLARKSONEVANS](https://twitter.com/CLARKSONEVANS)

To advertise your vacancies in the Jobs Bulletin, please [Contact Us](#)



# Firebrand Apprenticeship Vacancies



Firebrand currently have a System Administrator Apprenticeship vacancy in Southampton. Please click on the link for more information about the vacancy.

## System Administrator Apprentice APP666

**Location:** Southampton  
**Salary:** £270.00 per week  
**Experience:** Must have GCSE/A-Level C or above in Maths, English, IT and Science and a passion for technology.  
**Benefits:** Excellent development plan, long-term career prospects, great location, forward-thinking and friendly organisation.

We are a global internet hosting company and are looking for a System Administrator Apprentice to join our team in our Southampton office.

### What you will bring to the team:

- Can do attitude, anything is possible
- Committed to delivering an exceptional customer experience
- Excellent verbal communication skills
- Self-motivated and drive to develop yourself
- Like working with people

### Experience & Education

- Experience in a Customer facing role preferable
- Good IT knowledge

### You'll make the A list if:

- You can demonstrate excellent customer communication skills and experience
- You have a "can do" attitude and love to work in a busy environment
- You have the desire to learn

### What training will I receive?

Firebrand offers a unique Level 3 IT Apprenticeship scheme that provides award-winning industry training and certifications, valuable work experience and offers on-going support all with the ultimate goal of securing you a long-term career within the world of technology.

During your 12 or 18 month IT apprenticeship programme, Firebrand will provide residential training at our distraction-free training centre. Our method of accelerated training allows you to achieve industry-recognised certifications such as CompTIA, ITIL and Microsoft faster, giving you more time to put your new skills in to practice within a working environment. Firebrand will also provide you with a Mentor who will be supporting and assisting you with your development. By the end of your 12-18 month apprenticeship, in addition to having numerous industry recognized qualifications, a steady career with a supportive employer, you will also be recognised by the British Computer Society (BCS) for entry onto the register of IT Technicians, confirming SFIA level 3 professional competence.

### Future career prospects

By working hard and demonstrating your ability, drive and commitment throughout your 12-18 month apprenticeship scheme, upon completion you will be offered a permanent contract ensuring you have further opportunities to continue growing within this exciting organisation.

### Find out more:

<http://www.firebrandtraining.co.uk/apprenticeships/jobs/southampton/system-administrator-apprentice-666>

For more information on vacancies with Firebrand, please contact Keat Ng  
[KNg@firebrandtraining.com](mailto:KNg@firebrandtraining.com)

To advertise your vacancies in the Jobs Bulletin, please [Contact Us](#)

# Eastleigh College Apprenticeship Vacancies



Eastleigh College currently have a selection of Apprenticeship Vacancies in and around Southampton. Please click on the links for more information about each vacancy.

Company	Job Title	Apprenticeship	Vacancy ID	Closing Date	Apply
Eastleigh College	Learner Mentor Business Administration Apprentice	<a href="#">Business Administration</a>	VAC001156352	21/07/2017	<a href="#">Click here</a>
Eastleigh College	Compliance Team Business Administration Apprentice	<a href="#">Business Administration</a>	VAC001156310	21/07/2017	<a href="#">Click here</a>
East Horton Golf Centre	Apprentice Commis Chef	<a href="#">Catering and Professional Chefs</a>	VAC001223073	09/06/2017	<a href="#">Click here</a>
Aspire Dental Care Ltd	Apprentice Dental Nurse	<a href="#">Dental Nursing</a>	VAC001199959	26/05/2017	<a href="#">Click here</a>
On Point Electrical Services	Electrical Apprentice	<a href="#">Electrical Installation and Maintenance</a>	VAC001208434	26/05/2017	<a href="#">Click here</a>
Stunning Styles	Apprentice Hairsdresser	<a href="#">Hairdressing</a>	VAC001142356	26/05/2017	<a href="#">Click here</a>
BPC Energy	Business Administration Apprentice	<a href="#">Business Administration</a>	VAC001111162	26/05/2017	<a href="#">Click here</a>
Flhair of Romsey	Apprentice Hairdresser	<a href="#">Hairdressing</a>	VAC001219451	26/05/2017	<a href="#">Click here</a>
Thrive Cafe & Wellbeing	Apprentice Chef	<a href="#">Catering and Professional Chefs</a>	VAC001163572	26/05/2017	<a href="#">Click Here</a>
MTP Cooling Ltd	Apprentice Air Conditioning Engineer	<a href="#">Refrigeration and Air Conditioning</a>	VAC001158057	26/05/2017	<a href="#">Click here</a>
Hot Heads	Apprentice Hairdresser	<a href="#">Hairdressing</a>	VAC001214517	26/05/2017	<a href="#">Click here</a>
Coolaction Ltd	Refrigeration and Air Conditioning Apprentice	<a href="#">Refrigeration and Air Conditioning</a>	VAC001168408	26/05/2017	<a href="#">Click here</a>
Mall Dental Practice	Apprentice Dental Nurse	<a href="#">Dental Nursing</a>	VAC001194725	19/05/2017	<a href="#">Click here</a>

