

Thinking about how much we have achieved with developing our Local Offer and what we need to do next – self-evaluation tool

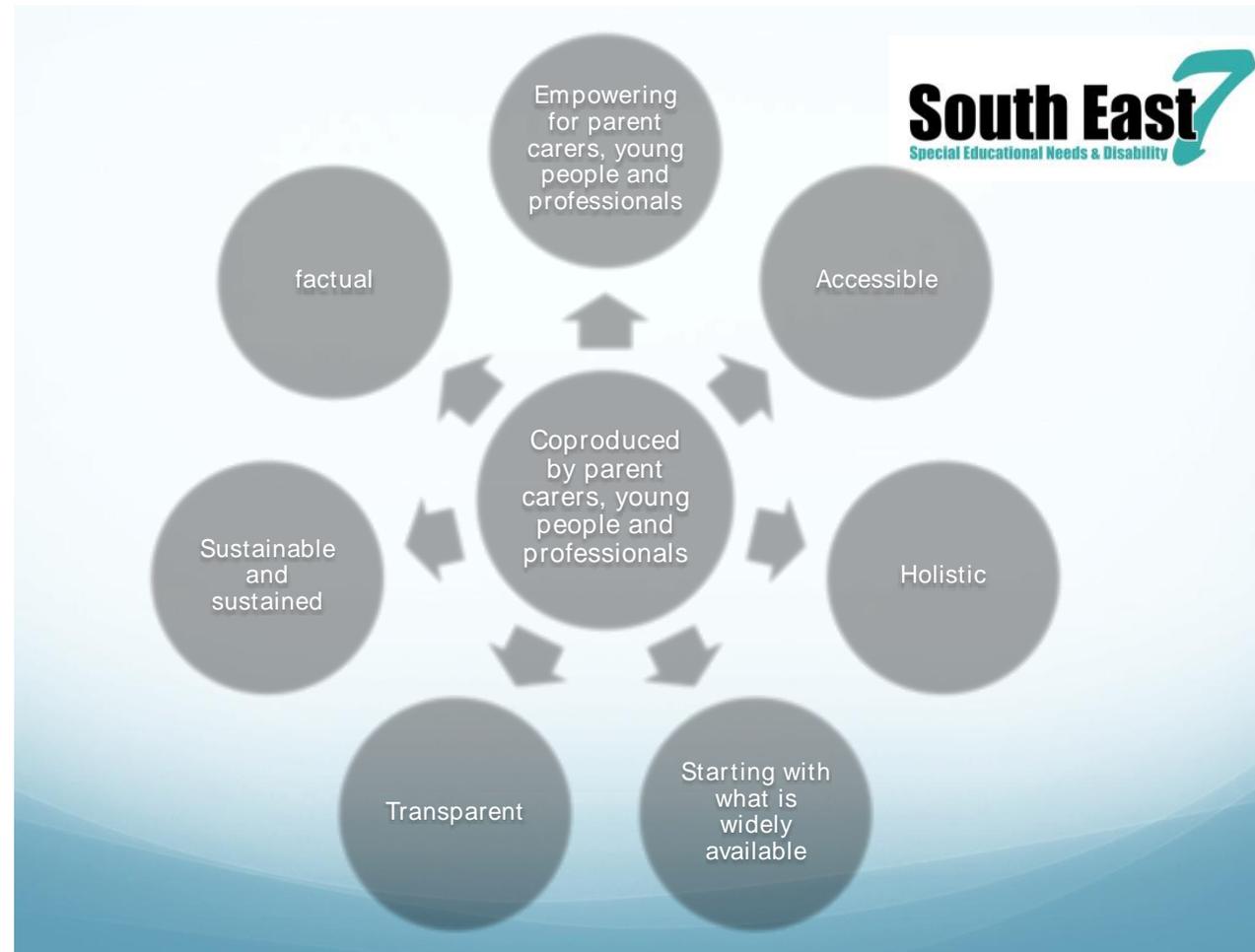


Figure 1: SE7 Local Offer Principles

Introduction

This self-evaluation tool provides a helpful checklist of the required content for the Local Offer and also supports the evaluation of the principles and qualities underpinning the Local Offer.

You are welcome to use the tool in whichever way is helpful to you. It supports self-evaluation through consideration of both the qualities and the content and provides pointers to consider. It includes the required information as set out in the SEND Code of Practice 2014 and paragraph references are provided. It also includes a space to think about next steps as over time our Local Offers will develop and improve building on the feedback we will receive from our partners and Local Offer users.

The Local Offer will develop over the next couple of years and this framework will support the planning of your next steps in coproduction with parent carers and young people as well as professionals and service providers. The framework will assist areas to be transparent about the stage of development of their Local Offer; it would be worth considering publishing the resulting action plan setting out the development of the local offer over the short and medium term. This will not only be of use to those working on the Local Offer development but will also assist users of the Local Offer to be clear what is included already, what is planned and when they can expect it to be included. Together with a contact number for queries on topics not yet included in the Local Offer, the action plan should help to manage the expectations of users and help them to understand how they can become involved.

Statutory Requirements in Brief

- ✓ Local Offer must publish, in one place, information about provision expected to be available from education, health and social care for children and young people with SEND with or without an EHC Plan.

- ✓ Children and young people with SEND and their parents must be involved in planning the context, deciding how to publish and reviewing the Local Offer.
- ✓ Publish comments and the response.

It should:

- ✓ Provide clear, comprehensive, accessible and up to date information about the available provision and how to access it, and
- ✓ Make provision more responsive to local needs and aspirations

Self-Evaluation Framework

The Local Offer is not just information – it also needs to meet the qualities outlined in **paragraph 4.7** of the SEND Code of Practice 2014. The following table shows how the SE7 principles shown in the Figure 1 above map to the qualities in the Code of Practice.

Collaborative	<ul style="list-style-type: none"> • Coproduced by parent carers, young people and professionals
Accessible	<ul style="list-style-type: none"> • Accessible
Comprehensive	<ul style="list-style-type: none"> • Holistic • Empowering for parent carers, young people and professionals • Starting with what is widely available • Factual
Up to date	<ul style="list-style-type: none"> • Sustainable and sustained • Factual
Transparent	<ul style="list-style-type: none"> • Transparent • Factual

This framework looks at the Local Offer as three separate sections, all of which should be in line with the qualities above:

1. Strategic information about the Local Offer and how it was developed and reviewed including strategic planning and commissioning
2. General information e.g. about how to access services including an EHC needs assessment/plan

3. Services and provision

Under each of the headings the items have been grouped as far as possible to help you to complete the self-evaluation and develop any associated action plan.

