

## ISLE OF WIGHT COUNCIL – CHIEF OFFICER RESPONSIBILITIES AND PAY (January 2020)

JOB TITLE	RESPONSIBILITIES
<p>Chief Executive (£132,358)</p>	<p><b>Statutory Duties:</b>                      Undertake the responsibilities of the Head of Paid Service as defined in law and the council’s constitution and to be the council’s principal advisor, directing management processes and officers of the council to deliver the objectives of the Administration.                      Hold overall accountability for the management of staff and propose a culture that demonstrates a positive outlook and continuous improvement to meeting the challenges despite financial constraints. To review as necessary the staffing structure, capacity, skills and performance of the Council to ensure that they match the needs of the community, financial constraints, strategic priorities and statutory obligations.                      Manage the interface between elected members and officers to ensure effective delivery of the vision and corporate plan.                      Work with elected Members to build and develop strong relationships with existing and potential key partners (local, regional and national) across all sectors to develop effective partnership working and collaboration for the benefit of the Island community.</p> <p><b>Overarching Job Role Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• To lead and manage the delivery of the corporate plan, medium-term budget strategy, change management and overall council performance.</li> </ul>
<p>Assistant Chief Executive &amp; Chief Strategy Officer (£95,731 – £103,017)</p>	<p><b>Statutory Duties:</b>                      Take strategic leadership and management of a service portfolio that includes strategic planning, corporate communications, strategic partnerships and organisational intelligence, ensuring that teams are highly motivated and aligned to the delivery of key corporate priorities.                      Lead the development and operation of the council’s strategic planning framework, establishing clear forward planning processes that illustrate the council’s journey setting out key milestones and timescales for delivery.                      Take the lead in the development and approval of corporate strategies necessary to deliver the council’s strategic priorities, in particular the one public service initiative, commerciality and income generation, housing and a refreshed Island Plan.                      Provide strategic leadership and management to the communications service, ensuring that all communication activity is appropriately planned and aligned to the key messaging required to underpin the council’s corporate narrative and strategy delivery that keeps the Island’s stakeholders fully informed.                      Work collaboratively with corporate management team members to devise short, medium and longer term plans for the delivery of critical council strategy and policy necessary for public service transformation.                      Develop the council’s organisational intelligence resources to develop robust research facilities, data and information sources to inform, plan and monitor council performance and decision making processes.                      Undertake horizon scanning to ensure that the council does not miss any opportunities that present, responding to any obstacles that may hinder a response to them                      Ensuring that there are appropriate metrics in place to measure council performance and progress towards strategic goals.</p> <p><b>Overarching Job Role Responsibilities:</b></p>

JOB TITLE	RESPONSIBILITIES
	<ul style="list-style-type: none"> <li>• To act as the lead for the development and execution of key council strategies that underpins the delivery of the corporate plan vision, priorities and intended outcomes.</li> <li>• To act as advisor to the Chief Executive and elected members on critical changes affecting the organisation, directing and co-ordinating programme office resources to respond to essential delivery requirements.</li> <li>• To act in the capacity of deputy to the Chief Executive and assisting with the efficient and effective delivery of all council business activity.</li> </ul>
<p>Director of Adult Social Services (£103,080-£110,882)</p>	<p><b>Statutory Duties:</b> Provide professional leadership for all council staff and those across local partnerships in the provision of adult social care services. Take accountability for ensuring that relevant professional and occupational standards and standards of conduct are maintained across adult social care services provided by, or commissioned by the Council. Responsibility for undertaking a strategic needs assessment for adults and families with actual or potential social care needs across the local authority area in conjunction with the Director of Children’s Services and Associate Director of Public Health.</p> <p><b>Overarching Job Role Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• To provide strategic leadership and policy implementation to all services affecting adults.</li> <li>• To ensure that there is effective integration and co-ordination of care across all sectors of health and social care provision.</li> </ul>