For more information on the vacancies advertised by Eastleigh College, please click the links. To see the rest of Eastleigh College's vacancies, please visit: <https://www.eastleigh.ac.uk/student-support/apprenticeships/apprenticeship-employment/>

To advertise your vacancies in the Jobs Bulletin, please [Contact Us](#)

# NATIONAL APPRENTICESHIPS SERVICE


## VACANCIES AVAILABLE IN SOUTHAMPTON:

The following is just a selection of the Apprenticeships available in Southampton.

There are currently over 120 Apprenticeship Vacancies in the centre of Southampton so if you can't find something you're looking for in this selection, please click here: [Apprenticeships in Southampton](#)



Apprenticeship Advert	Where	Information	Closing Date
<a href="#">Apprentice Office Administration Assistant</a>	Private Landlord Company – Southampton	Busy family run property company looking for an Admin Assistant -emails/use of office equipment/ dealing with enquiries via phone calls	31 <sup>st</sup> May 2017
<a href="#">Marketing Apprenticeship</a>	S C A	1 year Marketing Apprenticeship working at SCA Group through Fareham College	7 <sup>th</sup> June 2017
<a href="#">Apprentice IT Technician</a>	Netserve Ltd	To assist in all aspects of maintaining and providing IT support to our home and business customers. This will include working on customer's computers within our office and the customer's premises. You will be part of the team which provides solutions for customers with technical issues, wish to buy new IT equipment and for general enquiries.	12 <sup>th</sup> June 2017
<a href="#">Apprentice Chef - Vintage Inns - The Cowherds - Southampton</a>	Cowherds Inn	Mitchells & Butlers, one of the UKs largest restaurant, pub and bar businesses, want you to join them. If you are looking for Chef Apprenticeship and have bags of passion for cooking, then look no further. Join our team at Vintage Inn.	2 <sup>nd</sup> June 2017
<a href="#">Apprentice Administrator</a>	Home Agency Ltd	Office administration role for a busy estate agents located in Southampton.	26 <sup>th</sup> May 2017