Unfortunately there is an amount of potential cross over between the sections e.g. where the Code of Practice asks for 'support for' this has generally been placed in the general information section but it is recognised that 'support for...' is likely also to include services. The structure of this self-evaluation tool is not intended to imply any particular organisation of the Local Offer – these are decisions best taken locally.

We recognise that much of the Local Offer content cannot be evaluated with a simple yes or no so you might wish to use a 4 point scale when evaluating your progress so far e.g. not started/early stages/developed/well developed.

Please also refer to our other booklets on the Local Offer which can be found at <http://www.se7pathfinderchampion.co.uk/>

SE7 Local Offer – Framework and Guidance

Local Offer – Not a Directory

Developing the Preparation for Adulthood Section of the Local Offer – A Guide

Thinking about personal budgets – the impact on the Local Offer

If you have any comments that will help us improve and develop this framework please forward them to: jean.haigh-mm@mottmac.com

We hope you find it helpful!

Section 1 - Qualities

1.1 Collaborative

1.1.1 Developing the Local Offer – Parent Carers			
Things to think about	Evaluation 1-4	Evaluation comments	Next Steps
<p>A. How closely have parent carers been involved in designing the Local Offer?</p> <ul style="list-style-type: none"> a. the information to be included? b. the look and feel of the Local Offer? c. where and how the Local Offer is published? 	3	<p>Parents/Cares have been welcomed and closely involved.</p> <p>Family Fund needs to included</p> <p>However, some barriers have been hit due to the restrictions made by the council website</p>	<p>To take on board the parents views in phase 2 and revamp the look and feel of the LO</p>
<p>B. Has this been a broadly representative group of parent carers including the Parent Carer Forum?</p> <ul style="list-style-type: none"> a. how representative has the involvement been? b. how have other parent groups been included? c. how have parents of 	3	<p>The LO workstream needs more parents across a broader spectrum.</p> <p>Parent Voice IW has been involved.</p> <p>Parents who could not make the LO workstream have been involved through hub meetings and surveys</p>	<p>To carry on with monthly meetings of the LO workstream and invite more parent representation.</p>

children on SEN Support been involved?			
C. How fully do parent carers feel they have been involved and do they feel a sense of co-ownership of the Local Offer? (Co-production)	4	Parents in LO workstream feel as equally valued as professionals	Continue with monthly LO workstream over 2015

1.1.1 Developing the Local Offer – Parent Carers continued

Things to think about	Evaluation 1-4	Evaluation comments	Next Steps
<p>D. How have parent carers been supported to take part in this type of strategic decision making?</p> <ul style="list-style-type: none"> a. is there participation training? b. are they clear about their role and how they can contribute? c. is there is an established policy for recognising and rewarding them for their contribution? d. how fully does their involvement meet the criteria for coproduction? 	<p>1</p> <p>2</p> <p>3</p> <p>3</p>	<p>Parents have been encouraged to attend workstreams including designing the EHCP, Personal Budget and LO</p> <ul style="list-style-type: none"> a. No professional training has been offered but pathfinder LA's have met with parents to showcase their developments in SEND The Council has provided Parent Voice IW funds to support this activity. b. Some parents feel comfortable about their role & contribution however this needs to be reviewed c. No clear policy, however parents who attend workstreams are paid expenses and a small attendance fee d. This is going reasonably well 	<p>To review parent professional training and the role/contribution that that parents/carers can provide</p> <p>Further work on parent coproduction within each workstream</p>

1.1.2 Reviewing the Local Offer – Parent Carers

Things to think about	Evaluation n 1-4	Evaluation comments	Next Steps
A. How will the strategic involvement of parent carers in overseeing the Local Offer be supported to continue?	2	This is unknown at the moment. Parents/carers are continuing for the time being	To provide a monthly LO workstream for parents and carers which will continue to listen to the parent/carer voice
B. How will parent carers who are not involved in the strategic work be involved in reviewing the Local Offer?	2	This has been via Parent Partnership and Parent Voice IW	To carry out consultations and surveys with parents and carers
C. What steps will you take to get the views of a wide range of parent carers including those with children on SEN Support?	3	By using Hubs and surveys and talking with parents whenever the opportunity arises	To further carry out consultations and surveys with parents and carers Post updates on parent voice – IW Website
D. How have parent carers been involved in establishing the processes for seeking, collecting and publishing comments on the Local Offer?	3	Information from parents/carers has been collated by Parent Voice – IW and presented to the workstream and the SEND Implementation Board.	To carry this work on

E. How have/will parent carers be involved in developing the response to the comments and how it will be published?	3	By discussion during workstream meetings and deciding where and how to publish results	To carry this work on
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1.1.3 Developing the Local Offer – Children and Young People

Things to think about	Evaluation 1-4	Evaluation comments	Next Steps
<p>A. How effective are the processes for involving children and young people in designing the local offer?</p> <ul style="list-style-type: none"> a. the information to be included? b. the look and feel of the Local Offer? c. where and how the Local Offer is published? 	<p>2/3 Red/Amber</p>	<p>The processes in place are in the initial stages of effectiveness.</p> <ul style="list-style-type: none"> a) Parents and carers from the Local Offer work stream were asked to review the information with their children at the early stages. We have also produced a template to ask young people what they think should be included. b) The Young Inspectors were asked to review and evaluate the Local Offer. They produced a comprehensive and helpful report, facilitated by a member of the Short Breaks team. c) To be done. 	<ul style="list-style-type: none"> 1) Wider consultation of the local offer within schools/college template being devised 2) Production of a child/young person's local offer
<p>B. Has this been a broadly representative group of children and young people?</p> <ul style="list-style-type: none"> a. how representative has the involvement been? 	<p>1/2 Red</p>	<p>Although Young Inspectors have evaluated the Local Offer, more work needs to be carried out to capture the views of a wider group of young people</p>	<ul style="list-style-type: none"> 1) Wider consultation of the local offer within schools/college template being devised