<p>Assistant Director Integrated Service Delivery (£81,036 – £87,283)</p>	<p><b>Statutory Duties:</b> To be a strategic leader in the Isle of Wight Council’s largest department, providing expert professional direction in the design and delivery of all adult social care and housing needs services so that they achieve best outcomes for the island’s residents, in accordance with all relevant legislation, national best practice and relevant research and intelligence. The post holder will be a high-profile representative of the department and the people it serves with local, regional and national stakeholders. Frontline colleagues and managers will see and experience the post holder as a champion of the interests of adults in need of adult social care and their carers’ as well as those individuals and families experiencing housing needs – as well as a champion of high professional standards. Accordingly, together with the Director and Assistant Director of Integrated Commissioning, the post holder will, provide for the effective and efficient design and delivery of excellent adult social care and housing needs services and supports.</p> <p><b>Overarching Job Role Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• To provide effective leadership across all of the Department’s care management functions, ensuring that they meet the highest quality professional standards with regards to: making safeguarding personal; strengths and asset based professional practice; multi-disciplinary locality teams; integrated health and social care services for people with learning disabilities and people with mental health problems; reductions in homelessness; and support for people and families based in temporary housing.</li> <li>• To be an active member of the Department’s Leadership Group - leading the implementation of the department’s Care Close to Home strategy (and any subsequent strategies and business plans) with particular reference to the enabling programmes associated with: personalised care and professional practice; confident, competent, critical thinking colleagues; integration and partnership working.</li> <li>• To ensure that departmental performance and savings targets as impacting on care management and in-house services are met in full</li> <li>• To prepare high quality reports and presentations to the Council’s corporate leadership team, the Cabinet member(s) for the department and any of the Council’s committees as required</li> </ul>

JOB TITLE	RESPONSIBILITIES
	<ul style="list-style-type: none"> <li>• To represent the department in key leadership forums internal and external to the Council (e.g., the Council’s BIG conferences; Corporate Management Team; ADASS).</li> <li>• To work with the Director in responding to representations and suggestions from the Principal Social Worker</li> <li>• To ensure that complaints about services or staff from service users/carers, including concerns and enquiries raised by the island’s MP or local Councillors, are responded to fully and on time – with any lessons learned disseminated effectively and processes changed.</li> <li>• To be accountable for the effective management of all staff members within the department’s operational team structures, ensuring that critically reflective supervision and performance appraisal is implemented for all colleagues</li> <li>• To deputise for the Director of Adult Social Care and Housing as requested.</li> </ul>
<p>Assistant Director Commissioning (£81,036 – £87,283)</p>	<p><b>Statutory Duties:</b>  Provide strategic leadership and management of the commissioning and partnership functions of the department, influencing people through motivation and effective communication.  Ensure that safeguarding arrangements are robust across all commissioned services.  Delivery of integrated service strategies and plans.  Contribute to the necessary activities and actions for system resilience for the Isle of Wight.  Secure the successful delivery of local authority objectives through effective performance management of financial and staffing resources.  Oversee the delivery of major change/complex multi-disciplinary programmes and provide directional control as required, ensuring that the resources required to deliver projects/programmes are secured together with clear and assigned accountabilities.  Actively develop partnership working between the department and other council departments, the local and regional NHS, independent and voluntary and community sector organisations and other providers for the mutual benefit of person-centred service provision.  Represent the local authority at relevant Boards, such as the Better Care Fund, overseeing the section 75 agreement between the NHS and Local Authority.  Ensure that commissioning is fully compliant with all relevant legislation, codes, standards and best practice and that commissioning is based upon evidence informed service development.  Ensure that all audit and reporting requirements are fully met and that robust systems are in place to ensure full benefit is gained from audits and complaints to change practice and improve performance.  Implement and monitor the council’s risk management policy, identifying and taking mitigating actions relating to high risk areas in relation to operational, financial and political issues.  Be accountable for the all related service budgets and activity for service provision and monitor and manage in accordance with organisational requirements to ensure that the service is delivered within agreed budget and savings programmes.</p> <p><b>Overarching Job Role Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• To lead all the commissioning functions across adult social care and housing needs – ensuring that our commissioning strategies are co-produced with users, carers and providers and underpinned by outcomes based and alliance constituted commissioning approaches</li> <li>• To lead the Council’s duty to deliver a vibrant and high-quality market for adult social care – focusing on engaging the independent and voluntary and community sectors as equal partners</li> <li>• To lead the department’s business development functions – ensuring that we adopt an increasingly commercial approach across key functions such as deputyship and dynamic purchasing systems</li> </ul>