<a href="#"><u>Advanced Electrical Installation Apprentice</u></a>	Rigfone Electrics Ltd	Rigfone Electrics Limited is a modern, well-established company with high standards of quality. The ever-increasing expectations of our customers, we only can meet if all our employees are motivated and perform well.	1 <sup>st</sup> June 2017
<a href="#"><u>Intermediate Apprenticeship in Legal Administration</u></a>	Southampton City Council	You will be based within the Corporate Legal team and assist the Council's Data Protection Officer in ensuring that the Council complies with its statutory duties and responsibilities under the Data Protection Act (DPA) and Freedom of Information Act and other relevant information governance legislation.	26 <sup>th</sup> May 2017
<a href="#"><u>Apprentice Electrician</u></a> 	Clarkson Evans Training	We are one of the biggest apprentice employers in the electrical industry, with positions available at all of our branches at various times of the year. We are looking for an Apprentice Electrician to join the team!	9 <sup>th</sup> June 2017
<a href="#"><u>Administration Apprenticeship</u></a>	University of Southampton	To provide an effective, efficient and flexible administrative service to support the Student Life-Cycle for the University's Faculty of Social, Human and Mathematical Sciences	27 <sup>th</sup> May 2017
<a href="#"><u>Apprentice Nursery Assistant - Swaythling</u></a>	Paintpots	Do you want to start a career in childcare? An exciting opportunity has opened up at Paint Pots Nursery in Swaythling. You will work alongside other members of staff to create a stimulating and caring environment to encourage children to learn.	12 <sup>th</sup> June 2017
<a href="#"><u>Apprentice Lettings Negotiator</u></a>	Connell Estate Agents	Become apart of one of the UK's leading Estate Agents being part of the Connells Group inc. Sequence with over 510 High Street Branches, employs over 5,700 people... THE OPPORTUNITIES ARE ENDLESS	28 <sup>th</sup> May 2017

<a href="#"><u>Apprentice Engineer</u></a>	KS Houses Limited	Focussed on quality and customer service you will be working the front of house in assisting management and our hydraulic engineers with delivery of fluid transfer solutions.	26 <sup>th</sup> May 2017
<a href="#"><u>Retail Optical Apprenticeship - SHIRLEY, SOUTHAMPTON</u></a>	Specsavers	We've got the vision if you've got the drive! Become a qualified Retail Optical Assistant in just 12 months – and get paid while you're at it.	29 <sup>th</sup> May 2017
<a href="#"><u>Business Administration Apprenticeship</u></a>	Carter Edwards Limited	Start your career! Carter Edwards are continuing to grow and need an office administration apprentice to assist the team. With great internal training, apply now!	11 <sup>th</sup> June 2017
<a href="#"><u>Apprentice Quantity Surveyor</u></a>	E 3 Consulting Ltd	As a Quantity Surveyor Apprentice you'll have the opportunity to work in a high quality niche firm of chartered surveyors, obtain a Quantity Surveying degree with fees fully funded and become a professionally qualified member of the RICS in 4 ½ years.	3 <sup>rd</sup> July 2017
<a href="#"><u>Marketing Apprenticeship</u></a>	Kutis Royal Thai Pier	1 year Marketing Apprenticeship working at Kutis through Fareham College	1 <sup>st</sup> June 2017
<a href="#"><u>Salon Apprentice</u></a>	Thomas Austin Hairdressing	Your job role will include Assisting the stylists throughout the day Maintaining the cleanliness throughout the salon Customer service Regular training in all aspects of Hairdressing	9 <sup>th</sup> June 2017
<a href="#"><u>Apprentice Carpenter &amp; Joiner</u></a>	Crest Nicholson Plc	Crest Nicholson PLC are based in the South East of England, we have a number of 2 & 3 year apprenticeships leading to nationally recognised qualifications. If you're looking to build a career with Crest Nicholson, we will help you.	31 <sup>st</sup> May 2017





# TRAINEESHIPS

## **If you need more experience**

If you feel you're not ready for an apprenticeship, a [traineeship](#) is a course designed to prepare you for one.

### **You can apply for a traineeship if you're:**

- Eligible to work in England
- unemployed and have little or no work experience
- aged 16 to 18 and qualified below Level 3, or aged 19 to 24 and qualified below Level 2

A traineeship is a course to get you ready for work or an apprenticeship. It can take up to 6 months.

### **You'll get:**

- Help with English and maths (if you need it)
  - a work experience placement lasting at least 6 weeks
- You won't be paid, but your employers can sometimes give you expenses for things like travel and meals.



# Traineeships



[www.gov.uk/find-traineeship](http://www.gov.uk/find-traineeship)



**PeoplePlus**  
People Skills Jobs

Are you aged **16 – 24**?  
Are you currently in receipt of **JSA** or **ESA**?  
Do you want to start a career with **BUPA**?