<p>b. how have younger children been involved?</p> <p>c. how have children and young people with communication needs or other complex needs been supported to be involved?</p> <p>d. how have children and young people on SEN Support been involved?</p>		<p>a) Children and young people between the ages of 11 and 16 years have been part of the evaluation process. These are from a mix of mainstream schools, special schools</p> <p>b) To be done</p> <p>c) To be done</p> <p>d) To be done</p>	<p>2) Production of a child/young person's local offer</p>
<p>C. How fully do children and young people feel they have been involved and do they feel a sense of co-ownership of the Local Offer? (Co-production)</p>	<p>1/2 Red</p>	<p>There is still work to be done in this area however, the Young Inspectors report was positive in that they were asked to be part of the changes.</p>	<p>1) Wider consultation of the local offer within schools/college template being devised</p> <p>2) Production of a child/young person's local offer</p>

1.1.3 Developing the Local Offer – Children and Young People continued

Things to think about	Evaluation 1-4	Evaluation comments	Next Steps
<p>D. How have children and young people been supported to take part in this type of strategic decision making?</p> <ul style="list-style-type: none"> a. is there participation training? b. are they clear about their role and how they can contribute? c. is there is an established policy for recognising and rewarding them for their contribution? d. how fully does their involvement meet the criteria for coproduction? 	<p>1/2 Red</p>	<ul style="list-style-type: none"> a) No, there is no participation training at this time b) Still work to be done in this area. c) No, there is not an established policy at this time although each person receives a financial reward from the Young Inspector scheme d) Still work to be done in this area. 	<ul style="list-style-type: none"> 1) Consider participation training for children/young people 2) Production of a child/young person's local offer making clear their role and how they can contribute 3) Creation of a policy that recognises and rewards their contribution derived from the work carried out by Young Inspector 4) Consider the criteria for co-production and include these points in the policy referred

			to in point 3 above.
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1.1.4 Reviewing the Local Offer – Children and Young People

Things to think about	Evaluation 1-4	Evaluation comments	Next Steps
A. How will the strategic involvement of children and young people in overseeing the Local Offer be supported to continue?	3	This will be through the Implementation Board and the Engagement of Children and Young Peoples Group.	Arrange further meetings for these groups
B. How will children and young people who are not involved in the strategic work be involved in reviewing the Local Offer?	3	There is an Action Plan to engage all young people on the island this will involve consultations and surveys	Review Action Plan in line with the timeframe roll out consultations and surveys with Providers
C. What steps will you take to get the views of a wide range of children and young people including those on SEN Support?	3	Consultations with all education providers underway. This will also be rolled out to other local providers on the island through Young Inspectors programme	Roll out Consultation and Survey to all island children
D. How have children and young people been involved in establishing the processes for seeking, collecting and publishing comments on the Local Offer?	3	Through the Young Inspector programme. Feedback from all groups including parents has resulted in a new look Local Offer	Continue the Young Inspector programme and review the new “Local Offer”

1.1.5 Partners and Professionals - Education Settings

Things to think about	Evaluation 1-4	Evaluation comments	Next Steps
A. How closely have education settings, including early years settings, schools and colleges been involved in the development of the Local Offer?	4	Through the Local Offer work stream all education settings have been and continue to be involved	Continue inviting the education providers to the LO work stream
B. How have education settings been supported to contribute to the Local Offer and also publish the required information?	4	Through the LO work stream a template was agreed for all schools to complete. Good SENCO support from island school	To get the last remaining SEN school offers linked to the LO
C. How will education settings be involved in the review of the Local Offer?	2	Through LO lead updates will be provided and meetings organised Survey/Consultations to be carried out	Wider consultation of the local offer within schools/college template being devised

1.1.6 Partners and Professionals - Local Authority

Things to think about	Evaluation 1-4	Evaluation comments	Next Steps
A. Are the elected members and senior leaders in the local authority appropriately involved in the development and review of the Local Offer?	3	Lead member for Children Services fully aware through the SEND implementation group Senior leaders from Education, Social Care (Adult/Children) and Health fully aware.	Organise a briefing to elected members and senior staff within the LA
B. Is there an agreement about how the Local Offer and its review will inform the joint commissioning arrangements? Are there processes for this?	2	This area is developing with Education, Social Care and Health	To draw up a joint commissioning arrangement
C. How well are other local authority teams and services able to contribute to the format, content and style of the Local offer?	3	We have a partnership with Hampshire who have supported with the implementation of the LO.	To review the LO with other LA's
D. How will local authority leaders, teams and providers be involved in the review of	3	The partnership with Hampshire will continue and they are supporting the SEND implementation board	To review the LO with other LA's and invite other LA's to discuss there

the Local Offer?		Through our links with Hampshire, the sharing of good practice on both sides will continue	future developments.
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1.1.7 Partners and Professionals - Health

Things to think about	Evaluation 1-4	Evaluation comments	Next Steps
A. How closely are the CCG(s) and senior leaders in health authorities involved in the development and review of the Local Offer?	4	The CCG have been involved very closely from the beginning in the development of the Local Offer and continue to be involved in its ongoing review	To continue involving the CCG/NHS/ Public Health in the SEND reforms and discuss commissioning arrangements as appropriate
B. How well are health providers and services able to contribute to the format, content and style of the Local offer?	4	The CCG and LA have consulted with health providers regarding their contribution to the format and content of the Local Offer and lead on Personal Budgets/ Post 16 Transition arrangements / Health App (Check it Out)	To continue involving the CCG/NHS/ Public Health in the SEND reforms and discuss commissioning arrangements as appropriate
C. How will health service leaders, teams and providers be involved in the review of the Local Offer?	4	The CCG and LA will continue to work closely with health service leaders, teams and providers to review the local offer content	To continue involving the CCG/NHS/ Public Health in the SEND reforms and discuss commissioning arrangements as appropriate

1.1.8 Other partners including the voluntary and community sector

Things to think about	Evaluation 1-4	Evaluation comments	Next Steps
A. How well have other partners been able to be involved in the development of the Local Offer?	2	Through the LO workstream we have invited some voluntary/community groups i.e. Barnardo's	Further work in involving all voluntary and community groups involve Community Action Isle of Wight  Local Offer .msg  RE Mike Bulpitt.msg
B. How have they been supported to contribute to the Local Offer content?	2	Template has been devised through the LO workstream to collect voluntary and community sector information	Further work in involving all voluntary and community groups involve Community Action Isle of Wight
C. How will they be involved in the review of the Local Offer?	1	To be agreed	Further work in involving all voluntary and community groups involve

			Community Action Isle of Wight
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1.2 Accessible