JOB TITLE	RESPONSIBILITIES
	<ul style="list-style-type: none"> <li>• To ensure that the department’s system-wide management of Continuing Healthcare processes deliver fairness, equity, transparency and value for money</li> <li>• To engage in system resilience systems and ensure collaborative working with health partners that delivers against national targets and secures improvement in service user experiences.</li> <li>• To participate in the collective leadership of the department in ensuring that it adheres to corporate policies and procedures, upholds the reputation of the Council and meets departmental performance and financial targets.</li> </ul>
<p><b>Director of Children’s Services</b></p> <p>The council has entered into a strategic partnership with Hampshire County Council for the leadership and management of its children’s services. Under this agreement, the nominated Director of Children’s Services is shared with Hampshire County Council for which there is a 20% contribution. For the transparency pages of Hampshire County Council and in particular that which relates to senior officers, details can be found here –</p> <p><a href="http://www3.hants.gov.uk/aboutyou/county council/staffsalaries.htm">http://www3.hants.gov.uk/aboutyou/county council/staffsalaries.htm</a></p>	<p><b>Statutory Duties:</b> Provide strategic leadership and development of the local education and children’s services sector. Working with headteachers, school governors and academy sponsors and principals to support the drive for high educational standards for all children and young people, paying particular attention to the most disadvantaged groups. Ensure that children’s services are integrated across the Council, and that the local voluntary and community sector, parents and children and young people themselves are included in the scope of the Council’s planning, commissioning and delivery of children’s services where appropriate.</p> <p>Promote and lead the creation of opportunities for co-operation with local partners to improve the well-being of children and young people and that safeguarding is integral to all that the council, schools and other partners do. Ensure that there are clear and effective arrangements to protect children and young people from harm. Responsibility for undertaking a strategic needs assessment for children and their families with actual or potential needs across the local authority area in conjunction with the nominated Director of Adult Services and Associate Director of Public Health.</p> <p><b>Overarching Job Role Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• To lead and manage children’s services so that services for children at risk and in care are of a high quality to ensure the best levels of protection and care for the Island’s most vulnerable children. Act as the professional advisor to members of the council.</li> </ul>
<p><b>Director of Corporate Services</b> (£95,731 – £103,017)</p>	<p><b>Statutory Duties:</b> Provide leadership and direction across the portfolio of services for which responsible.</p> <p>Lead the development and operation of the council’s strategic corporate governance and workforce management and development frameworks that enable the council to remain compliant with its statutory duties and responsibilities.</p> <p>Take the lead in the development and execution of corporate strategies necessary to deliver the council’s strategic priorities, in particular those relating to people management; workforce planning and development and digital transformation, ensuring that there are clear delivery plans in place to underpin priority business transformation projects/programmes to succeed.</p> <p>Assist the chief executive in leading the successful delivery of the council’s “BIG” cultural change programme.</p> <p>Undertake horizon scanning to ensure that the council does not miss any opportunities that present, responding to any obstacles that may hinder a response to them</p> <p>Ensuring that there are appropriate metrics in place to measure council performance and progress towards strategic goals.</p>

JOB TITLE	RESPONSIBILITIES
	<p><b>Overarching Job Role Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• To act as the lead for the development and execution of key council people, business process and organisational digital strategies that underpin the delivery of the corporate plan vision, priorities and intended outcomes and which ensure the council remains compliant with its statutory duties as both employer and business processes.</li> <li>• To act as chief professional advisor to the Chief Executive, senior management team and elected members on matters affecting the organisation within the corporate services portfolio of services.</li> <li>• Provide strategic leadership and management of the council’s administrative, technological and professional advisory functions and ensuring that services operate efficiently, effectively and are customer centric.</li> <li>• To act in the capacity as the council’s returning officer and electoral registration officer.</li> </ul>
<p><b>Director of Finance</b></p> <p>With effects from 1 May 2016 the council has entered into a strategic partnership with Portsmouth City Council for the leadership and management of its finance department under this agreement the nominated chief finance officer and section 151 officer is shared with Portsmouth City Council on a 0.4 FTE basis at an agreed fee of £56,000 per annum. For the transparency of Portsmouth City Council and in particular senior officers details can be found here –</p> <p><a href="https://www.portsmouth.gov.uk/ext/documents-external/cou-seniorsalaries-above50k.pdf">https://www.portsmouth.gov.uk/ext/documents-external/cou-seniorsalaries-above50k.pdf</a></p>	<p><b>Statutory Duties:</b> Undertake the responsibilities of the Section 151 Officer as defined in law and the council’s constitution.</p> <p><b>Overarching Job Role Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• To lead and manage the financial management service to ensure the effective discharge of the council’s financial management arrangements</li> <li>• To lead the delivery of the council’s medium term financial strategy and all related financial returns</li> </ul>