**Traineeships now available with  
BUPA in various care homes  
across Southampton**



**Gain valuable work experience**



**Achieve nationally recognised  
qualifications**

**FOR MORE INFORMATION PLEASE CALL ROB:**

07483 925658 or email  
[robert.cooper@peopleplus.co.uk](mailto:robert.cooper@peopleplus.co.uk)



# Traineeships

**\*Various Industries Available\***

**Start Date:**

**Monday 10<sup>th</sup> April 2017**

**At:**

**2<sup>nd</sup> Floor, 8 Ogle Road, SO14 7FB**

**Do you work with NEET individuals looking for an apprenticeship or work?**

**... Perhaps they're struggling due to lack of experience or skills?**

**... Maybe they want an Apprenticeship but are not quite ready?**

**If so, we can help!**

A Learndirect Traineeship programme last up to **16 weeks** and includes **3 weeks employability Training, 8 weeks work placement**. Perfect for individuals who have little to no work experience. Then onto an **apprenticeship, job or future education!**

Current industries include:

Customer service, Childcare, Retail, Admin, Hairdressing, Warehousing, Drivers Mate, Gardening and Charity

**All travel expenses** to the Southampton Training Centre and work placement will be fully reimbursed. If eligible, an individual can receive a **£30 weekly bursary payment**. Can work in partnership with STEP programme.

**To book a place, please contact:**

**Sophie Dudley**

Mobile: 07469 102 463 Email: [sophie.dudley@learndirect.com](mailto:sophie.dudley@learndirect.com)

**Jamie Webber**

Mobile: 07557 233 028 Email: [jamie.webber@learndirect.com](mailto:jamie.webber@learndirect.com)

# Training Opportunities



## Basic Forklift Training

This 9 day course is split into 2 sections, the first 4 days will be spend completing employability skills to help put you in the best position possible for work. You will also complete training in manual handling and health and safety so you have the knowledge needed in the workplace to keep yourself and other safe. You will then go on to complete 5 days of forklift training on a counterbalance truck once you have completed your training and passed the assessments we will apply and pay for you forklift licence for you.

<b>Eligibility criteria</b>	<p>Candidates must be:</p> <ul style="list-style-type: none"> <li>• <b>25 or over</b></li> <li>• <b>Unemployed</b></li> <li>• <b>Must have ID</b></li> <li>• <b>Forklift experience is NOT necessary</b></li> <li>• <b>Candidates must be motivated to find work needing a forklift licence</b></li> <li>• <b>Must complete a literacy and numeracy test</b></li> </ul>
<b>Dates</b>	Starting March 2017 running throughout 2017
<b>Location</b>	Eastleigh
<b>Course content</b>	<p>Forklift operatives training - Counterbalance            Health and Safety In the Workplace            Manual Handling            Employability Skills</p> <ul style="list-style-type: none"> <li>▪ Interview skills</li> <li>▪ Working as part of a team</li> <li>▪ Effective communication</li> </ul>
<b>Additional Support</b>	<p>Individual support with:</p> <ul style="list-style-type: none"> <li>▪ job search &amp; applications</li> <li>▪ CV writing</li> <li>▪ Interview preparation and practise</li> </ul>
<b>Contact Us</b>	<p>Tel: 02380 682571            Email: <a href="mailto:employmentsupport@brock.ac.uk">employmentsupport@brock.ac.uk</a>            Please note places are limited</p>



Unit 32, Basepoint Business Centre, Andersons Road, Southampton SO14 5FE  
 T: 02380 682571 or 572 E: [employmentsupport@brock.ac.uk](mailto:employmentsupport@brock.ac.uk)  
[www.employment-support.co.uk](http://www.employment-support.co.uk)