1.2 How accessible is the Local Offer?			
Things to think about	Evaluation 1-4	Evaluation comments	Next Steps
A. How easy is your Local Offer to find using a search engine?	4	Through Google “Isle of Wight Local Offer” – Number 1 hit	To monitor to make sure the search engine places it in the top 3
B. How well does the internal search function work? (note this refers to our A-Z council web site search)	4	On A-Z Search “Isle of Wight Local Offer” – Number 1 hit	To monitor to make sure the search engine places it in the number 1 place.
C. How has the Local Offer been road tested with users? How has the feedback from users, including children and young people, on accessibility been sought and addressed?	2	More information has been added within Phase 2 but more specific information will be loaded in Phase 3. Consultation with parents and carers is good and some work has been carried out to include children and young people –Young Inspectors	Set up a full consultation with children and young people in January to include all schools and IW College To agree the information to be uploaded for Phase 3
D. How easy is it to retrace steps when searching through the Local Offer? E.g. do links to other websites open in a new tab?	4	All links open with a new TAB	Continue to monitor this with the new look LO in January 2015

<p>E. Is the Local Offer in Plain English?</p> <ul style="list-style-type: none"> a. Can children and young people understand the things they need and want to? b. Can parent carers understand the things they need and want to? c. Have 'jargon', acronyms and 'local authority speak' been stripped out? d. How well are users supported to understand any specialist language? 	<p style="text-align: center;">2</p> <p style="text-align: center;">3</p> <p style="text-align: center;">3</p> <p style="text-align: center;">2</p>	<p>Glossary of terms needs to be easier to get to</p> <ul style="list-style-type: none"> a. This will be consulted on in January b. There is sufficient information, but it can be difficult to find at times, especially if you are unsure of what the service is called c. There is sufficient information, but it can be difficult to find at times, especially if you are unsure of what the service is called (Glossary of terms needs to be easier to get to) d. Glossary of terms needs to be easier to get to 	<p>Continue to monitor</p> <p>Full consultation with children and young people in January 2015</p> <p>Make access easier with the introduction of a new look Local Offer</p> <p>Provide easier access to the glossary of terms</p>
<p>F. How well is access to the Local Offer being supported for those without access to the internet?</p>	<p style="font-size: 24px;">1</p>	<p>This is an area which needs developing, i.e. educational establishments, libraries etc. At the moment Parent Partnership can provide parents with a hard copy</p>	<p>To advertise where free access to the internet is available i.e. local libraries etc</p>

1.2 How accessible is the Local Offer? continued

Things to think about	Evaluation 1-4	Evaluation comments	Next Steps
<p>G. How well is access to the Local Offer being supported for those who have additional needs?</p> <p>a. Is it available in other formats?</p> <p>b. Is possible to enlarge the font size?</p> <p>c. Does the website have an accessibility certificate?</p> <p>d. Is it clear who to contact if there are accessibility issues?</p>	4 4 4 4	<p>All of these are in place see below:</p> <p>Symbols, audio and hard copy (not brial)</p> <p>Yes</p> <p>Yes</p> <p>Yes via contact tab</p>	<p>To carry on monitoring the LO especially when it moves to new format</p>
<p>H. How well will the review of the Local Offer include the ease of use and layout of the Local Offer?</p>	2	<p>Started in Phase 2</p>	<p>Monitor the new LO format</p>

1.3 Comprehensive

1.3 How comprehensive is the Local Offer?			
Things to think about	Evaluation 1-4	Evaluation comments	Next Steps
A. Does the Local Offer cover the full age range including very young children and 19-25 year olds?	4	Yes	To continue to review the offer within this age range
B. Does the Local Offer include universal as well as targeted and specialist services?	4	Yes this is being added to	To continue to review the offer within this range
C. How well does the Local Offer support parents and young people on SEN Support?	2/3	Has been started but needs more work in some specific areas	To further develop this area
D. How well does the Local Offer support the achievement of good life outcomes?	3	Educational progression pathways identified including health and leisure	To update as appropriate through to LO workstream
E. How broadly does the Local Offer include support in the community as well as directly provided services?	2/3	FIZ and community directory, youth offer are available but more work needed in some areas	To work with the voluntary and community sector to capture the whole offer

<p>F. How well will the review of the Local Offer include the range and quality of the education, health and care provision across 0-25 in the local area?</p>	<p>3</p>	<p>LO workstream is providing this in a phased approach and therefore this area is evolving</p>	<p>Allow the LO workstream to carry on into 2015 and work on Phase 3</p>
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1.4 Up to date

1.4 How up to date is the Local Offer?			
Things to think about	Evaluation 1-4	Evaluation comments	Next Steps
A. How well are the processes for sustaining the Local Offer operating?	2/3	At present LO workstream lead is moving this forward - long term sustainment is under discussion	To clarify the sustainment of the LO
B. Does the Local Offer make clear how often it will be updated?	3	Updated continually during phase 1, 2, and 3	To provide an clear overview of the updates
C. Are updates to the Local Offer dated and publicised?	3	This is by email to the web team who monitor the updates	To continue using the IW Council web system
D. Who is accountable for ensuring the Local Offer is up to date?	3	LO workstream lead	To clarify the long term sustainment

1.5 Transparent

1.5 How transparent is the Local Offer?			
Things to think about	Evaluation 1-4	Evaluation comments	Next Steps
A. Does the Local Offer include information on provision that the local authority believes will actually be available?	4	<p>There are is a Local Offer Implementation plan containing three phases of development including a project plan and a detailed content plan.</p> <p>All data is time limited and needs to be reviewed on a regular basis</p> <p>All information is Quality Assured and checked that it is available.</p>	<p>Review the plans on a monthly basis to make sure content is being produced on time.</p> <p>Review web site to make sure information is up to date.</p>
<p>B. Does the Local Offer include information about decision making at strategic level?</p> <p>a. when decisions are made?</p> <p>b. on what basis they are made?</p> <p>c. who is responsible and accountable for the decision?</p>	3	<p>SEND Reform work on the Isle of Wight is on our A-Z including the workstreams</p> <p>http://www.iwight.com/Residents/Care-and-Support/SEND-Reforms/</p>	<p>Need to link this to the Local Offer web page under “Local Authority Statement of Expectation”</p>