<p><b>Assistant Director of Finance</b> (£81,036 – £87,283)</p>	<p><b>Statutory Duties:</b> Provide strategic leadership and management of the council’s financial management services, ensuring that teams are highly motivated towards efficiency and strong performance in the delivery of key corporate and service priorities. Lead the council’s financial management arrangements, administration and control ensuring that all financial regulations and professional requirements are met in full. Lead the development and monitoring of the council’s financial management policies and practices and ensuring compliance with them Assist the Director of Finance in the development and delivery of the council’s medium term financial strategy and annual budget setting processes</p>

JOB TITLE	RESPONSIBILITIES
	<p>Act in the capacity of deputy Section 151 officer</p> <p>Assist the director in the provision of professional strategic financial advice to the chief executive, corporate management team and elected members</p> <p>Provide strategic financial oversight to strategic projects or activities to ensure they achieve the intended financial benefits for the council.</p> <p>Ensure that there is focus and pace maintained in the delivery of initiatives designed to deliver financial benefits to the council.</p> <p>Provide information, professional advice and guidance in the development of outline business cases and bids for external funding</p> <p>Undertake investment appraisals and financial due diligence for all key strategic projects, ensuring that the level of risk and return on investment is clear and understood and then monitoring the impact of any investment</p> <p>Ensure the council acts in compliance with its relevant powers when it is trading through its own companies.</p> <p>Provide strategic oversight and reporting on the council's financial performance as a whole, derived from commercial activity.</p> <p>Provide professional advice and guidance to project boards and board directors as necessary</p> <p>Undertake horizon scanning to keep up to date with internal, regional and national developments that affect the work of the service and in order to plan and develop appropriate strategies for response.</p> <p>Maintain professional knowledge and expertise in own field, ensuring that continuous professional development is undertaken for self and the team.</p> <p>Develop and maintain an effective service business continuity plans;</p> <p>Ensure the development and delivery of continuous improvements in all aspects of the service. Manage and control the planning and implementation of improvements which impact the professional service and the council.</p> <p><b>Overarching Job Role Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• Provide strategic leadership and operational management of the council's financial management services that underpin the successful delivery of corporate priorities and be accountable for ensuring that professional expertise and financial accounting standards are delivered in line with relevant legislation, professional standards and best practice.</li> <li>• Take the lead professional role in providing specialist financial advice, guidance and support in the development of potential commercial opportunities that may present themselves to the council in pursuit of securing future financial sustainability for public services on the Island and maintaining oversight on the financial return of investments and commercial activities delivered.</li> </ul>
<p>Director of Neighbourhoods (£95,731 – £103,017)</p>	<p><b>Statutory Duties:</b></p> <p>Take strategic leadership and management of a service portfolio that includes the highways PFI and waste contract management services and commercial services, ensuring that teams are highly motivated and aligned to the delivery of key corporate priorities.</p> <p>Lead the development and operation of the council's strategic contract management function, establishing the required capability and capacity necessary to assure the council that it is getting best value from its highways and waste services.</p> <p>Take the lead in the establishment of strategic options for future delivery requirements in discharging its duties and responsibilities as a waste, highways and transportation authority that provide assurance of efficiency and value for money.</p> <p>Provide strategic leadership and management to the commercial services division of the directorate in order to develop strategic options that maximise the potential commercial opportunities ins service delivery in order to continue managing down costs and increase the potential revenue available to the council.</p> <p>Lead the development and maintenance of robust but effective partnership working and relationships with the council's contractors from a shared knowledge base in order to secure required outcomes and agreed contractual standards.</p>

JOB TITLE	RESPONSIBILITIES