**BROCK100**  
 100 years of education excellence



## IT Training

<b>Eligibility criteria</b>	<b>Candidates:</b> <ul style="list-style-type: none"> <li>• 19+</li> <li>• Must be unemployed and claiming benefits (JSA / ESA / UC / IS)</li> <li>• Must have ID</li> <li>• Must complete a literacy and numeracy test</li> </ul>
<b>Dates</b>	Various dates available
<b>Location</b>	Southampton ( Courses can be delivered in a variety of locations for groups of 8 or more)
<b>Course Content</b>  <p>We have 3 pathways available depending on previous experience and knowledge.</p> <p><b>Absolute Beginners (10 hours)</b>  <b>Operating a computer</b> - Understanding the basic functions of the computer, keyboard, mouse etc.  <b>Word Processing</b> - Typing a simple Microsoft Word Document.  <b>Internet</b> - Undertaking simple internet searches  <b>Email</b> - Setting up an email account, sending an email, checking emails received.</p> <p><b>Basic IT (10 hours)</b>  <b>Word Processing</b>- being able to produce a simple document and use the basic functions.  <b>Internet</b> - Using the internet to search for Jobs, registering with job search websites.  <b>Email</b> - Using email, being able to send and receive and email, attach a file to an email.</p> <p><b>ITQ Level 1 (36 hours)</b>  <b>Word Processing and File Management</b> - Create and manage files and folders; use word processing software to enter text, numbers and symbols; format basic paragraph and document properties.  <b>Spreadsheets</b> - Enter and edit data accurately; insert, replicate and format arithmetical formulae; use common numerical formatting and alignment; manage and print spreadsheet and chart documents; produce pie charts, bar charts, line/column charts.  <b>Presentations</b> - Set up a consistent slide layout; select fonts and enter text; import and insert images; use drawing tools; format slides and presentation; re-order slides and produce printed handouts; manage and print presentation slides.  <b>Email and Internet</b> - Identify and use email and browsing software; navigate the internet; use search techniques; transmit and receive email messages and attachments.</p>	
<b>Additional Support</b>	<b>Individual support with:</b> <ul style="list-style-type: none"> <li>▪ Job search &amp; applications</li> <li>▪ CV writing</li> <li>▪ Interview preparation and practise</li> </ul> <p>Other Courses available: SIA, CSCS, Banksman, Forklift, Retail, Coaching for Success, Customer Service, Food Safety, Health &amp; Safety, Employability Skills.</p>
<b>Contact Us</b>	<p>To book a place please call us on:  Tel: 02380 682571  Email: <a href="mailto:employmentsupport@brock.ac.uk">employmentsupport@brock.ac.uk</a></p>



# Useful Information and Events

## Upcoming Events:

### MPCT Information & Community Awareness Meeting

**When:** Wednesday 24th May 2017 6pm-7pm

**Where:** MPC Southampton, Chamberlayne College for the Arts, Tickleford Drive, Weston, Southampton, SO19 9QP

### Prince's Trust – Get Into the NHS Programme

**When:** Closing date 26th May 2017, Taster Day 30th May 2017, main delivery starts 5th June 2017

**Where:** Winchester

Request a referral form and send back to [james.trezise@princes-trust.org.uk](mailto:james.trezise@princes-trust.org.uk) for more information please call James on 02380 206989 or email to the address above.

### Southampton Teenage Market

**When:** Saturday 27th May 2017 9am-5pm

**Where:** Focal Space – Westquay Shopping Centre, Harbour Parade, Southampton, SO15 1QF

If you are interested in trading at the event, you will need to apply online:

[theteenagemarket.co.uk/events/Southampton-teenage-market](http://theteenagemarket.co.uk/events/Southampton-teenage-market)

### Volunteer Fair

**When:** Tuesday 30th May 2017 12pm-3pm

**Where:** YMCA Weston Community Library, 68 Weston Lane, Southampton, SO19 9GH

### National Citizen Service

**When:** Summer 2017

**Where:** Southampton

If you're interested in taking part in NCS for Summer 2017, they can find more information by going to [www.ncsyes.co.uk](http://www.ncsyes.co.uk) or by contacting us on 02380 770 713.