<p>d. how parent carers and young people are involved?</p> <p>e. how and when the decisions are made public?</p>			
<p>C. Does the Local Offer include information about decision making at individual level?</p> <p>a. when decisions are made?</p> <p>b. on what basis they are made?</p> <p>c. who is responsible and accountable for the decision?</p> <p>d. how parent carers and young people are involved?</p> <p>e. how parent carers and young people will be informed of the decision?</p>	3	<p>SEND Implementation Board</p> <p>Strategic decisions are made by the SEND Implementation Board that meets monthly. The three operational work streams Local Offer, Personal Budgets and Education Health Care Plan (EHCP) group support the changes on the Isle of Wight</p>	<p>Need to link this to the Local Offer web page under “Local Authority Statement of Expectation”</p>

1.5 How transparent is the Local Offer? continued

Things to think about	Evaluation 1-4	Evaluation comments	Next Steps
<p>D. Does the Local Offer include budgetary information?</p> <ul style="list-style-type: none"> a. how decisions about budgets for SEND are made and who makes them? b. how joint commissioning operates in the area? c. how the views of parent carers and young people are sought? 	3	<p>SEND Implementation Board</p> <p>Strategic decisions are made by the SEND Implementation Board that meets monthly. Budgetary information is shared at this meeting</p>	<p>Need to link this to the Local Offer web page under “Local Authority Statement of Expectation</p>

Section 2 – Information

2.1 Strategic Information				
2.1.1 Joint Commissioning and Strategic Decision Making				
Does the Local Offer include information on:	COP Reference:	Evaluation 1-4	Evaluation and comments	Next Steps
A. Joint Commissioning intentions and how to comment on them	3.33	2	Local Authority statement of Expectation + joint eligibility criteria	<p>To provide an area on the Local Offer to show how we provide joint commissioning of Education, Social Care and Health and create an area on the Local Offer to include:</p> <ul style="list-style-type: none"> • Improvement of educational attainment • Levels of mental health and wellbeing • Reduction in health inequalities <p>Link to national priorities: NHS Outcomes</p>

				<p>Framework</p> <p>Local priorities: JSNA & Joint Health & Wellbeing Strategy</p>
<p>B. Opportunities for parents, children and young people to participate in strategic decision making in the LA and the CCG(s)</p>	4.10	3	<p>SEND Workstreams Implementation Group CCG</p> <p>The parents and young people attend the SEND Implementation Board meeting – good engagement of young people through Young Inspector, links directly to the SEND Implementation Board</p> <p>Task and finish group convened to provide opportunities to engage children and young people.</p>	<p>To maintain the task and finish group on engagement of children and young people for another six months</p> <p>Maintain the work streams on Local Offer, Personal Budget and EHCP</p> <p>Maintain the strong partnership with Hampshire</p>
<p>C. How the local authority is securing sufficient childcare for working parents including how the Local Authority is working with providers to plan and</p>	4.30	3	<p>Some information on the LO under 0-4 years</p>	<p>To map out the childcare providers and add SEN information for each –link to WightChyps</p>

manage local provision of childcare				
D. The Local Authority's accessibility strategy	4.30	3	The strategy is undergoing a re write and a sub group is working on this.	Further meeting arranged Launch – Feb/March 2015

2.1 Strategic Information				
2.1.2 The Local Offer				
Does the Local Offer include information on:	COP Reference:	Evaluation 1-4	Evaluation and comments	Next Steps
A. Which groups and organisations were consulted on the Local Offer	4.14	4	Through the Local Offer work stream Schools, Colleges, Health Service (CCG, NHS Public Health,), Parent Partnership, Parent Voice (IW), FIZ,, children and adult Social Care, Youth Offending, Community Action IW etc	Review partnership working Continue meeting through the Local Offer work stream
B. How parent carers are involved in developing the Local Offer	4.10	4	Through the frequent Local Offer workstream meetings good attendance of Parent Voice IW + parents. Parent Voice also have seat on the SEND Implementation Board Local Offer survey to capture parents/cares voice	Continue meeting through the Local Offer work stream Further surveys to capture parent/carers voice
C. How parent carers are	4.10		Through the frequent Local	Continue meeting

involved in reviewing the Local Offer		4	<p>Offer workstream meetings good attendance of Parent Voice IW + parents.</p> <p>Parent Voice also have seat on the SEND Implementation Board</p> <p>Local Offer survey to capture parents/cares voice</p>	<p>through the Local Offer work stream</p> <p>Further surveys to capture parent/carers voice</p>
D. How parent carers are supported to take part in developing and reviewing the Local Offer	4.10	4	<p>Through the frequent Local Offer workstream meetings good attendance of Parent Voice IW + parents.</p> <p>Parent Voice also have seat on the SEND Implementation Board</p> <p>Local Offer survey to capture parents/cares voice</p>	<p>Continue meeting through the Local Offer work stream</p> <p>Further surveys to capture parent/carers voice</p>
E. How children and young people are involved in developing the Local Offer	4.10	3	<p>Through the SEND Implementation Board & operational group “Engagement” work stream</p>	<p>Roll out Engagement Action Plan</p> <p>Review and act on</p>

			<p>Launch of the Young Inspector programme</p> <p>Children Surveys via the educational providers</p>	<p>Young Inspector findings</p> <p>Evaluate the Local Offer Survey</p>
F. How children and young people are involved in reviewing the Local Offer	4.10	3	<p>Through the work stream “Engagement of Children and Young People SEND”</p> <p>Young Inspector programme</p> <p>Surveys</p>	<p>Roll out Engagement Action Plan</p> <p>Review and act on Young Inspector findings</p> <p>Evaluate the Local Offer Survey</p>
G. How children and young people are supported to take part in developing and reviewing the Local Offer	4.10	3	<p>Through the work stream “Engagement of Children and Young People SEND”</p> <p>All educational providers involved including Primary, Secondary, FE and WBL</p> <p>NEET</p> <p>LAC</p> <p>Home Educated.</p>	<p>Roll out Engagement Action Plan</p> <p>Further develop Young Inspector programme</p> <p>Evaluate the Local Offer Survey</p>
H. How the review of the Local Offer will include both the layout and ease of use of the Local Offer	4.22	3	<p>Through the work stream Local Offer and “Engagement of Children and Young People SEND”</p>	<p>Roll out new Local Offer which includes star rating for each page.</p>

and the range and quality of the education, health and care provision in the local area			Survey and Young inspectors	
I. How to provide feedback on the Local Offer	4.10	3	Through the work stream Local Offer and “Engagement of Children and Young People SEND” Survey and Young inspectors	Organise further reviews on the Local Offer via survey and young inspector Roll out new Local Offer which includes star rating and feedback for each page.
J. Comments provided on the Local Offer and the responses to them	4.26	3	Through the work stream Local Offer and “Engagement of Children and Young People SEND” Email system set up to collect responses from the LO	Roll out new Local Offer which includes star rating and feedback for each page. Review feedback process