	<p>Take the strategic lead in developing effective relationships with the Island’s communities, contractors, stakeholders and elected members that can bring about confidence and credibility in the council’s major contracts being community led and based on need.</p> <p>Undertake horizon scanning to ensure that the council does not miss any opportunities that present, responding to any obstacles that may hinder a response to them</p> <p>Ensuring that there are appropriate metrics in place to measure contract performance and progress towards strategic goals.</p> <p>Ensuring the Chief Executive and elected members are kept apprised of critical matters that may affect the delivery of service strategy, directing remedial action to respond accordingly.</p> <p><b>Overarching Job Role Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• To hold accountability for and act as the chief technical advisor on the council’s major neighbourhood service contracts, ensuring that all aspects of such commercial relationships are responsive and well managed.</li> <li>• Leading the development and execution of strategies that ensure efficient and effective highways and transportation networks, waste services and other place based services that meet the needs of the Island and its residents.</li> <li>• Provide the strategic leadership necessary to secure improvements in both the council’s commercial service contracts that maximise the potential for long term savings to be identified and an increase in commercial activity and income generation.</li> </ul>
<p>Assistant Director of Neighbourhoods (£81,036 – £87,283)</p>	<p><b>Statutory Duties:</b></p> <p>Provide strategic leadership and management of the council’s Commercial Services, Recreation and Public Spaces, and Waste Services, ensuring that teams are highly motivated towards efficiency and strong performance in the delivery of key corporate and service priorities.</p> <p>Lead the production, development and delivery of key strategies for the directorate relating to commercialisation and income generation.</p> <p>Ensure the council effectively discharges all of its statutory obligations in respect of its Commercial Services, Recreation and Public Spaces, and Waste Services.</p> <p>Lead and manage an annual programme of significant capital and revenue projects that underpin delivery of directorate and council priorities.</p> <p>Act in the capacity of deputy to the Director of Neighbourhoods supporting the Director in providing overall strategic leadership to the directorate</p> <p>Undertake horizon scanning to keep up to date with internal, regional and national developments that affect the work of the service and in order to plan and develop appropriate strategies for response.</p> <p>Maintain professional knowledge and expertise in own field, ensuring that continuous professional development is undertaken for self and the team.</p> <p>Develop and maintain an effective service business continuity plans;</p> <p>Ensure the development and delivery of continuous improvements in all aspects of the service. Manage and control the planning and implementation of improvements which impact the professional service and the council.</p> <p><b>Overarching Job Role Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• Provide strategic leadership and operational management of the council’s Commercial Services, Recreation and Public Spaces, and Waste Services that underpin the successful delivery of corporate priorities and be accountable for ensuring that professional expertise and statutory duties required of services are delivered in line with relevant legislation, professional standards and best practice.</li> </ul>

JOB TITLE	RESPONSIBILITIES
Interim Director of Public Health	<p><b>Statutory Duties:</b>  The Director of Public Health will provide the senior public health leadership for Isle of Wight Council to understand and enhance the health of the people of the Isle of Wight and adopt an approach which:  Understands the link between economic success and good health and takes a long-term approach to strategic improvement in both.  Develops a clear, targeted long-term strategy that ensures health and social care, education, housing, jobs and economic policies and infrastructure are shaped in ways which deliver maximum improvements in health and wellbeing.  Minimises the adverse effects of demographic change and potential threats from poor health on the long-term competitiveness of the Isle of Wight.  The challenges of a growth in numbers of older people and people with disabilities will require a medium-term strategy.</p> <p><b>Overarching Job Role Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• Produce an independent annual report on the health of the population, progress on improving health and reducing inequalities and making recommendations</li> <li>• Be the principal adviser to Health and Wellbeing Board in developing a Health and Wellbeing Strategy based on the assessed needs of the population and proven interventions to improve health</li> <li>• Provide specialist public health advice to commissioners on priorities for health and social care spending and the appropriate configuration of services within and between local authorities.</li> <li>• Support the Local Resilience Forum in developing comprehensive multi agency plans for the anticipated threats to public health</li> <li>• Have full access to the papers and other information that they need to inform and support their activity, and day to day responsibility for their authority's ring-fenced public health budget.</li> <li>• Be the Principal Advisor on all health matters to members and officers across local government.</li> <li>• Promote equality as an integral part of a role and treat everyone with fairness and dignity.</li> <li>• To develop and maintain a generic skill set that allows the Isle of Wight Council to employ your skills, abilities and experience across the Council and its formal partnerships as needed</li> </ul>