### SAFE Youth Choices Course

**When:** Closing date Friday 2nd June 2017

**Where:** 1<sup>st</sup> Floor Dukes Keep, Marsh Lane, Southampton, SO14 3EX

To make a referral, please contact Maddie King, [Maddie.King@safe.org.uk](mailto:Maddie.King@safe.org.uk) 023 8070 2222

- City College Southampton Open Day
- **When:** Saturday 10th June 2017 9.30am – 1pm
- **Where:** St Mary Street, Southampton, Hampshire, SO14 1AR

[www.southampton-city.ac.uk](http://www.southampton-city.ac.uk)

[access-southampton.co.uk/events-opportunities](http://access-southampton.co.uk/events-opportunities)

Follow us on Twitter for updates on Training, Job Vacancies, Apprenticeships, College and careers

[@sotoncareers](https://twitter.com/sotoncareers)

You can also follow us on Instagram for photo updates on the Apprentice Awards Ceremony and other events in Southampton

[@sotoncareers](https://www.instagram.com/sotoncareers)



# IT ALL STARTS AT YES

POWERED BY

*Youth Options*  
a better future  
for young people

Dear Parent/Guardian,

Between January and now your young person attended a talk on the National Citizen Service (NCS) as part of their assembly at school. Hopefully they have come home and spoken to you about the programme, but if not here is a bit of an overview to discuss with them.

NCS is a national, government-funded programme which is open to every 15 – 17 year old in England. NCS is a once-in-a-lifetime experience which builds skills and confidence whilst helping young people get ahead. NCS will improve a young person's CV by giving them important skills for work and life that are hard to teach in the classroom alone. The programme will help young people contribute to their local community, develop their social skills and meet new people from different backgrounds.

## WHAT HAPPENS ON NCS?

The programme runs in the summer holidays over 4 weeks:

**Week 1**- 5 days away from home enjoying instructor-led group activities such as kayaking, high ropes and rock climbing.

**Week 2** - While spending 5 days living in Southampton Solent University Halls, the young people's responsibility is increased as they cook and budget for themselves, and are encouraged to become more independent. They take part in community based workshops and events to increase teamwork and develop life skills.

**Weeks 3 & 4** - The young people will meet with local businesses and organisations, before planning a 'Social Action Project' in their local community. They will then pitch for funding to kick start their chosen project, ready to make an impact in Southampton.

**Finally...**they graduate - receiving a certificate signed by the Prime Minister. As part of the NCS Graduate Programme they get access to unique opportunities to continue volunteering and stay connected to each other and their local community.

There is a small cost to the programme of **£50**, which covers all food, accommodation, transport and all activities for the first two residential weeks. The second two are based in central Southampton where young people commute in daily.

We have 6 departure dates available over the summer so can work around holiday, work or other commitments to find some dates which work for you. Spaces are filling up fast so please do get in touch to secure a spot.

We have been into every school in Southampton and have a range of young people from different backgrounds and areas attending. It provides a wonderful opportunity for making new friends in preparation for college life.

If your young person is interested in taking part in NCS for Summer 2017, they can find more information by going to <http://www.ncsyes.co.uk/> or by contacting us on 02380 770 713.

Best wishes,  
The NCS Southampton Team



Set your sights on your future

## #BEINSPIRED

The UK's largest Military Preparation College

Work towards recognised vocational qualifications

Improve your fitness with daily physical training

Learn from experienced ex-military instructors

Attend Military Training Days to develop your military knowledge

Get support with your military recruiting application

Make new friends and become part of a winning team

Funding and financial support available

Information & community  
awareness meeting

Wednesday 24th

May 2017

1800 - 1900 hrs



16-19? JOIN MPCT NOW





Country Park

# Join the NEW Vicky Park Youth Group!

Love  
Vicky  
Park?