2.2 General Information

Does the Local Offer include information on:	COP Reference:	Evaluation 1-4	Evaluation and comments	Next Steps
SEND arrangements				
A. The arrangements for identifying and assessing SEN	4.30/4.58/ 4.38	3	Work in development, Parent Carer Forums identified along with voluntary organisations	Further work is needed in this are to involve these groups in the SEN assessment
B. How to request an assessment for an EHC plan	4.30/4.58	4	This information along with referral forms are on the Local Offer under SEN support service To view our Special educational needs assessment and planning “A Guide for Parents and Carers”, please click here	To review and update the documents as appropriate in line with the statutory requirements
C. Who can request an assessment for an EHC plan	4.30/4.58	4	This information is on the Local Offer under SEN support service To view our Special educational needs assessment and planning “A Guide for Parents and Carers”, please click here	To review and update the documents as appropriate in line with the statutory requirements
D. How EHC needs assessments are undertaken	4.30/4.58	4	This information is on the Local Offer under SEN support service To view our Special educational needs assessment and planning “A Guide for	To review and update the documents as appropriate in line with the statutory requirements

			Parents and Carers”, please click here	
E. Information about the EHC plan	4.58	4	This information is on the Local Offer under SEN support service including all the paperwork associated with the EHCP	To review and update the documents as appropriate in line with the statutory requirements
F. Local arrangements for collaboration between institutions to support those with SEN e.g. cluster groups of schools or colleges	4.39	3	This work needs to be further developed.	Through the SENCo meetings and supported by the headteachers.
G. The plan for transition from statements to EHCPs	Transfer Guidance	4	This information is on the Local Offer under SEN support service	To review and update the documents as appropriate in line with the statutory requirements
Personal budgets				
A. Information about personal budgets including a policy for personal budgets produced with parents and young people	4.58	4	This information is on the Local Offer under SEN support service. It has been coproduced by parents and led by the CCG	To review and update the documents as appropriate in line with the statutory requirements
Transport				

<p>A. Transport policy including for 16-25 year olds including any specific arrangements for specialised transport, support with transport costs, independent travel training</p>	<p>4.48-4.51</p>	<p>4</p>	<p>This information is on the Local Offer under “Age 5-11”, “Age 11+” and “Growing up 16-25”</p>	<p>To review and update the documents as appropriate in line with the statutory requirements</p>
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2.2 General Information				
Does the Local Offer include information on:	COP Reference:	Evaluation 1-4	Evaluation and comments	Next Steps
Information, Advice and Support				
A. How to access the Information, Advice and Support Service and how it is resourced	2.3/4.30/4.60	4	SEND IASS along with Island Futures and parent support groups are included on the LO under “Information Support and Advice”	Review the pages and update as appropriate.
B. Annual report on the effectiveness of the IASS	2.8	3	SEND IASS to publish report on the LO. Through “Island Futures” team – each young person completes a satisfaction survey	Further work to be carried out in this area to include data/statistics and report from SEND IASS.
C. Information about the Parent Carer Forum and other support groups	4.30/4.45	3	Local Offer captures these within section: “Support for Parents” Parent Partnership	Develop strong partnership working with these support groups

			Parent Voice – IW	
D. Information about any forums or support groups for children and young people	4.30	3	Local Offer captures these within section: “Support for Parents”	Create a support for children and young people section
E. Local Healthwatch	2.18/ 11.102	2	This link will be added to the new Local Offer	<p>Add at end of My Life a full Life</p> <p>Healthwatch Isle of Wight</p> <p>Healthwatch gives people a powerful voice locally and nationally.</p> <p>At a local level, Healthwatch Isle of Wight is helping Islanders get the best out of their local health and care services. Whether it's improving them today or helping to shape them for tomorrow</p> <p>For further information click here</p> <p>http://www.healthwatchisleofwight.co.uk/content/about-healthwatch</p>
F. Where information and advice on the adult care and support system (Care Act 2014) can be found	4.43	4	Link to Adult Services on the front page of the Local Offer. This takes you to Care Act and types of care and support offered locally	Needs to be reviewed on a frequent basis
Resolving disagreements				

A. Arrangements for resolving disagreements	4.30	3	This section is found in the Information, Advice and support section.	This area is being reviewed by parents and re written for clarity
B. Arrangements for mediation	4.30	3	This section is found in the Information, Advice and support section	This area is being reviewed by parents and re written for clarity
C. How to make complaints	4.30	4	This section is found in the Information, Advice and support section and on “How we can help” section within Social Care and Health	To be reviewed if complaint procedures alter.
D. Rights of appeal to the First-tier Tribunal (SEN and Disability)	4.30	3	This section is found in the Information, Advice and support section	This area is being reviewed by parents and re written for clarity

2.2 General Information				
Does the Local Offer include information on:	COP Reference:	Evaluation 1-4	Evaluation and comments	Next Steps
Early Years				
A. Entitlement to free early years education	5.19	4	This section is under 0-4 Childcare	Review as necessary
B. Eligibility criteria for free early education places	4.38	4	This section is under 0-4 Childcare	Review as appropriate
C. How the Local Authority supports early years settings to provide for children with SEND including whether/how this is funded	5.59/4.39	3	This section is under 0-4	More information on the funding – to be added
D. The arrangements for reviewing children’s progress in the early years including progress checks and health and development reviews	4.38	4	This section is under 0-4 under Early Years support	Review as appropriate

2.2 General Information				
Does the Local Offer include information on:	COP Reference:	Evaluation 1-4	Evaluation and comments	Next Steps
Education – all stages				
A. Support to help children and young people move between phases of education	4.30	3	Sections on “0-4 Years”, “Age 5-11”, “Age 11+”, “Growing up 16-25” have been developed	Further work to be carried out to get parent and young people’s views and develop a post 16 transition protocol
B. What the Local Authority expects its educational settings to provide from within their delegated budgets	4.32	3	SEN Support Guidance handbook produced for schools under SEN support/Getting the right support . To view and download the SEN Support Guidance handbook, please click here .	To review this document in line with the Code of Practice
C. The Local Authority’s arrangements for providing top up funding for children and young people with high needs	4.32/4.39	3	This is contained within our Accessibility Strategy and within the draft Post 16 Transition Protocol	To review these documents in line with the top up funding guidelines on a yearly basis.
D. The support available to schools to provide for	4.39	4	Sections on “0-4 Years”, “Age 5-11”, “Age 11+”, “Growing up	To be reviews and updated as appropriate.