Associate Director of Public Health	<p><b>Statutory Duties:</b>  Provide strategic leadership for the delivery of the council's duties to improve public health together with those delegated functions by the Secretary of State for health protection or health improvement. Take the lead in exercising the Council's functions in planning for, and responding to, emergencies that present a risk to public health.</p> <p><b>Overarching Job Role Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• Take the lead in the production of the Joint Strategic Needs Assessment, Joint Strategy on Health and Well-being and deliver the annual public health report. Commission or ensure the provision of service that underpin public and health improvement.</li> </ul>
Director of Regeneration (£103,080-£110,882)	<p><b>Statutory Duties:</b>  Act as the council's principal advisor to Executive members and corporate management team on all matters in respect of regeneration.  Lead on the development and implementation of effective strategy and policy on all matters relating to regeneration, driving through significant cultural change where necessary.  Lead on the delivery of feasibility studies for a number of initial major schemes.</p>

JOB TITLE	RESPONSIBILITIES
	<p>Identify the potential benefits from each scheme, (including jobs, housing, employment opportunities and income to the economy) what is required to deliver the schemes, timescales and any necessary public/private funding. Schemes will be expected to deliver against any commitments made by the Solent Combined Authority and by maximising the use of the additional enabling funding offered by government to the area (£30m per year). Lead the development of delivery timescales, schedules and resources required for taking each scheme forward and provide the necessary leadership required to deliver the schemes in accordance with the agreed timescales.</p> <p>Continue to develop the PSP LLP as an additional tool to assist with the regeneration/redevelopment of the councils land assets.</p> <p>Improve the use of the council's strategic assets and ensure they make the maximum contribution to regeneration activities and income.</p> <p>Lead the procurement and management of any specialist advice and resources necessary for the effective development and/or delivery of regeneration activities.</p> <p>Contribute to the overall leadership of the organisation, ensuring a high calibre, well-motivated, effective and engaged workforce.</p> <p>Take overall responsibility for the directorate's risk and reputation management by ensuring it operates in an open, respectful, accountable and democratic manner.</p> <p><b>Overarching Job Role Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• Provide strategic leadership and direction to the council's regeneration activities in order to deliver improvements at scale to the Island's economic prosperity and the council's tax base.</li> <li>• The identification, assessment and delivery of regeneration projects and the development of key strategic relationships necessary for their delivery based on robust business cases.</li> <li>• Identify and secure private and public sector funds necessary for the timely and effective delivery of agreed regeneration projects.</li> <li>• Work in collaboration with Solent Local Enterprise Partnership and the (potential) Solent Combined Authority ensuring the Isle of Wight plays a full role in the area wide regeneration agenda and secures appropriate benefits from it.</li> </ul>
<p>Assistant Director of Regeneration (£81,036 – £87,283)</p>	<p><b>Statutory Duties:</b></p> <p>Assist the Director of Regeneration in the development of options for major regeneration scheme proposals, utilising a range of technical skills, undertaking relevant research and option appraisal exercises as necessary in order to influence the shape and direction of individual schemes as well as providing constructive challenge to project scope and set up.</p> <p>Lead on the management of one or more regeneration projects from development phase through inception to delivery with due regard to the principles of robust project management, risk management and value for money in order to deliver agreed project outcomes and realisation of intended benefits.</p> <p>Lead on the determination of the most effective procurement and contractual arrangements for schemes to achieve the most beneficial commercial terms, appropriately managing risk and reward whilst complying with procurement regulations.</p> <p>Lead on the co-ordination and delivery of effective consultation and engagement activities with residents and key stakeholders on major regenerations scheme proposals.</p> <p>Take the lead in the management of project boards and the development and maintenance of strong working relationships with key stakeholders to ensure regeneration programme activity remains to plan, is delivered on time and within agreed available resources.</p> <p>Provide strategic leadership and management of multi-professional teams, influencing people through motivation and effective communication common regeneration goals and aspirations.</p> <p>Contribute to the overall leadership of the council, ensuring a high calibre, well-motivated, effective and engaged workforce.</p>

JOB TITLE	RESPONSIBILITIES
	<p><b>Overarching Job Role Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• To assist in the assessment and feasibility activities necessary to secure and deliver a programme of agreed and adequately resourced major regeneration schemes that contribute to the financial and economic sustainability of the Isle of Wight.</li> <li>• Provide strategic leadership to project teams, including consultants, specialist contractors and all relevant stakeholders in the delivery of regeneration activities, applying a robust delivery focussed leadership approach for implementation and performance management.</li> <li>• Work closely with regeneration partners to develop and deliver regeneration activities, initiating, developing and managing effective working relationships to embed proactive, professional and technically sound solution focused management to achieve agreed outcomes.</li> <li>• Act in the capacity of deputy for the Director of Regeneration across the full range of service responsibilities as required.</li> </ul>