- Get involved and make a difference
- Help run events
- Design activities
- Challenge yourself
- Help us bring alive local heritage and history

Evenings, Weekends & After School

If you are interested, contact Jo on 023 9224 4064  
or email: [joanne.basham@hants.org.uk](mailto:joanne.basham@hants.org.uk)

\*For age 12 – 16 years



[www.hants.gov.uk/rvcp](http://www.hants.gov.uk/rvcp)



Hampshire  
County Council

[www.hants.gov.uk](http://www.hants.gov.uk)

WESTON LIBRARY

# Homework Club

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Want some help  
with your homework?

We provide a quiet space to concentrate,  
with a free, one to one tutoring service,  
provided by students from the University  
of Southampton.

For secondary school pupils (please get in  
touch if you are interested in primary  
sessions!)

**Wednesdays,  
Starting 1st week  
of March  
3.30-5pm**



UNIVERSITY OF  
Southampton



## Useful websites, information and contact details:

National Careers Service	Tel: 0800 100 900 Website: <a href="http://nationalcareersservice.direct.gov.uk">nationalcareersservice.direct.gov.uk</a>
Access Southampton (Find Your Career)	Website: <a href="http://Access-southampton.co.uk">Access-southampton.co.uk</a>
No Limits	Address: 13 High Street, Southampton, SO14 2DF Tel: 023 8022 4224 Website: <a href="http://www.nolimitshelp.org.uk">www.nolimitshelp.org.uk</a>
Childline	Tel: 0800 11 11 Website: <a href="http://www.childline.org.uk">www.childline.org.uk</a>
Job Centre Plus	Address: St. Cross House, 18 Bernard Street, SO14 2HP Tel: 0845 604 3719 Website: <a href="http://www.gov.uk">www.gov.uk</a>

## Job Search Websites

Universal Job Match	<a href="http://jobseekers.direct.gov.uk">http://jobseekers.direct.gov.uk</a>
Daily Echo	<a href="http://www.dailyecho.co.uk/jobs/?ref=mnav">http://www.dailyecho.co.uk/jobs/?ref=mnav</a>
Reed	<a href="http://www.reed.co.uk/">http://www.reed.co.uk/</a>
Total Jobs	<a href="http://www.totaljobs.com/">http://www.totaljobs.com/</a>
NHS Jobs	<a href="http://www.jobs.nhs.uk/">http://www.jobs.nhs.uk/</a>
Monster	<a href="http://www.monster.co.uk/">http://www.monster.co.uk/</a>
Everyjobsite	<a href="http://www.everyjobsite.co.uk">http://www.everyjobsite.co.uk</a>
Jobsite	<a href="http://www.jobsite.co.uk/">http://www.jobsite.co.uk/</a>
Fish4Jobs	<a href="http://www.fish4.co.uk/jobs/">http://www.fish4.co.uk/jobs/</a>
Indeed	<a href="http://www.indeed.co.uk/">www.indeed.co.uk/</a>
CV Library	<a href="http://www.cv-library.co.uk/">www.cv-library.co.uk/</a>

Find your  
career



... is designed to help you find a good career by providing the most current **local data** on wages, employment, job postings, and associated education and training.

**LOOK**

**EXPLORE**

**APPLY**

**1.**

Answer 6 brief questions and see which careers you are matched to

Explore information about that career -  
Average wages – how many people are  
employed in this area etc.

**2.**

**3.**

Check out current salaries –  
is the career on the increase or decline?

Finally, look at the list of **LIVE, CURRENT**  
vacancies ..... and **APPLY**

**4.**

[www.access-southampton.co.uk](http://www.access-southampton.co.uk)



Got a career idea?  
Check it out **HERE!**

Find your  
career



# Do you need help getting online? Or maybe you know someone who needs extra support to get online?

With many services moving online including housing benefits, college and apprenticeship applications and even online shopping, it can be very daunting for people who don't know how to use computers and IT systems.

Southampton City Council have put together an [interactive IT map](#) which shows information about a wide range of IT facilities, training and free Wi-Fi that is available in Southampton to help support people to get online.

The map is designed to be used by advisers, family and friends or a user themselves to find the most appropriate IT training/facilities to suit them.