children and young people with SEND			16-25” have been developed along with services that support these age ranges.	
E. The support available to colleges to support young people with SEND	4.39	3	Good information about post 16 providers within “Growing up 16-25” Two recent successful bids with EFA HNF capital to build a ,Sensory Room and a 2.1m bid to build new provision at IW college, opened 1 st September 2015 (Pathways Building)	Regular meetings with IW College set up. Further meetings with other post 16 providers needed.
F. Where schools’ SEN information can be found	4.36	4	All school SEN information published and linked to the LO under Age 5-11. Age 11+.	Review on a monthly basis of any changes + Annual request to the schools for updating
G. Where information about SEND provision published by Post 16 providers can be found	4.36	4	All published under “Growing up 16-25”	Review on a monthly basis of any changes + Annual request to the schools for updating
H. Any arrangements for collaboration between educational settings to	4.39	3	The island has one specialist primary and one specialist secondary who provide good	More work needed in this area through the SENCo and

support those with SEN			transitional links, alongside this provision there is specialist provision set up in two primary and two secondary schools, including good links with the PRU (Island Learning Centre).	Headteacher groups.
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2.2 General Information				
Does the Local Offer include information on:	COP Reference:	Evaluation 1-4	Evaluation and comments	Next Steps
Social care and short breaks				
A. Short breaks for disabled children statement	4.44	4	Links to Short Breaks throughout LO – statement can be found at https://www.iwight.com/Council/OtherServices/Short-Breaks1/Short-Breaks-Statement	Review annually
B. How to request a carers assessment	4.45	3	On Adult Social Care “Carers – Adult Social Care	Assessment page being updated in line with Care Act 2014
C. Support for young people moving between children’s social care services to adults including how and when the transfer is made	4.42/3.54	3	Transition section under Social Care	Representation from all organisations on the working group - ongoing
Youth Justice				
A. Support for children and young people who	4.39	2	Updating page with :	Review as appropriate

<p>have been released from custody</p>			<p>Youth Offending Team</p> <p>The Youth Offending Team (YOT) is a multi-agency team comprising professionals from a range of backgrounds including Youth Justice Officers, Social Worker, Probation Officer, Education Worker, Mental Health Worker, Substance Misuse Officer, Police Officer, Restorative Justice Officers and Parenting Officer.</p> <p>The team provides a wide range of interventions to children, young people and their families to support them in moving away from offending behaviour and achieve more positive outcomes.</p> <p>The statutory requirements relating to children and young people with an Education Health Care Plan (EHCP) detained in youth custody are:</p>	
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			<ul style="list-style-type: none"> • Local authorities must not cease an EHC plan when a child or young person enters custody. Instead they must keep it on hold while a child or young person is detained and they must maintain and review it when the child or young person is released • If a detained person has an EHC plan before being detained, the home local authority must arrange appropriate special educational provision for the detained person while he or she is detained • If the EHC plan for a detained person specifies health care provision the health services commissioner for the custodial establishment must arrange appropriate health care <p>For more information about the Youth Offending Team please</p>	
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			click here (https://www.iwight.com/Council/OtherServices/Youth-Offending-Team/About)	
Health				
A. Continuing care arrangements and how these are aligned to the EHCP process	4.40	3	The Health sign off process for EHCPs has been agreed and is in place, this links into the EHCP process. Information on children's continuing care is available on the Local Offer Website. How this aligns with the EHCP Process needs to be included on the website.	Review as appropriate and update
B. Support for young people moving between healthcare services for children to healthcare services for adults	4.40/3.54	3	A multiagency strategic transitions group has been established and information about this is included on the local offer website. The aim is to develop a transition protocol and increasing understanding about each organisations duties and responsibilities to the young person e.g. continuing Health Care and Personal	Review as appropriate and update

			Budgets. An operational group is responsible for supporting young people through the very difficult statutory and funding requirements of children and adult services.	
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2.2 General Information

Does the Local Offer include information on:	COP Reference:	Evaluation 1-4	Evaluation and comments	Next Steps
Preparing for adulthood				
A. Support and provision for 19-25 years olds with and without and EHCP	8.52	3	Primarily at IW College – information on the LO. National support & Local support added including “No Barriers” and Career Advice, Jobcentre Plus and Benefit Advice	Review as appropriate and update
B. Pathways to employment	4.53	3	Added within preparation for adulthood including work experience	Review as appropriate and update
C. Support from employment services and how to obtain it e.g. job coaches	4.53	3	Careers Advice, Jobcentre Plus & Benefit Advice added	More information on job coaches and links to Chamber of Commerce

D. Support available from employment agencies	4.53	2	Further work to be carried out in this area	Engage with local employment agencies i.e. per temps etc
E. How young people can apply for additional support for employment e.g. DWPs' Access to Work fund	4.53	3	This can be found in section "Growing up 16-25" "Preparation for Adulthood"	Set up a Supported Internship pilot across Hampshire and IW
Support available from Year 8 to help children and young people plan their careers	4.53	3	CCG leading on post 16 Transition protocol	Extend from Yr. 9/10 to yr 8
G. Support for young people in living independently and finding appropriate accommodation	4.42/4.54	2	Adult Social Care http://www.iwight.com/Residents/Care-and-Support/Housing/Island-HomeFinder-Scheme/Island-HomeFinder	Create section within "Growing up 16-25" called "Finding Somewhere to Live"
H. Support for young people to access mainstream community facilities and local youth services	4.55	3	Youth Offer in section "How we can help – Growing up 16-25, How we can help – Age 11+ Link: https://www.iwight.com/Residents/Schools-and-Learning/Isle-of-Wight-YouthTube/Youth-	This is a new commissioned service for the Youth Services and needs time to bed in.