<p>Assistant Director Economic Development Plan &amp; Assets (£81,036 – £87,283)</p>	<p><b>Statutory Duties:</b></p> <p>Provide strategic leadership and management of the council’s economic development, planning and assets services, ensuring that teams are highly motivated towards efficiency and strong performance in the delivery of key corporate and service priorities.</p> <p>Lead the production, development and delivery of key strategies for the effective management of the councils land and property portfolio; economic development and regeneration activities and planning infrastructure</p> <p>Lead and support work with local businesses and business representative groups in the identification of delivery of economic development priorities</p> <p>Lead the activities necessary to work with central government and other funding agencies that secure investment for and the creation of Island regeneration and employment opportunities.</p> <p>Lead and manage an annual programme of significant capital and revenue projects that underpin the council’s regeneration strategy</p> <p>Take the lead in working with event organisers and promoters to ensure that the Island received maximum benefit of any event it hosts and that any negative impacts of an event on the local community is mitigate as far as possible.</p> <p>Ensure the council effectively discharges all of its statutory obligations in respect of its land and buildings, economic development activity and planning functions.</p> <p>Act in the capacity of deputy to the Director of Regeneration</p> <p>Undertake horizon scanning to keep up to date with internal, regional and national developments that affect the work of the service and in order to plan and develop appropriate strategies for response.</p> <p>Maintain professional knowledge and expertise in own field, ensuring that continuous professional development is undertaken for self and the team.</p> <p>Develop and maintain an effective service business continuity plans;</p> <p>Ensure the development and delivery of continuous improvements in all aspects of the service. Manage and control the planning and implementation of improvements which impact the professional service and the council.</p> <p><b>Overarching Job Role Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• Provide strategic leadership and operational management of the council’s economic development, planning and asset services that underpin the successful delivery of corporate priorities and be accountable for ensuring that professional expertise and statutory duties required of services are delivered in line with relevant legislation, professional standards and best practice.</li> <li>• To lead the council’s economic development activities to support and improve the economic well-being of the Island, working with local businesses and support the work of the Solent Local Enterprise Partnership to secure investment for the creation and safeguarding of employment opportunities.</li> </ul>

JOB TITLE	RESPONSIBILITIES
	<ul style="list-style-type: none"> <li>• To lead the management and maintenance of all the council's land and buildings ensuring that its property portfolio is fit for its intended purposes, occupies any property at minimal cost and is both effective as corporate landlord and tenant with any rental charges being in line with commercial business.</li> <li>• To lead the council's planning and infrastructure service to support and improve the economic, social and environmental well-being of Island residents and to secure a pro-active policy approach to underpin regeneration activities that are essential to securing longer term financial sustainability for public services on the Isle of Wight.</li> </ul>
<p><b>Chief Fire Officer</b></p> <p>The council has entered into a strategic partnership with Hampshire Fire &amp; Rescue for the leadership and management of its Fire Service. Under this agreement, the nominated Chief Fire Officer is shared with Hampshire Fire &amp; Rescue, for which there is a 15% contribution. For the transparency of Hants Fire and in particular senior officers details can be found here - <a href="http://www.hantsfire.gov.uk/how-we-are-performing/our-performance/budget-accounts-and-regulations/statement-of-accounts/">http://www.hantsfire.gov.uk/how-we-are-performing/our-performance/budget-accounts-and-regulations/statement-of-accounts/</a></p>	<p><b>Statutory Duties:</b> Ensuring that the council meets its legal responsibilities that an effective fire and rescue service is provided across the Island together with the provision, training and equipping of the Isle of Wight Fire and Rescue Service to undertake, fire-fighting, protection of people and property from fire, fire safety promotion, road traffic collision rescues and other emergency responses to civil emergencies.</p> <p><b>Overarching Job Role Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• To lead and manage the Island's fire and rescue services and to maintain them to meet statutory duties.</li> <li>• Take the lead on community safety and play a major role in civil protection and ensuring that there is an integrated approach to handling civil emergencies.</li> <li>• To maximise the potential of the IOW Fire and Rescue Service particularly in the areas of medical interventions and ill health prevention.</li> </ul>