If you are aware of any other free training or online help we can add to the list, please contact [tenant.involvement@southampton.gov.uk](mailto:tenant.involvement@southampton.gov.uk)

Home > Schools & Learning > Further learning

## IT Facilities Map

**Within this section**

- Apprenticeships
- Apprenticeship video case studies
- Employers looking for apprentices
- > Help getting online
- Supporting you into work

Print this page

Share this page

FEEDBACK

Welcome to our interactive map which shows where you can find free use of computers, free Wi-Fi and online training in Southampton and surrounding areas. For more information, please click on the map icon which interests you.

If you are aware of any other free training or online help we can add to the list, or if you would like to update us on recent changes to the events listed, please contact [tenant.involvement@southampton.gov.uk](mailto:tenant.involvement@southampton.gov.uk)

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Tools

Find a road...

Find me using my smartphone

Key

- > Background
- IT Facilities
- IT Training
- Free WiFi

Getting online has its benefits. Whether you want to video chat with friends and family far away.

# More info from GOV.UK

## School leaving age

You can leave school on the last Friday in June, as long as you'll have turned 16 by the end of that school year's summer holidays. However, you may need to stay in some form of education or training for longer.

[www.gov.uk/know-when-you-can-leave-school](http://www.gov.uk/know-when-you-can-leave-school)

## Get a replacement exam certificate

Contact an exam board to get a replacement exam certificate. You may need to prove your identity to get your certificate.

[www.gov.uk/replacement-exam-certificate](http://www.gov.uk/replacement-exam-certificate)

## What different qualification levels mean

There are 4 main frameworks that group all qualifications into the same levels from entry to level 8.

[www.gov.uk/what-different-qualification-levels-mean](http://www.gov.uk/what-different-qualification-levels-mean)

## Careers helpline for teenagers

Information and advice about what career choices are available if you're a teenager in England.

[www.gov.uk/careers-helpline-for-teenagers](http://www.gov.uk/careers-helpline-for-teenagers)

## Care to Learn

The Care to Learn scheme can help with [childcare costs](#) while you study.

[www.gov.uk/care-to-learn](http://www.gov.uk/care-to-learn)



## TEEM WORK

COME AND SEE US

### **Mondays**

Bitterne Library, IT Room

SO18 5EG

**10am – 12pm**

Weston Library

68 Weston Lane

SO19 9HH

**1pm – 3pm**

### **Tuesdays**

Maybush Housing Office

**CLOSED**

Warren Centre, IT Suite

Warren Crescent

SO16 6AY

**1pm – 3pm**

### **Wednesday**

Central Housing Office

100F St Mary St, Southampton

SO14 7FL

**1pm – 3pm**

### **Thursdays**

Central Library, Learning Centre 1<sup>st</sup> floor

SO14 7LR

**3pm-5pm**

### **Fridays**

Clear Centre St Mary's

**CLOSED**

More information contact Francesca on 02380917585

[francesca.prior@southampton.gcsx.gov.uk](mailto:francesca.prior@southampton.gcsx.gov.uk)

## FOR HELP WITH:

### APPLICATION FORMS

### JOB SEARCHING

### CV HELP

### DISCLOSURE ADVICE

### INTERVIEW PREP

### GAINING SKILLS

### MOVING TOWARDS WORK



SOUTHAMPTON  
CITY COUNCIL





Helping Young People  
Help Themselves

# WORK CLUB

Looking for a job or advice and support in applying for employment, education or training?

**Every Wednesday 2-4pm**

**13 High Street, Southampton SO14 2DF**



- Internet access to job search
- Up to date details of jobs in and around Southampton
- Job hunting guidance - help with searching and applying for jobs and improving job applications
- 1:1 support with building and creating CVs
- 1:1 support with letter writing
- 1:1 support and tips on interview techniques and planning for an Interview
- Talk to us about training, apprenticeships, education and advice

[www.nolimitshelp.org.uk](http://www.nolimitshelp.org.uk)

023 8022 4224

# NOTES

The next bulletin will be on Thursday 1<sup>st</sup> June 2017