			<u>Offer/Provider-Localities</u>	
I. Volunteering opportunities and the support to access them	4.55	2	Some volunteering opportunities mentioned, however, more articles are needed	To work with Community Action Isle of Wight to develop this section and add section on Community Youth offer
J. Support in using the internet and social media	4.55	3	Links to Professional Training under Learning and Development	To further develop Family Learning within the Adult and Community section with links to WightChyps
K. Support for young people to access mainstream community facilities and local youth services and to access social opportunities	4.55	3	Some work completed under Leisure Activities	Further work needed as the roll out of the commissioned Youth Offer takes shape
L. Volunteering opportunities and the support to access them	4.55	3	Some work completed under Leisure Activities	Further work needed as the roll out of the commissioned Youth Offer takes shape

2.2 General Information				
Does the Local Offer include information on:	COP Reference:	Evaluation 1-4	Evaluation and comments	Next Steps
Preparing for adulthood continued				
M. Support in using the internet and social media	4.55	3	Added via Learning and development under Professional Training and Information	Need to link Adult and Community Learning Service
N. Support for young people in managing a personal budget in health and social care	4.53	3	Coproduction of eligibility and support underway for PB co-ordinated by the CCG	Along with the eligibility more need on support.
O. Opportunities for young people to influence decisions about local leisure and social activities	4.55	3	Work has started on this developing the Young Inspector programme. See reports: https://www.iwight.com/Council/OtherServices/Children-and-Young-People-Participation/Reports1	Further development of the Youth Parliament along with Young Inspectors
P. Support for young people in higher education and how to apply for Disabled Student Allowance	4.30	3	DSA links within Growing up 16-25 and under Information Support and advice	Further work needed on support into HE

2.3 Services and provision

2.3. Services and provision				
Does the Local Offer include information on:	COP Reference:	Evaluation 1-4	Evaluation and comments	Next Steps
Early years				
A. Provision for young children who need support at home or in informal settings before or as well as the support they receive from an early years setting	5.13/4.38	3	Section on Childcare and Early Education	More information on support at home
B. Childcare	4.30/4.42	3	A lot of information on Childcare and how to choose a child care provider.	To list the registered childcares and put together a list of SEN information as schools
C. Early Years Settings including free early education places	4.32	3	Comprehensive list of information including eligibility for free places	To list all Early years settings together with their SEN information
D. Early years specialist support including training for parents, therapy and	5.19	4	Comprehensive list of information under Early Years SEN Advisory Service including	Review and update as required

Portage			core portage, portage plus and portage Outreach	
Educational provision				
A. Other educational provision e.g. sports or arts, paired reading schemes	4.30	3	All schools linked to local offer showing their extracurricular activities and support processes through their SEN information documents	Review as appropriate and update
B. Apprenticeships and how they are funded	4.30/4.4 6-7/ 4.53/8.5 4	3	Under “Starting Post 16 Education” all local apprenticeship providers are included + Choices document	Review as appropriate and update
C. Traineeships and supported internships	4.30/4.4 6-7/ 4.53	3	Under “Starting Post 16 Education” all local providers are included + Choices document includes information on traineeships and internships	Review as appropriate and update
D. Institutions approved under Section 41	4.30	4	All sections Age 5-11, Age 11+, Growing up 16-25 have links to institutions approved under Section 41	Review as appropriate and update if required
E. Services assisting early years providers, schools and post 16 institutions to support children and young	4.39	3	Articles within SEN support, Social Care and Health Care	Review as appropriate and update if required

people with medical conditions				
F. Post 16 education and training provision	4.30	4	All listed + Island Futures have produced a brochure containing all the pathways on the island	Review as appropriate and update if required
G. Universal support e.g. schools and the arrangements for making those services accessible to those with SEND	4.31/4.40	4	All GP's, Dentists, Schools listed + other universal services	Check links to SEN information on schools
H. Could include school commissioned services	3.66	3	Schools have an SEN Policy and SEN information including post 16 institutions	Review on a yearly basis –check new schools i.e. Studio School and Free School
I. Special educational and training provision outside of area	4.4	3	All sections have link to the gov.uk Independent and non-maintained special schools and Section 41 Secretary of state approved list. Post 16 also has links to NATSPEC site	Link to other Local Offers in our Sub region: Hampshire, Portsmouth and Southampton + national local offers
J. Targeted services in education	4.31	2	Targeted Education Support through the Virtual Head + SEN team	Gather further information to add to this section. Add PRU
Social care provision				
A. Leisure activities	4.30.4.4	3	FIZ, Short Breaks and general	Review and add further

	2		leisure activities on the LO	<p>areas linked to Isle of Wight Council including our Leisure Centres, Swimming Pools, Tone Zone Gyms, Fitness Classes and the Sports Development Unit.</p> <p>http://www.iwight.com/Residents/Leisure-and-Sport/</p>
B.Short breaks provision	4.44	4	All completed	Review on a yearly basis and update where appropriate
C. Targeted services in social care	4.31	3	See council website for Children Social Care & Adult Social Care	Review on a yearly basis and update where appropriate
D. Specialist services in social care	4.31	3	See council Website for Children Social Care & Adult Social Care	Review on a yearly basis and update where appropriate
Health provision				
A. Universal support e.g. GPs and the arrangements for making those services accessible to those with SEND	4.31/4.40	4	Info on local offer website	Review on a yearly basis and update where appropriate

B. Targeted services in health	4.31	3	Most information on local offer website	Review on a yearly basis and update where appropriate
C. Specialist services including:	4.31/4.40	3	Most information on local offer website	Review on a yearly basis and update where appropriate
Speech and Language Therapy		4	Info on Local Offer Website	Review on a yearly basis
Occupational Therapy		4	Info on Local Offer Website	Review on a yearly basis
Physiotherapy		4	Information uploaded on website	Review on a yearly basis
Mental Health Services		4	CAMHs info on Local Offer Website	Review on a yearly basis
Wheelchair Services		2	Request for info sent to provider	Follow up request
Community Equipment		2	Request for Info sent to provider	Follow up request
Community Nursing		4	Info included within paediatrics on Local Offer Website	Review on a yearly basis
Continence		4	Information uploaded on website	Review on a yearly basis
Palliative and Respite Care		4	Information uploaded on website	Review on a yearly basis
other provision for children		4	Continuing Care info on Local	Review on a yearly basis

with complex health needs			Offer Website	
other services e.g. emergency care provision and habilitation support		4	Link to Secondary Care Services (IW NHS Trust Website) on Local Offer Website	Review on a yearly basis